

# **Exhibit “A”**

**MINUTES OF THE PUBLIC HEATING AND THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE WINNIE-STOWELL HOSPITAL DISTRICT**

The meeting of the Board of Directors of the Winnie-Stowell Hospital District (“District”) was noticed and filed ten days prior to the meeting in the Hometown Press pursuant to Section 286.125 of the Texas Health & Safety Code and Chapter 551 of the Texas Government Code seventy-two (72) hours prior to the opening of said meeting for 6:00 p.m. on the 24th day of May 2017, at the Winnie Community Hospital (“Hospital”)-Conference Room, Broadway, Winnie Texas (a copy of said Notice being placed amongst the files of the District).

The roll was called of the members of the Board, to wit:

Ed Murrell, President  
Jeff Rollo, Vice-President  
Raul Espinosa, Secretary  
Sharon Burgess, Director  
Anthony Stramecki, Director

All said Board members were present. In addition, to the above named Board members, also present at the meeting were:; Sherrie Norris, District Administrator; Hubert Oxford, IV, General Counsel; Saad Javed, Riceland Hospital Chief Financial Officer; Wade Thibodeaux, the Hometown Press; and Gloria Roemer, Seabreeze Beacon.

At 6:00 p.m., President Murrell called the Regular Meeting of the Board of Directors of Winnie Stowell Hospital District to order. After a quorum was established, since there was no public comment, President Murrell asked the Board to consider and take action on Agenda Item No. 3, to review and approve the minutes of the April 19, 2017 Regular Meeting and the May 2, 2017 Special Meeting. The Board reviewed the minutes and then Director Espinosa made a motion to approve the April 19, 2017 Regular Meeting minutes and the minutes for the May 2,

2017 Special Meeting. This motion was seconded by Director Rollo with the unanimous consent of the entire Board.

After the approval of the minutes, the Board was asked to move past Agenda Item No. 4, to review and approve financials report; payment of invoices, and amend budget, if necessary and to consider the various Committee Reports, called for in Agenda No. 5. In response to requests for reports, Chairwomen Burgess called on Attorney Oxford to inform the Board of the status of an agreement with the Winnie Stowell EMS (WSEMS) to provide treatment to the District's residents. Attorney Oxford reported that he had a conversation with Ron Nichols, the new manager of the WSEMS, about working with the District to coordinate payments to the WSEMS for services provided to the District's indigent. As such, Attorney Oxford reported that the two exchanged e-mails and Attorney Oxford provided Mr. Nichols with a Business Associate Agreement ("BAA") to share HIPPA related information so that the WSEMS could be provided with a list of current and past District indigent clients. (See **Exhibit "A"**). With this said, Attorney Oxford explained to the Board that in the event that a District indigent did receive an invoice from the WSEMS, he was advised that it was the practice of the WSEMS to submit two (2) invoices to the patient but if the patient did not pay, the WSEMS writes off the charges in lieu of the receipt of funds from Chambers County. In response, Chairman Burgess expressed concern about making sure the WSEMS did not receive payment from the District and from the County. Attorney Oxford stated that he would get with Mr. Nichols to get the answer to the concern.

There be no further reports, President Murrell called on staff to present staff reports pursuant to Agenda Item No. 6. Staff reports were as follows:

- a. **District Administrator:** Administrator Norris reminded the Board that the annual Texas Healthcare Trustees Healthcare Governance Conference was coming up in July and she has booked hotel rooms and paid for the conference.
- b. **District Indigent Care Director:** Next, the District's Attorney, Hubert Oxford, reported in the Indigent Care Director's absence that in April 2017, the District was providing healthcare to sixty (60) clients. Additionally, Attorney Oxford informed the Board that in April 2017, the District spent \$8,095.04 on indigent pharmaceutical costs and incurred \$25,191.00 in fees and services from Winnie Community Hospital. If the District did not have an indigent care agreement, the costs to the District for these fees incurred, assuming it paid Medicaid rates, would be \$10,328.31. (*See Exhibit "B"*).
- c. **District General Counsel:** Attorney Oxford advised he had had a number of issues to discuss but referred to a previously submitted report he had prepared and distributed to the Board. This report can be found in **Exhibit "C"**. In summary, Attorney Oxford reviewed the status QIPP program and spent time explaining that the State of Texas through the Texas Commission on Health and Human Services ("TCHHS") had a different interpretation and implementation of distribution of Component 1 funds than the District was originally told. Rather than making an IGT and receiving 100% of the IGTs plus an additional 10% of the IGT funds, the District was being asked to make an IGT of 110% of the IGT and the majority (i.e., 90%) of the funds would be paid back in the first six monthly payments beginning in October 2017 but the remaining 10% would be paid back monthly for two (2) years. In addition, he reported that the District would receive

an additional 10% for the IGT in two installments paid with the first being in September 2018 and the second in May of 2019. Otherwise, Attorney Oxford reported on the MPAP settlement with the State as well as the potential for MPAP 3 and its relationship to the settlement agreement with the State. *See Exhibit “C”*. Lastly, Attorney Oxford informed the Board that he had been working with Charles Luband with the Denton Firm on a final draft of the attorney report but Attorney Oxford requested the firm provide a more complete legal analysis on the issue of recycling government funds.

- d. **LTC Report:** LTC submitted their report for March 2017 and the report can be found in **Exhibit “D”**.
- e. **Hospital Report:** Lastly, President Murrell called on Mo Danishmund to give the Hospital report. Mr. Danishmund deferred on giving a report since the Emergency Room was going to be discussed later in the meeting. However, the Board did discuss their desire to receive a report of the bed nights and any other useful information the Hospital was willing to share so that the Board would have some insight on the Hospital’s financial status. Mr. Danishmund agreed to provide the information but requested that this be done in executive session, if possible.

Following the staff reports, President Murrell asked the Board to address Agenda Item No. 7, to discuss and take action, if necessary, on approving architect recommendations to begin the process of designing the Emergency Room for the Winnie-Stowell Hospital. This agenda item was briefly discussed because President Murrell and Mr. Danishmund informed the Board that they were waiting on additional information from the proposed architects to make a recommendation on which architect to use for the project. Thus, a motion was made by Director Rollo to table this agenda item until the next Regular Meeting or Special Meeting if called for

other purposes. This motion was seconded by Director Burgess with the unanimous consent of all Board members.

President Murrell then asked the Board to consider Agenda Item No. 8, to discuss and take action, if necessary, on establishing procedures and criteria for providing financial assistance to Healthcare Providers that serve the District's indigent and consider awarding any such assistance as may be requested. President Murrell introduced the agenda item and then Director Stramecki suggested that the District adopt a policy to provide the Healthcare Providers (i.e., doctors, nurses, nurse practitioners, emergency medical services technicians etc.) inside the District with the opportunity to receive financial assistance for student loans if the Provider gives healthcare services to the District's indigent. By offering this opportunity, the District's public purpose would be to make better healthcare services available to all the residents of the District. Furthermore, Director Stramecki suggested that if a Provider is employed for the Winnie Community Hospital, the Provider shall make a request to the District and the Hospital but the District would defer to the Hospital to make a recommendation in favor or against the request. The criteria to be used by the Hospital in considering such requests shall be as follows:

- (1) The employee's length of employment with the Hospital;
- (2) Hospital Management's evaluation of the employee;
- (3) The employee's actions to benefit the community;
- (4) The employee's need for assistance;
- (5) The Hospital District's availability of funds;
- (6) Other deserving applicants; and
- (7) The Hospital recommends that the payments be made on an installment basis.

Meanwhile, if a Healthcare Providers did not work for the Hospital but also served the District's indigent, this Provider shall make a request directly to the District. The District shall then take into consideration the relevant factors set forth above and discuss with the requesters employer, if any. In addition, the Board discussed the need that any approvals of loan repayment

would be subject to taxes and the payments would be made monthly upon receipt of a current loan invoice from the lending institution. Furthermore, the Board agreed that these payments would be at the discretion of the Board but they would not be awarded if the Healthcare Provider was no longer served the District's indigent.

At the conclusion of this extensive discussion, a motion made by Director Burgess that to increase the quality of healthcare providers within the District, the District Budget needed to be amended to fund Line Item 561 of the District's Budget with \$20,000.00 to be used for student loan payments to Healthcare Providers inside the District that supply healthcare services to the District's indigent subject to the following conditions:

- Agreements to make payments for student loans to Healthcare Providers is within the discretion of the District's Board and can be terminated at any time for any reason;
- In the event that a requesting Provider is an employee of the Winnie Community Hospital, the provider receive a recommendation from the Hospital for any such assistance based on the criteria set forth above;
- If the Healthcare Provider is not an employee of the Winnie Community Hospital, the District shall consider any such requests by taking into consideration the relevant factors set forth above and discussing the request with the applicant's employer, if any;
- Payment of student loans are to be made: 1) on a monthly basis; 2) subject to the receipt of a current invoice from the lending institution; and 3) only if the recipient is providing Healthcare Services to the District's Indigent

This motion was seconded by Director Rollo and passed with the unanimous consent of all Board members.

After the discussion on payments of student loans to Healthcare Providers, the Board was asked to consider and take action on Agenda Item No. 9, to discuss and take action, if necessary, on approving the credit card policy and procedures statement. Per Administrator Norris, this Agenda Item needed to be removed from the Agenda as it was addressed during the Special Meeting held on May 2, 2017. Therefore, no action was taken on this matter.

Turning to Agenda Item No. 10, the Board was asked to discuss and take action, if necessary, on approving resolution authorizing the District to proceed with approving and executing HUD Loan documents for 1) Marshall Manor Healthcare LLC; 2) Spring Branch SNF LLC; 3) Garrison Healthcare LP, and 4) Golden Villa Healthcare LLC. to discuss and take action, if necessary, on authorizing signatories on the Post Oak Bank accounts. Attorney Oxford presented the Board with a resolution recognizing and approving of the HUD Loan transactions for these four (4) facilities and authorizing the Board President to execute the requisite loan documents. (See **Exhibit “E”**). Attorney Oxford then explained that the loan documents used by Caring Healthcare for these four (4) facilities were duplicated from the loan documents approved by HUD in the Genesis transactions and that the documents had already been reviewed and sent back to Caring Healthcare’s lawyer to be submitted for HUD review. A motion was then made by Director Rollo to approve the motion set forth in **Exhibit “E”** to enable President Murrell to execute HUD Loan documents for 1) Marshall Manor Healthcare LLC; 2) Spring Branch SNF LLC; 3) Garrison Healthcare LP, and 4) Golden Villa Healthcare LLC. This motion was seconded by Director Espinosa with the unanimous consent of all Board members.

Afterwards, the Board was asked to table Agenda Item No. 11, to discuss and take action, if necessary on approving the District’s audit for 2014 and 2015 because the audit was not complete but was expected to be completed in the next week. Prior to a motion to table this matter, Attorney Oxford confirmed that the Board members could be available for a Special meeting on June 1st, 2017 to receive the audit report. A majority of the Board confirmed and then a motion was then made by Director Burgess to table Agenda Item No, 11 the June 1<sup>st</sup>, 2017 Special Meeting.



Next, President Murrell asked the board to consider, discuss, and take action if necessary, Agenda Item No. 12, to give staff the authority to close existing depository accounts at Wells Fargo except for the Clairmont Beaumont and the Woodlands and to open any necessary accounts at Post Oak Bank for Caring and Genesis facilities and QIPP funds. Per Attorney Oxford, the request is that staff be given authority to close existing depository accounts at Wells Fargo, except for the accounts associated with the Clairmont Beaumont and the Woodlands nursing facilities, and then be allowed to open any necessary accounts at Post Oak Bank for its nursing home operations, including but not limited to accounts for the remaining eleven (11) Caring Healthcare and Genesis facilities and savings account or CD for future loan collateral. Additionally, Attorney Oxford informed the Board the reasons for this transfer have been explained to the Managers. As of the meeting, Caring Healthcare has given consent to the transfers but Attorney Oxford reported that he was still waiting on the final approval by Genesis. At the completion of this explanation, a motion was made by Director Rollo to give staff authority to close all but the Clairmont and Woodlands Nursing Home accounts at Wells Fargo and to open a government receivables and commercial account at Post Oak Bank for the remaining eleven (11) nursing facilities owned by the District whose accounts were once at Wells Fargo and to open a savings account or buy a CD at Post Oak Bank. This motion was seconded by Director Espinosa and passed with the unanimous consent of all Board members present.

At 7:08 p.m., the Board took a ten minute break and then returned to order by addressing Agenda Item No. 4, to review and approve financials report; payment of invoices; receive Accountants report, and amend budget, if necessary. Mrs. Norris and the District's CPA, David Sticker, provided the Board with a number of documents including 1) Cash Position Report; 2)

year to date Profit Loss Statement; 3) Profit and Loss Budget Performance; 4) Check Register; and 5) a list of Open Invoices, along with the invoices attached, to be approved by the Board; (See **Exhibit “F-1”**). Per Administrator Norris, as of the meeting, the District had a total \$2,769,039.02 in its various bank accounts, including \$2,008,654.51 in its Prosperity Bank account. As for the monthly Profit & Loss statement for the year, the District had revenues of \$49,914.07 in the month of April 2017 and expenses of \$127,772.44.

After a review of the bills and the District’s accounts, Attorney Oxford presented Budget Amendment 1. According to Mr. Oxford, he had worked extensively with the District’s CPA on the amendment prior to the meeting but Mr. Sticker’s wife had a minor surgery on the day of the meeting and he could not attend. With this said, Attorney Oxford gave the Board a copy of the proposed Budget Amendment 1. (See **Exhibit “F-2”**). As such, Attorney Oxford reminded the Board that when the budget was initially adopted in December 2016, the Board did not budget for any supplemental fund income or expenses because there were too many unknowns. However, with the recent release of intergovernmental transfer (“IGT”) and payment amount for the Quality Incentive Payment Program (“QIPP”) by the Texas Commission on Health and Human Services, the Board was in a better position to amend the budget plus, they needed to amend the budget in order to address Agenda Item No. 14, to fund the IGT for QIPP 1 (September 2017 through February 2018). In considering the budget amendments, Attorney Oxford advised the Board that the revenue and expenses for each program were calculated on the accrued basis so that only the revenue and expenses for 2017 are included in the proposed budget figures. Additional, he stated following assumptions were made in preparing Budget Amendment 1:

- The District’s nursing homes would achieve at least a 66% achievement rate in the QIPP Program;

- MPAP 3 would be initiated and completed by the end of December 2016;
- The District would be able to secure loans for MPAP 3 from Post Oak Bank;

In regard to the revenue/income changes that needed to be made, Attorney Oxford recommended the District increase revenue the income by \$19,320,647.26 to a total of \$19,898,447.26. On the expense side, the changes needed were as follows:

	Budget	Amendment No. 1	Revised Budget Post Amendment No. 1
522 Professional Fees - Audit	\$15,000.00	\$10,000.00	\$25,000.00
561 Admin-Cont Ed-Med Personnel	\$0.00	\$20,000.00	\$20,000.00
569 Admin-Meals	\$500.00	\$2,000.00	\$2,500.00
572 Admin-Web-Site	\$500.00	\$1,000.00	\$1,500.00
605 IC-Office Supplies/Postage	\$100.00	\$1,000.00	\$1,100.00
630 NH Program - Mgt Fees	\$0.00	\$5,429,188.75	\$5,429,188.75
631 NH Program IGT	\$0.00	\$9,386,034.13	\$9,386,034.13
633 NH Program-Acctg Fees	\$0.00	\$25,000.00	\$25,000.00
634 NH Program-Legal Fees	\$0.00	\$100,000.00	\$100,000.00
635 NH Program-LTC Fees	\$0.00	\$1,490,360.00	\$1,490,360.00
636 NH Program - Bonds	\$0.00	\$450.00	\$450.00
637 NH Program-Interest Expense	\$50,000.00	\$459,017.16	\$509,017.16
653 Service Fee	\$0.00	\$100.00	\$100.00

The amount of additional expenses totaled \$16,924,150.04 but the vast majority of the additional expenses resulted from the District’s participation in the MPAP 3 and QIPP programs. After taking into account the additional income and the amendments for expenses, the net revenue, if the Board adopts District in Budget Amendment 1, was \$136,437.22. At the conclusion of Attorney Oxford’s presentation, the Board made had a number of questions concerning QIPP and MPAP 3, the costs associated with each, and the factors and assumptions taken into consideration. Once the questions were answered, Director Rollo made a motion to approve the payment of bills and the financial reports presented by staff and set forth in **Exhibit “F-1”** and moved to adopt Budget Amendment 1. (See **Exhibit “F-2”**). This motion was seconded by Director Espinosa and approved in favor of by all Board members w for Director Stramecki who

abstained from approving the budget due to the fact that a budget amendment called for an amendment to the website line item, which involved his wife's business.

With an understanding of the budget and the QIPP program, the Board was asked to address Agenda Item No. 13 to discuss and take action, if necessary, on approving loan documents for nursing home operations. Attorney Oxford was once again called on to present the loan documents for Loan 10 to finance nursing home operations, including making an IGT for QIPP 1 for the period of September 2017 through February 2018. (See **Exhibits "G-1"**, Promissory Note; **"G-2"**, Security Agreement; **"G-3"**, Interbank DACA Agreement; and **"G-4"**, Wells Fargo DACA Agreement). Attorney Oxford explained that Neches Capital is now Salt Creek Capital, LLC and unfortunately since the District is being asked to make an IGT for on May 25, 2017, the District was not in a position to utilize Post Oak Bank in time to make this IGT. Therefore, he stated that the District had other choice but to utilize Salt Creek Capital for this loan. Per Mr. Oxford, the amount of the loan was for \$4,775,788.00 to be paid in full on March 25, 2018, or in ten (10) months. However, unlike the prior nine (9) loans, the payment schedule for Loan 10, as set forth in Exhibit "A" to the Promissory Note, calls for four (4) fixed interest payments but then the District was scheduled to start paying down the principle in preset amounts starting in the fifth (5<sup>th</sup>) month. Consequently, the District's interest payments would be reduced each month starting at month six (6) through ten (10). Overall, the interest costs for this loan amounts to \$504,147.54 over ten (10) months. Meanwhile, Attorney Oxford also informed the Board that unlike prior loans, Salt Creek Capital has asked the District to deposit the total interest payments of \$504, 147.54 in the District's Interbank account prior to Salt Creek funding Loan 10 (i.e., May 24, 2017). From there, the District could transfer each monthly interest payments from its Interbank account to the Salt Creek Capital account starting on July

25<sup>th</sup>, 2017 and each month thereafter on the 25<sup>th</sup> or the next business day following the 25<sup>th</sup> of each month through March 2018. At the conclusion of this presentation and explanation, Attorney Oxford answered some questions but then a motion was made by Director Strametcki to approve the loan documents set forth in **Exhibits “G-1”, “G-2”, “G-3”, and “G-4”**; authorize the President to execute the agreements; and transfer \$504,147.54 to the District’s Interbank account. This motion was seconded by Director Espinosa, with the unanimous consent of all Board members present.

The last action item discussed prior to adjourning was Agenda Item No. 14 to discuss and take action if necessary on funding IGT for QIPP Eligibility Period 1 (September 2017 through February 2018) and MPAP Eligibility Period 3. Attorney Oxford stated briefly now that the budget amendment has been approved and the loan documents were approved, the loan was going to be funded on May 25, 2017 and then swept by the state on May 26, 2017. Attorney Oxford simply asked for a motion to fund the IGT on May 26, 2017 for QIPP Eligibility Period 1 that covers the period of September 2017 through March 2018. There said, a motion was made by Director Stramecki to fund the IGT on May 26, 2017 for QIPP Eligibility Period 1 in the amount of \$4,775,588.00. This motion was seconded by Director Espinosa, with the unanimous consent of all Board members present.

There being no further business to discuss, President Murrell informed the Board that the next regularly scheduled meeting would be on June 21<sup>st</sup>, 2017 at 6:00 p.m. At 9:23 p.m., a motion was made by Director Espinosa to adjourn the meeting. This motion was seconded by Director Burgess and unanimously approved by all the Board members present.

---

Edward Murrell, President

---

Jeff Rollo, Vice-President

# Exhibit “B”

**MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE  
WINNIE-STOWELL HOSPITAL DISTRICT**

The meeting of the Board of Directors of the Winnie-Stowell Hospital District (“District”) was noticed and filed pursuant to the Texas Open Meetings Act a full 72 hours prior to the opening of said meeting for 11:00 a.m. on the 1st of June, 2017 at the Winnie Community Hospital (“Hospital”) Conference Room, Broadway, Winnie Texas (a copy of said Notice being placed amongst the files of the District).

The roll was called of the members of the Board, to wit:

Ed Murrell, President  
Jeff Rollo, Vice-President  
Raul Espinosa, Secretary  
Sharon Burgess, Director  
Anthony Stramecki, Director

All said Board members were present with the exception of Sharon Burgess. In addition, to the above named Board members, also present at the meeting were: Sherrie Norris, District Administrator; Yani Jiminez, Indigent Care Director; Hubert Oxford, IV, General Counsel; David Sticker, District CPA; Tommy Davis with Durbin & Company, LLC; Steve Lucas with Post Oak Bank; Stephanie Spiller with Post Oak Bank; Chris Portner, Attorney for Winnie Community Hospital; Mo Danishmund, Chief Financial Officer for Winnie Community Hospital; and Wade Thibodeaux, Hometown Press.

At approximately 11:02 a.m., a quorum was established and President Murrell made introductions that were followed by a request for public comment. There being no public comment, President Murrell asked the Board to address Agenda Item No. 3, to review and approve financials report; payment of invoices; receive Accountants report, and amend budget, if necessary. Administrator Norris informed the Board she had no invoices to be paid but introduced Mr. Steve Lucas with Postoak Bank who requested

the Board to deposit \$100.00 in each of its accounts at Post Oak Bank so that the Bank and staff could set up the accounts. In total, there are thirty-six (36) accounts, fourteen (14) for Caring and (12) for HMG. Therefore, the total deposit would need to be \$3,600.00. Following this request, a motion was made by Director Espinoza to deposit \$100.00 in each of the District's thirty-six (36) nursing home accounts at Post Oak Bank. This motion was seconded by Director Stramecki and passed with the unanimous consent of all Board members present.

After the discussion of the Post Oak Bank accounts, President Murrell introduced Tommy Davis, with Durbin & Company, LLC to present the Districts 2014 and 2015 audit as provided for in Agenda Item No. 4, to discuss and take action, if necessary on approving the District's audit for 2014 and 2015. Mr. Davis then gave the District's Board and staff a draft of the 2014 and 2015 audit and explained that if the Board didn't have any questions following his presentation, the Board could accept the Draft audit report subject to there being no material changes to the final version. Before his presentation, Mr. Davis apologized to the Board for the length of time it took complete the audits and explained some of the problems they encountered. However, he also stated that after going through the process, he believes his company can complete the 2016 audit by the end of August 2016. Mr. Davis then moved on to his presentation and summarized the District's financials and any material deficiencies. Overall, Mr. Davis reported that the District was in great financial shape and has put in place the necessary financial controls to properly account and protect the District's funds. In response to questions about any material deficiencies, Mr. Davis explained that auditors were bound by rules to report deficiencies and in the case of the District, they found two deficiencies. Both deficiencies concerned the nursing home accounts and the financial statements prepared and submitted by the nursing homes. First, he stated that accounts needed to be reconciled throughout the year and



second, the District needed to record all the operating revenues and expenses for the nursing homes on an accrued basis, not just the supplement funds. At the conclusion of this presentation, Director Stramecki made a motion to approve the draft version of the 2014 and 2015 audits presented by Durbin & Company, LLC subject to there not being any substantial changes. This motion was seconded by Director Espinosa with the unanimous approval of all Board members present.

