

# **Exhibit “A”**

## Stace D. Farrow MEd, LPC

714 Campbell Road  
Winnie, Texas 77665  
830-343-7025  
scdfarrow@icloud.com

November 12, 2018

Winnie Stowell Hospital District  
PO Box 1997  
Winnie, Texas 77665

Dear WSHD Board Members,

Please accept this letter as formal notification that I am resigning from my position as Counselor for the Youth Counseling Program with the Winnie Stowell Hospital District. It is with sadness and regret that I must submit this letter. I intend to work for the remaining thirty days as stated in my contract.

My husband received an offer to begin the expansion of a company for the western United States and Canada. This position requires our family to relocate to Alaska. I deeply appreciate the opportunity you extended to me by entrusting me with this position and the development of this program. If the relocation takes longer than thirty days, which is a possibility, I'd be more than happy to work until right before we leave in order to provide a smooth transition.

There is a local LPC that is eager to fill my position. We have spoken regarding this program and she is ready and willing to step into the position and continue with the youth if she is approved by the board as the qualified candidate. I will be more than happy to assist any candidate with the transition in order to ensure it happens as seamlessly as possible.

Sincerely yours,

Stace D. Farrow MEd, LPC

# Exhibit “B”

	October				Year to Date			
<b>Clients:</b>	70							
<b>Children Counseled:</b>	11							
	<b>Billed Amount</b>	<b>Medicaid Rate</b>	<b>% of Services</b>	<b>Actually Paid</b>	<b>Billed Amount</b>	<b>Medicaid Rate</b>	<b>% of Services</b>	<b>Actually Paid</b>
<b>Summary by Facility</b>								
Winnie Community Hospital	\$68,525.40	\$28,095.41	72.57%	\$0.00	\$549,464.51	\$227,820.32	50.95%	\$0.00
<b>Pharmacy</b>								
Brookshire Brothers Pharmacy Corp	\$7,111.77	\$6,673.39	17.24%	\$6,673.39	\$64,878.44	\$58,614.84	13.11%	\$58,614.84
Brookshire Brothers Pharmacy Med	\$30.10	\$30.10		\$30.10				
Wilcox Pharmacy	\$2,507.98	\$1,707.96	4.41%	\$1,707.96	\$17,981.42	\$11,744.80	2.63%	\$11,744.80
<b>Pharmacy Total</b>	<b>\$9,649.85</b>	<b>\$8,411.45</b>	<b>21.73%</b>	<b>\$8,411.45</b>	<b>\$82,859.86</b>	<b>\$70,359.64</b>	<b>15.74%</b>	<b>\$70,359.64</b>
<b>UTMB</b>								
UTMB Hospital			0.00%	\$0.00	\$436,391.53	\$106,457.31	23.81%	\$106,457.31
UTMB Physician Services			0.00%	\$0.00	\$95,921.00	\$33,357.29	7.46%	\$33,357.29
<b>UTMB Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>	<b>\$0.00</b>	<b>\$532,312.53</b>	<b>\$139,814.60</b>	<b>31.27%</b>	<b>\$139,814.60</b>
<b>Youth Counseling</b>	<b>\$2,210.00</b>	<b>\$2,210.00</b>	<b>5.71%</b>	<b>\$2,210.00</b>	<b>\$9,158.75</b>	<b>\$9,158.75</b>	<b>2.05%</b>	<b>\$9,158.75</b>
<b>Grand Totals</b>	<b>\$80,385.25</b>	<b>\$38,716.86</b>		<b>\$10,621.45</b>	<b>\$1,173,795.65</b>	<b>\$447,153.31</b>		<b>\$219,332.99</b>

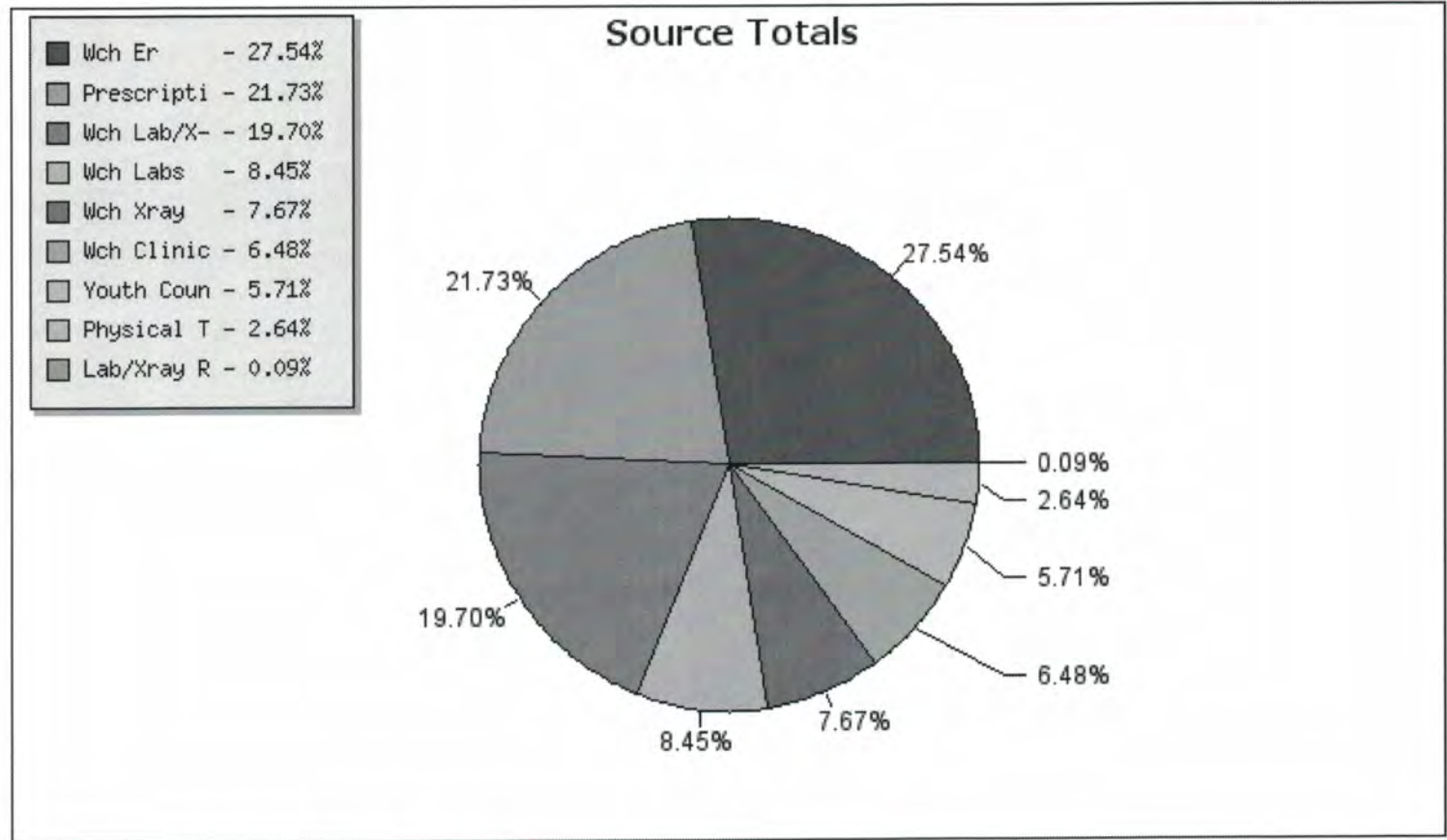
#### Summary by Service Provided

Prescription Drugs	\$9,649.85	\$8,411.45	21.73%	\$8,411.45	\$82,906.10	\$70,405.88	15.72%	\$70,405.88
WCH Clinic	\$6,122.40	\$2,510.18	6.48%	\$0.00	\$77,777.60	\$31,888.81	7.12%	\$0.00
WCH ER	\$26,004.00	\$10,661.64	27.54%	\$0.00	\$236,221.90	\$96,850.98	21.63%	\$0.00
WCH Inpatient	\$0.00	\$0.00	0.00%	\$0.00	\$18,142.00	\$9,978.10	2.23%	\$0.00
WCH Observation	\$0.00	\$0.00	0.00%	\$0.00	\$2,759.00	\$1,131.19	0.25%	\$0.00
WCH Outpatient Surgery	\$0.00	\$0.00	0.00%	\$0.00	\$1,514.01	\$620.74	0.14%	\$0.00
WCH Labs	\$7,977.00	\$3,270.57	8.45%	\$0.00	\$59,954.00	\$24,581.14	5.49%	\$0.00
WCH Physical Therapy	\$2,496.00	\$1,023.36	2.64%	\$0.00	\$7,603.00	\$3,117.23	0.70%	\$0.00
WCH Ultrasound	\$0.00	\$0.00	0.00%	\$0.00	\$10,646.00	\$4,364.86	0.97%	\$0.00
WCH Lab/Xray	\$18,600.00	\$7,626.00	19.70%	\$0.00	\$74,521.00	\$30,553.61	6.82%	\$0.00
WCH CT Scan	\$0.00	\$0.00	0.00%	\$0.00	\$21,608.00	\$8,859.28	1.98%	\$0.00
WCH Xray	\$7,241.00	\$2,968.81	7.67%	\$0.00	\$29,015.00	\$11,896.15	2.66%	\$0.00
WCH Optical Specialist	\$0.00	\$0.00	0.00%	\$0.00	\$257.00	\$105.37	0.02%	\$0.00
Lab/Xray readings	\$85.00	\$34.85	0.09%	\$0.00	\$9,446.00	\$3,872.86	0.86%	\$0.00
UTMB Outpatient			0.00%	\$0.00	\$438,758.53	\$107,025.39	23.90%	\$107,025.39
UTMB Anesthesia			0.00%	\$0.00	\$19,380.00	\$12,966.46	2.90%	\$12,966.46
UTMB Physician Services			0.00%	\$0.00	\$76,541.00	\$20,390.83	4.55%	\$20,390.83
Youth Counseling	\$2,210.00	\$2,210.00	5.71%	\$2,210.00	\$9,158.75	\$9,158.75	2.05%	\$595.00
<b>Grant Totals</b>	<b>\$80,385.25</b>	<b>\$38,716.86</b>		<b>\$10,621.45</b>	<b>\$1,176,208.89</b>	<b>\$447,767.63</b>		<b>\$140,977.68</b>

**Source Totals for Batch Dates 10/01/2018 through 10/31/2018**

Wch Er	27.54%	\$10,661.64
Prescription Drugs	21.73%	\$8,411.45
Wch Lab/X-Ray	19.70%	\$7,626.00
Wch Labs	8.45%	\$3,270.57
Wch Xray	7.67%	\$2,968.81
Wch Clinic	6.48%	\$2,510.18
Youth Counseling	5.71%	\$2,210.00
Physical Therapy	2.64%	\$1,023.36
Lab/Xray Readings	0.09%	\$34.85

**Total Expenditures** **\$38,716.86**



**Entry Statistics for Entry Dates 10/01/2018 through 10/31/2018**

Clients Entered	6
Rapid Reg. Entered	7
Vendors Entered	0
Worksheets Entered	7
Invoices Entered	99

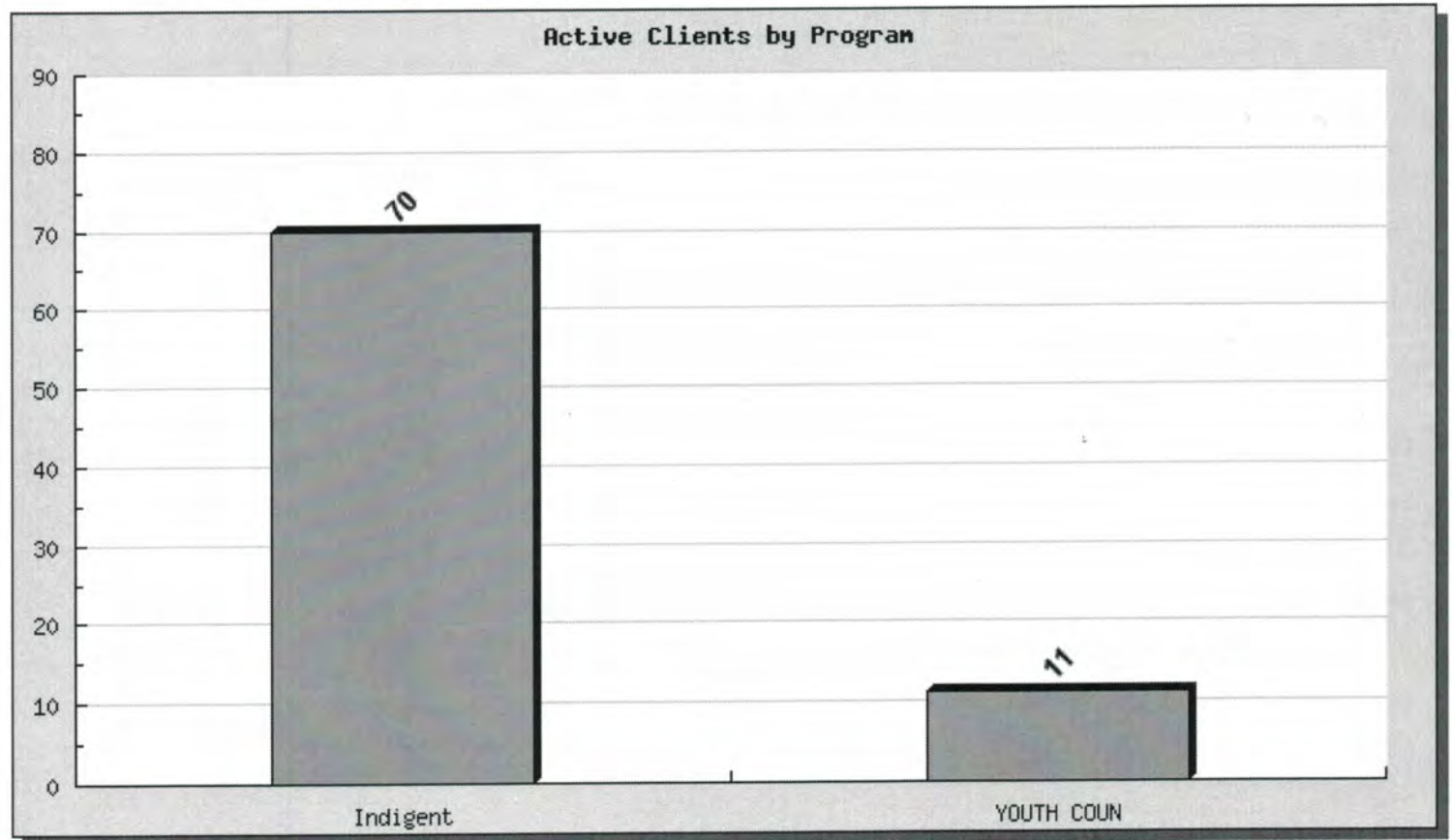
**Void Statistics for Void Dates 10/01/2018 through 10/31/2018**

Clients Voided	0
Vendors Voided	0
Rapid Reg. Voided	0
Invoices Voided	0

**Active Clients by Program for Eligibility Dates 10/01/2018 through 10/31/2018**

Indigent	70
YOUTH COUNSELING	11

**Total Clients By Program** **81**



**Appointments Scheduled by Type for Appointment Dates 10/01/2018 through 10/31/2018**

New Appointment	0
Renewal	7

**Total Appointments Scheduled** **7**

### Source Totals Report

Winnie Stowel Hospital District Indigent Healthcare Services

Batch Dates 10/31/2018 through 10/31/2018

For Vendor: All Vendors

Source	Description	Amount Billed	Amount Paid
02	Prescription Drugs	9,649.85	8,411.45
20	Physical Therapy	2,496.00	1,023.36
21	Wch Clinic	6,122.40	2,510.18
24	Wch Er	26,004.00	10,661.64
25	Wch Lab/X-Ray	18,600.00	7,626.00
27	Wch Labs	7,977.00	3,270.57
28	Wch Xray	7,241.00	2,968.81
39	Youth Counseling	2,210.00	2,210.00
44	Lab/Xray Readings	85.00	34.85
<b>Expenditures</b>		<b>80,385.25</b>	<b>38,716.86</b>
<b>Reimb/Adjustments</b>			
<b>Grand Total</b>		<b>80,385.25</b>	<b>38,716.86</b>

#### Source Totals Report Detail

Invoice #	Source	DOS	Amount Billed	Amount Paid
036-2833*18651*101	02	10/02/2018	373.99	175.10
036-2942*18651*84	02	10/16/2018	389.93	306.35
036-3363*65460*10	02	10/04/2018	48.00	48.00
1011*65460*32	02	10/31/2018	49.66	45.21
1040*18651*21	02	10/26/2018	27.67	4.68
1079*65460*9	02	10/04/2018	7.79	7.79
1097*65460*5	02	10/25/2018	18.69	18.69
1105*65460*2	02	10/19/2018	12.00	12.00
1111*65460*1	02	10/11/2018	26.66	26.66
1024*65460*26	02	10/09/2018	25.83	22.21
1024*65460*26	02	10/16/2018	12.00	12.00
1025*65460*9	02	10/31/2018	25.00	25.00
1025*65460*9	02	10/04/2018	25.00	25.00
1093*18651*3	02	10/09/2018	292.28	137.28
1093*18651*3	02	10/23/2018	25.00	25.00
1100*65460*2	02	10/17/2018	37.99	19.83
1100*65460*2	02	10/29/2018	7.14	7.14
1110*18651*2	02	10/02/2018	9.77	4.27
1110*18651*2	02	10/02/2018	75.61	36.94
036-2448*65460*2	02	10/08/2018	31.24	31.24
036-2448*65460*2	02	10/08/2018	9.07	9.07
036-2448*65460*2	02	10/02/2018	55.46	55.46
036-2749*65460*41	02	10/03/2018	25.00	25.00
036-2749*65460*41	02	10/03/2018	141.44	141.44
036-2749*65460*41	02	10/03/2018	78.75	78.75
036-2815*65460*15	02	10/12/2018	331.45	277.93
036-2815*65460*15	02	10/12/2018	78.75	78.75
036-2815*65460*15	02	10/04/2018	27.75	27.75
036-2856*65460*25	02	10/11/2018	25.00	25.00
036-2856*65460*25	02	10/23/2018	152.10	152.10
036-2856*65460*25	02	10/11/2018	11.34	11.34
036-3413*65460*33	02	10/15/2018	51.34	40.25
036-3413*65460*33	02	10/15/2018	401.87	401.87
036-3413*65460*33	02	10/18/2018	67.67	67.67

1020*18651*22	02	10/20/2018	39.87	39.87
1020*18651*22	02	10/20/2018	13.46	13.46
1020*18651*22	02	10/20/2018	5.40	3.60
1038*65460*23	02	10/01/2018	231.00	231.00
1038*65460*23	02	10/05/2018	27.36	27.36
1038*65460*23	02	10/03/2018	145.07	145.07
1054*65460*18	02	10/29/2018	412.10	346.49
1054*65460*18	02	10/29/2018	10.00	10.00
1054*65460*18	02	10/29/2018	6.40	6.40
1061*65460*12	02	10/02/2018	37.99	19.83
1061*65460*12	02	10/04/2018	25.00	25.00
1061*65460*12	02	10/04/2018	26.66	26.66
1063*65460*12	02	10/04/2018	44.08	44.08
1063*65460*12	02	10/10/2018	20.50	20.50
1063*65460*12	02	10/25/2018	444.00	444.00
1081*65460*3	02	10/03/2018	21.93	21.93
1081*65460*3	02	10/30/2018	10.00	10.00
1081*65460*3	02	10/30/2018	32.01	32.01
1086*18651*8	02	10/08/2018	79.50	63.76
1086*18651*8	02	10/08/2018	444.24	350.86
1086*18651*8	02	10/23/2018	79.50	63.76
1091*65460*8	02	10/08/2018	21.60	9.69
1091*65460*8	02	10/25/2018	21.82	21.82
1091*65460*8	02	10/25/2018	510.84	430.41
1098*65460*6	02	10/02/2018	27.36	27.36
1098*65460*6	02	10/10/2018	6.36	6.36
1098*65460*6	02	10/25/2018	74.96	74.96
1103*65460*5	02	10/03/2018	72.50	57.83
1103*65460*5	02	10/03/2018	351.50	346.50
1103*65460*5	02	10/24/2018	351.50	294.98
1104*18651*4	02	10/02/2018	10.75	6.64
1104*18651*4	02	10/08/2018	52.03	25.81
1104*18651*4	02	10/11/2018	174.75	82.86
1114*65460*1	02	10/11/2018	405.53	405.53
1114*65460*1	02	10/11/2018	493.15	415.38
1114*65460*1	02	10/11/2018	644.48	644.48
036-2783*18651*89	02	10/23/2018	25.00	25.00
036-2783*18651*89	02	10/23/2018	50.00	39.84
036-2783*18651*89	02	10/23/2018	25.00	25.00
036-2783*18651*89	02	10/23/2018	50.00	50.00
036-3364*18651*56	02	10/25/2018	24.00	24.00
036-3364*18651*56	02	10/25/2018	24.00	24.00
036-3364*18651*56	02	10/25/2018	42.61	21.19
036-3364*18651*56	02	10/25/2018	23.62	12.76
036-3432*65460*33	02	10/08/2018	5.63	5.63
036-3432*65460*33	02	10/08/2018	36.28	36.28
036-3432*65460*33	02	10/08/2018	30.00	30.00
036-3432*65460*33	02	10/08/2018	5.81	5.81
1075*18651*8	02	10/08/2018	20.00	20.00
1075*18651*8	02	10/12/2018	75.00	75.00
1075*18651*8	02	10/05/2018	25.00	25.00
1075*18651*8	02	10/12/2018	30.00	25.93
1096*65460*5	02	10/09/2018	10.00	10.00
1096*65460*5	02	10/09/2018	10.00	10.00
1096*65460*5	02	10/30/2018	15.00	15.00
1096*65460*5	02	10/30/2018	6.10	6.10
1106*65460*3	02	10/11/2018	27.05	11.88
1106*65460*3	02	10/11/2018	6.13	6.13
1106*65460*3	02	10/11/2018	6.56	6.56



1106*65460*3	02	10/11/2018	15.23	15.23
1107*65460*2	02	10/01/2018	53.59	53.59
1107*65460*2	02	10/03/2018	6.18	6.18
1107*65460*2	02	10/03/2018	5.41	5.41
1107*65460*2	02	10/15/2018	6.71	6.71
1019*65460*26	02	10/08/2018	6.74	6.74
1019*65460*26	02	10/08/2018	15.84	15.84
1019*65460*26	02	10/08/2018	36.28	36.28
1019*65460*26	02	10/08/2018	5.63	5.63
1019*65460*26	02	10/08/2018	56.96	56.96
1046*65460*20	02	10/03/2018	10.00	10.00
1046*65460*20	02	10/03/2018	13.02	13.02
1046*65460*20	02	10/03/2018	24.40	24.40
1046*65460*20	02	10/03/2018	33.77	33.77
1046*65460*20	02	10/03/2018	6.36	6.36
1049*65460*19	02	10/04/2018	80.70	80.70
1049*65460*19	02	10/04/2018	6.36	6.36
1049*65460*19	02	10/05/2018	40.94	40.94
1049*65460*19	02	10/16/2018	8.25	8.25
1049*65460*19	02	10/29/2018	12.00	12.00
036-2821*65460*20	02	10/01/2018	14.83	14.83
036-2821*65460*20	02	10/06/2018	7.04	7.04
036-2821*65460*20	02	10/06/2018	10.26	10.26
036-2821*65460*20	02	10/08/2018	6.83	6.83
036-2821*65460*20	02	10/26/2018	53.86	53.86
036-2821*65460*20	02	10/26/2018	12.00	12.00
1011*1002*3	02	10/18/2018	8.35	8.35
1011*1002*3	02	10/26/2018	8.35	8.35
1011*1002*3	02	10/10/2018	3.35	3.35
1011*1002*3	02	10/01/2018	3.35	3.35
1011*1002*3	02	10/17/2018	3.35	3.35
1011*1002*3	02	10/17/2018	3.35	3.35
036-2475*65460*25	02	10/20/2018	13.24	11.94
036-2475*65460*25	02	10/22/2018	8.06	8.06
036-2475*65460*25	02	10/22/2018	6.62	6.62
036-2475*65460*25	02	10/20/2018	6.28	5.28
036-2475*65460*25	02	10/20/2018	34.40	34.40
036-2475*65460*25	02	10/20/2018	45.50	45.50
036-2475*65460*25	02	10/20/2018	30.23	30.23

**44 invoices, 132 line items**

**9,649.85      8,411.45**

1097\*63057\*2      20      09/26/2018

**2,496.00      1,023.36**

**1 invoices, 1 line items**

**2,496.00      1,023.36**

036-3432*63057*13	21	10/11/2018	71.00	29.11
1061*63057*9	21	10/04/2018	224.00	91.84
1074*63057*5	21	10/11/2018	71.00	29.11
1081*63057*2	21	10/30/2018	224.00	91.84
1086*63057*2	21	10/08/2018	264.00	108.24
1105*63057*2	21	10/19/2018	224.00	91.84
1113*63057*1	21	10/04/2018	107.00	43.87
1024*63057*24	21	10/09/2018	218.00	89.38
1024*63057*24	21	10/16/2018	296.00	121.36
1011*63057*30	21	09/13/2018	21.40	8.77
1011*63057*30	21	10/01/2018	30.00	12.30
1096*63057*6	21	10/08/2018	77.00	31.57
1096*63057*6	21	10/16/2018	150.00	61.50

036-3413*63057*12	21	10/17/2018	224.00	91.84
1114*63057*1	21	10/04/2018	107.00	43.87
1114*63057*1	21	10/11/2018	224.00	91.84
1116*63057*1	21	10/25/2018	224.00	91.84
1111*63057*1	21	10/02/2018	224.00	91.84
1063*63057*6	21	10/17/2018	224.00	91.84
1063*63057*6	21	10/25/2018	150.00	61.50
036-2856*63057*13	21	10/01/2018	264.00	108.24
036-2856*63057*13	21	10/11/2018	224.00	91.84
1040*63057*9	21	10/16/2018	222.00	91.02
1107*63057*2	21	10/03/2018	379.00	155.39
1106*63057*3	21	10/10/2018	224.00	91.84
036-2475*63057*29	21	10/30/2018	224.00	91.84
036-2815*63057*14	21	10/02/2018	335.00	137.35
036-2815*63057*14	21	10/12/2018	224.00	91.84
036-2821*63057*16	21	10/26/2018	224.00	91.84
036-2833*63057*12	21	10/02/2018	224.00	91.84
1103*63057*4	21	10/31/2018	224.00	91.84

**24 invoices, 31 line items**

**6,122.40**

**2,510.18**

1096*63057*6	24	10/09/2018	3,793.00	1,555.13
036-2475*63057*29	24	10/22/2018	9,514.00	3,900.74
1091*63057*7	24	10/20/2018	8,129.00	3,332.89
1091*63057*7	24	10/30/2018	4,568.00	1,872.88