Next, President Murrell called on Attorney Oxford to discuss Agenda Item No. 5, to discuss and take action, if necessary, on matters concerning QIPP Program and Minimum Payment Amount Program Period 3 (“MPAP 3”). Attorney Oxford reported that there was no action to be taken and recommended that the Board move to Agenda Item No. 6.

President Murrell concurred with recommendation to move to Agenda Item No. 6 and asked the Board to discuss and take action, if necessary, on approving any architect recommendations to begin the process of designing the Emergency Room for the Winnie-Stowell Hospital. President Murrell and Director Stramecki updated the Board on the interviews they participated in involving three architectural firms and made the recommendation to use Johnston Architects based on a comparison of their experience with similar project and the fact that their proposal was more comprehensive because it included civil engineering. (*See Exhibit “A”*). The two also recommended that that the architect be hired and paid by the District as part of the Board’s continued effort to retain control of the project and the District’s funds. After the recommendation was made to select Johnson Architects to design the emergency room at the Winnie Community Hospital, Attorney Oxford reviewed the Johnson Architect proposal with the Board and explained the costs for their services was fixed at \$95,000.00 plus an estimated \$6,000.00 in expenses. (*See Exhibit “B”*). In response to these recommendations, fellow Board

members asked the Hospital representatives at the meeting if they agreed. Speaking on behalf of the Hospital, Mr. Mo Danishmund informed they Board that they too had participated in interview process and concur with the recommendation to hire Johnson Architects. Afterwards, a motion was made by Director Stramecki to accept the proposal by Johnson Architects to work on behalf of the District to design the emergency room at the Winnie Community Hospital. This motion was seconded by Director Espinoza, and passed with the unanimous consent of all Board members present.

There being no other business, President Murrell advised the Board that the next Regularly Scheduled Board meeting would be on June 21, 2017 at 6:00 p.m. At 1:05 p.m., a motion was then made by Director Espinosa to adjourn the meeting. This motion was seconded by Director Rollo, with the unanimous consent of all Board members.

\_\_\_\_\_  
Edward Murrell, President

\_\_\_\_\_  
Jeff Rollo, Vice-President

# Exhibit “C”

## Winnie-Stowell Hospital District

## Profit &amp; Loss

May 25 through June 21, 2017

	<u>May 25 - Jun 21, 17</u>
<b>Income</b>	
400 Sales Tax Revenue	36,471.89
405 Investment Income	818.78
410 Other Revenue	450.00
<b>Total Income</b>	<u>37,740.67</u>
<b>Expense</b>	
500 Admin-Administrative Salary	4,350.00
501 Admin-Security	100.00
504 Admin-Administrators PR Tax	-1,040.05
515 Admin-Bank Service Charges	40.00
521 Professional Fees - Acctng	2,406.25
522 Professional Fees-Auditing	69,682.80
523 Professional Fees - Legal	30,400.00
560 Admin-Cont Ed, Travel	3,150.00
562 Admin-Travel&Mileage Reimb.	0.00
571 Admin-Office Supplies/Post	143.75
572 Admin-Web Site	20.00
573 Admin-Copier Lease/Contract	178.19
575 Admin-Cell Phone Reimburse	150.00
576 Admin-Telephone/Internet	171.25
600 East Chambers ISD Partnersh	15,000.00
603 IC-Pharmaceutical Costs	5,803.01
611 IC-Indigent Care Dir Salary	2,400.00
612 IC-Payroll Taxes -Ind Care	-247.11
615 IC-Software	1,059.00
616 IC-Travel	348.04
631 NH Program-IGT	4,775,588.00
Payroll Expenses	-394.16
<b>Total Expense</b>	<u>4,909,308.97</u>
<b>Net Income</b>	<u><u>-4,871,568.30</u></u>

**Winnie-Stowell Hospital District**  
**Profit & Loss Budget vs. Actual**  
As of June 21,2017

Accrual Basis

	Jan - Dec 17	Budget	\$ Over Budget	% of Budget
<b>Income</b>				
400 Sales Tax Revenue	235,558.41	560,000.00	-324,441.59	42.1%
405 Investment Income	4,128.70	5,800.00	-1,671.30	71.2%
409 Tobacco Settlement	11,538.30	9,000.00	2,538.30	128.2%
410 Other Revenue	450.00			
415 Nursing Home - MPAP Program	0.00	19,320,647.00	-19,320,647.00	0.0%
<b>Total Income</b>	<b>251,675.41</b>	<b>19,895,447.00</b>	<b>-19,643,771.59</b>	<b>1.3%</b>
<b>Expense</b>				
500 Admin-Administrative Salary	24,000.00	48,000.00	-24,000.00	50.0%
501 Admin-Security	600.00	1,200.00	-600.00	50.0%
504 Admin-Administrators PR Tax	1,893.19	4,000.00	-2,106.81	47.3%
505 Admin-Board Bonds	50.00	100.00	-50.00	50.0%
515 Admin-Bank Service Charges	100.00	360.00	-260.00	27.8%
521 Professional Fees - Acctng	13,031.25	30,000.00	-16,968.75	43.4%
522 Professional Fees-Auditing	69,682.80	25,000.00	44,682.80	278.7%
523 Professional Fees - Legal	88,637.32	110,000.00	-21,362.68	80.6%
550 Admin-D&O / Liability Ins.	13,822.00	15,000.00	-1,178.00	92.1%
560 Admin-Cont Ed, Travel	3,150.00	10,000.00	-6,850.00	31.5%
562 Admin-Travel&Mileage Reimb.	56.71	1,000.00	-943.29	5.7%
569 Admin-Meals	1,692.37	2,500.00	-807.63	67.7%
570 Admin-District/County Prom	75.68	500.00	-424.32	15.1%
571 Admin-Office Supplies/Post	675.34	3,600.00	-2,924.66	18.8%
572 Admin-Web Site	569.03	1,500.00	-930.97	37.9%
573 Admin-Copier Lease/Contract	1,037.53	1,500.00	-462.47	69.2%
575 Admin-Cell Phone Reimburse	900.00	1,200.00	-300.00	75.0%
576 Admin-Telephone/Internet	1,027.28	2,000.00	-972.72	51.4%
591 Admin-Notices & Fees	0.00	100.00	-100.00	0.0%
600 East Chambers ISD Partnersh	90,000.00	180,000.00	-90,000.00	50.0%
602 IC-WCH 1115 Waiver Prog	91,335.09	275,000.00	-183,664.91	33.2%
603 IC-Pharmaceutical Costs	35,056.18	48,000.00	-12,943.82	73.0%
604 IC-Non Hosp. Cost	0.00	300.00	-300.00	0.0%
605 IC-Office Supplies/Postage	886.39	1,100.00	-213.61	80.6%
606 IC-Pmt to Hosp-ER	0.00	2,000,000.00	-2,000,000.00	0.0%
611 IC-Indigent Care Dir Salary	14,100.00	25,000.00	-10,900.00	56.4%
612 IC-Payroll Taxes -Ind Care	1,099.80	2,400.00	-1,300.20	45.8%
615 IC-Software	6,354.00	12,000.00	-5,646.00	53.0%
616 IC-Travel	542.17	500.00	42.17	108.4%
630 NH Program-Mgt Fees	0.00	5,429,189.00	-5,429,189.00	0.0%
631 NH Program-IGT	4,775,588.00	9,386,034.00	-4,610,446.00	50.9%
633 NH Program-Acctg Fees	0.00	25,000.00	-25,000.00	0.0%
634 NH Program-Legal Fees	49,176.35	100,000.00	-50,823.65	49.2%
635 NH Program-LTC Fees	0.00	1,490,360.00	-1,490,360.00	0.0%
636 NH Program-Bonds	450.00	450.00	0.00	100.0%
637 NH Program-Interest Expense	49,985.75	509,017.00	-459,031.25	9.8%
639 NH Program-Appraisal	23,593.62	1.00	23,592.62	2,359,362.0%
653 Service Fee	0.00	100.00	-100.00	0.0%
<b>Total Expense</b>	<b>5,359,167.85</b>	<b>19,742,011.00</b>	<b>-14,382,843.15</b>	<b>27.1%</b>
<b>Net Income</b>	<b>-5,107,492.44</b>	<b>153,436.00</b>	<b>-5,260,928.44</b>	<b>-3,328.7%</b>

**Winnie-Stowell Hospital District**  
**Transactions by Account**  
**As of June 21, 2017**

Type	Date	Num	Name	Memo	Clr	Amount	Balance
<b>100 Prosperity Bank -Checking</b>							2,008,654.51
Bill Pmt -Check	05/24/2017	2190	American Express	0-51003	X	-631.36	2,008,023.15
Bill Pmt -Check	05/24/2017	2191	Benckenstein & O...	Inv 48467 (Feb Legal fees)	X	-32,022.12	1,976,001.03
Bill Pmt -Check	05/24/2017	2192	Brookshire Brothers	Apr 2017 Rx's		-6,640.14	1,969,360.89
Bill Pmt -Check	05/24/2017	2193	CNA Surety	NH Bond Renewal- C RH Policy 71565111	X	-150.00	1,969,210.89
Bill Pmt -Check	05/24/2017	2194	David Sticker	Inv # 19730		-2,343.75	1,966,867.14
Bill Pmt -Check	05/24/2017	2195	Dentons US LLP	Inv 1892379	X	-17,321.00	1,949,546.14
Bill Pmt -Check	05/24/2017	2196	Function 4 Cotract...	3A0064	X	-45.95	1,949,500.19
Bill Pmt -Check	05/24/2017	2197	HMG Healthcare, ...	1/2 HMG-FMV Appraisal	X	-23,593.62	1,925,906.57
Bill Pmt -Check	05/24/2017	2198	Husch Blackwell	Inv 2448796	X	-286.20	1,925,620.37
Bill Pmt -Check	05/24/2017	2199	Indigent Healthcar...	Inv 64161-Jun Services		-1,059.00	1,924,561.37
Bill Pmt -Check	05/24/2017	2200	Philadelphia Insur...	Inv #04026458023 (paid full premium)	X	-13,423.00	1,911,138.37
Bill Pmt -Check	05/24/2017	2201	Wilcox Pharmacy	IC Apr 2017 Rx's	X	-1,394.90	1,909,743.47
Bill Pmt -Check	05/24/2017	2202	CNA Surety	NH Bond Renewal- C MMW Policy 71565112	X	-300.00	1,909,443.47
Bill Pmt -Check	05/24/2017	2203	Yani Jimenez	Reimb Training		-49.23	1,909,394.24
Bill Pmt -Check	05/24/2017	2204	Hubert Oxford	1/2 Retainer		-500.00	1,908,894.24
Bill Pmt -Check	05/24/2017	2205	Josh Heinz	1/2 Retainer	X	-500.00	1,908,394.24
Check	05/25/2017			Wire Transfer WIRE OUT WINNIE STOWELL HOSPI...	X	-504,147.54	1,404,246.70
Check	05/25/2017			Wire Transfer Fee WIRE FEE	X	-20.00	1,404,226.70
Deposit	05/31/2017			Accr Earning Pymt Added to Account	X	399.09	1,404,625.79
Liability Check	06/01/2017		QuickBooks Payr...	Created by Payroll Service on 05/31/2017	M	-2,660.20	1,401,965.59
Paycheck	06/02/2017	DD1054	Jimenez, Deyanira	Direct Deposit	X	0.00	1,401,965.59
Paycheck	06/02/2017	DD1055	Norris, Sherrie	Direct Deposit	X	0.00	1,401,965.59
Deposit	06/06/2017			Deposit	M	592,350.00	1,994,315.59
Check	06/07/2017	995018	ECISD	Check	M	-15,000.00	1,979,315.59
Deposit	06/08/2017			Reimbursement NH RH-MMW Bonds	M	450.00	1,979,765.59
Deposit	06/09/2017			ACH Deposit CPA STATE FISCAL INV-PAYMTS 320...	M	36,471.89	2,016,237.48
Check	06/12/2017		IRS	ACH Payment IRS USATAXPYMT 270756323583773 ...	M	-1,719.20	2,014,518.28
Bill Pmt -Check	06/13/2017	2206	Post Oak Bank	Opening Balance		-2,600.00	2,011,918.28
Deposit	06/13/2017			Deposit	M	1,083,321.00	3,095,239.28
Liability Check	06/15/2017		QuickBooks Payr...	Created by Payroll Service on 06/13/2017		-2,660.20	3,092,579.08
Deposit	06/15/2017			ACH Deposit WSHD MAIN ACCT MAIN ACCT 91000...	M	1,342,401.00	4,434,980.08
Check	06/15/2017			Wire Transfer WIRE OUT Baylor County Hospital Distr...	M	-63,882.91	4,371,097.17
Check	06/15/2017			Wire Transfer Fee WIRE FEE	M	-20.00	4,371,077.17
Paycheck	06/16/2017	DD1056	Jimenez, Deyanira	Direct Deposit	X	0.00	4,371,077.17
Paycheck	06/16/2017	DD1057	Norris, Sherrie	Direct Deposit	X	0.00	4,371,077.17
Check	06/16/2017		Funcion 4-Lease f...	ACH Payment LEASE DIRECT WEB PAY 54677595 ...	M	-133.42	4,370,943.75
Check	06/16/2017		Time Warner Cable	8260170290121119	M	-171.25	4,370,772.50
Deposit	06/19/2017			Deposit	M	592,147.00	4,962,919.50
Total 100 Prosperity Bank -Checking						2,954,264.99	4,962,919.50
<b>TOTAL</b>						<b>2,954,264.99</b>	<b>4,962,919.50</b>

7:04 AM

07/21/17

Accrual Basis

## Winnie-Stowell Hospital District Transaction Detail by Account June 21, 2017

Type	Date	Num	Adj	Name	Memo	Clr	Split	Credit
<b>100 Prosperity Bank -Checking</b>								
Bill Pmt -Check	06/21/2017	2207		American Express	0-51003	X	200 Accounts P...	458.62
Bill Pmt -Check	06/21/2017	2208		Benckenstein & Oxford	Inv 48509 (Mar)	X	200 Accounts P...	28,900.00
Bill Pmt -Check	06/21/2017	2209		Brookshire Brothers	IC May Rx's	X	200 Accounts P...	4,377.22
Bill Pmt -Check	06/21/2017	2210		David Sticker	Inv 19753	X	200 Accounts P...	2,406.25
Bill Pmt -Check	06/21/2017	2211		Durbin & Company	Audit 2014-2015	X	200 Accounts P...	69,682.80
Bill Pmt -Check	06/21/2017	2212		Function 4 Cotract (fk...	3A0064	X	200 Accounts P...	44.77
Bill Pmt -Check	06/21/2017	2213		Hubert Oxford	1/2 Retainer	X	200 Accounts P...	500.00
Bill Pmt -Check	06/21/2017	2214		Husch Blackwell	Inv 2461376	X	200 Accounts P...	500.00
Bill Pmt -Check	06/21/2017	2215		Indigent Healthcare S...	Inv 64305	X	200 Accounts P...	1,059.00
Bill Pmt -Check	06/21/2017	2216		Josh Heinz	1/2 Retainer	X	200 Accounts P...	500.00
Bill Pmt -Check	06/21/2017	2217		Tony King	Jun RM	X	200 Accounts P...	100.00
Bill Pmt -Check	06/21/2017	2218		Wilcox Pharmacy	IC May Rx's	X	200 Accounts P...	1,425.79
Bill Pmt -Check	06/21/2017	2219		Prosperity Bank (CC)	2704	X	200 Accounts P...	3,207.50
Total 100 Prosperity Bank -Checking								113,161.95
<b>TOTAL</b>								<b>113,161.95</b>

**Winnie-Stowell Hospital District**  
**Open Invoices for Approval**  
**As of June 21, 2017**

Accrual Basis

Type	Date	Num	Name	Memo	Amount
<b>200 Accounts Payable</b>					
Bill	06/21/2017		American Express	Inv May	458.62
Bill	06/21/2017		Benckenstein & Oxf...	Inv 48509 (Mar)	28,900.00
Bill	06/21/2017		Brookshire Brothers	IC May Rx's	4,377.22
Bill	06/21/2017		David Sticker	Inv 19753	2,406.25
Bill	06/21/2017		Durbin & Company	Audit 2014-2015	69,682.80
Bill	06/21/2017		Function 4 Ccontract (f...	Inv 543867	44.77
Bill	06/21/2017		Hubert Oxford	1/2 Retainer	500.00
Bill	06/21/2017		Husch Blackwell	Inv 2461376	500.00
Bill	06/21/2017		Indigent Healthcare ...	Inv 64305	1,059.00
Bill	06/21/2017		Josh Heinz	1/2 Retainer	500.00
Bill	06/21/2017		Prosperity Bank (CC)	May Invoice	3,207.50
Bill	06/21/2017		Tony King	Jun RM	100.00
Bill	06/21/2017		Wilcox Pharmacy	IC May Rx's	1,425.79
Total 200 Accounts Payable					113,161.95
<b>TOTAL</b>					<b>113,161.95</b>





**Corporate Card  
Statement of Account**

Prepared For  
SHERRIE NORRIS  
WINNIE STOWELL HOSP

Account Number  
XXXX-XXXXX4-11004

**RECEIVED**  
JUN - 6 2017  
Closing Date  
05/29/17

**Sign-up For Online  
Statements**

www.americanexpress.com/checkyourbill

Page 1 of 3

Previous Balance \$	New Charges \$	Other Debits \$	Payments \$	Other Credits \$
631.36	458.62	0.00	631.36	0.00

**Balance Please Pay By  
Due \$ 06/13/17**

458.62

For important information  
regarding your account  
refer to page 2.

**Payment is due in full.** Please pay by 06/13/17 to allow time for your payment to be received by us and credited to your account.

To manage your Account online or to pay your bill, please visit us at [corp.americanexpress.com](http://corp.americanexpress.com). For additional contact information, please see the reverse side of this page.

**Corporate Card Snapshot**

Card Number	Card	New Charges + Other Debits	Payments + Other Credits
XXXX-XXXXX4-11004	SHERRIE NORRIS	0.00	-631.36
XXXX-XXXXX4-11012	SHERRIE NORRIS	458.62	0.00
	<b>Total</b>	<b>458.62</b>	<b>-631.36</b>

**Activity**

Date reflects either transaction or posting date

Card Number	Reference Code	Amount \$
XXXX-XXXXX4-11004		
05/24/17	PAYMENT RECEIVED - THANK YOU 05/24 00028000000	-631.36
<b>Total for SHERRIE NORRIS</b>	New Charges/Other Debits Payments/Other Credits	0.00 -631.36

↓ Please fold on the perforation below, detach and return with your payment ↓

Do not staple or use paper clips

**Payment Coupon**

AB 01 026003 49198 B 87 A



SHERRIE NORRIS  
WINNIE STOWELL HOSP  
538 BROADWAY  
WINNIE TX 77665

TX 77665

Mail Payment to:



AMERICAN EXPRESS  
P.O. BOX 650448  
DALLAS TX 75265-0448

Account Number  
3787-512624-11004

Payable upon receipt in  
U.S. Dollars.

**Please Pay By  
06/13/17**

Enter 15 digit account  
number on all payments.

**Amount Due  
\$458.62**

Checks or drafts must be  
drawn against banks  
located in the U.S.

Check here if address,  
telephone number, or  
e-mail address has  
changed. Note changes on  
reverse side.



0000378751262411004 000045862000045862 29HH

**Payments:** Your American Express® Corporate Card statement is payable in full upon receipt. Payments received after 5:00 pm may not be credited until the next day. Payments must be sent to the payment address shown on your statement and must include the remittance coupon from your statement. Payments must be made in US currency, with a single draft or check drawn on a US bank and payable in US dollars or with a single negotiable instrument payable in US dollars and clearable through the US banking system, or through an electronic payment method clearable through the US banking system. Your Account number must be included on or with all payments. If payment does not conform to these requirements, crediting may be delayed and additional Charges may be imposed. If we accept payment made in a foreign currency, we will choose a conversion rate that is acceptable to us to convert your remittance into US currency, unless a particular rate is required by law. Please do not send post-dated checks. They will be deposited upon receipt. Our acceptance of any payment marked with a restrictive legend will not operate as an accord and satisfaction without our express prior written approval.

**Authorization for Electronic Debit:** We will process checks electronically, at first presentment and any re-presentments, by transmitting the amount of the check, routing number, account number, and check serial number to your financial institution, unless the check is not processable electronically or a less costly process is available. By submitting a check for payment, you authorize us to initiate an electronic debit from your bank or asset account. When we process your check electronically, your payment may be debited to the bank or asset account as soon as the same day we receive your check, and you will not receive that cancelled check with your bank or asset account statement. If we cannot collect the funds electronically we may issue a draft against the bank or asset account for the amount of the check. If you currently send in an individual payment for expenses on the Corporate Card, please note that you are eligible to pay your bill online.

**Authorizations for Electronic Payments:** By using Pay by Computer, Pay by Phone or any other electronic payment service of ours, you will be authorizing us to initiate an electronic debit to the financial account you specify in the amount you request. Payments received after 5:00 pm may not be credited until the next day.

**Transactions Made in Foreign Currencies:** If you incur a Charge in a foreign currency, it will be converted into US dollars on the date it is processed by us or our agents. Unless a particular rate is required by applicable law, we will choose a conversion rate that is acceptable to us for that date. Currently the conversion rate that we use for a Charge in a foreign currency is no greater than (a) the highest official conversion rate published by a government agency, or (b) the highest interbank conversion rate identified by us from customary banking sources, on the conversion date or the prior business day, **in each instance increased by 2.5%**. This conversion rate may differ from rates in effect on the date of your Charge. Charges converted by establishments (such as airlines) will be billed at the rates such establishments use.

**In Case of Errors or Questions About Your Bill:** If you think your bill is incorrect, or if you need more information about a transaction on your bill, please call 1-800-528-2122 or the number on the back of your Card. You can also write us on a separate sheet of paper at the Customer Service address noted to the right. Requests for refunds of credit balances (designated "CR") should be made by calling us at 1-800-528-2122 or the number on the back of your Card. Billing disputes can also be initiated online. This applies to Corporate Cards only, not Cards issued under the Corporate Defined Express Program.

**In Case of Errors or Questions About Electronic Transfers:** Please contact us by calling 1-800-IPAY-AXP for Pay By Phone, Pay By Computer issues and automatic payment issues.