**3 invoices, 4 line items**

**26,004.00**

**10,661.64**

036-3413*63057*12	25	10/19/2018	2,333.00	956.53
1114*63057*1	25	10/05/2018	2,795.00	1,145.95
1116*63057*1	25	10/26/2018	2,763.00	1,132.83
1111*63057*1	25	10/03/2018	2,632.00	1,079.12
036-2856*63057*13	25	10/12/2018	3,019.00	1,237.79
1049*63057*11	25	10/19/2018	2,144.00	879.04
036-2815*63057*14	25	10/02/2018	2,914.00	1,194.74

**7 invoices, 7 line items**

**18,600.00**

**7,626.00**

1011*63057*30	27	10/10/2018	146.00	59.86
1111*63057*1	27	10/10/2018	144.00	59.04
1063*63057*6	27	10/17/2018	157.00	64.37
1063*63057*6	27	10/18/2018	144.00	59.04
1040*63057*9	27	10/17/2018	235.00	96.35
036-2475*63057*29	27	10/30/2018	286.00	117.26
1031*63057*10	27	08/22/2018	130.00	53.30
1038*63057*12	27	10/10/2018	1,366.00	560.06
036-2821*63057*16	27	10/26/2018	1,549.00	635.09
036-2833*63057*12	27	10/02/2018	2,023.00	829.43
1103*63057*4	27	10/11/2018	1,797.00	736.77

**10 invoices, 11 line items**

**7,977.00**

**3,270.57**

1116*63057*1	28	10/29/2018	3,714.00	1,522.74
1111*63057*1	28	10/08/2018	2,080.00	852.80
036-2856*63057*13	28	10/02/2018	620.00	254.20
1040*63057*9	28	10/16/2018	310.00	127.10
1107*63057*2	28	10/03/2018	517.00	211.97

<b>5 invoices, 5 line items</b>			<b>7,241.00</b>	<b>2,968.81</b>
YC11*63616*1	39	10/15/2018	170.00	170.00
YC11*63616*1	39	10/23/2018	85.00	85.00
YC11*63616*1	39	10/15/2018	85.00	85.00
YC01*63616*7	39	10/02/2018	85.00	85.00
YC01*63616*7	39	10/09/2018	85.00	85.00
YC01*63616*7	39	10/16/2018	85.00	85.00
YC01*63616*7	39	10/23/2018	85.00	85.00
YC06*63616*6	39	10/02/2018	85.00	85.00
YC06*63616*6	39	10/09/2018	85.00	85.00
YC06*63616*6	39	10/16/2018	85.00	85.00
YC06*63616*6	39	10/23/2018	85.00	85.00
YC07*63616*5	39	10/09/2018	85.00	85.00
YC07*63616*5	39	10/16/2018	85.00	85.00
YC07*63616*5	39	10/23/2018	85.00	85.00
YC07*63616*5	39	10/30/2018	85.00	85.00
YC09*63616*2	39	10/01/2018	85.00	85.00
YC09*63616*2	39	10/08/2018	85.00	85.00
YC09*63616*2	39	10/15/2018	85.00	85.00
YC09*63616*2	39	10/22/2018	85.00	85.00
YC09*63616*2	39	10/29/2018	85.00	85.00
YC10*63616*2	39	10/01/2018	85.00	85.00
YC10*63616*2	39	10/08/2018	85.00	85.00
YC10*63616*2	39	10/15/2018	85.00	85.00
YC10*63616*2	39	10/22/2018	85.00	85.00
YC10*63616*2	39	10/29/2018	85.00	85.00
			<hr/>	<hr/>
<b>6 invoices, 25 line items</b>			<b>2,210.00</b>	<b>2,210.00</b>
1107*63057*2	44	09/10/2018	45.00	18.45
1106*63057*3	44	09/10/2018	40.00	16.40
			<hr/>	<hr/>
<b>2 invoices, 2 line items</b>			<b>85.00</b>	<b>34.85</b>
<hr/>			<hr/>	<hr/>
<b>Grand Totals</b>			<b>80,385.25</b>	<b>38,716.86</b>

79 invoices listed.  
218 line items listed.

# Exhibit “C”

<b>Winnie-Stowell Hospital District</b>			
<b>Executive Summary of Nursing Home Monthly Site Visits</b>			
<b>October 2018</b>			
<b>Facility</b>	<b>Operator</b>		<b>Comments</b>
<b>Park Manor of Cyfair</b>	HMG		Census: 110. Facility had their full book survey in March 2018. Their POC was accepted by the state. There were six reportable incidents since the last visit. The outside of the facility was well kept and attractive. The facility was very active, multiple groups were spotted in activities during the visit. The facility is fully staffed at this time.
<b>Park Manor of Cypress Station</b>	HMG		Census: 81. Facility had their annual survey in October 2018, administrator is optimistic about the results of the survey, report will be detailed on next visit. There were no reportable incidents since the last visit. This facility has a new administrator, he was an administrator-in-training with HMG prior to this appointment.
<b>Park Manor of Humble</b>	HMG		Census: 89. Facility had their annual survey in August 2018, they received 11 health deficiencies and 5 life safety deficiencies. There were ten reportable incidents since the last visit. The facility will have a new Administrator starting soon. The facility is scheduled to begin a remodel starting in November 2018.
<b>Park Manor of Westchase</b>	HMG		Census: 102. Facility will be in their survey window in November 2018. The facility received three deficiencies from a complaint survey conducted in June 2018, there are no outstanding reportable incidents. The administrator has added a private shower for residents, they really like the addition. The facility has PIP's in place for falls, antipsychotics, and wounds.
<b>Spring Branch Transitional Care Center</b>	Caring		Census: 194. Facility had their annual survey in March 2018, they are in compliance. Facility received a health deficiency during a complaint survey, it has been cleared. Due to the nature of the population of the facility the administrator gets a lot of incidents, the facility was not cited for any.

<b>Oak Manor</b>	Genesis		Census: 32. Facility had their annual survey in September 2018, they received eleven minor tags, POC has been sent to the state. Eight reportable incidents since the last visit, the facility was not cited. The facility is changing ownership in November to Senior Living Properties, they are excited for the change of ownership.
<b>Oakland Manor</b>	Genesis		Census: 55. The facility had a complaint survey this since the last visit, a resident was sent to a psych hospital following issues at the facility, it was unsubstantiated. Four reportable incidents since the last visit, all were unsubstantiated. This facility will as well be transitioning to Senior Living Properties, the new ownership group has been in the facility to address areas of need.
<b>Hallettsville Rehab and Nursing Center</b>	Genesis		Census: 64. Facility has had their POC accepted by the state and are in compliance. There were two reportable incidents since the last visit, one for a fall with a broken hip and one for a resident who had self-inflicted bruises on their body, both were unsubstantiated. This facility has been acquired by Regency, the new ownership company is looking to renovate the facility.

**CONTACT**

John Pinegar– Administrator  
Dee Linden, RN - DON

**FACILITY**

Park Manor Cyfair is a 120-bed facility with a current overall star rating of 5 and Quality Measures star rating of 5. The census on the date of this visit was 110: Private Pay- 15, HMO- 8, Medicare- 8, Medicaid- 67, and Hospice- 5.

The Administrator and DON were present at the site visit and provided clinical information. The maintenance director provided a tour of facility. The outdoor areas in front of the building were neat but some trash was present in the parking lot. Landscaping was attractive, and the front entry was attractive and neat. A resident was conducting a fund-raiser in the lobby area and other residents were engaged in visiting in the lobby. There was a slight urine odor, but the lobby was neat and well-decorated.

The nurses' station was neat and uncluttered. Staff were dressed professionally and were friendly.

External grounds by the laundry were cluttered with ice chests, carts and DME. The facility is challenged with lack of storage. The laundry room was organized and neat. The lint traps were clean.

The kitchen was clean for the most part. The ice machine was clean. There were juices and a sandwich not dated in the reach-in cooler and breads not dated in the pantry, but otherwise no issues were found. The oven needed to be cleaned. All staff in the kitchen were dressed appropriately and had on hair nets.

The facility has a very nice activity calendar. There was a bible study in progress at the time of the visit that was well attended.

A tour of the residents' rooms was conducted on 100 and 200 halls. Rooms were very neat on 100 hall but a slight urine odor was detected. The floors look very nice. 200 hall rooms were being cleaned. Dirty linen from a bed being made was piled on the floor in room 208. A clean linen cart was opened exposing the clean linen. The ice scoop was on the ice chest, not contained in a holder.

The residents looked very neat, clean and content. Many were engaged in activities throughout the lobby and den area. Wheelchairs and walkers appeared clean.

## **SURVEY**

The facility had their annual full book survey in March of 2018. They received 2 LSC deficiencies, 2 quality of care deficiencies related to incontinent care, and a deficiency involving the vent-a-hood in the kitchen.

## **REPORTABLE INCIDENTS**

The facility reported 6 incidents in June/July/August 2018.

## **CLINICAL TRENDING**

### **Incidents/Falls:**

In June/July/August 2018, there were 51 falls with no injury, 3 falls with injury, 1 skin tear, 1 bruise, 1 laceration, and 1 behavior.

### **Infection Control:**

Facility had a total of 51 infections: 22 UTI's, 21 URI's, 2 GI's, 1 genital, and 5 others.

### **Weight loss:**

The facility had 10 residents with significant weight loss in June/July/August 2018: 6 with 5-10% weight loss in 30 days and 4 with >10% weight loss in 6 months.

### **Pressure Ulcers:**

There were 11 residents with pressure ulcers- 16 sites. 2 of these were acquired in-house.

### **Restraints:**

No restraints in facility for June/July/August 2018.

### **Staffing:**

Currently the facility has no open positions.



**Quality Indicators from CASPER Report-June/July/August 2018**

Indicator	Facility	State	National	Comments
Self-Reported Mod/Sev Pain (S)	0%	10.3%	12.5%	
New/Worsened Pressure Ulcers (S)	0%	.9%	.8%	
New Psychoactive Med Use (S)	0%	2.7%	2.0%	
Fall w/Major Injury (L)	1.1%	3.5%	3.5%	
UTI (L)	1.1%	2.6%	3.0%	
Self-Reported Mod/Sev Pain (L)	0%	4.8%	6.%	
High risk with pressure ulcers (L)	3.8%	6.3%	6.1%	
Loss of Bowel/Bladder Control(L)	79.5%	50.3%	48.1%	
Catheter(L)	.7%	2.1%	2.2%	All residents with appropriate diagnosis
Physical restraint(L)	0%	.1%	.3%	
Increased ADL Assistance(L)	15.0%	18.3%	14.9%	
Excessive Weight Loss(L)	15.8%	6.5%	7.7%	
Depressive symptoms(L)	0%	3.2%	4.7%	
Antipsychotic medication (L)	5.7%	13.0%	14.6%	

QIPP Component 1 Quality Metric for QTR June/July/August 2018				
Indicator	QAPI Mtg Date	Date Report Submitted	Met Y/N	PI Implemented
QAPI Validation Report	6/20/18, 7/18/18, 8/15/18	Same day	Y	NA

QIPP Component 2 (Modest) Quality Metrics for QTR –June/July/August 2018					PI Implemented
Indicator	Benchmark	Baseline Target	Results	Met Y/N	
Falls W/Major Injury	3.35%	3.56%	0%	Y	NA
High Risk W/Pressure Ulcers	5.67%	8.28%	6.94%	Y	NA
Physical restraints	.53%	0%	0%	Y	NA
Antipsychotic medication	16.06%	9.36%	10.98%	Y	NA

QIPP Component 3 (High) Quality Metrics for QTR – June/July/August 2018					PI Implemented
Indicator	Benchmark	Baseline Target	Results	Met Y/N	
Falls W/Major Injury	3.35%	3.56%	0%	Y	NA
High Risk W/Pressure Ulcers	5.67%	8.28%	6.94%	Y	NA
Physical restraints	.53%	0%	0%	Y	NA
Antipsychotic medication	16.06%	9.36%	10.98%	Y	NA

## **CONTACT**

Justin Joy – Administrator  
Pearlie Garfield, RN- DON

## **FACILITY**

Park Manor Cypress Station is a 125-bed facility with a current star rating of 2 and a Quality Measures rating of 5. The census on the date of this visit was 81: Private Pay- 3, HMO- 10, Medicare- 11, Medicaid- 50, and Hospice- 3.

The administrator, Justin, provided the tour and clinical information. He is new to the facility as an administrator but is seasoned in the culture of his parent company as he completed an administrator-in-training program with them.

Curb appeal of the facility is exceptional. The parking lot was clean, the landscaping was lush and neat, and the entry into the building was clean and inviting.

The lobby area is neat and well-decorated, free of odors. Noise level was low, but residents were busy out and around the common areas. The nurses' station was neat and uncluttered. All postings were up and current.

Residents observed were neat and clean. However, some of the wheelchairs needed cleaning. The residents appeared content. The staff encountered were neat, professional, and friendly.

During a tour of the resident-care corridors, slight urine odors were detected in several areas. The rooms were clean and neat for the most part. No safety hazards were found. An observation of one of the housekeeping carts included the cart not being locked and a bottle of chemical being left out in the bottom storage area. This was brought to the housekeeper's attention. The rehabilitation gym had been updated and was bright, clean and inviting. Updates on 200 Hall were very nice as well.