**When Contacting Us Regarding Errors or Questions:** We must hear from you no later than 60 days after we send you the first bill on which the error or problem appeared. When contacting us, please give us the following information: 1. Your name and account number; 2. The dollar amount of the suspected error; 3. Describe why you believe there is an error. If you need more information, describe the item you are unsure about. You do not have to pay any amount in question while we are investigating, but you are still obligated to pay the parts of your bill that are not in question. While we investigate your question, we cannot report you as delinquent or take any action to collect the amount you question.



**Manage your Card account online at:**  
[www.americanexpress.com/checkyourbill](http://www.americanexpress.com/checkyourbill)



**For all further inquiries or to pay by phone,** please call the number on the back of your Card.

**If your Card has been lost or stolen,** please call 1-800-528-2122

**International Collect:**  
 1-336-393-1111

**Hearing Impaired Services:**  
 TTY: 1-800-221-9950  
 FAX: 1-800-695-9090

**Large Print and Braille Statements:**  
 1-800-528-2122



**Customer Service**  
 P.O. Box 981531  
 El Paso, TX  
 79998-1531

**Payments**  
 P.O. BOX 650448  
 DALLAS TX  
 75265-0448

**Change of Address**  
 If correct on front do not use

Name																								
Company Name																								
Street Address																								
City, State																								
Zip Code																								
Area Code and Home Phone																								
Area Code and Work Phone																								
Email																								

Providing your email address to American Express will enable you to receive special offers, suited to your needs.



Prepared For  
**SHERRIE NORRIS**  
**WINNIE STOWELL HOSP**

Account Number  
**XXXX-XXXXX4-11004**

Closing Date  
**05/29/17**

Page 3 of 3

**Activity Continued**

**Card Number XXXX-XXXXX4-11012**

Reference Code

Amount \$

04/30/17	ENTERPRISE RENTACAR BEAUMONT TX R/A# D155366 AUTOMOBILE RE 04/29/17 ENTERPRISE RENTACAR BEAUMONT 10073 LOCATION DATE/TIME RENTAL AGREEMENT BEAUMONT TX 04/26/17 D155366 083258 RETURN TR# BEAUMONT TX 04/29/17 JIMENEZ YA		341.74	<i>IC-TRAVEL Austin</i>
04/30/17	INTUIT *PAYROLLEE US 800-446-8848 CA T1-F0106- T1-F0106-60 92129 04/30/17 ROC NUMBER T1-F0106-60 TAX \$0.33		4.33	<i>Payroll Exp</i>
05/01/17	GOOGLE *SVCSAPPS_WSH CC@GOOGLE.COM CA REF# A05RP9LC ADVERTISING 05/01/17		20.00	<i>web site</i>
05/05/17	USPS PO 4898150665 0 WINNIE TX REF# 12415100376 8002758777 05/04/17 POST SVCS GO ROC NUMBER 12415100376	12415100376	28.75	<i>overnight HMG Chow</i>
05/10/17	USPS PO 4898150665 0 WINNIE TX REF# 12914100387 8002758777 05/09/17 POST SVCS GO ROC NUMBER 12914100387	12914100387	28.75	<i>  </i>
05/10/17	ENTERPRISE RENT ACAR 877-860-1258 NY REF# 133217 WWW.HTALLC.COM 05/09/17	13321700000	6.30	<i>IC-TRAVEL Austin</i>
05/12/17	USPS PO 4898150665 0 WINNIE TX REF# 13116100394 8002758777 05/11/17 POST SVCS GO ROC NUMBER 13116100394	13116100394	28.75	<i>  </i>

**Total for SHERRIE NORRIS**

New Charges/Other Debits  
 Payments/Other Credits

458.62  
 0.00

1279

**BENCKENSTEIN & OXFORD, L.L.P.**

ATTORNEYS AT LAW  
BBVA COMPASS BANK BUILDING  
3535 CALDER AVENUE, SUITE 300

Hubert Oxford, IV

BEAUMONT, TEXAS 77706

hoxfordiv@benoxford.com

TELEPHONE:(409) 833-9182

FAX: (409) 833-8819

June 16, 2017

Mr. Edward Murrell  
President  
Winnie Stowell Hospital District  
825 State Hwy 124  
Winnie Texas 77665

Re: Invoice and Draft Minutes for May 24, 2017 Regular Minutes and June 1, 2017 Special Meeting; Our File No. 87250.

Dear President Murrell,

Attached, please find the minutes for the May 24, 2017 Regular Meeting and June 1, 2017 Special Meeting.. After you have had a chance to review these minutes, please let me know there are any changes that need to be made.

Also, please allow this letter to serve as a *partial invoice* for \$1,000.00 representing the retainer for work performed in May 2017. We would request that you put this invoice in line for payment at the May 24, 2017 Regular meeting. When we submit our time invoice for May 2017, we will give the District credit for the \$1,000.00 payment.

If you concur, please draft a check in the amount of \$500.00 checks payable to Josh Heinz and a second check for \$500.00 to Hubert Oxford, IV.

With best wishes, I am

Sincerely,

**BENCKENSTEIN & OXFORD, L.L.P.**

---

Hubert Oxford, IV

**GL Totals**

Winnie Stowel Hospital District Indigent Healthcare Services  
 Batch Dates 05/31/17-05/31/17

Brookshire Bros. Phar. (winnie)  
 P.o. Box 1359  
 Winnie, TX 77665

Vendor #: 65460

GL #	Description	Amount
WSHD	Wshd	4,377.22
	<b>Expenditures</b>	<b>4,377.22</b>
	<b>Reimb/Adjustments</b>	<b>0.00</b>
	<b>Grand Total</b>	<b>4,377.22</b>

32 total invoices

**GL Totals Detail**

Invoice #	GL #	Date in	Amt Billed	Amt Paid	Posted
036-2749*65460*24	WSHD	05/04/17	25.00	25.00	
036-2749*65460*24	WSHD	05/04/17	20.00	20.00	
036-2749*65460*24	WSHD	05/10/17	52.40	52.40	
036-2749*65460*24	WSHD	05/23/17	7.50	7.50	
036-2792*65460*1	WSHD	05/01/17	5.00	5.00	
036-2792*65460*1	WSHD	05/01/17	5.00	5.00	
036-2811*65460*20	WSHD	05/09/17	45.77	45.77	
036-2821*65460*3	WSHD	05/09/17	5.00	5.00	
036-2821*65460*3	WSHD	05/09/17	21.66	12.37	
036-2821*65460*3	WSHD	05/16/17	147.11	147.11	
036-2856*65460*8	WSHD	05/05/17	25.00	25.00	
036-2856*65460*8	WSHD	05/26/17	16.77	16.77	
036-2856*65460*8	WSHD	05/26/17	5.00	5.00	
036-2929*65460*3	WSHD	05/17/17	5.00	5.00	
036-3217*65460*23	WSHD	05/12/17	217.20	217.20	
036-3217*65460*23	WSHD	05/24/17	114.20	114.20	
036-3217*65460*23	WSHD	05/30/17	58.38	58.38	
036-3372*65460*5	WSHD	05/05/17	39.64	39.64	
036-3372*65460*5	WSHD	05/05/17	27.19	27.19	
036-3372*65460*5	WSHD	05/05/17	38.91	38.91	
036-3413*65460*19	WSHD	05/12/17	401.81	401.81	
036-3413*65460*19	WSHD	05/11/17	40.25	40.25	
036-3426*65460*24	WSHD	05/02/17	30.00	30.00	
036-3426*65460*24	WSHD	05/25/17	5.00	5.00	
036-3432*65460*16	WSHD	05/20/17	5.00	5.00	
036-3432*65460*16	WSHD	05/23/17	25.86	25.86	
036-3432*65460*16	WSHD	05/20/17	5.00	5.00	
036--3424*65460*12	WSHD	05/19/17	22.79	22.79	
036--3424*65460*12	WSHD	05/19/17	6.55	6.55	
1000*65460*16	WSHD	05/10/17	5.00	5.00	
1000*65460*16	WSHD	05/30/17	5.00	5.00	
1000*65460*16	WSHD	05/30/17	7.50	7.50	
1000*65460*16	WSHD	05/31/17	115.58	115.58	
1011*65460*16	WSHD	05/22/17	306.21	256.48	

**GL Totals**

Winnie Stowel Hospital District Indigent Healthcare Services  
 Batch Dates 05/31/17-05/31/17

Brookshire Bros. Phar. (winnie)  
 P.o. Box 1359  
 Winnie, TX 77665

Vendor #: 65460

Invoice #	GL #	Date in	Amt Billed	Amt Paid	Posted
1011*65460*16	WSHD	05/22/17	12.76	12.76	
1011*65460*16	WSHD	05/23/17	28.51	28.51	
1016*65460*13	WSHD	05/02/17	31.23	31.23	
1016*65460*13	WSHD	05/02/17	78.75	78.75	
1016*65460*13	WSHD	05/02/17	91.29	91.29	
1019*65460*10	WSHD	05/02/17	56.96	56.96	
1019*65460*10	WSHD	05/02/17	5.00	5.00	
1019*65460*10	WSHD	05/02/17	5.00	5.00	
1019*65460*10	WSHD	05/02/17	25.88	25.88	
1024*65460*10	WSHD	05/30/17	12.00	12.00	
1024*65460*10	WSHD	05/17/17	7.90	7.90	
1024*65460*10	WSHD	05/17/17	28.31	28.31	
1024*65460*10	WSHD	05/29/17	5.00	5.00	
1029*65460*6	WSHD	05/18/17	5.00	5.00	
1030*65460*10	WSHD	05/02/17	21.33	21.33	
1030*65460*10	WSHD	05/29/17	53.67	53.67	
1030*65460*10	WSHD	05/10/17	94.97	94.97	
1038*65460*6	WSHD	05/22/17	44.08	41.32	
1038*65460*6	WSHD	05/01/17	691.68	580.73	
1038*65460*6	WSHD	05/16/17	35.05	35.05	
1039*65460*6	WSHD	05/30/17	30.93	30.93	
1039*65460*6	WSHD	05/01/17	30.93	30.93	
1039*65460*6	WSHD	05/11/17	12.72	12.72	
1039*65460*6	WSHD	05/13/17	5.00	5.00	
1039*65460*6	WSHD	05/11/17	64.30	64.30	
1042*65460*4	WSHD	05/15/17	10.00	10.00	
1042*65460*4	WSHD	05/15/17	85.07	85.07	
1042*65460*4	WSHD	05/16/17	30.53	30.53	
1042*65460*4	WSHD	05/16/17	12.00	12.00	
1043*65460*4	WSHD	05/19/17	15.67	15.67	
1043*65460*4	WSHD	05/15/17	5.00	5.00	
1043*65460*4	WSHD	05/15/17	10.00	10.00	
1043*65460*4	WSHD	05/19/17	32.45	25.33	
1043*65460*4	WSHD	05/12/17	10.25	10.25	
1044*65460*3	WSHD	05/12/17	50.00	50.00	
1044*65460*3	WSHD	05/26/17	5.00	5.00	
1045*65460*4	WSHD	05/05/17	18.00	18.00	
1045*65460*4	WSHD	05/25/17	77.60	77.60	
1045*65460*4	WSHD	05/04/17	188.72	156.61	
1046*65460*3	WSHD	05/01/17	33.76	33.76	
1046*65460*3	WSHD	05/30/17	5.00	5.00	
1046*65460*3	WSHD	05/01/17	5.00	5.00	
1046*65460*3	WSHD	05/31/17	22.05	22.05	
1046*65460*3	WSHD	05/01/17	25.88	25.88	
1046*65460*3	WSHD	05/01/17	5.00	5.00	
1046*65460*3	WSHD	05/01/17	22.05	22.05	
1046*65460*3	WSHD	05/01/17	13.02	13.02	

**GL Totals**

Winnie Stowel Hospital District Indigent Healthcare Services  
Batch Dates 05/31/17-05/31/17

Brookshire Bros. Phar. (winnie)  
P.o. Box 1359  
Winnie, TX 77665

Vendor #: 65460

Invoice #	GL #	Date in	Amt Billed	Amt Paid	Posted
1047*65460*3	WSHD	05/23/17	10.00	10.00	
1047*65460*3	WSHD	05/24/17	60.56	60.56	
1047*65460*3	WSHD	05/23/17	26.03	26.03	
1049*65460*2	WSHD	05/06/17	5.00	5.00	
1049*65460*2	WSHD	05/05/17	42.60	42.60	
1049*65460*2	WSHD	05/04/17	34.04	34.04	
1049*65460*2	WSHD	05/05/17	30.30	30.30	
1049*65460*2	WSHD	05/05/17	5.00	5.00	
1050*65460*2	WSHD	05/12/17	34.52	34.52	
1050*65460*2	WSHD	05/12/17	49.28	49.28	
1050*65460*2	WSHD	05/12/17	33.06	31.74	
1050*65460*2	WSHD	05/12/17	35.05	35.05	
1053*65460*1	WSHD	05/05/17	8.59	8.59	
1053*65460*1	WSHD	05/05/17	26.35	26.35	
1053*65460*1	WSHD	05/05/17	25.34	24.54	
1054*65460*1	WSHD	05/08/17	10.00	10.00	
1054*65460*1	WSHD	05/08/17	15.00	15.00	
1054*65460*1	WSHD	05/08/17	5.00	5.00	
1054*65460*1	WSHD	05/25/17	7.79	7.79	
1054*65460*1	WSHD	05/25/17	20.02	20.02	
1055*65460*1	WSHD	05/15/17	84.19	84.19	
	***		<b>4,591.30</b>	<b>4,377.22</b>	
	***		<b>4,591.30</b>	<b>4,377.22</b>	

102 records listed

**32 total invoices**

**Durbin and Company, L.L.P.**  
2950 50th Street  
Lubbock, TX 79413

806-791-1591

**Winnie Stowell Hospital District**  
P.O. Box 1997  
Winnie, TX 77665

Invoice No. 7049  
Date Monday, June 19, 2017  
Client No. DCO10240

---

SERVICE	STAFF	AMOUNT
Professional Accounting Services Applicable to Your Account - 2014 & 2015 Audit	Angel Castanon Davis Havens Thummel Wheeler	\$ 51,475.00
Audit Services Applicable to Your Account - 2014 & 2015 Audit	Angel Castanon Davis De Hoyos Havens Klement Sehon Thummel Vallejo Walter Wheeler	
	Total For Services	<u>39,290.00</u> 90,765.00
	Total For Expenses	417.80
	Less Interim Bill	<u>(21,500.00)</u>
	Current Amount Due	69,682.80
	Prior Balance	<u>0.00</u>
	Total Amount Due	<u>\$ 69,682.80</u>



**Durbin and Company, L.L.P.**  
2950 50th Street  
Lubbock, TX 79413

806-791-1591

2/26/16  
Ad OK # 1941

Winnie Stowell Hospital District  
200 Live Oak Drive  
Atlanta, TX 75551

Invoice No. 5963  
Date Monday, December 21, 2015  
Client No. DCO10240

---

SERVICE	AMOUNT
Audit Services Applicable to your Account - Interim Bill	\$ 6,500.00
Prior Balance	<u>0.00</u>
Total Amount Due	<u>\$ 6,500.00</u>

**Durbin and Company, L.L.P.**  
2950 50th Street  
Lubbock, TX 79413

806-791-1591

12.15.16  
Pd ck # 2132

**Winnie Stowell Hospital District**  
P.O. Box 1997  
Winnie, TX 77665

RECEIVED  
DEC - 6 2016

Invoice No. 6562  
Date Wednesday, November 30, 2016  
Client No. DCO10240

---

SERVICE	AMOUNT
Audit Services Applicable to Your Account - Interim Bill	\$ 15,000.00
Prior Balance	<u>0.00</u>
Total Amount Due	<u>\$ 15,000.00</u>



**CONTRACT INVOICE**

Invoice Number: INV543867  
 Invoice Date: 06/19/2017

**Bill To:** Winnie - Stowell Hospital District  
 PO Box 1997  
 Winnie, TX 77665

**Customer:** Winnie - Stowell Hospital District  
 538 Broadway  
 Winnie, TX 77665

Account No	Payment Terms	Due Date	Invoice Total	Balance Due	
3A0064	Net 30	07/19/2017	\$44.77	<b>\$44.77</b>	
<b>Invoice Remarks</b>					
Contract Number	Contact	Contract Amount	P.O. Number	Start Date	Exp. Date
4457-01		\$41.36		01/26/2016	01/25/2021
<b>Contract Remarks</b>					

**Summary:**

Contract base rate charge for this billing period	\$0.00
Contract overage charge for the 05/26/2017 to 06/25/2017 overage period	\$41.36 **
	<b>\$41.36</b>

\*\*See overage details below

**Detail:**

**Equipment included under this contract**

**KM/227**

Number	Serial Number	Base Adj.	Location							
3A2812	A7AK011001716	\$0.00	Winnie - Stowell Hospital District 538 Broadway Winnie, TX 77665							
Meter Type	Meter Group	Begin Meter	End Meter	Credits	Total	Covered	Billable	Rate	Overage	
B\W	3A2812 - B\W	37,836	41,254		3,418	0	3,418	\$0.012100	\$41.36	
									\$41.36	

Please include invoice number on check.  
 Remit Payment To:  
 Function 4, LLC  
 12560 Reed Rd, Ste 200  
 Sugar Land, TX 77478

Invoice SubTotal	\$41.36
Tax:	\$3.41
Invoice Total	\$44.77
<b>Balance Due:</b>	<b>\$44.77</b>

# HUSCH BLACKWELL

P.O. BOX 790379, SAINT LOUIS, MISSOURI 63179, (314) 480-1500, Federal ID No. 26-1688286

---

Hubert Oxford, IV Benckenstein & Oxford, L.L.P.  
3535 Calder Ave., Suite 300  
Beaumont, TX 77706

PAYMENT DUE UPON RECEIPT

Date: June 9, 2017  
Invoice No. 2461376

## INVOICE SUMMARY

For Professional Services Rendered and Costs Advanced Through May 31, 2017  
(See attached pages for detail)

---

Our Reference No. 6061577-0013000

### AUDIT LETTERS

Total Professional Services.....	\$	500.00
Total Disbursements and Other Charges .....	\$	0.00
<b>Total Amount this Invoice.....</b>	<b>\$</b>	<b>500.00</b>

---

*CONFIDENTIAL INFORMATION PROTECTED BY ATTORNEY-CLIENT PRIVILEGE*

# HUSCH BLACKWELL

P.O. BOX 790379, SAINT LOUIS, MISSOURI 63179, (314) 480-1500, Federal ID No. 26-1688286

Hubert Oxford, IV Benckenstein & Oxford, L.L.P.  
3535 Calder Ave., Suite 300  
Beaumont, TX 77706

PAYMENT DUE UPON RECEIPT

Date: June 9, 2017  
Invoice No. 2461376

For Professional Services Rendered and Costs Advanced Through May 31, 2017

Our Reference No. 6061577-0013000

## AUDIT LETTERS

Date	Professional Services	Hours	Amount
05/01/17	Receive, review, process and draft response to client's request for an audit letter. (Sherrie Norris) Audit Letter	1.00	\$250.00
05/02/17	Receive, review, process and draft response to client's request for an audit letter update. (Sherrie Norris) Audit Letter	1.00	\$250.00
Total Hours and Fees		<u>2.00</u>	<u>\$ 500.00</u>

Timekeeper	Title	Rate	Hours	Fees
Audit Letter	AUDIT LETTER	250.00	2.00	\$500.00
Total Professional Services				<u>\$ 500.00</u>
Current Invoice Due				<u>\$ 500.00</u>

**CONFIDENTIAL INFORMATION**  
**PROTECTED BY ATTORNEY-CLIENT PRIVILEGE**

# HUSCH BLACKWELL

P.O. BOX 790379, SAINT LOUIS, MISSOURI 63179, (314) 480-1500, Federal ID No. 26-1688286

---

Our Reference No. 6061577-0013000

PAYMENT DUE UPON RECEIPT

AUDIT LETTERS

Date: June 9, 2017  
Invoice No. 2461376

For Professional Services Rendered and Costs Advanced Through May 31, 2017

Total Professional Services	\$	500.00
Total Disbursements and Other Charges	\$	0.00
<b>Total Current Invoice</b>	<b>\$</b>	<b>500.00</b>

THIS INVOICE IS PAYABLE UPON RECEIPT. PLEASE RETURN THIS PAGE WITH YOUR REMITTANCE.

(Please reference your client and/or invoice number when submitting payment. Thank you!)

For wire transfer instructions, please email:  
[ARInfo@huschblackwell.com](mailto:ARInfo@huschblackwell.com)

Mail Payments to:  
Husch Blackwell LLP  
P.O. Box 790379  
SAINT LOUIS, MO 63179

Indigent Healthcare Solutions, Ltd.  
2040 North Loop, 336 West, Suite 304  
Conroe, TX 77304

Invoice # 64305

Phone # (800) 834-0560  
Fax # (936) 756-6741

RECEIVED

Date: 6/1/2017

WINNIE STOWELL HOSPITAL DISTRICT  
P O BOX 1997  
WINNIE, TX 77665

JUN 05 2017

Terms: Net receipt of invoice

---

Professional services for the month of July 2017

1,059.00

---

**Total**

**\$1,059.00**

PLEASE REMIT PAYMENT TO  
INDIGENT HEALTHCARE SOLUTIONS, LTD  
ATTN: KELLEY ASTOLOS  
3011 ARMORY DRIVE, SUITE 190  
NASHVILLE, TN 37204

*THANK YOU FOR YOUR BUSINESS!!!*

**IHS**



RECEIVED

JUN 06 2017

WINNIE STOWELL HOSPITAL

Account Number: XXXX XXXX XXXX 2704

ACCOUNT SUMMARY

Credit Limit	\$10,000.00
Credit Available	\$6,792.00
Statement Closing Date	May 31, 2017
Days in Billing Cycle	30
Previous Balance	\$0.00
- Payments & Credits	\$0.00
+ Purchases & Other Charges	\$3,207.50
+ Cash Advances	\$0.00
+ Finance Charges	\$0.00
= New Balance	\$3,207.50

PAYMENT INFORMATION

New Balance	\$3,207.50
Minimum Payment Due	\$161.00
Payment Due Date	June 25, 2017

Questions? Call Card Services 1-800-248-9600  
 Or Write: PO Box 2360 Stop Code P-23  
 Omaha, NE 68108

Notice: SEE REVERSE SIDE FOR MORE IMPORTANT INFORMATION

TRANSACTIONS

Tran Date	Post Date	Reference Number	Transaction Description	Amount
		<b>SHERRIE NORRIS</b>	<b>TOTAL 4054692000142720</b>	<b>\$3,207.50</b>
05/18	05/18	24445004B00BPGWKT	USPS PO 4898150665 WINNIE TX MCC: 9402 MERCHANT ZIP: 77665	28.75
05/19	05/19	24412954Q5V2G8Y07	TEXAS HOSPITAL ASSOC 512-465-1000 TX MCC: 8062 MERCHANT ZIP: 78701	3,150.00
05/23	05/23	24445004G00BFD47D	USPS PO 4898150665 WINNIE TX MCC: 9402 MERCHANT ZIP: 77665	28.75

*overnight westchase  
CHW*

*THT conference*

*overnight conroe  
CHW*

IMPORTANT ACCOUNT INFORMATION

To view your statement or make payments online, visit [www.prosperitybankusa.com](http://www.prosperitybankusa.com).  
 Don't forget to update your automated payment plans. Merchants will need your new card number and expiration date.