A tour of the kitchen found the kitchen to be clean overall. The floor by the juice machine and reach-in cooler was sticky. The juice machine nozzle well needed to be cleaned. The pantry was in order with items labeled and dated. Quite a few of the pots and pans had black build-up. Clean plate insulators were placed on a dirty cart. There were holes in the temperature logs for the refrigerator and dish machine (none on 10/23/18). Staff were dressed appropriately and wearing hairnets.

**SURVEY**

The facility's annual survey had concluded the week prior on 10/19/18. The administrator believes they will receive 1 deficiency. The facility had received 6 deficiencies the year prior on 11/28/17.

**REPORTABLE INCIDENTS**

The facility currently has no outstanding reportable incidents.

**CLINICAL TRENDING****Incidents/Falls:**

In June/July/August 2018, the facility had 38 falls without injury, 7 falls with injury, 3 skin tears, 0 elopements, 0 fracture, 0 bruises, 2 lacerations, 2 behaviors and 9 others.

**Infection Control:**

They reported 62 infections in June/July/August 2018- 31 UTIs, 11 URIs, 1 GI Tract, and 19 others.

**Weight loss:**

5 residents were reported with significant weight loss during the review period- 1 resident with 5-10% weight loss in 30 days, and 4 residents with >10% weight loss in 6 months.

**Pressure Ulcers:**

The facility had 22 residents with 40 pressure ulcer sites, of which 9 were in-house acquired. The DON attributes this to their high acuity residents.

**Restraints:**

No restraints in facility for June/July/August 2018.



**Staffing:**

Park Manor Cypress Station is currently in need of two 6-to-2 CNAs, one 2-to-10 C.N.A., one 2-to-10 charge nurse, and one 10-to-6 charge nurse. No other departments currently have openings.

Quality Indicators from CASPER Report- June/July/August 2018				
Indicator	Facility	State	National	Comments
Self-Reported Mod/Sev Pain (S)	0%	10.95%	13.05%	
New/Worsened Pressure Ulcers (S)	0%	.87%	.89%	
New Psychoactive Med Use (S)	2.13%	2.58%	1.94%	
Fall w/Major Injury (L)	1.47%	3.42%	3.37%	
UTI (L)	0%	2.88%	3.20%	
Self-Reported Mod/Sev Pain (L)	0%	4.70%	5.63%	
High risk with pressure ulcers (L)	4.35%	6.02%	5.58%	
Loss of Bowel/Bladder Control(L)	72.22%	49.78%	48.06%	PIP in place
Catheter(L)	3.60%	1.80%	1.82%	
Physical restraint(L)	0%	.14%	.37%	
Increased ADL Assistance(L)	51.72%	18.81%	14.99%	PIP in place
Excessive Weight Loss(L)	3.17%	5.88%	7.05%	
Depressive symptoms(L)	6.90%	3.56%	4.68%	PIP in place
Antipsychotic medication (L)	10.71%	15.35%	15.24%	



Park Manor of Cypress Station  
 420 Lantern Bend Dr., Houston, TX 77890 Site Visit:  
 10/24/2018

QIPP Component 1 Quality Metric for QTR June/July/August 2018				
Indicator	QAPI Mtg Date	Date Report Submitted	Met Y/N	PI Implemented
QAPI Validation Report	6/21, 7/20, 8/17	6/21, 7/20, 8/17	Y	

QIPP Component 2 (Modest) Quality Metrics for QTR –June/July/August 2018					PI Implemented
Indicator	Benchmark	Baseline Target	Results	Met Y/N	
Falls W/Major Injury	3.35%	3.93%	0%	Y	
High Risk W/Pressure Ulcers	5.67%	6.63%	2.56%	Y	
Physical restraints	.53%	0%	0%	Y	
Antipsychotic medication	16.06%	12.55%	6.67%	Y	



Park Manor of Cypress Station  
420 Lantern Bend Dr., Houston, TX 77890 Site Visit:  
10/24/2018

QIPP Component 3 (High) Quality Metrics for QTR – June/July/August 2018					PI Implemented
Indicator	Benchmark	Baseline Target	Results	Met Y/N	
Falls W/Major Injury	3.35%	3.93%	0%	Y	
High Risk W/Pressure Ulcers	5.67%	6.63%	2.56%	Y	
Physical restraints	.53%	0%	0%	Y	
Antipsychotic medication	16.06%	12.55%	6.67%	Y	

## **CONTACT**

Administrator- New Administrator starting soon  
Bridgetta Bracks, RN – DON

## **FACILITY**

Park Manor Humble is a 125-bed facility with a current overall rating of 3 and a Quality Measures rating of 5. The census on the date of this visit was 89: Private Pay- 3, HMO-20, Medicare-5, Medicaid- 55, and Hospice- 5.

The facility will have a new administrator starting soon. The director of nursing, Bridgetta Bracks, RN, was available and provided a tour of the facility and clinical information.

The external grounds were neat with inviting landscaping. The entry needed to be cleaned and the front door was scuffed. The lobby area was neat and decorated for the fall season. Residents were relaxing in the lobby and near the nurses' station. They were well-groomed and appeared content. The nurses' station was neat and uncluttered.

Resident rooms observed were well maintained and organized with no safety hazards identified. There were no apparent odors. Several of the rooms had loose door jams and scuffed corners. In the corridors, hand rails needed to be refinished. According to the DON, the facility will be remodeled beginning in November. Housekeeping carts were well-organized but had some chemicals left out while unattended and a personal drink on the cart. An ice scoop was in the ice in one of the ice chests on the hall.

Staff were dressed neatly and were professional. Interactions with residents were warm and friendly. The activity calendar was large and easy to read. The DON reports that the activity director is very involved and innovative.

The kitchen was toured. Transport carts were clean. The kitchen was clean overall. Items in the pantry were labeled and dated except breads and pasta. A trash can by the exit door was missing a lid. In the cooler, pasteurized eggs were placed on a shelf above produce. A staff member was putting some foods away and moved the eggs.

The dining room was spacious and clean.

## **SURVEY**

The facility had their annual survey in August 2018. They received 11 health deficiencies and 5 life safety code deficiencies.



**REPORTABLE INCIDENTS**

The facility had 10 reportable incidents during the reporting period.

**CLINICAL TRENDING****Incidents/Falls:**

In June/July/August 2018, the facility had 68 falls without injury, 15 falls with injury, 16 skin tears, 2 bruises, 3 lacerations, and 2 behaviors.

**Infection Control:**

In June/July/August 2018, the facility had 1 UTI, 2 URIs, and 1 other for a total of 4 infections.

**Weight loss:**

The facility had 5 residents with weight loss, all 5 with loss of 5-10% in 30 days.

**Pressure Ulcers:**

The facility had 9 residents with 14 pressure ulcer sites. 4 were acquired in-house.

**Restraints:**

The facility does not use restraints.

**Staffing:**

The facility has one opening for a 10 to 6 charge nurse.



Park Manor of Humble  
 19424 McKay Dr. Humble, TX 77338 Site Visit:  
 10/24/2018

Quality Indicators from Casper Report- June/July/August 2018				
Indicator	Facility	State	National	Comments
Self-Reported Mod/Sev Pain (S)	7.22%	10.95%	13.5%	
New/Worsened Pressure Ulcers (S)	0.0%	0.87%	0.89%	
New Psychoactive Med Use (S)	1.04%	2.58%	1.94%	
Fall w/Major Injury (L)	0.0%	3.42%	3.37%	
UTI (L)	0.0%	2.88%	3.20%	
Self-Reported Mod/Sev Pain (L)	0%	4.70%	5.63%	
High risk with pressure ulcers (L)	7.02%	6.02%	5.58%	
Loss of Bowel/Bladder Control(L)	16.74%	49.78%	48.06%	
Catheter(L)	4.0%	1.80%	1.82%	
Physical restraint(L)	0.0%	0.14%	0.37%	
Increased ADL Assistance(L)	17.91%	18.81%	14.99%	
Excessive Weight Loss(L)	3.90%	5.88%	7.05%	
Depressive symptoms(L)	2.70%	3.56%	4.68%	
Antipsychotic medication (L)	6.49%	15.35%	15.24%	

QIPP Component 1 Quality Metric for QTR – June/July/August 2018				
Indicator	QAPI Mtg Date	Date Report Submitted	Met Y/N	PI Implemented
QAPI Validation Report	6/29/18	6/29/18	Y	
	7/20/18	7/20/18		



Park Manor of Humble  
 19424 McKay Dr. Humble, TX 77338 Site Visit:  
 10/24/2018

	8/31/18	8/31/18		
--	---------	---------	--	--

QIPP Component 2 (Modest) Quality Metrics for QTR –June/July/August 2018					PI Implemented
Indicator	Benchmark	Baseline Target	Results	Met Y/N	
Falls W/Major Injury	3.35%	1.68%	3.36%	Y	PIP in place
High Risk W/Pressure Ulcers	5.67%	10.27%	8.73%	Y	PIP in place
Physical restraints	.53%	.34%	.53%	Y	
Antipsychotic medication	16.06%	16.67%	16.07%	Y	

QIPP Component 3 (High) Quality Metrics for QTR – June/July/August 2018					PI Implemented
Indicator	Benchmark	Baseline Target	Results	Met Y/N	
Falls W/Major Injury	3.35%	1.68%	1.35%	Y	PIP in place
High Risk W/Pressure Ulcers	5.67%	10.27%	8.73%	Y	PIP in place
Physical restraints	.53%	.34%	.53%	Y	
Antipsychotic medication	16.06%	16.67%	16.07%	Y	

**CONTACT**

Olivia Hall – Administrator  
Mike Walker, RN- DON

**FACILITY**

Park Manor Westchase is a 125-bed facility with a current overall star rating of 2 and a Quality of Resident Care star rating of 5. The census on the date of this visit was 102: Private Pay: 9, HMO: 16, Medicare: 7, Medicaid: 67 and Hospice: 3.

The DON and Administrator were both present at the site visit and provided clinical information and tour of facility. The external grounds were well-kept and very neat in the front. There was some clutter on the grounds by a small building adjacent to the main building, i.e. an air conditioner, pallets, etc.

The lobby area was decorated for fall and Halloween and was neat and odor-free. The nurses' station was neat and free of clutter. Noise levels were low. Hallways are clean and free of clutter. A tour of several residents' rooms was done. Rooms were neat and odor free with exception of one section of a long-term care hall. Mike immediately addressed the source of the odor. The facility has a challenge with families bringing in air fresheners and aerosols which were present in several rooms. The floors were very well maintained in all resident rooms observed.

The new therapy gym was well decorated and clean. The facility also has a spacious activity room which was in use for a church service at the time of the visit.

The administrator has added a private shower room which is very popular with the residents. She is developing a program for staff education with C.N.A.s that will result in increased overall competence and incremental pay increases upon completion of the program.

The facility is admitting higher acuity residents with acute wound care needs, UTIs, and sepsis. The Quality initiatives are sepsis and oral care. In addition, they have PIPs in place for falls, antipsychotics and wounds.

A tour of the kitchen was done with the dietary manager. The kitchen was clean overall. The stove top needed to be cleaned as well as the grease trap under the burners. Temperature logs were up to date except for the evening temperatures for 10/22/18.

Residents and their wheelchairs and walkers were neat and clean, and they appeared content and comfortable.

## **SURVEY**

Park Manor Westchase is due for annual inspection in November. DON says they are getting ready now.

## **REPORTABLE INCIDENTS**

The facility received 3 deficiencies from an incident/complaint investigation conducted in June 2018. There are no outstanding incidents currently.

## **CLINICAL TRENDING**

### **Falls:**

Westchase had 40 falls without injury, and 0 falls with injury. There were 12 skin tears, 0 fracture, 1 bruise, 1 laceration, and 4 behaviors.

### **Infection Control:**

There were 87 total infections: 19 UTI's, 15 URI's, 4 GI and 49 other type infections.

### **Weight loss:**

3 residents experienced weight loss: 2 with 5-10% weight loss and 1 with >10% weight loss.

### **Pressure Ulcers:**

Westchase had 13 residents with 24 pressure ulcers, 2 of which were acquired in house.

### **Restraints:**

No restraints in facility for June/July/August.

### **Staffing:**

Westchase has opening for 1- 10 to 6 nurse aide, 2- 6 to 2 nurse aides, and 2- 2 to 10 nurse aides. They have one opening for an LVN unit manager.