IMPORTANT NOTICE FOR AUTOMATIC, INTERNET, OR PHONE ACH PAYMENTS:  
 Your payment may be reduced by any credit adjustments or payments made since your last statement.

1031 0001 VVG 002 7 31 170531 0 PAGE 1 of 2 10 3191 2000 CORP 678

Please detach bottom portion and submit with payment using enclosed envelope



PROSPERITY BANK  
 CREDIT CARD DEPARTMENT  
 402 CYPRESS ST. SUITE 100  
 ABILENE TX 79601

Payment Information

Account Number:	XXXX XXXX XXXX 2704
Payment Due Date	June 25, 2017
New Balance	\$3,207.50
Minimum Payment Due	\$161.00
Past Due Amount	\$0.00
Amount Enclosed:	\$

Make Check Payable to:

WINNIE STOWELL HOSPITAL  
 WINNIE STOWELL HOSPITAL  
 PO BOX 1997  
 WINNIE TX 77665-1997

678

PROSPERITY BANK  
 PO BOX 660525  
 DALLAS TX 75266-0525



405469200014270400016100003207505



**LOST OR STOLEN CARDS:** If you notice the loss or theft of your credit card or a possible unauthorized use of your card, you should contact us immediately:

**ADDRESS:**  
Prosperity Bank  
Credit Card Department  
402 Cypress St., Suite 100  
Abilene, Texas 79601

**Telephone:**  
1-800-248-9600

You will not be liable for any unauthorized use that occurs after you notify us. You may, however, be liable for unauthorized use that occurs before your notice to us. In any case, your liability will not exceed \$0.

**PAYMENT OPTIONS:** To make a payment by phone, call us toll free at 1-800-248-9600 and follow the instructions provided or speak to a customer service representative. To make a payment online or to set up automatic monthly payments, visit our credit card website at <https://prosperityonline.fdecs.com> (registration required).

**MAILED PAYMENTS:** Mail your payments to the payment address specified on the statement. Overnight payments may be sent to: Card Services, 1010 W. Mockingbird Ln. Suite 100, C/O 660525, Dallas, Texas 75247. Use the enclosed envelope and include the payment coupon from the bottom of the statement with your check.

**ADDRESS and EMAIL CHANGES:** Please call Customer Service toll free at 1-800-248-9600 and speak to a customer service representative.

**BILLING RIGHTS SUMMARY:**

If you find an error on your statement, write to us immediately at:

**ADDRESS:**  
Card Services  
P.O. Box 2360  
Stop Code P-23  
Omaha, NE 68108

In your letter, please provide the following information:

- **Account information:** Your name and account number.
- **Dollar amount:** The dollar amount of the suspected error.
- **Description of problem:** If you think there is an error on your bill, describe what you believe is wrong and why you believe it is a mistake.

You must contact us within 60 days after the error appeared on your statement.

\*You must notify us of any potential errors in writing. You may call us, but if you do we are not required to investigate any potential errors and you may have to pay the amount in question.

While we investigate whether or not there has been an error, the following are true:

- We cannot try to collect the amount in question, or report you as delinquent on that amount.
- The charge in question may remain on your statement, and we may continue to charge you interest on that amount. But, if we determine that we made a mistake, you will not have to pay the amount in question or any interest or other fees related to that amount.
- While you do not have to pay the amount in question, you are responsible for the remainder of your balance.
- We can apply any unpaid amount against your credit limit.

**Your Rights If You Are Dissatisfied With Your Credit Card Purchases:**

If you are dissatisfied with the goods or services that you have purchased with your credit card, and you have tried in good faith to correct the problem with the merchant, you may have the right not to pay the remaining amount due on the purchase.

To use this right, all of the following must be true:

- The purchase must have been made in your home state or within 100 miles of your current mailing address, and the purchase price must have been more than \$50. (NOTE: Neither of these is necessary if your purchase was based on an advertisement we mailed to you, or if we own the company that sold you the goods or services.)
- You must have used your credit card for the purchase. Purchases made with cash advances from an ATM or with a check that accesses your credit card account do not qualify.
- You must not yet have fully paid for the purchase

If all of the criteria above are met and you are still dissatisfied with the purchase, contact us in writing at:

**ADDRESS:**  
Dispute Dept.  
PO BOX 2317  
Stop Code P-10  
Omaha, NE 68108

While we investigate, the same rules apply to the disputed amount as discussed above. After we finish our investigation, we will inform you of our decision. At that point, if we think you owe an amount and you do not pay we may report you as delinquent.

**BALANCE COMPUTATION METHOD:** Here is how we compute the balance subject to FINANCE CHARGE: We figure the balance subject to FINANCE CHARGE on your account by the "average daily balance" (including certain current transactions) method. To get the "average daily balance," we take the beginning balance on your account each day and subtract any payments or credits and unpaid FINANCE CHARGES. Then we add any new Cash Advances. We add any new Credit Purchases if you did not pay your account in full by the due date shown on your previous monthly statement, but we do not add any new Credit Purchases if you did pay your account in full. This gives us the daily balance. Then we add all the daily balances for the billing cycle and divide the total by the number of days in the billing cycle. This gives us the "average daily balance" which will be the balance subject to the FINANCE CHARGE.

**PAYING INTEREST:** You will not pay a FINANCE CHARGE on Credit Purchases if you fully pay your account(s) each month by the due date shown on your statement. You will, however, pay a FINANCE CHARGE on all Cash Advances from the day they are posted to your account. The first statement you receive which shows a Cash Advance will include a FINANCE CHARGE for the Cash Advance from the date it was posted to your account. If you fully pay your account by the date shown on that statement, you will not pay a further FINANCE CHARGE on that Cash Advance.

O1AF1031 - 2 - 11/30/15

**INTEREST CHARGE CALCULATION**

Your Annual Percentage Rate (APR) is the annual interest rate on your account

Type of Balance	ANNUAL PERCENTAGE RATE (APR)	Balance Subject to Interest Rate	Days in Billing Cycle	Interest Charge
Purchases	9.90% (f)	\$0.00	30	\$0.00
Cash Advances	9.90% (f)	\$0.00	30	\$0.00

(v) = variable (f) = fixed

1-2

000

# Exhibit “D”

**GL Totals**

Winnie Stowel Hospital District Indigent Healthcare Services  
 Batch Dates 05/31/17-05/31/17

**Item 6b**

Wilcox Pharmacy  
 P. O. Box 1850  
 Winnie, TX 77665

Vendor #: 18651

GL #	Description	Amount
WSHD	Wshd	1,425.79
<b>Expenditures</b>		<b>1,425.79</b>
<b>Reimb/Adjustments</b>		<b>0.00</b>
<b>Grand Total</b>		<b>1,425.79</b>

8 total invoices

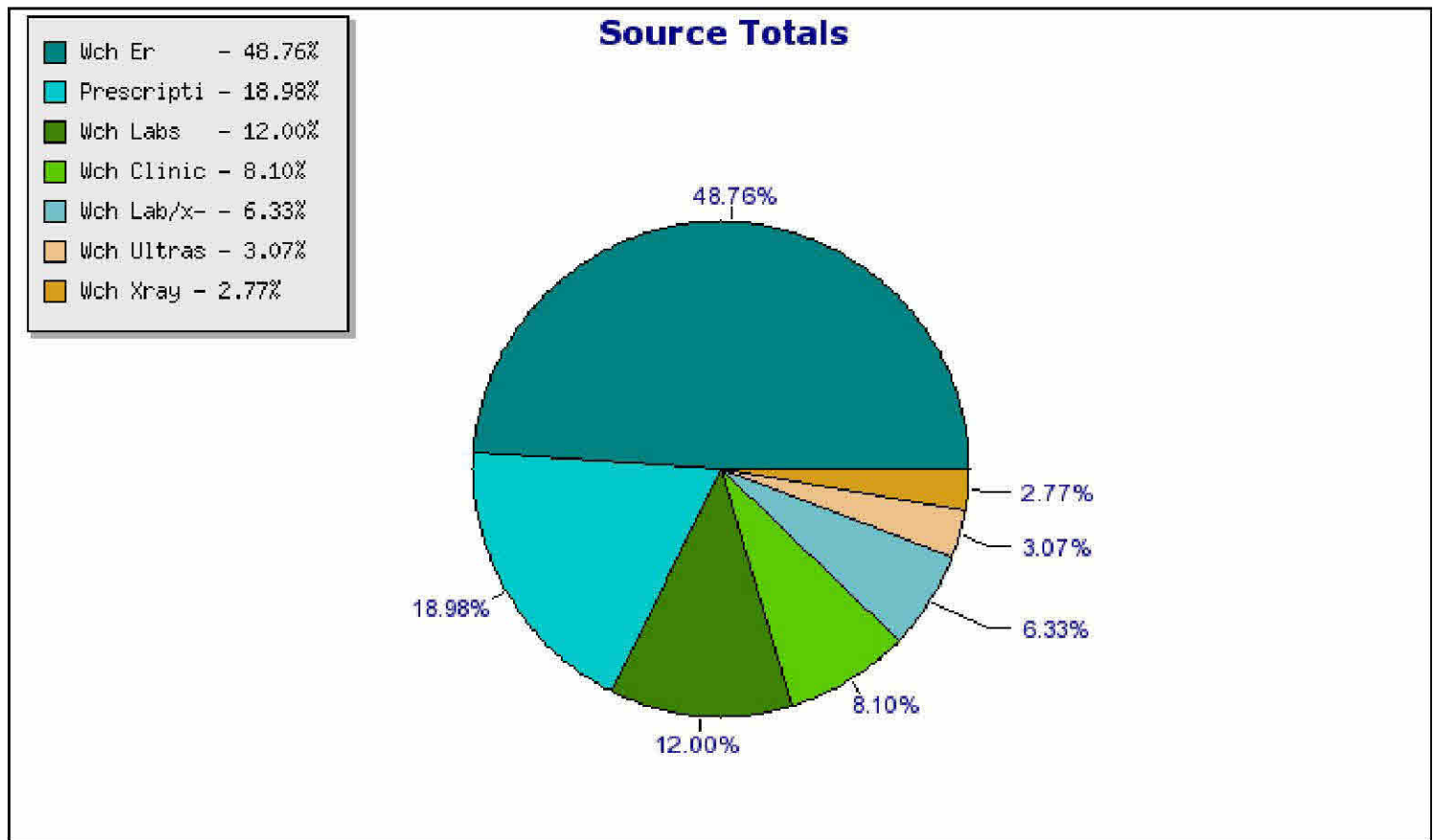
**GL Totals Detail**

Invoice #	GL #	Date in	Amt Billed	Amt Paid	Posted
036-2778*18651*29	WSHD	05/18/17	159.21	75.67	
036-2783*18651*72	WSHD	05/31/17	59.97	29.70	
036-2783*18651*72	WSHD	05/25/17	81.87	39.84	
036-2783*18651*72	WSHD	05/24/17	116.33	45.26	
036-2783*18651*72	WSHD	05/24/17	177.06	97.18	
036-2833*18651*88	WSHD	05/04/17	373.25	175.02	
036-2833*18651*88	WSHD	05/04/17	17.14	9.55	
036-2833*18651*88	WSHD	05/09/17	65.00	51.22	
036-2942*18651*70	WSHD	05/11/17	359.69	306.35	
036-2942*18651*70	WSHD	05/11/17	43.09	21.42	
036-3068*18651*51	WSHD	05/01/17	75.00	33.78	
036-3364*18651*39	WSHD	05/31/17	24.00	24.00	
036-3364*18651*39	WSHD	05/31/17	22.85	22.85	
036-3364*18651*39	WSHD	05/31/17	54.86	54.86	
036-3364*18651*39	WSHD	05/31/17	16.23	9.02	
036-3364*18651*39	WSHD	05/31/17	20.00	20.00	
1020*18651*10	WSHD	05/31/17	205.68	97.18	
1020*18651*10	WSHD	05/02/17	205.68	97.18	
1040*18651*6	WSHD	05/25/17	165.18	78.43	
1040*18651*6	WSHD	05/27/17	57.72	57.72	
1040*18651*6	WSHD	05/25/17	79.56	79.56	
	***		<b>2,379.37</b>	<b>1,425.79</b>	
	***		<b>2,379.37</b>	<b>1,425.79</b>	

21 records listed.  
**8 total invoices**

**Source Totals for Batch Dates 05/01/2017 through 05/31/2017**

Wch Er	48.76%	\$14,910.06
Prescription Drugs	18.98%	\$5,803.01
Wch Labs	12.00%	\$3,669.91
Wch Clinic	8.10%	\$2,477.22
Wch Lab/x-ray	6.33%	\$1,935.61
Wch Ultrasound	3.07%	\$937.67
Wch Xray	2.77%	\$846.65
<b>Total Expenditures</b>		<b>\$30,580.13</b>



**Entry Statistics for Entry Dates 05/01/2017 through 05/31/2017**

Clients Entered	5
Rapid Reg. Entered	2
Vendors Entered	0
Worksheets Entered	14
Invoices Entered	59

**Void Statistics for Void Dates 05/01/2017 through 05/31/2017**

---

Clients Voided	0
Vendors Voided	0
Rapid Reg. Voided	0
Invoices Voided	0

---

**Active Clients by Program for Eligibility Dates 05/01/2017 through 05/31/2017**

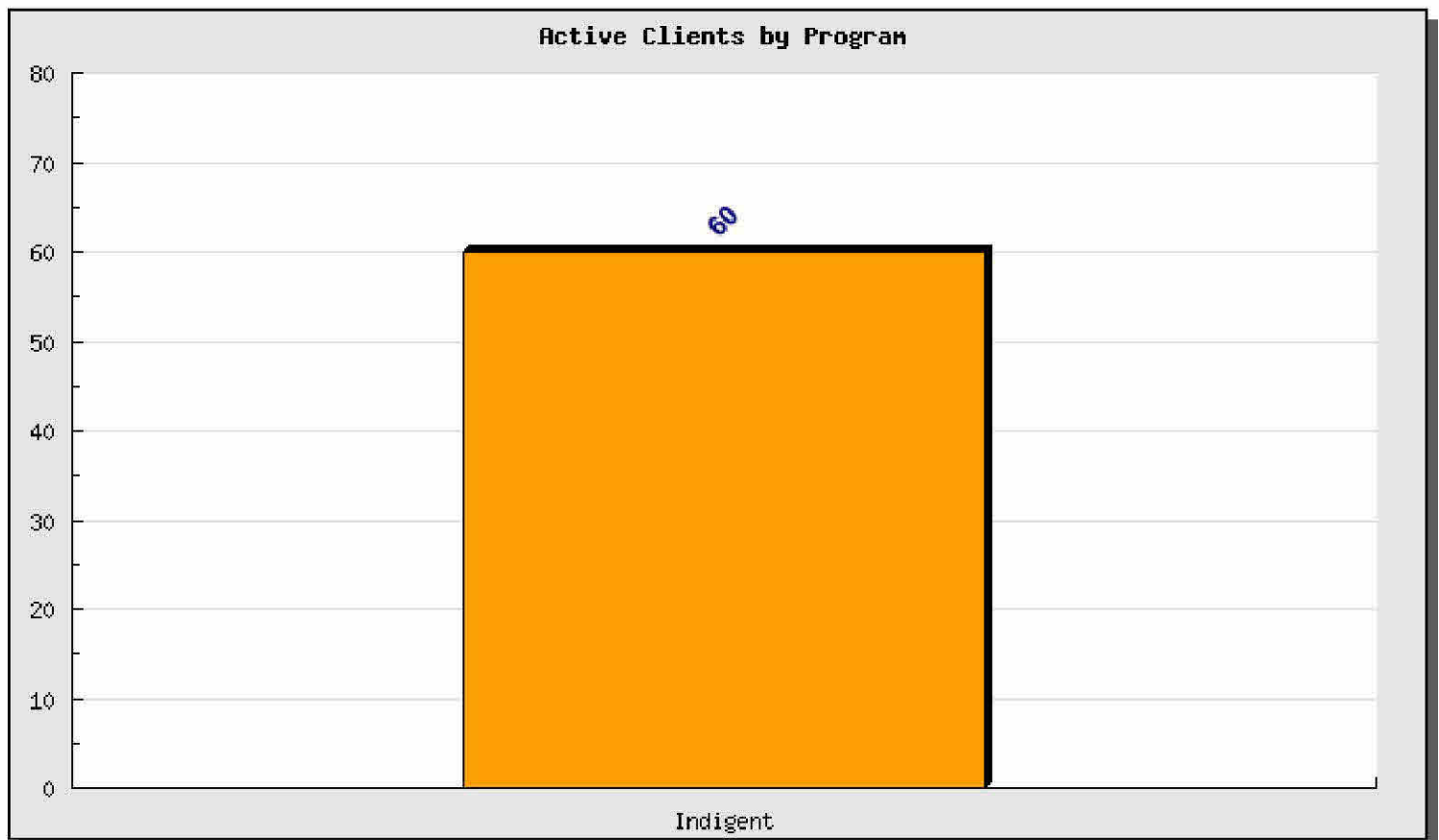
---

Indigent	60
----------	----

---

<b>Total Clients By Program</b>	<b>60</b>
---------------------------------	-----------

---



**Appointments Scheduled by Type for Appointment Dates 05/01/2017 through 05/31/2017**

---

New Appointment	0
Renewal	9

---

<b>Total Appointments Scheduled</b>	<b>9</b>
-------------------------------------	----------

---

**Source Totals Report**Winnie Stowel Hospital District Indigent Healthcare  
ServicesBatch Dates 05/31/2017 through 05/31/2017  
For Vendor: WINNIE COMMUNITY HOSPITAL

Source	Description	Amount Billed	Amount Paid
21	Wch Clinic	6,042.00	2,477.22
24	Wch Er	36,366.00	14,910.06
25	Wch Lab/x-ray	4,721.00	1,935.61
27	Wch Labs	8,951.00	3,669.91
28	Wch Xray	2,065.00	846.65
29	Wch Ultrasound	2,287.00	937.67
<b>Expenditures</b>		60,432.00	24,777.12
<b>Reimb/Adjustments</b>		0.00	0.00
<b>Grand Total</b>		<b>60,432.00</b>	<b>24,777.12</b>

**Source Totals Report Detail**

Invoice #	Source	DOS	Amount Billed	Amount Paid
1000*63057*14	21	05/30/2017	213.00	87.33
1025*63057*3	21	05/17/2017	143.00	58.63
1053*63057*1	21	05/05/2017	323.00	132.43
1055*63057*1	21	05/19/2017	213.00	87.33
1030*63057*9	21	05/02/2017	213.00	87.33
1030*63057*9	21	05/31/2017	323.00	132.43
1044*63057*3	21	05/04/2017	213.00	87.33
1044*63057*3	21	05/12/2017	213.00	87.33
1044*63057*3	21	05/26/2017	213.00	87.33
1011*63057*12	21	05/15/2017	213.00	87.33
036-2792*63057*1	21	05/01/2017	323.00	132.43
036-2792*63057*1	21	05/09/2017	213.00	87.33
036-2783*63057*10	21	05/31/2017	180.00	73.80
036-2833*63057*7	21	05/04/2017	213.00	87.33
1049*63057*1	21	05/06/2017	286.00	117.26
036-2821*63057*3	21	05/23/2017	323.00	132.43
1024*63057*9	21	05/17/2017	250.00	102.50
1024*63057*9	21	05/30/2017	213.00	87.33
1045*63057*3	21	05/16/2017	213.00	87.33
1045*63057*3	21	05/30/2017	143.00	58.63
1042*63057*4	21	05/15/2017	213.00	87.33
036-2778*63057*18	21	05/04/2017	213.00	87.33
1054*63057*1	21	05/08/2017	162.00	66.42
1054*63057*1	21	05/30/2017	143.00	58.63
036-3426*63057*19	21	05/02/2017	143.00	58.63
036-3426*63057*19	21	05/25/2017	213.00	87.33
036--3424*63057*4	21	05/22/2017	143.00	58.63
036--3424*63057*4	21	05/30/2017	32.00	13.12
1047*63057*3	21	05/24/2017	143.00	58.63
<b>20 invoices, 29 line items</b>			<b>6,042.00</b>	<b>2,477.22</b>
1024*63057*9	24	05/28/2017	1,568.00	642.88
1045*63057*3	24	05/21/2017	10,883.00	4,462.03

1045*63057*3	24	11/11/2016	2,530.00	1,037.30
1045*63057*3	24	12/18/2016	936.00	383.76
1045*63057*3	24	02/13/2017	844.00	346.04
1029*63057*5	24	05/01/2017	2,655.00	1,088.55
1037*63057*2	24	11/12/2016	9,774.00	4,007.34
036--3424*63057*4	24	05/19/2017	6,063.00	2,485.83
1047*63057*3	24	05/13/2017	1,113.00	456.33

**6 invoices, 9 line items**

**36,366.00 14,910.06**

1011*63057*12	25	05/16/2017	1,636.00	670.76
036-2792*63057*1	25	05/02/2017	1,473.00	603.93
036-2778*63057*18	25	05/09/2017	1,612.00	660.92

**3 invoices, 3 line items**

**4,721.00 1,935.61**

036-2783*63057*10	27	05/31/2017	116.00	47.56
036-2833*63057*7	27	05/04/2017	1,032.00	423.12
1049*63057*1	27	05/06/2017	1,032.00	423.12
036-2821*63057*3	27	05/23/2017	2,726.00	1,117.66
036-2821*63057*3	27	04/14/2017	206.00	84.46
1024*63057*9	27	05/17/2017	718.00	294.38
1045*63057*3	27	05/16/2017	1,129.00	462.89
036-2778*63057*18	27	05/15/2017	138.00	56.58
1054*63057*1	27	05/23/2017	1,567.00	642.47
1054*63057*1	27	05/30/2017	138.00	56.58
036--3424*63057*4	27	05/30/2017	149.00	61.09

**9 invoices, 11 line items**

**8,951.00 3,669.91**

1042*63057*4	28	05/15/2017	885.00	362.85
036-2778*63057*18	28	05/04/2017	295.00	120.95
1054*63057*1	28	05/08/2017	295.00	120.95
036-3426*63057*19	28	05/25/2017	295.00	120.95
1047*63057*3	28	05/24/2017	295.00	120.95

**5 invoices, 5 line items**

**2,065.00 846.65**

1024*63057*9	29	05/19/2017	625.00	256.25
1045*63057*3	29	05/17/2017	625.00	256.25
036-3426*63057*19	29	05/03/2017	412.00	168.92
1047*63057*3	29	05/03/2017	625.00	256.25

**4 invoices, 4 line items**

**2,287.00 937.67**

---

**Grand Totals**

**60,432.00 24,777.12**

**22 invoices listed.  
61 line items listed.**



# Exhibit “E”

**From:**  
**To:**

Wolfe, Andrew (HHSC)