Quality Indicators for June/July/August CASPER Report				
Indicator	Facility	State	National	Comments
Self-Reported Mod/Sev Pain (S)	17.5%	10.3%	12.5%	Scheduling pain medication when physician agrees and have accepted residents with high acuity.
New/Worsened Pressure Ulcers (S)	0%	.9%	.8%	
New Psychoactive Med Use (S)	0%	2.5%	2.0%	
Fall w/Major Injury (L)	1.2%	3.5%	3.5%	
UTI (L)	1.2%	2.6%	3.0%	
Self-Reported Mod/Sev Pain (L)	00%	4.8%	6.0%	
High risk with pressure ulcers (L)	4.4%	6.3%	6.1%	
Loss of Bowel/Bladder Control(L)	94.7%	50.3%	48.1%	Focusing on proper documentation of ADLs with staff
Catheter(L)	5.4%	2.1%	2.2%	All current residents have proper diagnosis for catheter
Physical restraint(L)	0%	.1%	.3%	
Increased ADL Assistance(L)	30.7%	18.3%	14.9%	Re-establishing restorative program to address maintaining function
Excessive Weight Loss(L)	1.2%	6.5%	7.7%	
Depressive symptoms(L)	0%	3.2%	4.7%	



Park Manor of Westchase  
 11910 Richmond Ave. Houston, TX 77082 Site Visit:  
 10/23/2018

Antipsychotic medication (L)	16.7%	13.0%	14.6%	Reduced from 19% last reporting period; PIP in place
------------------------------	-------	-------	-------	------------------------------------------------------

QIPP Component 1 Quality Metric for QTR-June/July/August 2018				
Indicator	QAPI Mtg Date	Date Report Submitted	Met Y/N	PI Implemented
QAPI Validation Report	6/14/18, 7/12/18, 8/16/18	6/14/18, 7/12/18, 8/16/18	Y	Pain, Falls, Psychoactive meds

QIPP Component 2 (Modest) Quality Metrics for QTR – June/July/August 2018					PI Implemented
Indicator	Benchmark	Baseline Target	Results	Met Y/N	
Falls W/Major Injury	3.36%	.96%	3.36%	Y	
High Risk W/Pressure Ulcers	5.67%	5.36%	5.67%	Y	
Physical restraints	.53%	0%	.53%	Y	
Antipsychotic medication	16.06%	24.74%	21.03%	Y	



Park Manor of Westchase  
11910 Richmond Ave. Houston, TX 77082 Site Visit:  
10/23/2018

QIPP Component 3 (High) Quality Metrics for QTR – June/July/August 2018					PI Implemented
Indicator	Benchmark	Baseline Target	Results	Met Y/N	
Falls W/Major Injury	3.36%	.96%	3.36%	N	
High Risk W/Pressure Ulcers	5.67%	5.36%	5.67%	N	
Physical restraints	.53%	0%	.53%	Y	
Antipsychotic medication	16.06%	24.74%	21.03%	N	



## **CONTACT**

Ken Hiscox- Administrator

## **FACILITY**

Spring Branch Transitional Care Center is managed by Caring Healthcare. They are licensed for 198 beds and are comprised of 4 floors. The physical plant had at one time been a hospital. The administrator provided a tour of the facility.

Census is currently 194 with 15 Medicare, 157 Medicaid, 5 Hospice, 6 Medicaid-pending, 4 private pay, and 3 insurance. The external grounds are neat. The building is part of a medical complex with offices on both sides.

The entry is clean and organized. The administrator was anxious to show the advances that have been made in physical plant enhancements to benefit his resident's quality of life. On the ground floor, the facility has a large sitting area with comfortable seating and book shelves loaded with reading material of various types. Another large room on the ground floor and been set up as a therapy gym. Furniture and equipment upgrades would be beneficial, but the basic equipment needed is there. A therapist was providing therapy at the time of tour. The facility has a spacious hair salon that is neat and recently updated. On the ground level, the facility has also recently added a very large movie theater area complete with a large screen and comfortable seating. The administrator reports that his residents come down from upper floors several times per week to eat popcorn, drink sodas, and watch movies. On the ground floor, the facility has implemented cafeteria style dining for their residents who are able to go through the cafeteria line and choose what they want to eat from foods on the line. The administrator reports that this has been very popular with the residents.

The laundry area is quite large. It is very full but organized. The facility has a labeling system that they use for residents' personal laundry that has helped the facility prevent misplacing personal laundry. The lint traps needed to be cleaned at the time of the tour.

On the second floor on the east wing, the community has developed a Korean neighborhood. The floor is staffed with Korean-speaking nurses. Activities and diet choices are Korean. The floors and room décor were updated. The facility was clean and odor-free. Residents appeared content. They were neat and clean as were their wheelchairs, etc.

Two west housed long-term care residents. Some of the rooms had been upgraded but most rooms needed to have blinds replaced and other cosmetic improvements. The administrator showed some of the improvements that had already been made on the unit. No odors were detected in the area and residents appeared clean and content and some were engaged in activities.

The administrator has made many upgrades to the facility and plans to continue the momentum in providing life-style enrichment spaces for his residents such as an indoor park in a very large room that is available on the first floor, a pool room with a dart board and Wii game, and an art-and-crafts room.

## **SURVEY**

According to the CMS website, Spring Branch had an annual inspection on March of 2018. Spring Branch received 8 health deficiencies and 10 life safety code deficiencies. During a complaint investigation on 6/27/18, the facility received 1 health deficiency. They are currently in substantial compliance.

## **REPORTABLE INCIDENTS**

The administrator shared that he has many reportable incidents due to the clientele that he works with, i.e. psychiatric population. The facility had reportable incidents investigated the week of 10/15/18 with no deficiencies cited.

## **CLINICAL TRENDING**

### **Infection Control:**

Not available.

### **Weight loss:**

Not available.

### **Pressure Ulcers:**

Not available.

### **Restraints:**

Not available.

### **Staffing:**

Several nurse aide openings but doing well otherwise.



Spring Branch Transitional Care Center  
 1615 Hillendahl Blvd #100, Houston, TX 77055  
 10/25/2018

Quality Indicators from CMS website-10/26/18				
Indicator	Facility	State	National	Comments
Self-Reported Mod/Sev Pain (S)	0%	10.6%	12.8%	
New/Worsened Pressure Ulcers (S)	1.7%	0.8%	0.9%	
New Psychoactive Med Use (S)	15.7%	2.5%	1.9%	Facility admits psych/behavioral on larger scale than average
Fall w/Major Injury (L)	1.5%	3.4%	3.4%	
UTI (L)	1.0%	2.6%	3.0%	
Self-Reported Mod/Sev Pain (L)	0.0%	4.7%	5.8%	
High risk with pressure ulcers (L)	2.9%	5.8%	5.6%	
Loss of Bowel/Bladder Control(L)	57.3%	49.9%	48.2%	
Catheter(L)	1.0%	1.8%	1.8%	
Physical restraint(L)	0.0%	0.1%	0.3%	
Increased ADL Assistance(L)	17.6%	18.6%	14.9%	
Excessive Weight Loss(L)	2.0%	5.9%	7.0%	
Depressive symptoms(L)	1.4%	3.4%	4.6%	
Antipsychotic medication (L)	37.2%	14.5%	15.0%	

**QIPP Component 1 Quality Metric for June/July/August 2018**



Spring Branch Transitional Care Center  
 1615 Hillendahl Blvd #100, Houston, TX 77055  
 10/25/2018

Indicator	QAPI Mtg Date	Date Report Submitted	Met Y/N	PI Implemented
QAPI Validation Report				Information not provided. Has meetings the 2 <sup>nd</sup> Wednesday of the Month.

QIPP Component 2 (Modest) Quality Metrics for QTR –June/July/August 2018					PI Implemented
Indicator	Benchmark	Baseline Target	Results	Met Y/N	
Falls W/Major Injury	3.35%	3%			Information not provided.
High Risk W/Pressure Ulcers	5.67%	2%			
Physical restraints	.53%	0%			
Antipsychotic medication	16.06%	11%			



Spring Branch Transitional Care Center  
1615 Hillendahl Blvd #100, Houston, TX 77055  
10/25/2018

QIPP Component 3 (High) Quality Metrics for QTR –June/July/August 2018					PI Implemented
Indicator	Benchmark	Baseline Target	Results	Met Y/N	
Falls W/Major Injury	3.35%	3%			Information not provided.
High Risk W/Pressure Ulcers	5.67%	3%			
Physical restraints	.53%	0%			
Antipsychotic medication	16.06%	11%			

**CONTACT:**

Administrator: Ms. Chandra Polk

The site visit was conducted on October 23, 2018. I visited with Ms. Polk on this date. This was Mrs. Polk's last day as administrator of the facility. I also got to meet the new administrator, Mr. Anthony Crawford.

**FACILITY:**

The current census is 32. The breakdown is; Medicare-2; Medicaid-17; Private Pay-11; Private Insurance-1; Hospice-1; Pending Status-.

**SURVEY:**

The facility had their annual full-book survey on September 24-27<sup>th</sup>. The facility had seven tags in nursing, two tags in dietary, and two tags in Life, Safety. All tags were minor. The plan of correction has been completed and sent to the state.

**REPORTABLE INCIDENTS:**

The state looked at 8 self reports that has been a carry over from previous months. All were cleared with nothing being cited. They were all minor self reports.

**CLINICAL TRENDING:****A. Infections:**

The infection rate for July was under their threshold of 3.5%.

**B. Weight Loss:**

There were no weight loss issues.

**ADDITIONAL COMMENTS:**

The facility has a four- star quality rating overall.

Restraints-0

Pressure ulcers- currently the facility has one pressure that was present on admission and two In-house acquired. All are being treated and responding to treatment. 6%

Falls with major injuries- 3.1%. One fall in January. No falls with injuries in February. No falls with major injuries for May or June.

Anti-psychotic medicines- The facility is currently at 11%. A couple of the new residents are on Anti-psychotic meds. The medical director and pharmacist are working very well with her and her staff.

Ms. Polk said they have gone to 12 hour shifts with the nursing staff which has lessened the use of agency staff. The facility will be under the ownership of Senior Living Properties beginning November 1, 2018.

Everyone is a little apprehensive but also a little excited with the change.

**CONTACT:**

Administrator: Mr. Tony Vargas

The site visit was conducted October 23, 2018. I visited with Mr. Vargas on this date.

The facility was built in 1991 and is a very nice facility. The facility is licensed for 106 residents.

**FACILITY:**

The census target is 52 and the current census is 55. The census breakdown is; Medicare-6; Medicaid-22; Private Pay-19; Private Insurance-1; Hospice-3; Pending Status-4.

**SURVEY:**

State came in on a complaint from a family. A resident was sent to a psych hospital for evaluation because of problems with the resident. The state did come in and unsubstantiated the complaint.

**REPORTABLE INCIDENTS:**

The facility had four reportable incidents for the month of September. State did come in to investigate and found all four to be unsubstantiated.

**CLINICAL TRENDING:****Infections:**

The infection rate was above the thresholds for infection control. The facility had 3 urinary tract infections and 2 upper respiratory infections. Medical director did come in and all infections are clear.

**Weight Loss:**

There were no issues for the month of September.

**ADDITIONAL COMMENTS:**

Staffing is in good shape at this time.

Mr. Vargas said the facility is staying well within the budgeted targets.

The staff is working hard on the quality measures;

Restraints; 0

Falls with major injuries; 1 fall with broken hip.

Anti-psychotics; 16% Long Term;

Pressure ulcers- 5.5%

Overall quality is 4 star.

Overall star rating is 3.

The facility is getting ready for the change of new ownership. They are getting some new heating and air conditioning units. Hopefully the facility will get to do some painting and cosmetic changes.

Mr. Vargas said that some of the staff of Senior Living Property has been in the facility to inventory and see what needs to be done.

They do have a new marketing director and she seems to be working well with the community and medical staff.

**CONTACT**

Administrator: Mr. Jason Ohrt

The site visit was conducted on October 23, 2018. I visited with Mr. Jason Ohrt on this date.

**FACILITY**

The current census target is 67. The current census is 64. The breakdown is as follows; Medicare-6; Medicaid-32; Private Pay-15; Private Insurance-1; Hospice-; Pending Status-; V.A.-10.

**SURVEY**

The facility had their full-book survey. Their plan of correction was submitted to the state and was approved. There were no visits from the state in September.

**REPORTABLE INCIDENTS:**

The facility had two reportable incidents for September. One was a fall with a broken hip. Resident slipped and fell while in shower. Unsubstantiated. The second was a resident had some bruises but all were self inflicted. Unsubstantiated. State has not been in to investigate.

**CLINICAL TRENDING****Infections:**

Infections were below thresholds.

**Weight Loss:**

There were no weight loss issues and no trending. 2 residents at 5% and 3 residents at 10%. Dietician is working with staff to monitor and assist residents at mealtime.

**ADDITIONAL COMMENT:**

The facility is working hard to control the quality measures.

Restraints-0

Pressure ulcers; 3%

Falls with Major injuries- 1 for May. Carry over of 2 falls-7%; national avg. 3.5%. 1 fall for September. 1.9%

Anti-psychotic medicine- Currently at 28.3%.

Mr. Ohrt knows they are above the acceptable averages in a couple of the areas but the staff is working hard to bring that down. The facility has an overall quality star rating of 2 stars. Budget targets are good.

Staffing is good at this time. The facility is finally getting a new generator. This has been needed for nearly a year.

Regency staff has been to the facility several times to look at areas that they want to renovate.

Mr. Ohrt said Regency seems to want to spend a fairly large sum of money for renovation. This is very exciting and staff is looking forward to it. Some areas are slow to develop. The computer program is causing some concern but everyone is working to get everything resolved.

Everything else is moving in a positive direction.



# Exhibit “D”

## CANVASS OF GENERAL ELECTION

I, Edward Murrell, President  
(name) (office)  
Board, Winnie Stowell  
of Winnie Stowell Hospital District, Texas, met with the Hospital District  
(political subdivision holding election) (body acting as canvassing board)  
sitting as the canvassing board to canvass the general election of November 6, 2018  
on November 14, 2018 at Winnie Community Hospital, Winnie Texas.

I certify that the figures on the tally sheets correspond with the figures on the returns.