[administrator@theheightsgonzales.com](mailto:administrator@theheightsgonzales.com); [afutch@seymourtexas.net](mailto:afutch@seymourtexas.net); [alan.ivy@cmhos.org](mailto:alan.ivy@cmhos.org);  
[amelendez@dimmitregional.com](mailto:amelendez@dimmitregional.com); [Andrew De Los Santos](mailto:Andrew.De.Los.Santos); [andy.kolb@smhdhealth.org](mailto:andy.kolb@smhdhealth.org); [asmyer@fivearea.com](mailto:asmyer@fivearea.com);  
[awillmann@gwhf.org](mailto:awillmann@gwhf.org); [Azure Spurling](mailto:Azure.Spurling); [bblevins@fchtexas.com](mailto:bblevins@fchtexas.com); [bbriscoe@seminolehospitaldistrict.com](mailto:bbriscoe@seminolehospitaldistrict.com);  
[bchd@airplexus.com](mailto:bchd@airplexus.com); [bhejl@st-joseph.org](mailto:bhejl@st-joseph.org); [bill.bedwell@uhs-sa.com](mailto:bill.bedwell@uhs-sa.com); [billie.carter@smhdhealth.org](mailto:billie.carter@smhdhealth.org);  
[bjackson@jackson-carter.com](mailto:bjackson@jackson-carter.com); [bmm@dhchd.org](mailto:bmm@dhchd.org); [bobbi.heyman@menardmanortx.com](mailto:bobbi.heyman@menardmanortx.com); [bom@brontehrc.net](mailto:bom@brontehrc.net);  
[borger@seniorlivingemail.com](mailto:borger@seniorlivingemail.com); [Branden N. Johnson](mailto:Branden.N.Johnson); [brian@erbenyarbrough.com](mailto:brian@erbenyarbrough.com); [broland@hamiltonhospital.org](mailto:broland@hamiltonhospital.org);  
[canton@seniorlivingemail.com](mailto:canton@seniorlivingemail.com); [carthage@seniorlivingemail.com](mailto:carthage@seniorlivingemail.com); [cbsesq@cbrucestratton.com](mailto:cbsesq@cbrucestratton.com);  
[ccannon@stonegatesl.com](mailto:ccannon@stonegatesl.com); [ccoates@evergreenslp.com](mailto:ccoates@evergreenslp.com); [cdockal@healthsupportmgmt.com](mailto:cdockal@healthsupportmgmt.com);  
[cguerrero@ensignservices.net](mailto:cguerrero@ensignservices.net); [childress@seniorlivingemail.com](mailto:childress@seniorlivingemail.com); [Christine Putz](mailto:Christine.Putz); [christy@hchdst.org](mailto:christy@hchdst.org);  
[chumley@xit.net](mailto:chumley@xit.net); [cnorris@gonzaleshealthcare.com](mailto:cnorris@gonzaleshealthcare.com); [coleman@seniorlivingemail.com](mailto:coleman@seniorlivingemail.com); [Cory Cofield@uhs-sa.com](mailto:Cory.Cofield@uhs-sa.com);  
[cparker@throckmortonhospital.com](mailto:cparker@throckmortonhospital.com); [crosscountry@seniorlivingemail.com](mailto:crosscountry@seniorlivingemail.com); [ctaylor@stonegatesl.com](mailto:ctaylor@stonegatesl.com);  
[ctorres@tchospital.us](mailto:ctorres@tchospital.us); [cwaite@shinneryoaks.com](mailto:cwaite@shinneryoaks.com); [czafereo@cmcvtx.org](mailto:czafereo@cmcvtx.org); [darin.janssen@newlighthealthcare.com](mailto:darin.janssen@newlighthealthcare.com);  
[david.sims@baptistretirement.org](mailto:david.sims@baptistretirement.org); [david.smith@lfcgroupservices.com](mailto:david.smith@lfcgroupservices.com); [David.Smith@newlighthealthcare.com](mailto:David.Smith@newlighthealthcare.com);  
[david\\_barbrick@chs.net](mailto:david_barbrick@chs.net); [dbrunson@mahdtx.org](mailto:dbrunson@mahdtx.org); [dbryom@cmhos.org](mailto:dbryom@cmhos.org); [dburke@mahdtx.org](mailto:dburke@mahdtx.org);  
[dbyrom@cmhos.org](mailto:dbyrom@cmhos.org); [ddekowski@regencyhealthcare.com](mailto:ddekowski@regencyhealthcare.com); [ddpotter@savasc.com](mailto:ddpotter@savasc.com); [dgoggin@st-joseph.org](mailto:dgoggin@st-joseph.org);  
[dking@stonegateseniorcare.com](mailto:dking@stonegateseniorcare.com); [dlee@lionhealth.com](mailto:dlee@lionhealth.com); [donnaw@hcmh.com](mailto:donnaw@hcmh.com); [Doug Hudson](mailto:Doug.Hudson);  
[dpearson@torchnet.org](mailto:dpearson@torchnet.org); [dstowers@wisehealthsystem.com](mailto:dstowers@wisehealthsystem.com); [dstowers@wiseregional.com](mailto:dstowers@wiseregional.com); [dtelehany@echd.org](mailto:dtelehany@echd.org);  
[Duncanville.Adm@Nexion-Health.com](mailto:Duncanville.Adm@Nexion-Health.com); [dzurovec@atxhealthlaw.com](mailto:dzurovec@atxhealthlaw.com); [eddie.read@vvrnc.org](mailto:eddie.read@vvrnc.org);  
[edosse@hamiltonhospital.org](mailto:edosse@hamiltonhospital.org); [eflores@dimmitregional.com](mailto:eflores@dimmitregional.com); [els@dhchd.org](mailto:els@dhchd.org); [emiller@stamfordhosp.com](mailto:emiller@stamfordhosp.com);  
[emillier@stamfordhosp.com](mailto:emillier@stamfordhosp.com); [eparades@stonegatesl.com](mailto:eparades@stonegatesl.com); [fbeaman@fchtexas.com](mailto:fbeaman@fchtexas.com); [floyd.gindler@gvec.net](mailto:floyd.gindler@gvec.net);  
[fmigl@regencyhealthcare.com](mailto:fmigl@regencyhealthcare.com); [frederick.cerise@phhs.org](mailto:frederick.cerise@phhs.org); [Frederick Ted.Day@uhs-sa.com](mailto:Frederick.Ted.Day@uhs-sa.com);  
[gardenterrace@seniorlivingemail.com](mailto:gardenterrace@seniorlivingemail.com); [gary@caringhealthcare.net](mailto:gary@caringhealthcare.net); [george.hernandez@uhs-sa.com](mailto:george.hernandez@uhs-sa.com);  
[ghooper@hamiltonhospital.org](mailto:ghooper@hamiltonhospital.org); [gloria.martinez@vvrnc.org](mailto:gloria.martinez@vvrnc.org); [gradyh@bmhd.org](mailto:gradyh@bmhd.org); [gregg@cuerohospital.org](mailto:gregg@cuerohospital.org);  
[grmaking@yahoo.com](mailto:grmaking@yahoo.com); [gtrollope@echd.org](mailto:gtrollope@echd.org); [hamilton@seniorlivingemail.com](mailto:hamilton@seniorlivingemail.com); [harris@ppgh.com](mailto:harris@ppgh.com);  
[haskell@seniorlivingemail.com](mailto:haskell@seniorlivingemail.com); [hlacerda@hslfamily.net](mailto:hlacerda@hslfamily.net); [hlacerda@regencyhealthcare.com](mailto:hlacerda@regencyhealthcare.com); [hlacerda@RNCT.com](mailto:hlacerda@RNCT.com);  
[hong.wade@sweenyhospital.org](mailto:hong.wade@sweenyhospital.org); [Hubert Oxford IV](mailto:Hubert.Oxford.IV); [imabikerdude@yahoo.com](mailto:imabikerdude@yahoo.com);  
[jacksboro@seniorlivingemail.com](mailto:jacksboro@seniorlivingemail.com); [jacksonville@seniorlivingemail.com](mailto:jacksonville@seniorlivingemail.com); [janclin@mmcportlavaca.com](mailto:janclin@mmcportlavaca.com);  
[janiece@erbenyarbrough.com](mailto:janiece@erbenyarbrough.com); [jbailey@mchd.net](mailto:jbailey@mchd.net); [jbarron@yoakumcounty.org](mailto:jbarron@yoakumcounty.org); [jbethel@farwellcarecenter.com](mailto:jbethel@farwellcarecenter.com);  
[jbuckner@dimmitregional.com](mailto:jbuckner@dimmitregional.com); [jcallen@savasc.com](mailto:jcallen@savasc.com); [JDyck@seminolehospitaldistrict.com](mailto:JDyck@seminolehospitaldistrict.com);  
[jeffreyplace@seniorlivingemail.com](mailto:jeffreyplace@seniorlivingemail.com); [jfreudenberger@obmc.org](mailto:jfreudenberger@obmc.org); [jhammel@obmc.org](mailto:jhammel@obmc.org);  
[jharris@seniorlivingemail.com](mailto:jharris@seniorlivingemail.com); [jhead@ohc-ltc.com](mailto:jhead@ohc-ltc.com); [jicordes13@gmail.com](mailto:jicordes13@gmail.com); [jkirkland@rpcllp.com](mailto:jkirkland@rpcllp.com);  
[jmh@childresshospital.com](mailto:jmh@childresshospital.com); [jmunoz@wcc.net](mailto:jmunoz@wcc.net); [joelbelayrodriguez@yahoo.com](mailto:joelbelayrodriguez@yahoo.com);  
[joew@mitchellcountyhospital.com](mailto:joew@mitchellcountyhospital.com); [John Rainbolt](mailto:John.Rainbolt); [john.wyatt@baptistretirement.org](mailto:john.wyatt@baptistretirement.org); [johnd223@hotmail.com](mailto:johnd223@hotmail.com);  
[johnrainbolt@hchd.net](mailto:johnrainbolt@hchd.net); [jonathanbailey@hchd.net](mailto:jonathanbailey@hchd.net); [joshua.leonard@seniorlivingproperties.com](mailto:joshua.leonard@seniorlivingproperties.com);  
[joy.sloan@emhd.org](mailto:joy.sloan@emhd.org); [jpickett@mmcportlavaca.com](mailto:jpickett@mmcportlavaca.com); [jriggs@echd.org](mailto:jriggs@echd.org); [jsimons@medinahospital.net](mailto:jsimons@medinahospital.net);  
[jsylvia@co.chambers.tx.us](mailto:jsylvia@co.chambers.tx.us); [jturner@mchd.net](mailto:jturner@mchd.net); [junroe@bkd.com](mailto:junroe@bkd.com); [jwren@wiseregional.com](mailto:jwren@wiseregional.com); [k.smith@umhtx.org](mailto:k.smith@umhtx.org);  
[kafuchs@savasc.com](mailto:kafuchs@savasc.com); [kathy@childresshospital.com](mailto:kathy@childresshospital.com); [kblanda@cantexcc.com](mailto:kblanda@cantexcc.com); [kbrigaitis@obmc.org](mailto:kbrigaitis@obmc.org);  
[kcnurse@caprock-spur.com](mailto:kcnurse@caprock-spur.com); [kjjenkins@savasc.com](mailto:kjjenkins@savasc.com); [ken.broussard@bc.cpa.com](mailto:ken.broussard@bc.cpa.com); [kencoidjg@caprock-spur.com](mailto:kencoidjg@caprock-spur.com);  
[keri.disney-story@phhs.org](mailto:keri.disney-story@phhs.org); [kevin.frosch@medinahospital.net](mailto:kevin.frosch@medinahospital.net); [KevinBeedy@hchd.net](mailto:KevinBeedy@hchd.net);  
[kgober@throckmortonhospital.com](mailto:kgober@throckmortonhospital.com); [kmcdonald@cmcdlaw.com](mailto:kmcdonald@cmcdlaw.com); [knolting@noltingconsulting.com](mailto:knolting@noltingconsulting.com);  
[knoxhospital@srcaccess.net](mailto:knoxhospital@srcaccess.net); [ksims@st-joseph.org](mailto:ksims@st-joseph.org); [kwals@wiseregional.com](mailto:kwals@wiseregional.com);  
[lakejackson@seniorlivingemail.com](mailto:lakejackson@seniorlivingemail.com); [LarryV@st-joseph.org](mailto:LarryV@st-joseph.org); [lauram@bmhd.org](mailto:lauram@bmhd.org); [lcastillo@touchstone-communities.com](mailto:lcastillo@touchstone-communities.com);  
[Lee.Hughes@newlighthealthcare.com](mailto:Lee.Hughes@newlighthealthcare.com); [leisha.hodges@emhd.org](mailto:leisha.hodges@emhd.org); [leroy@dhchd.org](mailto:leroy@dhchd.org);  
[lewis.robins@smhdhealth.org](mailto:lewis.robins@smhdhealth.org); [lhardin@seymourtexas.net](mailto:lhardin@seymourtexas.net); [Lindale@seniorlivingemail.com](mailto:Lindale@seniorlivingemail.com);  
[lmeekins@noconageneral.com](mailto:lmeekins@noconageneral.com); [lmyers@srcaccess.net](mailto:lmyers@srcaccess.net); [lprice@lmchospital.com](mailto:lprice@lmchospital.com); [lsvrnt@st-joseph.org](mailto:lsvrnt@st-joseph.org);  
[lwhite@mchd.net](mailto:lwhite@mchd.net); [m.berry@umhtx.org](mailto:m.berry@umhtx.org); [m.lhelmuth@umhtx.org](mailto:m.lhelmuth@umhtx.org); [matt.kempton@smhtx.com](mailto:matt.kempton@smhtx.com);  
[mdorror@cascadehealth.net](mailto:mdorror@cascadehealth.net); [MHecker@lutheransunset.org](mailto:MHecker@lutheransunset.org); [MHernandez@vvrnc.org](mailto:MHernandez@vvrnc.org); [mhuff@olneyhh.com](mailto:mhuff@olneyhh.com);  
[michaelm@hcmh.com](mailto:michaelm@hcmh.com); [MiDexter@SavaSC.com](mailto:MiDexter@SavaSC.com); [Mike.Olson@cmcvtx.org](mailto:Mike.Olson@cmcvtx.org); [mike@preferredmanagementcorp.com](mailto:mike@preferredmanagementcorp.com);  
[mihudson@savasc.com](mailto:mihudson@savasc.com); [mmoore@cascadehealth.net](mailto:mmoore@cascadehealth.net); [mmoore@shdistrict.com](mailto:mmoore@shdistrict.com); [mreeves@cantexcc.com](mailto:mreeves@cantexcc.com);  
[mshapiro@caringhealthcare.net](mailto:mshapiro@caringhealthcare.net); [munozth@yahoo.com](mailto:munozth@yahoo.com); [mwhitley@arboretumgroup.com](mailto:mwhitley@arboretumgroup.com); [Nikki Whittington](mailto:Nikki.Whittington);  
[norale@bmhd.org](mailto:norale@bmhd.org); [noralenec@bmhd.org](mailto:noralenec@bmhd.org); [nwhittington@co.chambers.tx.us](mailto:nwhittington@co.chambers.tx.us); [Oatman, Michael](mailto:Oatman.Michael);  
[olney@seniorlivingemail.com](mailto:olney@seniorlivingemail.com); [overton@seniorlivingemail.com](mailto:overton@seniorlivingemail.com); [palestine@seniorlivingemail.com](mailto:palestine@seniorlivingemail.com);  
[paris@seniorlivingemail.com](mailto:paris@seniorlivingemail.com); [pchristian@fchtexas.com](mailto:pchristian@fchtexas.com); [pkwallace@grmedcenter.com](mailto:pkwallace@grmedcenter.com);  
[pmonkres@noconageneral.com](mailto:pmonkres@noconageneral.com); [pmurfee@hchdst.org](mailto:pmurfee@hchdst.org); [pstewart@gonzaleshealthcare.com](mailto:pstewart@gonzaleshealthcare.com);  
[ranjonyoung@sbcglobal.net](mailto:ranjonyoung@sbcglobal.net); [ranmartin@ensignservices.net](mailto:ranmartin@ensignservices.net); [rcramer@ohc-ltc.com](mailto:rcramer@ohc-ltc.com); [rdefoore@stamfordhosp.com](mailto:rdefoore@stamfordhosp.com);  
[rdewberry@mitchellcountyhospital.com](mailto:rdewberry@mitchellcountyhospital.com); [reed.hurley@uhs-sa.com](mailto:reed.hurley@uhs-sa.com); [regencymanor@seniorlivingemail.com](mailto:regencymanor@seniorlivingemail.com);  
[rghaynes@grmedcenter.com](mailto:rghaynes@grmedcenter.com); [rgray@mmcportlavaca.com](mailto:rgray@mmcportlavaca.com); [rhetf@bmhd.org](mailto:rhetf@bmhd.org); [robleecc@hotmail.com](mailto:robleecc@hotmail.com);  
[Ron.Folwell@HCMH.com](mailto:Ron.Folwell@HCMH.com); [rpayne@switc.com](mailto:rpayne@switc.com); [rqualls@gwhf.org](mailto:rqualls@gwhf.org); [rrueter@lutheransunset.org](mailto:rrueter@lutheransunset.org);  
[rtippin@permianregional.com](mailto:rtippin@permianregional.com); [ryan@trinityhealthcare.com](mailto:ryan@trinityhealthcare.com); [s.brown@umhtx.org](mailto:s.brown@umhtx.org); [sam.grant@smhtx.com](mailto:sam.grant@smhtx.com);  
[sanjuana.garza@vvrnc.org](mailto:sanjuana.garza@vvrnc.org); [sclleveland@obmc.org](mailto:sclleveland@obmc.org); [scnhadmin@verizon.net](mailto:scnhadmin@verizon.net); [scottbeedy@hchd.net](mailto:scottbeedy@hchd.net);  
[scox@permianregional.com](mailto:scox@permianregional.com); [sguarte@chambershealth.org](mailto:sguarte@chambershealth.org); [sheila.knox@baptistretirement.org](mailto:sheila.knox@baptistretirement.org); [Shelly McBride](mailto:Shelly.Mcbride);  
[sherrie@wshd-tx.com](mailto:sherrie@wshd-tx.com); [shickman@cantexcc.com](mailto:shickman@cantexcc.com); [shoover@ptsi.net](mailto:shoover@ptsi.net); [Sims, Taylor](mailto:Sims.Taylor); [sklein@Touchstone-Communities.com](mailto:sklein@Touchstone-Communities.com); [smidkiff@ppgh.com](mailto:smidkiff@ppgh.com); [Snapper, Suzanne](mailto:Snapper.Suzanne); [snorris881@gmail.com](mailto:snorris881@gmail.com);  
[ssummers@wiseregional.com](mailto:ssummers@wiseregional.com); [steve.king@smhdhealth.org](mailto:steve.king@smhdhealth.org); [steven.roth@phhs.org](mailto:steven.roth@phhs.org);  
[susan.hodges@stamfordnursing.com](mailto:susan.hodges@stamfordnursing.com); [swright@tchospital.us](mailto:swright@tchospital.us); [t.nordwick@umhtx.org](mailto:t.nordwick@umhtx.org);  
[TAnderson@seminolehospitaldistrict.com](mailto:TAnderson@seminolehospitaldistrict.com); [tdforsberg@savasc.com](mailto:tdforsberg@savasc.com); [ted.day@uhs-sa.com](mailto:ted.day@uhs-sa.com);  
[ted.mathews@emhd.org](mailto:ted.mathews@emhd.org); [teri.bsnrn@gmail.com](mailto:teri.bsnrn@gmail.com); [thao.la@phhs.org](mailto:thao.la@phhs.org); [thelma.trevino@co.la-Salle.tx.us](mailto:thelma.trevino@co.la-Salle.tx.us);  
[tkrienke@rcmhaw.com](mailto:tkrienke@rcmhaw.com); [tmay@paragonhcg.com](mailto:tmay@paragonhcg.com); [tscroggins@wiseregional.com](mailto:tscroggins@wiseregional.com); [twinoaks@ptsi.net](mailto:twinoaks@ptsi.net);  
[tward@savasc.com](mailto:tward@savasc.com); [V.Gloff@gwhf.org](mailto:V.Gloff@gwhf.org); [v.lopez@umhtx.org](mailto:v.lopez@umhtx.org); [vgroneman@mahdtx.org](mailto:vgroneman@mahdtx.org);  
[wbarnes@sweenyhospital.org](mailto:wbarnes@sweenyhospital.org); [wendyh@nts-online.net](mailto>wendyh@nts-online.net); [whhector@yahoo.com](mailto:whhector@yahoo.com)

**Cc:** McDonald, Pam (HHSC); West, Samuel (HHSC); Greenberg, Charles (HHSC)

**Subject:** MPAP Period 3

**Date:** Friday, June 16, 2017 3:38:31 PM

Attachments: [HHSC TEXNET Instructions Dec 2016.pdf](#)  
[20170616 MPAP Period 3 IGT Request.xlsx](#)

---

Good afternoon,

Attached is requested intergovernmental transfer (IGT) amounts for Period 3 of the Minimum Payment Amount Program (MPAP) that will cover April 1, 2017 through August 31, 2017. The IGT must be entered into TexNet no later than close of business July 12, 2017 with a settlement date of July 14, 2017. This due date is non-negotiable. These funds will need to be placed in the "Minimum Payment Amount" Bucket. The amount that needs to be entered into TexNet is in Column M (Total IGT Requested) of the attached spreadsheet ("20170616 MPAP Period 3 IGT Request"). Send exactly as shown and DO NOT round.

Payment to providers for MPAP Period 3 will only occur once CMS has signed off on the program for the time period, April 1, 2017 to August 31, 2017.

If you do not want to be a part of MPAP Period 3 and do not plan to IGT please send an email me at [Andrew.Wolfe@hhsc.state.tx.us](mailto:Andrew.Wolfe@hhsc.state.tx.us). As the program stands, if a facility fails to submit an IGT the entire SDA for that facility will be excluded from MPAP Period 3. But, we are currently reviewing a way to allow SDAs to remain in place when a facility in that SDA fails to submit an IGT. More information will be provided once the review has concluded.

A screen shot/.pdf of the confirmation/trace sheet (or email the confirmation number if the TexNet is submitted over the phone) is required to be submitted to Sam West at [Samuel.West@hhsc.state.tx.us](mailto:Samuel.West@hhsc.state.tx.us).

I have also attached instructions for using TexNet for HHSC programs. If you are new to TexNet or have questions please reach out as-soon-as possible to ensure the process goes as smooth.

TexNet Website:  
<https://comptroller.texas.gov/programs/systems/texnet.php>

Please let me know if you have any questions.

Take care,

Andrew

**Andrew Wolfe, MBA**

Senior Rate Analyst for DARS  
Rate Analysis Department

Texas Health & Human Services Commission

Work: (512) 707-6072

Email: [Andrew.Wolfe@hhsc.state.tx.us](mailto:Andrew.Wolfe@hhsc.state.tx.us)

# Exhibit “F”

**Winnie-Stowell Hospital District**

**Executive Summary of Nursing Home Monthly Site Visits**

**April 2017**

Facility	Operator	# of Lic. Beds	Comments
<b>Marshall Manor (MM)</b>	Caring Healthcare	179	Census: 108, Down 2. The facility was in their annual survey during the visit, an update will be provided next month. No reportable incidents since the last visit. The new A wing has been completed at the facility and turned out wonderfully, construction is continuing as scheduled.
<b>Highland Park Care Center (HPCC)</b>	Carling Healthcare	64	Census: 45, Up 2. The facility had its annual survey, they did not receive any F-tags but did receive a couple life-safety tags, they are working on sending a plan of correction to the state for review. The new administrator has a lot of experience in the long-term care industry, this should help the facility to overcome challenges they may face. There were two reportable incidents since the last visit, both were substantiated but neither led to a citation for the facility.
<b>Marshall Manor West (MMW)</b>	Caring Healthcare	118	Census: 75, Up 1. Facility had their annual survey in February, they received three minor tags, their plan of correction was accepted by the state. No reportable incidents since the last visit. The new activities director has been a hit with the residents thus far, planning lots of activities for the residents to get out of the facility.
<b>Golden Villa (GV)</b>	Caring Healthcare	120	Census: 88, Down 2. The facility had their 2017 annual survey, they received tags for dietary and minor nursing tags; their plan of correction was accepted via desk review. There have been no reportable incidents since the last visit. All residents observed were clean and well groomed. The facility is celebrating nursing home week as well as having their summer carnival the first week of June.
<b>Rose Haven Retreat (RHR)</b>	Caring Healthcare	108	Census: 47. Down 9. The facility is in their survey window. No reportable incident since the last visit. There is a new administrator in this facility, he has a lot of experience working with Texas LTC facilities. They have repainted the interior of the facility, this has helped brighten and update the facility.
<b>Spring Branch Transitional Care Center (SBTCC)</b>	Caring Healthcare	198	Census: 194, Up 4. The facility had their annual survey, they received 10 minor tags, all were cleared via desk review. There were two reportable incidents for the month, both were unsubstantiated and uncited. The facility has planned many festivities for the next month including Mother's Day, Nursing Home Week, and Memorial Day.

<b>Garrison Nursing Home and Rehabilitation Center</b>	Caring Healthcare	93	Census 87, Up 2. The facility is in their survey window. No reportable incidents were reported since the last visit. The facility continues to update the interior of the facility. They are planning a party for Nursing Home Week, with a "Spirit of America" party to cap the week.
<b>Clairmont Beaumont (CB)</b>	Genesis	148	Census 102, Up 1. Facility will be in their survey window in May. Improvements continue to be made to the facility. The facility appears very nice. Four reportable incidents since the last visit, all were unsubstantiated. The staffing issues have been relieved, the facility is fully staffed as of our visit.
<b>The Woodlands Healthcare Center (WHC)</b>	Genesis	214	Census: 150, Down 11. Survey taking place during the visit. There were no reportable incidents since the last visit. There were no compliance issues noticed during the visit. Falls continue trend downward which is a welcome sight, there was one major injury but the gross number of falls continues to drop.
<b>Monument Hill Rehabilitation and Nursing Center (MHRNC)</b>	Genesis	108	Census: 63, No change. The facility will be in their survey window in June. Three reportable incidents since the last visit, the first one is unsubstantiated, the second should be cleared via desk review. The third concerns the disappearance of a fentanyl patch from the facility, the facility has followed protocol but still no word from the state. The facility is putting in procedures to maintain healthy living weight for all its residents. Due to the flu, a tour of the facility was not available.
<b>Oakland Manor Nursing Center (OKLD)</b>	Genesis	120	Census: 53, No change. The facility presents well and the staff is doing a good job. Three reportable incidents since the last visit, all investigated and deemed unsubstantiated. The facility will be in their survey window in August. The falls checklist is showing its affect, the overall number continues to drop and the administration feels positive about the checklist's affect.
<b>Hallettsville Rehabilitation and Nursing Center (HRNC)</b>	Genesis	120	Census: 72, Up 4. Facility appeared neat and the residents appeared happy and well kept. The facility had their survey in April, no information available during the visit. There were no reportable incidents since the last visit. The facility has started hiring some new staff to help with the problem, more staff is needed but this is a good start.
<b>Oak Manor Nursing Center (OMNC)</b>	Genesis	82	Census: 40, Up 2. Facility will be in their survey window in July. There were six reportable incidents since the last visit, all were unsubstantiated. The facility has a slight staffing problem with CNA's, they had to use agency staffing in April but are hoping to hire in the next month.

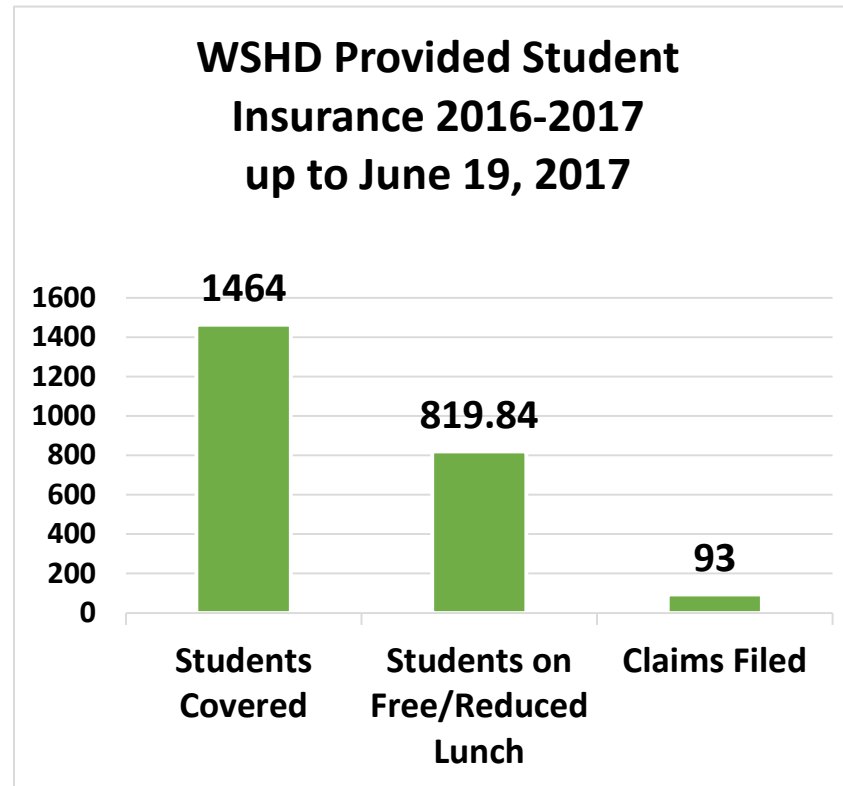
# Exhibit “G”



# WSHD/ECISD PARTNERSHIP AUG. 2016-MAY 2017

- Student Accident Insurance
- Registered Nurse
- Medical Screenings
- Therapies

# Student Accident Insurance



- In 2016-2017, 93 reports of injury were submitted. 40 of those went thru the claims process.

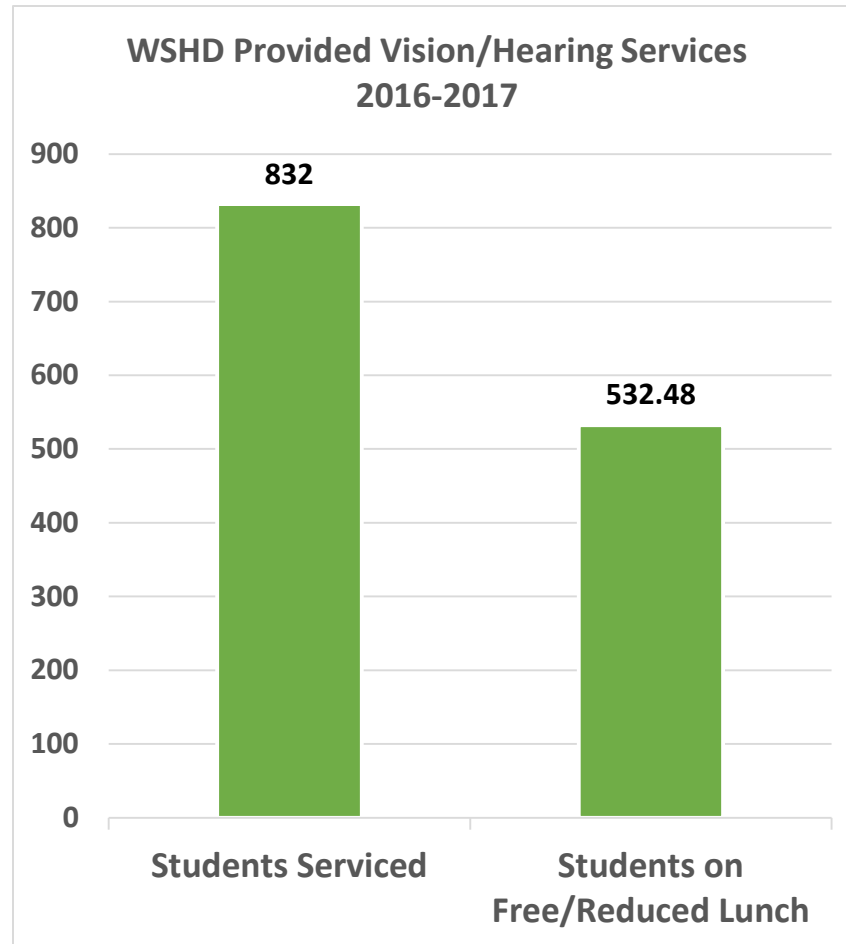
# Registered Nurse

- Katie Sparks is the only nurse servicing 1,464 students district wide;
- Salary and benefits total \$58,770.00;
- Average cost per student is \$40 per student per year.
- Benefit to students on free lunch, \$33,000.00 (i.e., 819 students multiplied by \$40.00).

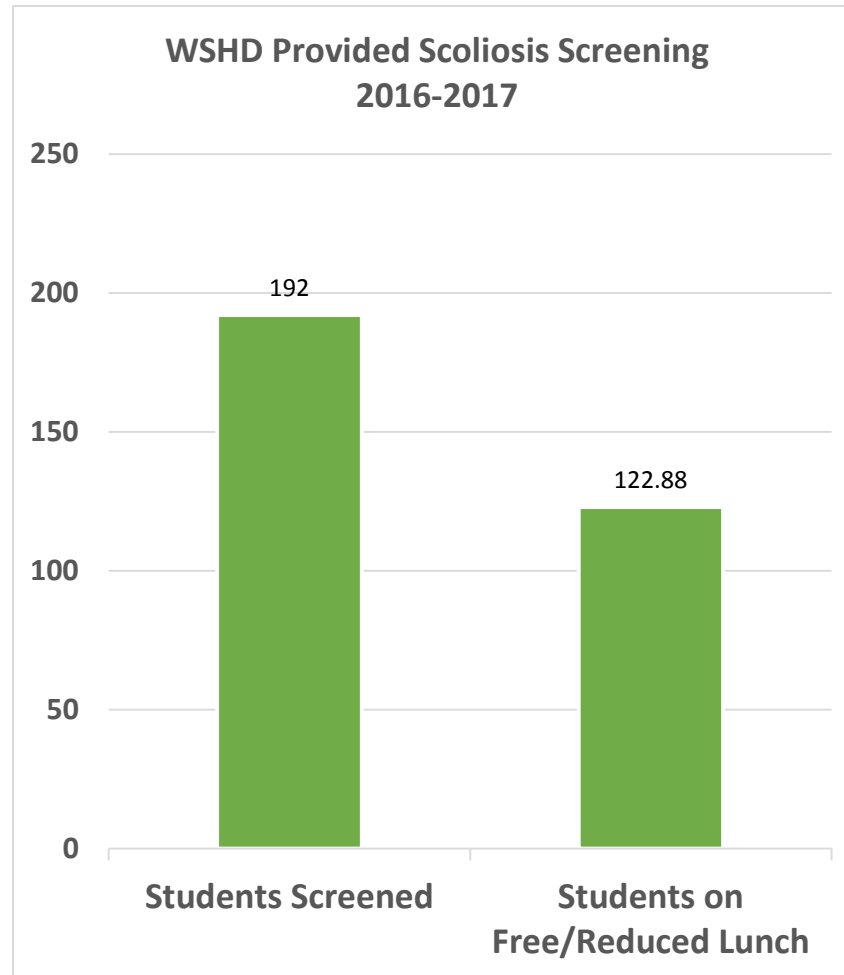
# Screenings

- Vision/Hearing
- Scoliosis
- Lice
- Immunizations

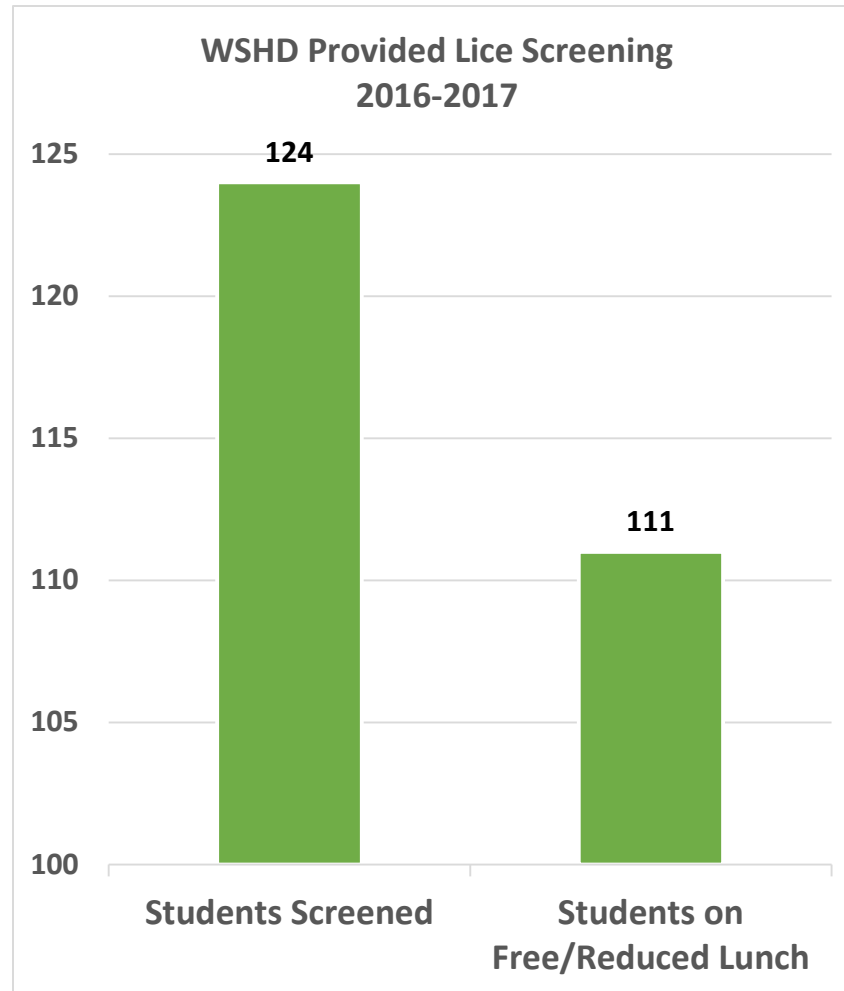
# Vision/Hearing



# Scoliosis Screenings



# Lice Screenings



# Immunizations

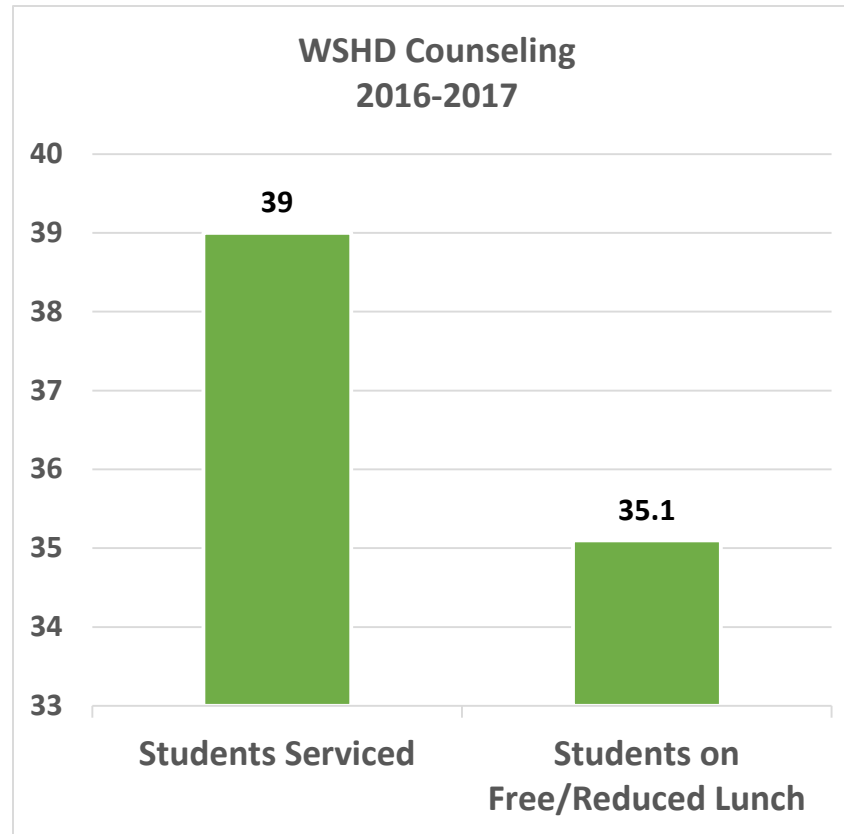
All records are reviewed. Assistance provided by Chambers County Health Dept with no cost immunizations for self-pay for Medicaid Patients which account for approximately 56%.



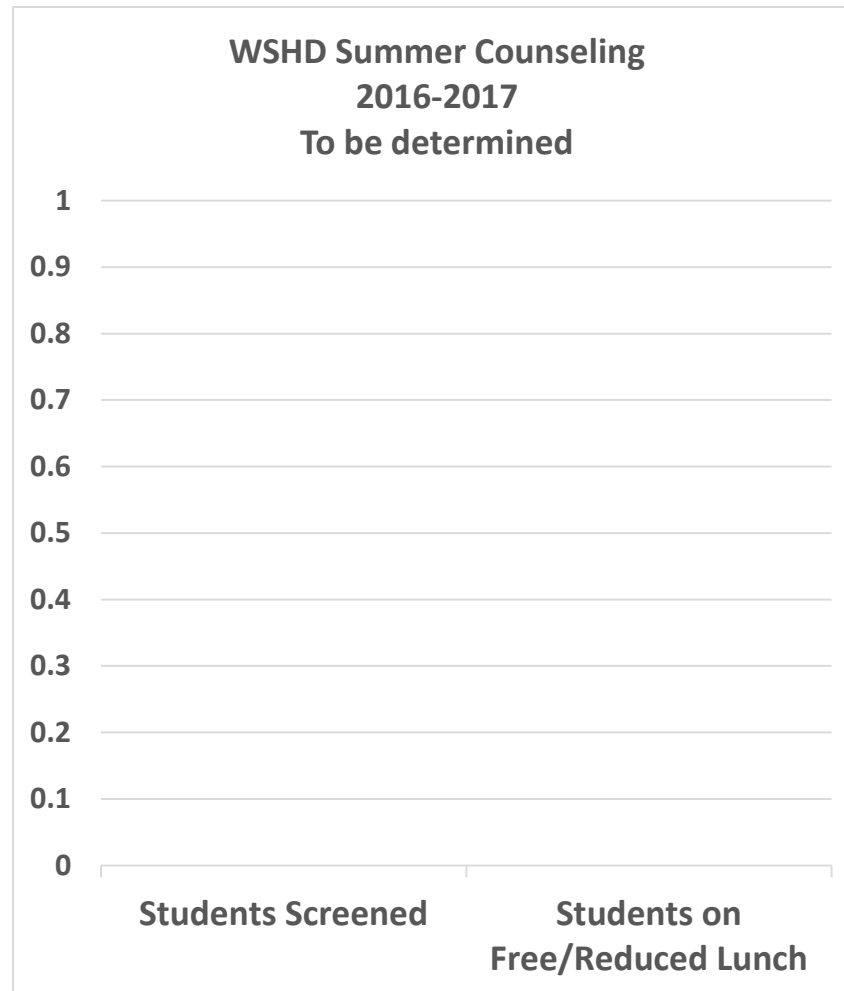
# Therapist

- Counseling
- Summer Counseling
- Occupational Therapy
- Speech Therapy
- Physical Therapy