Witness my hand this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Presiding Officer of Canvassing Authority

**Canvass Results**

Election Day

Run Time 10:22 PM

Run Date 11/06/2018

**CHAMBERS COUNTY, TEXAS**

**GENERAL ELECTION**

11/6/2018

Page 1 of 107

**Unofficial results**

**Registered Voters**

15230 of 28150 = 54.10 %

**Precincts Reporting**

24 of 24 = 100.00 %

**Straight Party**

Precinct	Republican Party REP , REP	Democratic Party DEM , DEM	Libertarian Party LIB , LIB	Cast Votes	Undervotes	Overvotes	Rejected write-in votes	Absentee Voting Ballots Cast	Early Voting Ballots Cast	Election Day Voting Ballots Cast	Total Ballots Cast	Registered Voters	Turnout Percentage
1	169	35	2	206	149	0	0	21	193	141	355	603	58.87 %
2A	37	11	0	48	33	0	0	2	46	33	81	146	55.48 %
2B	109	85	3	197	130	0	0	10	142	175	327	704	46.45 %
3	93	73	0	166	109	0	0	27	138	110	275	482	57.05 %
4	1363	137	8	1508	560	0	0	85	1635	348	2068	3490	59.26 %
5A	905	107	5	1017	400	0	0	67	998	352	1417	2316	61.18 %
5B	0	0	0	0	0	0	0	0	0	0	0	0	0.00 %
6A	458	139	3	600	351	1	0	58	602	292	952	1922	49.53 %
6B	76	29	0	105	53	0	0	6	117	35	158	307	51.47 %
7A	412	81	2	495	314	0	0	29	576	204	809	1651	49.00 %
7B	179	28	2	209	137	0	0	21	236	89	346	727	47.59 %
8A	1694	193	6	1893	613	0	0	80	1820	606	2506	4251	58.95 %
8B	21	4	1	26	9	0	0	0	21	14	35	60	58.33 %
9	113	20	0	133	51	0	0	12	95	77	184	379	48.55 %
10	1636	201	10	1847	550	0	0	80	1776	541	2397	4470	53.62 %
11	748	205	6	959	286	0	0	53	952	240	1245	2253	55.26 %
12A	184	95	0	279	183	0	0	15	294	153	462	1021	45.25 %
12B	115	18	0	133	120	0	0	6	181	66	253	499	50.70 %
14A	90	16	1	107	68	0	0	9	113	53	175	345	50.72 %
14B	32	5	0	37	13	0	0	2	36	12	50	101	49.50 %
14C	4	1	0	5	1	0	0	2	3	1	6	11	54.55 %

**Canvass Results**

Election Day

Run Time 10:22 PM

Run Date 11/06/2018

**CHAMBERS COUNTY, TEXAS**

**GENERAL ELECTION**

11/6/2018

Page 2 of 107

**Unofficial results**

**Registered Voters**

15230 of 28150 = 54.10 %

**Precincts Reporting**

24 of 24 = 100.00 %

**Straight Party**

Precinct	Republican Party REP , REP	Democratic Party DEM , DEM	Libertarian Party LIB , LIB	Cast Votes	Undervotes	Overvotes	Rejected write-in votes	Absentee Voting Ballots Cast	Early Voting Ballots Cast	Election Day Voting Ballots Cast	Total Ballots Cast	Registered Voters	Turnout Percentage
14D	2	0	0	2	0	0	0	0	2	0	2	2	100.00 %
15A	403	243	2	648	193	0	0	15	588	238	841	1752	48.00 %
15B	144	86	1	231	55	0	0	9	199	78	286	658	43.47 %
<b>Totals</b>	<b>8987</b>	<b>1812</b>	<b>52</b>	<b>10851</b>	<b>4378</b>	<b>1</b>	<b>0</b>	<b>609</b>	<b>10763</b>	<b>3858</b>	<b>15230</b>	<b>28150</b>	<b>54.10 %</b>

**Canvass Results**

Election Day

Run Time 10:22 PM

Run Date 11/06/2018

**CHAMBERS COUNTY, TEXAS**

**GENERAL ELECTION**

11/6/2018

Page 107 of 107

**Unofficial results**

**Registered Voters**

15230 of 28150 = 54.10 %

**Precincts Reporting**

24 of 24 = 100.00 %

**At-Large Board Member Position - Vote for none, one, or two**

Precinct	Raul "Coach" Espinosa	Derik "Docie" Harmsen (W)	George R "Bobby" Way, Jr. (W)	Cast Votes	Undervotes	Overvotes	Rejected write-in votes	Absentee Voting Ballots Cast	Early Voting Ballots Cast	Election Day Voting Ballots Cast	Total Ballots Cast	Registered Voters	Turnout Percentage
7A	433	142	204	779	828	0	11	29	576	204	809	1651	49.00 %
7B	189	63	71	323	366	0	3	21	236	89	346	727	47.59 %
12A	212	63	126	401	520	0	3	15	294	153	462	1021	45.25 %
12B	138	36	77	251	253	0	2	6	181	66	253	499	50.70 %
14D	1	0	0	1	3	0	0	0	2	0	2	2	100.00 %
<b>Totals</b>	<b>973</b>	<b>304</b>	<b>478</b>	<b>1755</b>	<b>1970</b>	<b>0</b>	<b>19</b>	<b>71</b>	<b>1289</b>	<b>512</b>	<b>1872</b>	<b>3900</b>	<b>48.00 %</b>

# Exhibit “E”

## Form 2204 - Oath of Office (General Information)

The attached form is designed to meet minimal constitutional filing requirements pursuant to the relevant provisions. *This form and the information provided are not substitutes for the advice and services of an attorney.*

### **Execution and Delivery Instructions**

An Oath of Office that is required to be filed with the Office of the Secretary of State is considered filed once it has been received by this office. The Oath of Office may be administered to you by a person authorized under the provisions of Chapter 602 of the Texas Government Code. Authorized persons commonly used to administer oaths include notaries public and judges.

**Mail:** P.O. Box 12887, Austin, Texas 78711-2887.

**Overnight mail or hand deliveries:** James Earl Rudder Officer Building, 1019 Brazos, Austin, Texas 78701.

**Fax:** (512) 463-5569. If faxed, the original Oath should also be mailed to the appropriate address above.

**Email:** Scanned copies of the executed Oath may be sent to [register@sos.texas.gov](mailto:register@sos.texas.gov). If sent by email, the original Oath should also be mailed to the appropriate address above.

**NOTE:** Do not have the Oath of Office administered to you before executing and filing the Statement of Officer (Form 2201 – commonly referred to as the “Anti-Bribery Statement”) with the Office of the Secretary of State.

### **Commentary**

Pursuant to art. XVI, Section 1 of the Texas Constitution, the Oath of Office *may not* be taken until a Statement of Officer (see Form 2201) has been subscribed to and, as required, filed with the Office of the Secretary of State. Additionally, gubernatorial appointees who are appointed during a legislative session *may not* execute their Oath until after confirmation by the Senate. Tex. Const. art. IV, Section 12.

### ***Officers Required to File Oath of Office with the Secretary of State:***

Gubernatorial appointees

District attorneys

Appellate and district court judges

Officers appointed by the supreme court, the court of criminal appeals, or the State Bar of Texas

Associate judges appointed under subchapter B or C, chapter 201 of the Texas Family Code

Directors of districts operating pursuant to chapter 36 or 49 of the Texas Water Code file a duplicate original of their Oath of Office within 10 days of its execution. Texas Water Code, Sections 36.055(d) and 49.055(d)

### ***Officers Not Required to File Oath of Office with the Secretary of State:***

Members of the Legislature elected to a *regular* term of office will have their Oath of Office administered in chambers on the opening day of the session and recorded in the appropriate Journal. Members elected to an *unexpired* term of office should file their Oath of Office with either the Chief Clerk of the House or the Secretary of the Senate, as appropriate.

All other persons should file their Oaths locally. Please check with the county clerk, city secretary or board/commission secretary for the proper filing location.

*As a general rule, city and county officials do not file their oath of office with the Secretary of State—these officials file at the local level. The Legislature amended the Texas Constitution, Article 16, Section 1, in November 2001 to no longer require local level elected officials to file with our office.*

**The Office of the Secretary of State does NOT file Statements or Oaths from the following persons:** Assistant District Attorneys; City Officials, including City Clerks, City Council Members, Municipal Judges, Justices of the Peace, and Police/Peace Officers; Zoning/Planning Commission Members; County Officials, including County Clerks, County Commissioners, County Judges (*except County Court of Law Judges who file with the Elections Division*), County Tax Assessors, and District Clerks; and Officials of Regional Entities, such as, Appraisal Review Districts, Emergency Service Districts, and School Districts (ISD’s). Questions about whether a particular officer is a state-level officer may be resolved by consulting relevant statutes, constitutional provisions, judicial decisions, and attorney general opinions.

All state or county officers, other than the governor, lieutenant governor, and members of the legislature, who qualify for office, are commissioned by the governor. Tex. Gov’t Code, Section 601.005. The Secretary of State performs ministerial duties to administer the commissions issued by the governor, including confirming that officers are qualified prior to being commissioned. Submission of this oath of office to the Office of the Secretary of State confirms an officer’s qualification so that the commission may be issued.

*Questions about this form should be directed to the Government Filings Section at (512) 463-6334 or [register@sos.texas.gov](mailto:register@sos.texas.gov).*

*Revised 9/2017*



Submit to:  
SECRETARY OF STATE  
Government Filings Section  
P O Box 12887  
Austin, TX 78711-2887  
512-463-6334  
FAX 512-463-5569  
Filing Fee: None



OATH OF OFFICE

IN THE NAME AND BY THE AUTHORITY OF THE STATE OF TEXAS,  
I, George Robert Way, Jr., do solemnly swear (or affirm), that I will faithfully  
execute the duties of the office of Board Member, Winnie Stowell Hospital District of  
the State of Texas, and will to the best of my ability preserve, protect, and defend the Constitution and laws  
of the United States and of this State, so help me God.

\_\_\_\_\_  
Signature of Officer

Certification of Person Authorized to Administer Oath

State of Texas

County of Chambers

Sworn to and subscribed before me on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

(Affix Notary Seal,  
only if oath  
administered by a  
notary.)

\_\_\_\_\_  
Signature of Notary Public or  
Signature of Other Person Authorized to Administer An  
Oath

Sherrie Norris  
Printed or Typed Name

## Form 2201 - Statement of Officer (General Information)

The attached form is designed to meet minimal constitutional filing requirements pursuant to the relevant provisions. *This form and the information provided are not substitutes for the advice and services of an attorney.*

### **Execution and Delivery Instructions**

A Statement of Officer required to be filed with the Office of the Secretary of State is considered filed once it has been received by this office.

**Mail:** P.O. Box 12887, Austin, Texas 78711-2887.

**Overnight mail or hand deliveries:** James Earl Rudder Officer Building, 1019 Brazos, Austin, Texas 78701.

**Fax:** (512) 463-5569.

**Email:** Scanned copies of the executed Statement may be sent to [register@sos.texas.gov](mailto:register@sos.texas.gov)

*NOTE: The Statement of Officer form, commonly referred to as the “Anti-Bribery Statement,” must be executed and filed with the Office of the Secretary of State before taking the Oath of Office (Form 2204).*

### **Commentary**

Article XVI, section 1 of the Texas Constitution requires all elected or appointed state and local officers to take the official oath of office found in section 1(a) and to subscribe to the anti-bribery statement found in section 1(b) before entering upon the duties of their offices.

Elected and appointed state-level officers required to file the anti-bribery statement with the Office of the Secretary of State include members of the Legislature, the Secretary of State, and all other officers whose jurisdiction is coextensive with the boundaries of the state or who immediately belong to one of the three branches of state government. Questions about whether a particular officer is a state-level officer may be resolved by consulting relevant statutes, constitutional provisions, judicial decisions, and attorney general opinions. For more information, see Op. Tex. Att’y Gen. No. JC-0575 (2002) (determining the meaning of “state officer” as it is used in Article XVI).

Effective September 1, 2017, Senate Bill 1329, which was enacted by the 85<sup>th</sup> Legislature, Regular Session, amended chapter 602 of the Government Code to require the following judicial officers and judicial appointees to file their oath and statement of officer with the secretary of state:

Officers appointed by the supreme court, the court of criminal appeals, or the State Bar of Texas; and  
Associate judges appointed under Subchapter B or C, Chapter 201, Family Code.

Local officers must retain the signed anti-bribery statement with the official records of the office. *As a general rule, city and county officials do not file their oath of office with the Secretary of State— these officials file at the local level. The Legislature amended the Texas Constitution, Article 16, Section 1, in November 2001 to no longer require local level elected officials to file with our office. **The Office of the Secretary of State does NOT file Statements or Oaths from the following persons:** Assistant District Attorneys; City Officials, including City Clerks, City Council Members, Municipal Judges, Justices of the Peace, and Police/Peace Officers; Zoning/Planning Commission Members; County Officials, including County Clerks, County Commissioners, County Judges (*except County Court of Law Judges who file with the Elections Division*), County Tax Assessors, and District Clerks; and Officials of Regional Entities, such as, Appraisal Review Districts, Emergency Service Districts, and School Districts (ISD’s).*

***Questions about this form should be directed to the Government Filings Section at (512) 463-6334 or [register@sos.texas.gov](mailto:register@sos.texas.gov)***

Revised 09/2017

Submit to:  
SECRETARY OF STATE  
Government Filings Section  
P O Box 12887  
Austin, TX 78711-2887  
512-463-6334  
512-463-5569 - Fax  
Filing Fee: None



**STATEMENT OF OFFICER**

**Statement**

I, George Robert Way, Jr., do solemnly swear (or affirm) that I have not directly or indirectly paid, offered, promised to pay, contributed, or promised to contribute any money or thing of value, or promised any public office or employment for the giving or withholding of a vote at the election at which I was elected or as a reward to secure my appointment or confirmation, whichever the case may be, so help me God.

Title of Position to Which Elected/Appointed: Board Member, Winnie Stowell Hospital District

**Execution**

Under penalties of perjury, I declare that I have read the foregoing statement and that the facts stated therein are true.

Date: November 14, 2018

\_\_\_\_\_  
Signature of Officer



In the name and by the authority of

## The State of Texas

THIS IS TO CERTIFY, that at a general election held on

November 6, 2018

George Robert Way, Jr.

was duly elected as a

**BOARD MEMBER**

**of the**

**WINNIE STOWELL HOSPITAL DISTRICT**

In testimony whereof, I have hereunto signed my name and cause the Seal of Winnie Stowell Hospital District to be affixed at the town of Winnie, Texas, this the 14<sup>th</sup> day of November 2018

---

Signature of Presiding Officer of  
Canvassing Authority

# Exhibit “F”

## Form 2204 - Oath of Office (General Information)

The attached form is designed to meet minimal constitutional filing requirements pursuant to the relevant provisions. *This form and the information provided are not substitutes for the advice and services of an attorney.*

### **Execution and Delivery Instructions**

An Oath of Office that is required to be filed with the Office of the Secretary of State is considered filed once it has been received by this office. The Oath of Office may be administered to you by a person authorized under the provisions of Chapter 602 of the Texas Government Code. Authorized persons commonly used to administer oaths include notaries public and judges.

**Mail:** P.O. Box 12887, Austin, Texas 78711-2887.

**Overnight mail or hand deliveries:** James Earl Rudder Officer Building, 1019 Brazos, Austin, Texas 78701.

**Fax:** (512) 463-5569. If faxed, the original Oath should also be mailed to the appropriate address above.

**Email:** Scanned copies of the executed Oath may be sent to [register@sos.texas.gov](mailto:register@sos.texas.gov). If sent by email, the original Oath should also be mailed to the appropriate address above.

**NOTE:** Do not have the Oath of Office administered to you before executing and filing the Statement of Officer (Form 2201 – commonly referred to as the “Anti-Bribery Statement”) with the Office of the Secretary of State.

### **Commentary**

Pursuant to art. XVI, Section 1 of the Texas Constitution, the Oath of Office *may not* be taken until a Statement of Officer (see Form 2201) has been subscribed to and, as required, filed with the Office of the Secretary of State. Additionally, gubernatorial appointees who are appointed during a legislative session *may not* execute their Oath until after confirmation by the Senate. Tex. Const. art. IV, Section 12.

### ***Officers Required to File Oath of Office with the Secretary of State:***

Gubernatorial appointees

District attorneys

Appellate and district court judges

Officers appointed by the supreme court, the court of criminal appeals, or the State Bar of Texas

Associate judges appointed under subchapter B or C, chapter 201 of the Texas Family Code

Directors of districts operating pursuant to chapter 36 or 49 of the Texas Water Code file a duplicate original of their Oath of Office within 10 days of its execution. Texas Water Code, Sections 36.055(d) and 49.055(d)

### ***Officers Not Required to File Oath of Office with the Secretary of State:***

Members of the Legislature elected to a *regular* term of office will have their Oath of Office administered in chambers on the opening day of the session and recorded in the appropriate Journal. Members elected to an *unexpired* term of office should file their Oath of Office with either the Chief Clerk of the House or the Secretary of the Senate, as appropriate.

All other persons should file their Oaths locally. Please check with the county clerk, city secretary or board/commission secretary for the proper filing location.

*As a general rule, city and county officials do not file their oath of office with the Secretary of State—these officials file at the local level. The Legislature amended the Texas Constitution, Article 16, Section 1, in November 2001 to no longer require local level elected officials to file with our office.*

**The Office of the Secretary of State does NOT file Statements or Oaths from the following persons:** Assistant District Attorneys; City Officials, including City Clerks, City Council Members, Municipal Judges, Justices of the Peace, and Police/Peace Officers; Zoning/Planning Commission Members; County Officials, including County Clerks, County Commissioners, County Judges (*except County Court of Law Judges who file with the Elections Division*), County Tax Assessors, and District Clerks; and Officials of Regional Entities, such as, Appraisal Review Districts, Emergency Service Districts, and School Districts (ISD’s). Questions about whether a particular officer is a state-level officer may be resolved by consulting relevant statutes, constitutional provisions, judicial decisions, and attorney general opinions.

All state or county officers, other than the governor, lieutenant governor, and members of the legislature, who qualify for office, are commissioned by the governor. Tex. Gov’t Code, Section 601.005. The Secretary of State performs ministerial duties to administer the commissions issued by the governor, including confirming that officers are qualified prior to being commissioned. Submission of this oath of office to the Office of the Secretary of State confirms an officer’s qualification so that the commission may be issued.

*Questions about this form should be directed to the Government Filings Section at (512) 463-6334 or [register@sos.texas.gov](mailto:register@sos.texas.gov).*

*Revised 9/2017*

Submit to:  
SECRETARY OF STATE  
Government Filings Section  
P O Box 12887  
Austin, TX 78711-2887  
512-463-6334  
FAX 512-463-5569  
Filing Fee: None



OATH OF OFFICE

IN THE NAME AND BY THE AUTHORITY OF THE STATE OF TEXAS,  
I, Raul Martin Espinosa, do solemnly swear (or affirm), that I will faithfully  
execute the duties of the office of Board Member, Winnie Stowell Hospital District of  
the State of Texas, and will to the best of my ability preserve, protect, and defend the Constitution and laws  
of the United States and of this State, so help me God.

\_\_\_\_\_  
Signature of Officer

Certification of Person Authorized to Administer Oath

State of Texas

County of Chambers

Sworn to and subscribed before me on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

(Affix Notary Seal,  
only if oath  
administered by a  
notary.)

\_\_\_\_\_  
Signature of Notary Public or  
Signature of Other Person Authorized to Administer An  
Oath

Sherrie Norris  
Printed or Typed Name





In the name and by the authority of

## The State of Texas

THIS IS TO CERTIFY, that at a general election held on

November 6, 2018

Raul Martin Espinosa

was duly elected as a

**BOARD MEMBER**

**of the**

**WINNIE STOWELL HOSPITAL DISTRICT**

In testimony whereof, I have hereunto signed my name and cause the Seal of Winnie Stowell Hospital District to be affixed at the town of Winnie, Texas, this the 14<sup>th</sup> day of November 2018

---

Signature of Presiding Officer of  
Canvassing Authority

# Exhibit “G”

# WSHD Treasurers Report and Supporting Documents

Reporting Date: Wednesday, November 14, 2018

Pending Expenses	For	Amount	Funds Summary	Totals
Benckenstein & Oxford	Inv #49071 (Aug 2018)	\$34,618.34	Prosperity Operating	\$2,017,924.16
Hubert Oxford	1/2 Legal Retainer	\$500.00	Interbank (Prepaid Interest)	\$936,922.57
Josh Heinz	1/2 Legal Retainer	\$500.00	Prosperity CD	\$105,542.72
David Sticker	Inv # 20655	\$1,312.50	TexStar	\$669,805.71
American Education Services	S Stern-Student Loan	\$150.11	Post Oak Bank LOC (Available)	\$2,733,749.99
Dept Of Education. Fed Loan	H Redwine-Student Loan	\$948.36	Net Cash Position (less Interbank)	\$5,527,022.58
Indigent Healthcare Solutions	IC Inv #	\$1,059.00	Pending Expenses	(\$869,915.28)
Brookshire Brothers	Indigent Care	\$6,673.39	Ending Balance	<b>\$4,657,107.30</b>
Brookshire Brothers-Winnie	Indigent Care Medicare	\$30.10	<b>Last Month</b>	
Wilcox Pharmacy	Indigent Care	\$1,707.96	Prosperity Operating	\$659,831.81
UTMB at Galveston	Indigent Care		Interbank	\$457,815.27
UTMB Faculty Group	Indigent Care		Prosperity CD	\$105,542.72
Stace Farrow (Youth Counselor)	Younth Counseling	\$2,210.00	TexStar	\$667,481.54
Hometown Press	Inv 1693 (Public Ntc)	\$239.40	Post Oak Bank LOC (Available)	\$1,478,375.75
Carrol R Hand Ins	Inv 14703 (Bonds EM&JR)	\$100.00	Net Cash Position (less Interbank)	\$2,911,231.82
Prosperity Bank	Credit Card (ach)	\$56.49	Pending Expenses	(\$57,789.83)
The Hartford	Invoice crime policy (ach)	\$2,497.00	Ending Balance	<b>\$2,853,441.99</b>
Function 4 (contract)	Inv 658020	\$47.49		
Yani Jimenez	Mileage Reimbursment	\$202.39		
Genesis Healthcare	Incentive Payment	\$316,968.19		
HMG	Incentive Payment	\$165,637.22		
Caring Healthcare	Incentive Payment	\$336,954.34		
<b>Total Pending Expenses</b>		<b>\$869,915.28</b>		

## Expenses Incurred Since Last Meeting

Date	To	For	Amount
10/27/2018	Benckenstein & Oxford	Payment of Regency Legal fees	(\$12,250.00)
10/31/2018	Salt Creek Capital	Loan 13-Interest (Month 5/10)	(\$88,794.05)
11/14/2018	LTC Group	Aug., Sept. and Oct. 2018	(\$381,880.00)
<b>Total Expenses Incurred Since Last Meeting</b>			<b>(\$482,924.05)</b>

## Upcoming Transactions

Anticipated Date	For	Upcoming Transactions	Income	Expenses
10/31/2018	Genesis	Payment of Legal Fees	\$2,765.00	
11/30/2018	Salt Creek Capital	Loan 13-Interest (Month 6/10)		(\$88,794.05)

**Outstanding Short Term Revenue Note**

<b>Loan 13-Principle</b>	\$6,342,431.99				
<b>Interest</b>	16.80%				
<b>Fund Received</b>	5/29/2018				
	<b>Date</b>	<b>Balance</b>	<b>Interest</b>	<b>Principal</b>	<b>Payment</b>
1	6/29/2018	\$6,342,431.99	\$88,795.05	\$0.00	\$88,795.05
2	7/29/2018	\$6,342,431.99	\$88,795.05	\$0.00	\$88,795.05
3	8/29/2018	\$6,342,431.99	\$88,795.05	\$0.00	\$88,795.05
4	9/29/2018	\$6,342,431.99	\$88,795.05	\$0.00	\$88,795.05
5	10/29/2018	\$6,342,431.99	\$88,795.05	\$0.00	\$88,795.05
6	11/30/2018	\$6,342,431.99	\$88,795.05	\$0.00	\$88,795.05
7	12/29/2018	\$6,342,431.99	\$88,795.05	\$0.00	\$88,795.05
8	1/29/2019	\$6,342,431.99	\$88,795.05	\$0.00	\$88,795.05
9	2/29/2019	\$6,342,431.99	\$88,795.05	\$0.00	\$88,795.05
10	3/29/2019	\$0.00	\$88,795.05	\$6,342,431.99	\$6,431,227.04
			<b>\$887,950.50</b>	<b>\$6,342,431.99</b>	<b>\$7,141,587.44</b>

**Post Oak Bank Line of Credit**

<b>Principle</b>	\$2,700,000.00	<b>Principle Balance Owed</b>	\$0.00		
<b>Interest</b>	3.25%	<b>LOC Funds Available</b>	\$2,700,000.00		
<b>Line of Credit Available</b>	10/3/2018				
	<b>Date</b>	<b>Description</b>	<b>Withdrawal /</b>	<b>Principle</b>	<b>Interest</b>
	9/20/2018	PRINCIPAL PAYMENT	\$0.00	\$280,227.17	\$0.00
	9/28/2018	PRINCIPAL PAYMENT	\$0.00	\$788,258.94	\$0.00
	10/19/2018	PRINCIPAL PAYMENT	\$0.00	\$153,138.14	\$0.00

**District's Investments**

	<b>Amount</b>	<b>Percentage</b>	<b>From</b>	<b>To</b>	<b>Interest</b>
*CD at Post Oak Bank C.D. #9503	\$2,700,000.00	1.50%	10/1/2018	10/31/2018	\$33,749.99
CD at Prosperity (Qtr.) C.D. #0447	\$105,542.72	0.75%	10/1/2018	10/31/2018	Paid in Sept. 2018
Texstar C.D. #1110	\$669,805.71	1.90%	10/1/2018	10/31/2018	\$1,071.59

TO THE BEST OF MY KNOWLEDGE, THESE FIGURES IN THE WSDH TREASURER'S REPORT AND SUPPORTING DOCUMENTS CORRECT AND IN COMPLIANCE WITH THE