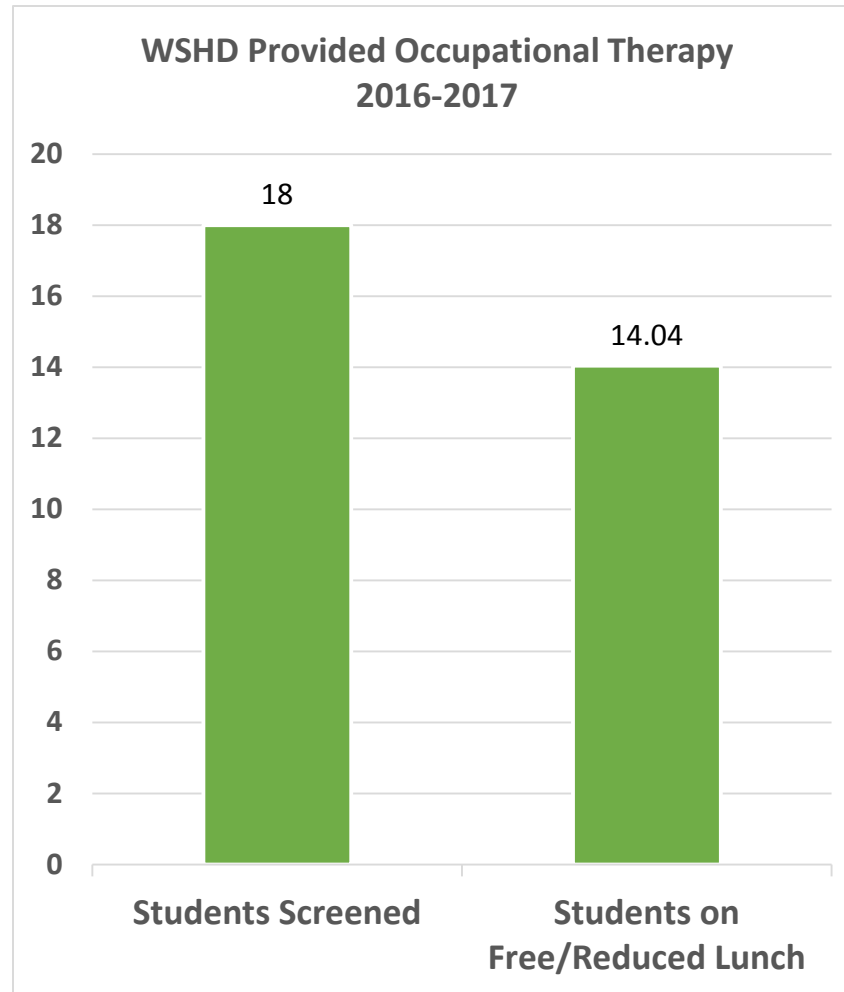
# Counseling



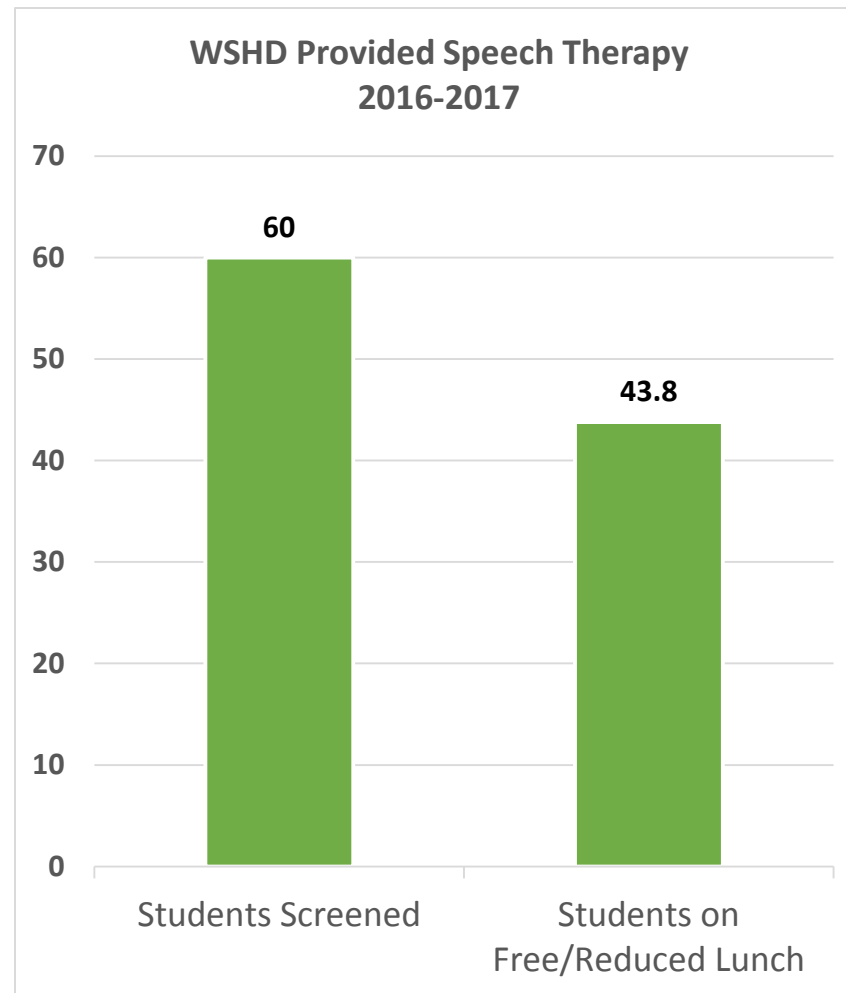
# Summer Counseling



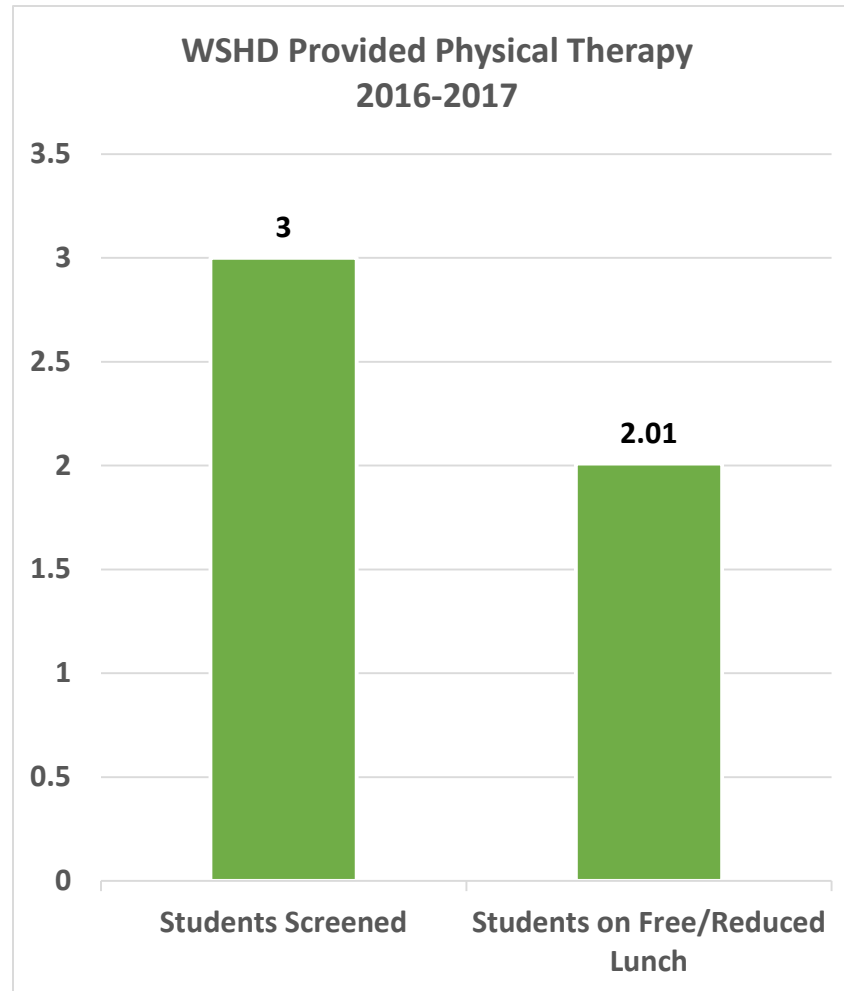
# Occupational Therapy



# Speech Therapy



# Physical Therapy



# Exhibit “H”



[Home](#) > [My Account](#) > [Order History](#) > Order Detail

**Order #: 98957308**  
**Confirmation #: 38589174**  
**Order Date: 6/9/2017**

**Account Information**

40978254130000

**Shipping Address**

WINNIE-STOWELL VOL FI  
 249 BROADWAY

WINNIE , TX 77665-7719

**Billing Address**

STEVE  
 PO BOX 755  
 ACCOUNTS PAYABLE

WINNIE , TX 77665

**Shipping Method**

FEE < \$150

**Payment Information**

NET 30

**Order Ref:** EPV200 VENTS

**Notes to Customer Service:**

Product	Sold by	Qty Ordered	Qty Shipped	Qty Remaining	Invoice #	Your Price	Your Total	
<a href="#">Heavy Duty Battery, Alkaline, D Cell E9206</a>	BX	1	1	0	<a href="#">82525289</a>	\$18.12	\$18.12	
<a href="#">LSP Ventilation Circuit Valve, Disp. w/Valve, Exhalation Filter, Adult Cuffed Mask, Swivel Connector 21-L599-130EA</a>	CS	1	1	0	<a href="#">82526936</a>	\$108.90	\$108.90	
<a href="#">EPV200 Portable Ventilator with Assist Control LSPEPV200</a>	EA	2	0	2	<a href="#">82526936</a>	\$599.99	\$1,199.98	
							<b>Sub-total</b>	\$1,327.00
							<b>Tax</b>	\$0.00
							<b>Misc</b>	\$0.00
							<b>Shipping</b>	\$0.00
							<b>Total</b>	<b>\$1,327.00</b>

[Join Our Mailing List »](#)





Copyright 2015, Bound Tree Medical, All Rights Reserved

Select Language | ▲

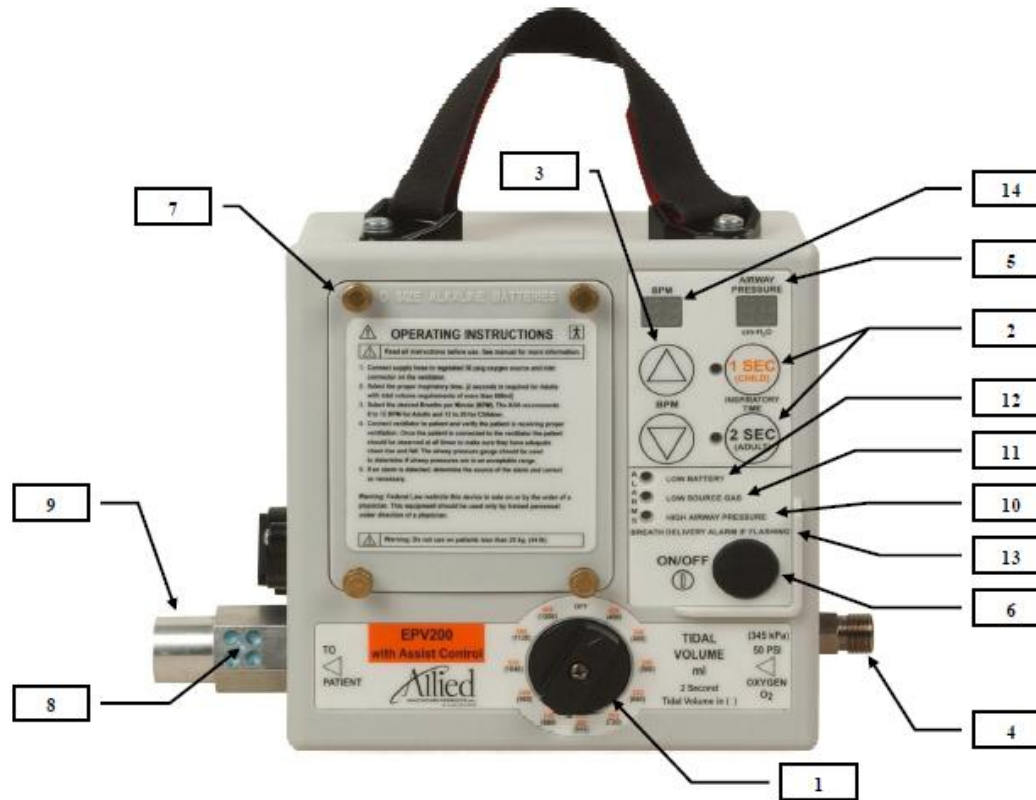
# Operation and Maintenance of the EPV200 Portable Ventilator



# Applications of the EPV200

- The EPV200 Portable Ventilator is a gas powered electronically controlled mechanical ventilator, designed to provide emergency respiratory support by means of a face mask or an endotracheal tube inserted into a patient's airway.
- The EPV200 is a volume controlled ventilator that delivers time-cycled constant flow breaths with assist-control function for spontaneous breathing.
- The EPV200 is an all-weather ventilator suitable for use at the scene of a medical incident, as well as in pre-hospital, intra-hospital, and inter-hospital transport.
- The EPV200 has been designed to withstand direct exposure to rain, up to 100G shock and vibration, and drops of up to 4 feet.
- The EPV200 ventilator is intended for use on patients weighing greater than 20kg, or 44 lbs.

# Overview of Controls and Settings



Item #	Description
1	Tidal Volume Control
2	Inspiratory Time Control
3	BPM Control
4	Oxygen Inlet
5	Airway Pressure Display
6	Power On/Off Switch
7	Battery Compartment

Item #	Description
8	Anti-Suffocation Valve
9	Patient Circuit Connection
10	High Airway Pressure Alarm
11	Low Source Gas Alarm
12	Low Battery Alarm
13	Breath Delivery Alarm if Flashing
14	BPM Display

# Notes on Controls and Settings

- The EPV200 is powered by compressed gas but requires 2D cell batteries to power the controls and settings. This means that the EPV200 requires both batteries and a compressed oxygen source to run.
- It features electronic power management alarms to provide advance notice of low gas and low battery status via LED/audible alarms.
- The EPV200 has independent control of Tidal Volume, Inspiratory Time, and Breaths Per Minute.
- It features electronic ventilation alarms to provide notice of dangerous or ineffective ventilation.
- The EPV200 offers an Assist Control function, which will respond to a spontaneous breath by delivering the selected tidal volume of oxygen. It will also reset the breath timing to avoid breath stacking.
- The unit also features a digital manometer to monitor the peak airway pressure delivered during each breath.



On-board Digital Manometer

# Overview of Specifications

## Specifications - EPV200

### Setting Parameters

**Ventilation Mode:** Assist-Control

**Assist-Control:** Triggers at less than -2 cm H<sub>2</sub>O

**Flow Rate:** 12-36 LPM

**Breathing Rate:** Adjustable. 0, 5-30 breaths per minute

**Tidal Volume:** Adjustable. 200-1200 ml

**Inspiratory Time:** Selectable. 1 or 2 seconds

**PEEP:** External. 0-20 cm H<sub>2</sub>O (with PEEP adapter)

**FiO<sub>2</sub>:** 100%

**Manometer Readout:** Digital. 0-99 cm H<sub>2</sub>O

**Airway Pressure Limit:** Fixed. 60 cm H<sub>2</sub>O

### Alarms

**High Airway Pressure:** Fixed. 45 cm H<sub>2</sub>O

**Low Airway Pressure/Circuit Disconnect:** Fixed. 9 cm H<sub>2</sub>O

**Low Source Gas:** Fixed. Activates at approx. 40 psi (275 kPa)

**Low Battery:** Activates when approx. 2 hours run time remain

**Alarm Volume:** Approx. 60 dB at 1 meter

**Alarm Silence:** Yes. 110 Seconds

### Power Characteristics

**Power Source:** Pneumatic with electronic controls and alarms

**Power Input:** Pneumatic. 40-87 psi O<sub>2</sub> and 2 D cell batteries

**Internal Battery Type:** D cell batteries

**Operating Time:**

Based on average adult settings of 10 BPM, 640 ml tidal volume, 2 second inspiratory time

**Oxygen:** Dependent on source capacity. Approx. 65 minutes on D cylinder

**Battery Life:** 48 hours of continuous use

### Physical Characteristics

**Dimensions:** 3.5" x 7.0" x 9.3" (88.9 mm x 177.8 mm x 236.2 mm)

**Weight:** 3.1 lbs. (1.4 kg) with batteries

**Temperature Ranges:**

**Operating:** -15 to 122°F (-9 to 50°C)

**Storage:** -40 to 140°F (-40 to 60°C)

**Enclosure:** ABS plastic with seals to prevent water ingress

**Shock Resistance:** 30" drop

**Vibration Resistance:** 100 G

**Water Resistance:** Spill and rain resistant

# EPV200 Connections

# Ventilator Connections

## Oxygen Connection



- The EPV 200 must be connected to a 40-80 psi compressed oxygen source to operate.
- A single use disposable oxygen hose is supplied with this ventilator. Replacement disposable hoses may be purchased or the ventilator can be connected to the gas source with a reusable oxygen hose.
- The oxygen can be supplied via an oxygen tank using any oxygen pressure regulator with a DISS outlet. Alternatively, the ventilator can be run from a wall oxygen source by fitting the oxygen hose with the appropriate adaptor for the oxygen outlet style used in the facility.
- Connect a compressed oxygen source by attaching one end of an oxygen hose to the DISS oxygen inlet shown above, and then connecting the other end to an oxygen regulator, or hospital or ambulance oxygen outlet.
- Ensure that the oxygen source is pressurized and capable of delivering oxygen at 40-80 psi.



# Ventilator Connections

## Patient Circuit Connection



- To attach the breathing circuit, press the open end of a three-foot circuit with one-way valve firmly on to the 22 mm patient circuit connection.
- The circuit connection will accommodate any standard 22 mm ventilation circuit with a one-way valve, although the EPV200 has been tested and approved using the Allied three-foot breathing circuits with one-way valve.

# Ventilator Connections

## Patient Circuits

- Allied offers several affordable circuit configurations to meet the caregiver's requirements.
- All circuits contain three feet of corrugated tubing, a one-way duck-bill valve, an expiratory port capable of accepting a PEEP valve or bacterial filter, and a swivel connector capable of accepting a mask or ET tube.
- Optional configurations incorporate a pre-packaged cuffed mask and/or a bacterial exhalation filter.
- The following part numbers represent the various pre-packaged configurations and accessory items offered for the EPV200.

<b>Ventilator Circuit Configurations for EPV200 Portable Ventilator</b>		
Allied Part #		Case Quantity
L599-140*	3 foot circuit, One Way Valve, Swivel Connector, Adult cuffed Mask, Exhalation Filter	10
L599-190**	3 foot circuit, One Way Valve, Swivel Connector, Exhalation Filter (No Mask)	10
L599-130*	3 foot circuit, One Way Valve, Swivel Connector, Adult cuffed Mask (No Filter)	10
L599-180**	3 foot circuit, One Way Valve, Swivel Connector (No Mask or Filter)	10
* circuit configuration designed for use on non-intubated or intubated patients. Mask can be removed to attach to ET tube.		
** circuit configuration designed for use on intubated patients. Circuit attaches to ET tube directly.		
<b>Circuit Accessories Available From Allied Healthcare Products, Inc.</b>		
Allied Part #		Case Quantity
LPEEP†	Adjustable PEEP Valve, 0-20cm H <sub>2</sub> O	12
L599-200	Bacterial Exhalation filter	10
L595161-10	Adult Oxygen Mask	10
L595162-10	Child Oxygen Mask	10

† PEEP valve includes 30mm-18mm adaptor to fit allied 18mm circuit exhalation port

# Patient Circuit Connections

## Stand alone accessories for patient circuits



### PEEP Valve

**Part # LPEEP**

This 0-20 cm H<sub>2</sub>O disposable PEEP valve attaches to any of the mass casualty circuits.



### Disposable Cuffed Masks

**Part # L595-161-10, L595-162-10**

These adult and child disposable cuffed masks can be fitted to any of our mass casualty circuits to provide greater flexibility in scope of treatment.



### Bacterial Exhalation Filter

**Part # L599-200**

The bacterial exhalation filter can be fitted to the exhalation port of any Allied mass casualty ventilator circuit to protect the caregiver from exposure to airborne pathogens. This filter will block 99.9% of pathogens without creating any noticeable resistance to exhalation.



### Mask Restraint System

**Part # 890113**

This easy-to-use disposable mask restraint system enables the caregiver to quickly attach the cuffed mask firmly over the patient's mouth and nose, freeing both hands to provide care. In the event of an airway obstruction, a simple tug of the elastic band disengages the restraint system, giving immediate access to the patient airway.

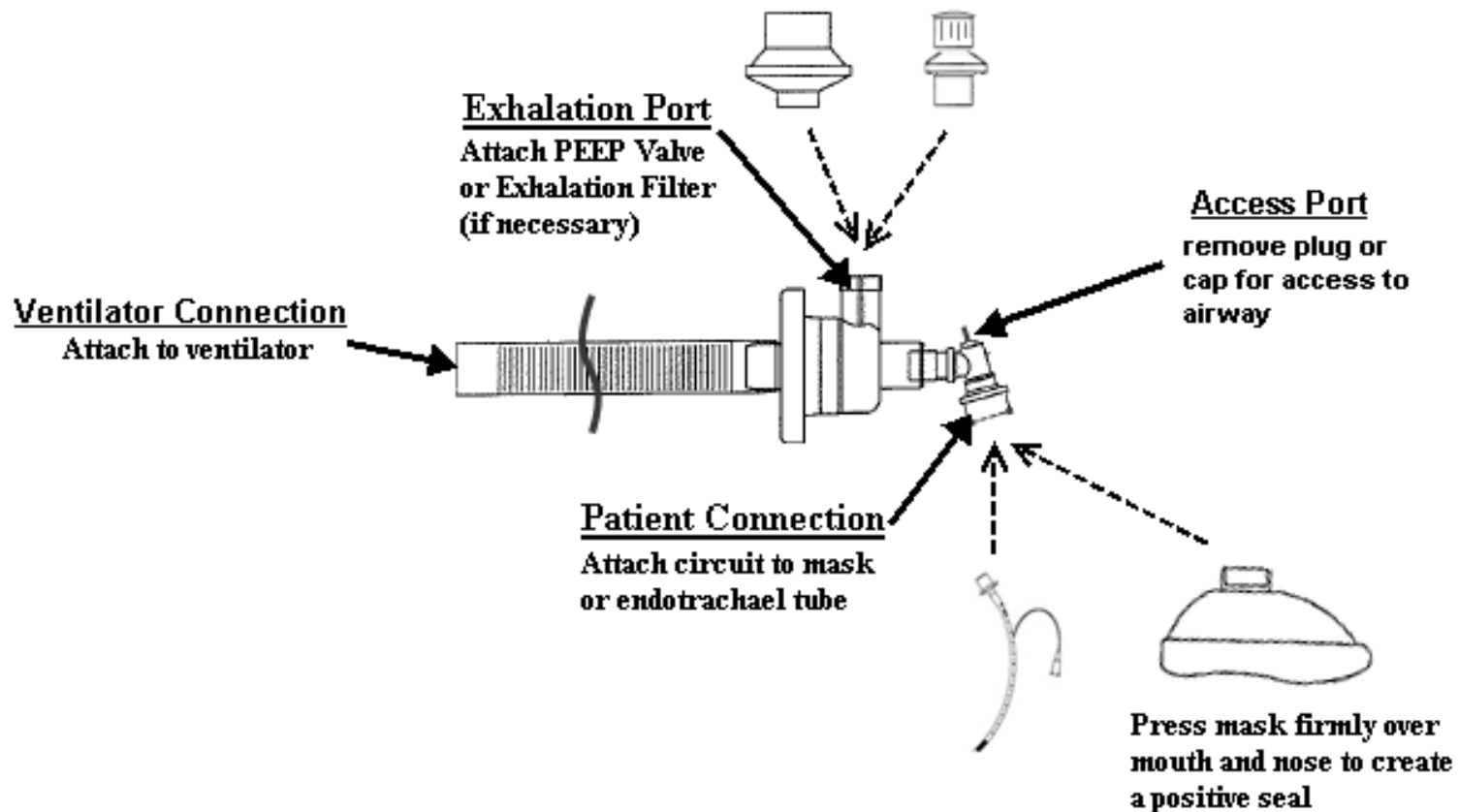
# Patient Circuit Connections

## Fitting of PEEP Valve and Mask or ET Tube

- An External PEEP valve may be fitted to the expiratory port of the patient circuit, allowing adjustable PEEP from 0-20 cm H<sub>2</sub>O.
- The swivel connector on the three-foot Allied patient circuit features a 22 mm O.D., 15mm I.D. universal adapter that will accept a standard cuffed mask or endotracheal tube.
- To fit the mask or ET tube, press the open end of the swivel connector on the end of the circuit into the mask or tube inlet opening.
- The patient circuit also contains a removable access port. Ensure that this port is closed during ventilation to prevent loss of airway pressure.

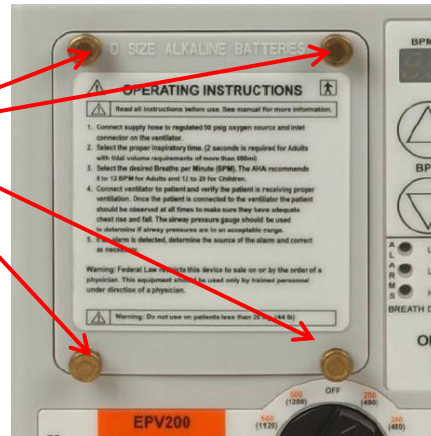
# Patient Circuit Connections

## Overview of Allied Patient Circuit Connections



# Battery Installation

Battery  
Compartment  
Thumb Screws



- For the EPV200 to function, two D cell batteries must be installed in the battery compartment. Two D cell batteries are supplied with the unit.
- The batteries will provide 48 hours of run time under ventilation parameters of 10 BPM and 2-second Inspiratory Time, and 640 ml Tidal Volume.
- To install the batteries, loosen the four brass thumb screws on the battery compartment cover.
- Remove the cover and install the batteries as indicated with the positive terminals facing toward the top of the unit as shown.
- Replace the cover with the operating instructions facing up, and tighten the thumb screws to create a positive seal of the rubber gasket.

# Start-Up

## Powering On the Unit



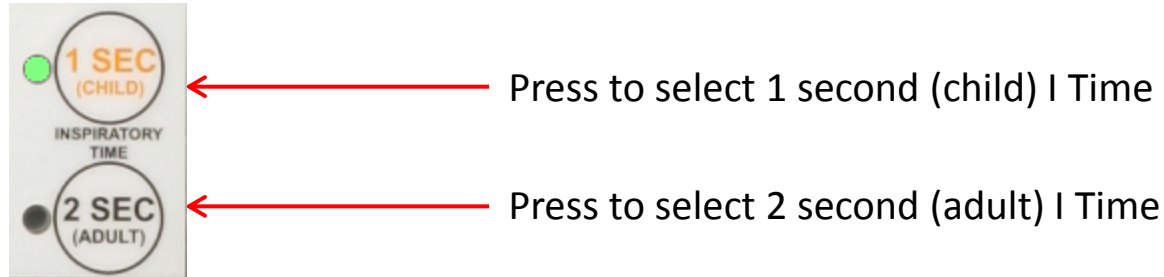
- Ensure that a 40-80 psi gas source is attached and pressurized, and the batteries are installed.
- Ensure that a patient circuit is installed (to prevent patient disconnect alarm from activating, the circuit output should be attached to a test lung or device that provides similar compliance to human lungs).
- Press the power button to power on the unit.
- The unit will go through a start-up mode in which all the LEDs and lights will flash, and then the unit will begin to operate according to the set parameters.

# EPV200 Controls and Settings



# Controls and Settings

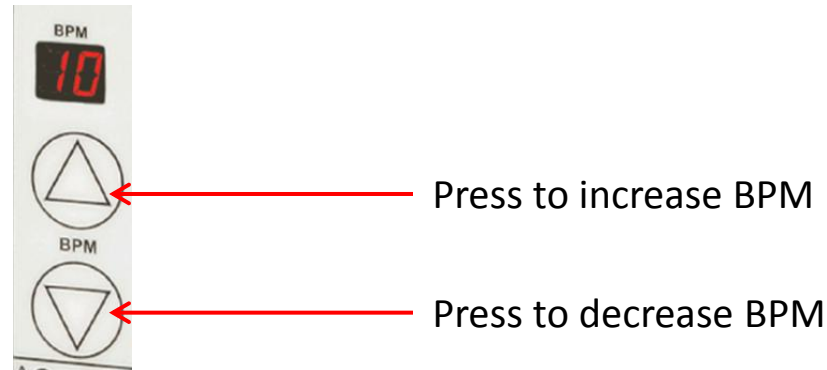
## Inspiratory Time Adjustment



- The Inspiratory Time is selectable at 1 second or 2 seconds, and color coded for ventilation of Child (**Orange**) or Adult (**Black**) patients.
- To change the Inspiratory Time setting, press the desired **1 SEC** or **2 SEC** button on the keypad.
- A green LED will indicate the selected inspiratory time

# Controls and Settings

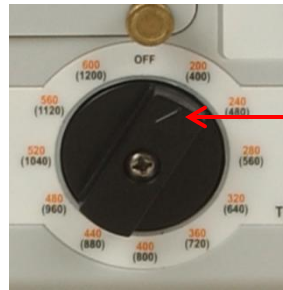
## Breaths Per Minute Adjustment



- Can be set at 0 or 8-20 Breaths Per Minute when inspiratory time is set to 2 Sec.
- Can be set at 0 or 8-30 Breaths Per Minute when inspiratory time is set to 1 Sec.
  - The 0 BPM setting allows the ventilator to function solely in Assist mode, and will only deliver the set tidal volume when a breath is initiated by the patient. If using this mode, ensure that the tidal volume knob is set to accommodate the necessary tidal volume required by the patient.
- To change the Breaths Per Minute Setting, press the up or down arrows on the keypad near the BPM label. The digital readout will display the setting.
- Recommended AHA guidelines for ventilation:
  - Adult: 8-12 BPM
  - Child: 12-20 BPM

# Controls and Settings

## Tidal Volume Adjustment



Selection Indicator Arrow

- The Tidal Volume is adjustable from 200-1200 ml and is color keyed for 1 Second or 2 Second ventilation
- If your inspiratory time is set to 2 seconds (**Adult**), refer to the **Black** numerical markings and select the most appropriate tidal volume from the choices on the dial.
- If the inspiratory time is set to 1 second (**Child**), refer to the **Orange** numerical markings and select the most appropriate tidal volume from the choices on the dial.
- The following is a table of approximate settings for tidal volume by patient height, derived from ideal body weight with oxygen delivery at 10ml/Kg.

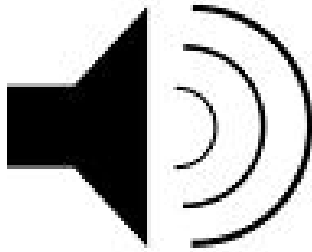
This table is an approximation for reference only. Refer to direction of a physician or medical professional for appropriate settings.

<b>Height Adult Male (in feet' and Inches")</b>	4' 8"	4' 11"	5' 3"	5' 6"	5' 10"	6' 1"	6' 5 "	6' 8"	6' 11"	7' 3"	7' 6"
<b>Height Adult Female (in feet' and Inches")</b>	4' 10"	5' 1"	5' 5"	5' 8"	6' 0"	6' 5"	6' 8"	6' 10"			
<b>Approximate Tidal Volume Setting</b>	<b>400</b>	<b>480</b>	<b>560</b>	<b>640</b>	<b>720</b>	<b>800</b>	<b>880</b>	<b>960</b>	<b>1040</b>	<b>1120</b>	<b>1200</b>

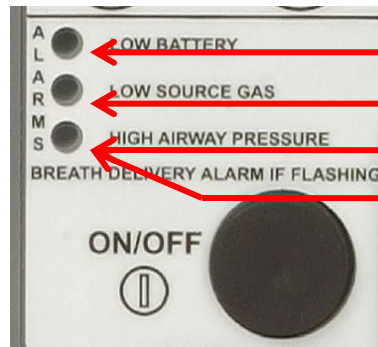
<b>Height Child Male (in feet' and Inches")</b>	3' 11"	4' 1"	4' 2"	4' 4"	4' 6"	4' 8"	4' 9"	4' 11"	5' 1"
<b>Height Child Female (in feet' and Inches")</b>	4' 1"	4' 3"	4' 4"	4' 6"	4' 8"	4' 10"	4' 11"	5' 1"	5' 3"
<b>Approximate Tidal Volume Setting</b>	<b>200</b>	<b>240</b>	<b>280</b>	<b>320</b>	<b>360</b>	<b>400</b>	<b>440</b>	<b>480</b>	<b>520</b>

# Safety Alarms

- The EPV200 features the following alarms:
  - High airway pressure
  - Low airway pressure
  - Low battery (visual alarm only)
  - Low Source Gas
- All alarms on the EPV200 are pre-set and non-adjustable.
- Alarms are signaled both audibly and visibly except for the low battery alarm, which provides only a visible alarm signal to conserve battery power.
- When an alarm is activated a 60 Db audible alarm will sound, and the appropriate red alarm LED will illuminate, signaling the type of alarm activated.
- Audible alarms can be silenced for 110 seconds by pressing and holding the selected inspiratory time button for 3 seconds (the one that has a green LED).



60 Db Alarm Tone



Flashing Alarm Status LEDs

- Low battery if illuminated (visual alarm only)
- Low source gas pressure if illuminated
- High airway pressure if illuminated
- Low airway pressure if flashing

# Safety Alarms

## Alarm Details

- High Airway Pressure Alarm (audible/visual):
  - Activates at 45 cm H<sub>2</sub>O, indicating that the patient airway is obstructed or lungs have becoming non-compliant. Check the connections and airway.
  - Will sound a consistent tone and the High Airway Pressure LED will illuminate
  - Note that the EPV200 features a safety pressure relief that will limit airway pressures to less than 60 cm H<sub>2</sub>O, to prevent damage to the lungs.
  - This alarm is automatically cleared when 25 seconds pass without a high airway pressure being detected.
  - This alarm can be silenced for 110 seconds by pressing and holding the selected inspiratory time button for 3 seconds (the one that has a green LED).



# Safety Alarms

## Alarm Details

- Low Airway Pressure Alarm (audible/visual):
  - Activates if the airway pressure drops below 9 cm H<sub>2</sub>O for >15 seconds
  - This could indicate a circuit disconnect, a leak in the fit of the mask or ET tube, or an open access port in the circuit. Check the connections.
  - Will sound a consistent tone and the High Airway Pressure LED will flash.
  - Note that the digital manometer readout will also display the low airway pressure.
  - The alarm will clear when airway pressure exceeds 9 cm H<sub>2</sub>O.
  - This alarm can be silenced for 110 seconds by pressing and holding the selected inspiratory time button for 3 seconds (the one that has a green LED).



# Safety Alarms

## Alarm Details

- Low Source Gas Alarm (audible/visual):
  - Activates between 40 psi and 35 psi (275 to 241kPa) source pressure, indicating that the gas source is critically low and supplemental compressed gas should be sought immediately. The run time remaining depends on the size of the cylinder used, but in most cases is less than one minute remaining.
  - It will sound a consistent tone and the Low Source Gas LED will illuminate
  - The alarm will clear when source gas pressure is restored to greater than 40 psi.
  - Should the source gas fall below 35 psi, the unit may cease to function.

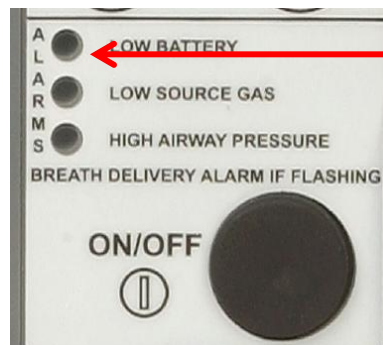


Low source gas pressure if illuminated

# Safety Alarms

## Alarm Details

- Low Battery Alarm (visual only):
  - Activates when there are less than 2 hours of battery life remaining under continuous use.
  - There is no audible alarm; however, the Low Battery LED will illuminate indicating that the batteries should be replaced.



Low battery if illuminated (visual alarm only)



# Spontaneous Breathing

## Assist Control Function

- Should the patient begin to breathe spontaneously, the EPV200 will sense this breath being taken, and deliver a breath at the set Tidal Volume and Inspiratory Time.
- The breath assist function is activated when approximately -2 cm H<sub>2</sub>O is sensed through the patient circuit.
- The spontaneous breath will reset the breath timing and continue providing breaths at the set breath per minute rate to prevent back to back delivered breaths. This is the anti-breath stacking feature.

# Spontaneous Breathing

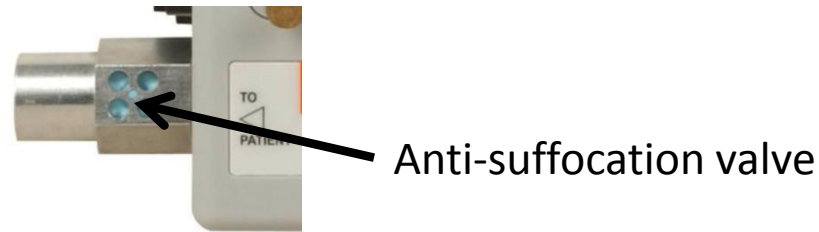
## Assist Control Function

- The gas flow rate delivered to the patient during a spontaneous breath is based on the set Tidal Volume selection and inspiratory time. The table below provides an overview of the approximate flow rate delivered according to the set Tidal Volume and Inspiratory Time.

Tidal Volume Setting		Approximate Flow (LPM)
It = 1 second	It = 2 second	
200	400	12
240	480	14.4
280	560	16.8
320	640	19.2
360	720	21.6
360	720	21.6
360	720	21.6
400	800	24
440	880	26.4
480	960	28.8
520	1040	31.2
560	1120	33.6
600	1200	36

# Spontaneous Breathing

## Anti-Suffocation Valve



- Should the patient's demand during a breath exceed the gas flow rate, the additional demand will be supplied with ambient air via the anti-suffocation valve located in the breathing circuit connection fitting. Do not occlude this valve during operation.
- When additional flow is demanded during a spontaneous breath, the resistance provided through the anti-suffocation valve is minimal. The following table indicates the inspiratory resistance at different flow rate demands in excess of the set tidal volume.

### Inspiratory Resistance During a Spontaneous Breath

Demanded inspiratory flow rate (LPM) above delivered tidal volume.	15	30	45	60
Inspiratory Resistance (cm H <sub>2</sub> O)	0.6	1.7	3.3	5.1

# Power Management

## EPV200 Run Times

- The EPV200 run time is dependent on the amount of source gas present and limited by the battery life.
- Two D cell batteries at full capacity will run the EPV200 continuously for 48 hours at 10 BPM, 2 second Inspiratory Time and 640 ml Tidal Volume. The batteries are standard Alkaline type and replacement of the batteries will provide an additional 48 hours of run time.
- If the batteries are depleted to a point in which the unit cannot provide effective ventilation, the EPV200 will close the delivery solenoid to stop gas flow, and stop delivering breaths, resulting in an alarm.
- This shut-down sequence will be preceded by redundant visible/audible alarms to provide advance notice to locate and replenish the supplies.

# Power Management

## EPV200 Run Times (continued)

- The EPV200 does not vent or consume oxygen during normal operation, therefore the run time of the unit from the source gas is directly related to the minute volume of oxygen per the Tv, It, and BPM selections.
- As a reference, the following table indicates the approximate run times for one EPV200 at 10 BPM, and 640 ml tidal volume.

<b>Cylinder Size</b>	<b>Capacity (Liters)</b>	<b>Approximate Run Time</b>
D Cylinder	425	65 minutes
Jumbo D Cylinder	647	99 minutes (1.5 hours)
E Cylinder	684	105 minutes (1.75 hours)
M Cylinder (ambulance)	3454	531 minutes (8.75 hours)
Hospital Oxygen Outlet	Virtually unlimited	48 hours before battery replacement is needed

# Initial Operation Procedure

# Initial Operation and Check-Out Procedure

The unit should be checked for proper operation upon receipt as well as before each use. The following procedure can be performed upon receipt and after cleaning to prepare the unit for the next use.

- Install the batteries.
- Set the ventilator to the following settings:
  - BPM = 10
  - Tidal Volume = 640
  - Inspiratory Time = 2 seconds
- Connect a 50 psi oxygen source to the unit, pressurize the hose, and turn the power on; it should begin to cycle.
- After 20 seconds confirm that the low airway pressure alarm has sounded and the low airway pressure LED is flashing.

# Initial Operation and Check-Out Procedure

- Let the vent cycle for 15 seconds.
- Confirm that the breath delivery alarm LED is flashing and an audible alarm has sounded, indicating that the low airway pressure alarm has tripped.
  - Press and hold the 2 sec Inspiratory Time button for 3 seconds to silence the alarm for 110 seconds.
- Using a stop watch, count the number of breaths delivered in one minute (60 seconds).
  - Confirm that between 9 and 11 breaths have been delivered.
  - Confirm that the inspiratory time is significantly shorter than the expiratory time. (At the settings noted above, the ventilator should provide a 2.0 second inspiratory time and a 4.0 second expiratory time)



# Initial Operation and Check-Out

## continued

- Attach a 3 foot piece of corrugated tubing (or use the patient circuit) to the patient circuit connection port and occlude the patient end of the circuit with the palm of your hand to create pressure in the vent circuit.
  - Confirm that the high airway pressure alarm LED is illuminated and an audible alarm has sounded.
  - Confirm that the airway pressure does not exceed 60 cm H<sub>2</sub>O by monitoring the airway pressure display on the face of the EPV200 ventilator. The airway pressure should read approximately 45 cm H<sub>2</sub>O.
  - Press and hold the 2sec Inspiratory Time button for 4 seconds to silence the alarm for 110 sec.
- Turn the source gas off.
  - Confirm that the Low Source Gas LED display is illuminated and an audible alarm has sounded.
  - Press and hold the 2 sec Inspiratory Time button for 4 seconds to silence the alarm for 110 seconds.

# Initial Operation and Check-Out

## continued

- Press the power button to turn the power off, remove the oxygen hose and corrugated tubing from the unit, and store the unit for future use.

Should the unit fail any of these tests contact Allied Healthcare Products, Inc., Technical Support Center at 1-800-411-5136 for assistance.

# Routine Maintenance

# Routine Maintenance

## Cleaning and Disinfecting

- The EPV200 ventilator should be cleaned and disinfected after each use.
  - Wipe the unit down with a damp rag containing a mild cleaning solution to remove any residue from the surface.
  - Once the residue has been removed, the unit should be wiped with isopropyl alcohol or a cold disinfecting solution to kill bacteria.
  - The unit should then be wiped down with water to remove any film left by the cold disinfecting solution.
  - Make sure the unit is dry before putting the unit away.
- The following is a list of tested disinfecting solutions:
  - Isopropyl Alcohol: 70% IPA
  - Alconox: 1 tablespoon Alconox to 1 gallon H<sub>2</sub>O
  - Cetylcide: 2 tablespoons Cetylcide to 1 gallon H<sub>2</sub>O
  - Bleach: 10% bleach in H<sub>2</sub>O

# Routine Maintenance

- The EPV200 should be checked annually to ensure proper function using the calibration procedure noted in the instruction manual.
- Batteries should be checked regularly and replaced if they are beyond the expiration date on the battery. Replace with standard D cell alkaline batteries.
- After 5 years, or if annual calibration fails, the EPV200 should be serviced by an authorized repair technician.

For technical assistance or to schedule service, contact  
Allied Healthcare Products, Inc. Technical Support Center at  
800-411-5136.

We hope this guide has prepared you to properly and safely use and maintain your EPV200 portable ventilator. If you have additional questions or require technical assistance, please contact our Technical Support Center.

## Technical Support Contact Information

[techsupport@alliedhpi.com](mailto:techsupport@alliedhpi.com)

800-411-5136

# Exhibit “I”

# DURBIN & COMPANY, L. L. P.

Certified Public Accountants  
2950 50th Street  
Lubbock, Texas 79413  
(806) Fax (806) 791-3974  
791-1591

June 13, 2017

To Board of Directors  
Winnie-Stowell Hospital District  
Winnie, Texas

We are pleased to confirm our understanding of the services we are to provide for Winnie-Stowell Hospital District (the "District") for the year ended December 31, 2016. We will audit the financial statements of the District, which comprise the statement(s) of net position as of December 31, 2016, the related statements of revenues, expenses, and changes in net position, and cash flows for the year then ended, and the related notes to the financial statements. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the District's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the District's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by U.S. generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

1) Management's Discussion and Analysis

## **Audit Objective**

The objective of our audit is the expression of opinions as to whether your financial statements are fairly presented, in all material respects, in conformity with generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America and will include tests of the accounting records and other procedures we consider necessary to enable us to express such opinions. We will issue a written report upon completion of our audit of the District's financial statements. Our report will be addressed to the Board of Directors of Winnie-Stowell Hospital District. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our



opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or may withdraw from this engagement.

### **Audit Procedures—General**

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards. In addition, an audit is not designed to detect immaterial misstatements, or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that comes to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about the financial statements and related matters.

### **Audit Procedures—Internal Control**

Our audit will include obtaining an understanding of the entity and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards.

### **Audit Procedures—Compliance**

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the District's compliance with the provisions of applicable laws, regulations, contracts, and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion.

The auditors' procedures do not include testing compliance with laws and regulations in any jurisdiction related to Medicare and Medicaid antifraud and abuse. It is the responsibility of management of the entity, with the oversight of those charged with governance, to ensure that the entity's operations are conducted in accordance with the provisions of laws and regulations, including compliance with the provision of laws and regulations that determine the reported amounts and disclosures in the entity's financial statements. Therefore, management's responsibilities for compliance with laws and regulations applicable to its operations, include, but are not limited to, those related to Medicare and Medicaid antifraud and abuse statutes.

### **Other Services**

We will also assist in preparing the financial statements of the District in conformity with U.S. generally accepted accounting principles based on information provided by you. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statement services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

### **Management Responsibilities**

Management is responsible for establishing and maintaining effective internal controls, including monitoring ongoing activities; for the selection and application of accounting principles; and for the preparation and fair presentation of the financial statements in conformity with U.S. generally accepted accounting principles.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) additional information that we may request for the purpose of the audit, and (3) unrestricted access to persons within the entity from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the entity involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the

fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the entity received in communications from employees, former employees, regulators, or others. In addition, you are responsible for identifying and ensuring that the entity complies with applicable laws and regulations.

You agree to assume all management responsibilities for financial statement preparation services and any other nonattest services we provide; oversee the services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of the services; and accept responsibility for them.

### **HIPAA Business Associate Agreement**

You agree that you are solely responsible for the accuracy, completeness, and reliability of all data and information you provide us for our engagement. You agree to provide any requested information on or before the date we commence performance of the services. To protect the privacy and provide for the security of any protected health information, as such is defined by the Health Insurance Portability and Accountability Act of 1996, as amended from time to time, and the regulations and policy guidances thereunder (“HIPAA”), we shall enter into a HIPAA Business Associate Agreement (“BAA”).

### **Engagement Administration, Fees, and Other**

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

We expect to begin our audit in July 2017 and to issue our reports no later than the August 2017 board meeting. Tommy Davis is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it. Our fee for this engagement will be at our regular rates and will be based on our understanding that the District’s personnel will prepare audit schedules in a timely manner and locate any supporting documentation we require to complete the engagement. This engagement letter does not include any services not specifically stated in this letter. Additional services, which you may request, will be subject to separate arrangements.

Billings are rendered monthly so that you may readily relate our charges to the work performed. In addition to billed charges, billings will include travel, printing, postage and other out-of-pocket costs. Each invoice is payable on receipt. Past due invoices must be current before an audit report can be rendered due to possible independence conflicts. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audits. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs. You may request that we perform additional services not addressed in this engagement letter. If this occurs, we will communicate with you regarding the scope of the additional services and the estimated fees. We also may issue a separate engagement letter covering the additional services. In the absence of any other written communication from us documenting such additional services, our services will continue to be governed by the terms of this engagement letter.

We appreciate the opportunity to be of service to Winnie-Stowell Hospital District and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,



Tommy L. Davis, CPA  
Durbin & Company, LLP  
Partner

RESPONSE:

This letter correctly sets forth the understanding of Winnie-Stowell Hospital District.

Management signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Governance signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_