\_\_\_\_\_  
Edward Murrell,  
President

\_\_\_\_\_  
Anthony Stramecki,  
Treasurer/Investment Officer

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

\* Estimated amounts

WSHD Prosperity Checking Account Register

October 18, 2018 to November 14, 2018

Date	Ref/Check	Description	Amount	Balance	Memo	Category
10/18/2018		ACH Payment INTUIT PAYROLL S QUICKBOC	(2,430.82)	617,114.45		
10/18/2018		ACH Payment TIME WARNER CABL TW CAE	(202.06)	616,912.39		
10/18/2018	2488	Check	(1,580.00)	615,332.39		
10/18/2018		Daily Ledger Bal		615,332.39		
10/19/2018		Deposit	12,250.00	627,582.39		
10/19/2018	2475	Check	(14,175.00)	613,407.39		
10/19/2018	2492	Check	(798.92)	612,608.47		
10/19/2018	2478	Check	(1,125.00)	611,483.47		
10/19/2018		Wire Transfer WIRE OUT WINNIE STOWELL	(153,138.14)	458,345.33		
10/19/2018		Wire Transfer Fee WIRE FEE	(20.00)	458,325.33		
10/19/2018		Daily Ledger Bal		458,325.33		
10/22/2018	2477	Check	(500.00)	457,825.33		
10/22/2018	2484	Check	(1,126.32)	456,699.01		
10/22/2018	2489	Check	(50.00)	456,649.01		
10/22/2018		Daily Ledger Bal		456,649.01		
10/23/2018	2481	Check	(1,059.00)	455,590.01		
10/23/2018	2479	Check	(150.14)	455,439.87		
10/23/2018		Daily Ledger Bal		455,439.87		
10/24/2018		ACH Payment THE HARTFORD ONLINE PMT	(2,497.00)	452,942.87		
10/24/2018	2483	Check	(6.70)	452,936.17		
10/24/2018	2480	Check	(948.36)	451,987.81		
10/24/2018	2476	Check	(500.00)	451,487.81		
10/24/2018	2482	Check	(4,601.57)	446,886.24		
10/24/2018		Daily Ledger Bal		446,886.24		
10/26/2018		ACH Payment PROSPERITY BANK VISA PAY	(2,651.88)	444,234.36		
10/26/2018		Daily Ledger Bal		444,234.36		
10/30/2018	2493	Check	(12,250.00)	431,984.36		
10/30/2018	2490	Check	(11,660.07)	420,324.29		
10/30/2018		Daily Ledger Bal		420,324.29		
10/31/2018		Deposit	974.22	421,298.51		
10/31/2018		Accr Earning Pymt Added to Account	113.89	421,412.40		
10/31/2018		Daily Ledger Bal		421,412.40		
11/1/2018		ACH Payment INTUIT PAYROLL S QUICKBOC	(2,504.93)	418,907.47		
11/1/2018		Daily Ledger Bal		418,907.47		
11/5/2018	2487	Check	(1,381.25)	417,526.22		
11/5/2018		Daily Ledger Bal		417,526.22		
11/8/2018	2485	Check	(12,908.31)	404,617.91		
11/8/2018	2486	Check	(4,839.64)	399,778.27		
11/8/2018		Daily Ledger Bal		399,778.27		
11/9/2018		ACH Deposit CPA STATE FISCAL INV-PAYMT	46,663.01	446,441.28		
11/9/2018	995035	Check	(15,000.00)	431,441.28		
11/9/2018		Daily Ledger Bal		431,441.28		
11/13/2018		Wire Transfer Dep WIRE IN WINNIE-STOWI	1,969,762.28	2,401,203.56		
11/13/2018		ACH Payment IRS USATAXPYMT 270871774	(1,399.40)	2,399,804.16		
11/13/2018		Daily Ledger Bal		2,399,804.16		

## Winnie-Stowell Hospital District

## Balance Sheet

11/13/18

As of October 31, 2018

Accrual Basis

	Oct 31, 18
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
100 Prosperity Bank -Checking	402,283.20
102 Prosperity Bank - CD#0447	105,542.72
104 Post Oak Bank - CD#9053	2,733,749.99
105 TexStar	669,805.71
107 Graham InterBank combined	
107.01b GIB 0228 DACA	1,286,158.94
<b>Total 107 Graham InterBank combined</b>	<b>1,286,158.94</b>
108 Post Oak NHs Combined	1,610,793.22
<b>Total Checking/Savings</b>	<b>6,808,333.78</b>
<b>Other Current Assets</b>	
110 Sales Tax Receivable	116,206.43
114 Accounts Receivable NH	18,753,634.52
117 NH - QIPP Prog Receivable	3,048,454.92
118 Prepaid Expense	3,775.00
119 Prepaid IGT	4,740,370.25
<b>Total Other Current Assets</b>	<b>26,662,441.12</b>
<b>Total Current Assets</b>	<b>33,470,774.90</b>
<b>Fixed Assets</b>	
120 Equipment	140,654.96
125 Accumulated Depreciation	-113,810.64
<b>Total Fixed Assets</b>	<b>26,844.32</b>
<b>TOTAL ASSETS</b>	<b>33,497,619.22</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Other Current Liabilities</b>	
190 NH Payables Combined	1,610,610.18
201 NHP Accounts Payable	1,342,031.85
201.1 NH Payable - LTC	324,900.00
210.13 Loan Payable #13 QIPP 2	6,342,431.99
225 FUTA Tax Payable	112.00
230 SUTA Tax Payable	251.31
235 Payroll Liabilities	1,398.62
240 Accounts Payable NH	16,151,110.07
<b>Total Other Current Liabilities</b>	<b>25,772,846.02</b>
<b>Total Current Liabilities</b>	<b>25,772,846.02</b>
<b>Total Liabilities</b>	<b>25,772,846.02</b>
<b>Equity</b>	
300 Net Assets, Capital, net of	59,503.44
310 Net Assets-Unrestricted	4,755,312.01
Retained Earnings	2,411,754.13
Net Income	498,203.62
<b>Total Equity</b>	<b>7,724,773.20</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>33,497,619.22</b>

## Winnie-Stowell Hospital District Profit & Loss Budget vs. Actual

As of Oct 31, 2018

Accrual Basis

	Jan - Oct 18	Budget	\$ Over Budget	% of Budget
<b>Income</b>				
400 Sales Tax Revenue	392,478.56	500,000.00	-107,521.44	78.5%
405 Investment Income	45,337.55	10,000.00	35,337.55	453.4%
409 Tobacco Settlement	9,734.33	11,500.00	-1,765.67	84.6%
415 Nursing Home - QIPP Program	14,128,496.80	15,838,446.00	-1,709,949.20	89.2%
<b>Total Income</b>	<b>14,576,047.24</b>	<b>16,359,946.00</b>	<b>-1,783,898.76</b>	<b>89.1%</b>
<b>Expense</b>				
500 Admin-Administrative Salary	42,000.00	52,000.00	-10,000.00	80.8%
501 Admin-Security	0.00	1,200.00	-1,200.00	0.0%
504 Admin-Administrators PR Tax	3,462.71	4,500.00	-1,037.29	76.9%
505 Admin-Board Bonds	100.00	250.00	-150.00	40.0%
515 Admin-Bank Service Charges	131.00	360.00	-229.00	36.4%
521 Professional Fees - Acctng	12,462.50	12,000.00	462.50	103.9%
522 Professional Fees-Auditing	47,813.75	50,000.00	-2,186.25	95.6%
523 Professional Fees - Legal	10,000.00	50,000.00	-40,000.00	20.0%
550 Admin-D&O / Liability Ins.	13,129.15	15,000.00	-1,870.85	87.5%
560 Admin-Cont Ed, Travel	3,659.23	5,000.00	-1,340.77	73.2%
561 Admin-Cont Ed-Medical Pers.	8,139.92	5,000.00	3,139.92	162.8%
562 Admin-Travel&Mileage Reimb.	508.76	1,000.00	-491.24	50.9%
569 Admin-Meals	0.00	2,500.00	-2,500.00	0.0%
570 Admin-District/County Prom	0.00	5,000.00	-5,000.00	0.0%
571 Admin-Office Supplies/Post	6,042.41	3,600.00	2,442.41	167.8%
572 Admin-Web Site	465.00	1,500.00	-1,035.00	31.0%
573 Admin-Copier Lease/Contract	1,749.48	1,800.00	-50.52	97.2%
575 Admin-Cell Phone Reimburse	1,425.00	1,800.00	-375.00	79.2%
576 Admin-Telephone/Internet	1,960.60	2,000.00	-39.40	98.0%
590 Admin-Election Cost	1,580.00	1,000.00	580.00	158.0%
591 Admin-Notices & Fees	419.70	100.00	319.70	419.7%
600 East Chambers ISD Partnersh	150,000.00	180,000.00	-30,000.00	83.3%
602 IC-WCH 1115 Waiver Prog	428,294.70	496,000.00	-67,705.30	86.3%
603a IC-Pharmaceutical Costs	68,257.45	79,000.00	-10,742.55	86.4%
604 IC-Non Hosp Cost-Other	0.00	10,000.00	-10,000.00	0.0%
604 IC-Non Hosp Costs UTMB	152,402.86	180,000.00	-27,597.14	84.7%
605 IC-Office Supplies/Postage	0.00	1,200.00	-1,200.00	0.0%
611 IC-Indigent Care Dir Salary	18,590.00	27,000.00	-8,410.00	68.9%
612 IC-Payroll Taxes -Ind Care	1,505.08	2,400.00	-894.92	62.7%
615 IC-Software	10,590.00	12,708.00	-2,118.00	83.3%
616 IC-Travel	498.40	550.00	-51.60	90.6%
617 IC -Youth Counseling	6,948.75	30,000.00	-23,051.25	23.2%
630 NH Program-Mgt Fees	3,084,591.40	3,148,972.00	-64,380.60	98.0%
631 NH Program-IGT	7,959,314.00	9,540,501.00	-1,581,187.00	83.4%
633 NH Program-Acctg Fees	6,100.00	43,000.00	-36,900.00	14.2%
634 NH Program-Legal Fees	154,644.70	150,000.00	4,644.70	103.1%
635 NH Program-LTC Fees	1,083,000.00	1,082,957.00	43.00	100.0%
636 NH Program-Bonds	0.00	450.00	-450.00	0.0%
637 NH Program-Interest Expense	786,187.18	1,058,406.00	-272,218.82	74.3%
638 NH Program-Bank Fees & Misc	209.82	0.00	209.82	100.0%
639 NH Program-Appraisal	11,660.07	23,594.00	-11,933.93	49.4%
653 Service Fee	0.00	100.00	-100.00	0.0%
<b>Total Expense</b>	<b>14,077,843.62</b>	<b>16,282,448.00</b>	<b>-2,204,604.38</b>	<b>86.5%</b>
<b>Net Income</b>	<b>498,203.62</b>	<b>77,498.00</b>	<b>420,705.62</b>	<b>642.9%</b>

**BENCKENSTEIN & OXFORD, L.L.P.**

ATTORNEYS AT LAW  
BBVA COMPASS BANK BUILDING  
3535 CALDER AVENUE, SUITE 300

Hubert Oxford, IV

BEAUMONT, TEXAS 77706  
TELEPHONE:(409) 833-9182  
FAX: (409) 833-8819

hoxfordiv@benoxford.com

November 12, 2018

Mr. Edward Murrell  
President  
Winnie Stowell Hospital District  
825 State Hwy 124  
Winnie Texas 77665

Re: Winnie Stowell Hospital District; Billable Invoice for August 2018 Time Entries less Retainer; Our File No. 87250.

Dear President Murrell,

Attached, please find Benckenstein & Oxford's monthly time entry invoice for August 2018. This invoice is for \$35,318.34 but the amount due is \$34,318.34 after reducing the invoice by \$1,000.00 for the monthly retainer already paid.

The invoice for the month of August 2018 is higher than usual because the District had a significant amount of legal work that needed to be performed on various issues. These include, among other things:

1. Preparation and submittal of revised transparency report to the Comptroller of Public Accounts;
2. Respond to Public Information Request for an extensive volume of records;
3. Reviewed policies to implement transfer procedures;
4. Evaluated DY 7 Uncompensated Care IGT amounts and review of state and federal statutes concerning the Uncompensated Care Program; and
5. Prepared for November 6, 2018 election;

Will you please review and let me know if there are any questions? If not, we would appreciate your payment of this invoice in the amount of \$34,318.34 representing the balance owed for August 2018.



With best wishes, I am

Sincerely,

**BENCKENSTEIN & OXFORD, L.L.P.**

By:   
\_\_\_\_\_

Hubert Oxford, IV

Enclosure

**Benckenstein & Oxford, L.L.P.**

3535 Calder Avenue, Suite 300  
Beaumont, TX 77708

**November 13, 2018**

**INVOICE #:** 49097      **HOIV**  
**Billed through:** August 31, 2018  
**Client/Matter #:** WSHD      87250

Winnie-Stowell Hospital District  
P.O. Box 1997  
Winnie, TX 77665

**RE: Winnie-Stowell Hospital District**

**PROFESSIONAL SERVICES RENDERED**

08/01/18	HOIV	Began preparing a transfer reconciliation for Component 2, 3, and Lapsing funds for the first quarter's payment resulting from the second IGT to be approved by Salt Creek Capital; and prepared a cash management model for review by Salt Creek Capital of the District's Third Amended Transfer policy; and drafted an extensive e-mail to Salt Creek Capital's manager to receive verification that the District's implementation of the policy was correct.	5.70 hrs
08/01/18	HOIV	Received call from HMG HUD Counsel regarding the Friendswood HUD Loan and gathered requested documents for the District; and the Caring, Genesis, and CIBC transactions.	3.30 hrs
08/02/18	HOIV	Received e-mail from Winnie Community Hospital regarding upcoming Uncompensated Care and issues surrounding large hospital payments; and participated in a conference call with Winnie Community Hospital regarding the same.	0.60 hrs
08/02/18	HOIV	Received draft referral form from Indigent Care Director; reviewed the form and made edits; and returned with some suggested changes.	0.80 hrs
08/02/18	HOIV	Reviewed Third Amended Transfer Policy and drafted extensive e-mail to counsel for Salt Creek Capital Question about his interpretation of the implementation of Third Amended Transfer Policy.	1.60 hrs
08/02/18	HOIV	Conference call with counsel for HMG regarding the Friendswood HUD loan transaction.	0.70 hrs
08/06/18	HOIV	Prepared worksheets to establish minimum loan balance and Loan 13 cash management model; reviewed bank balances; and drafted extensive e-mail to Salt Creek Capital requesting authority to transfer June 2018 QIPP Component 1 Funds and QIPP Year 1, Qtr. 3 Component 2, 3, and Lapsing Funds	3.40 hrs
08/06/18	HOIV	Worked with LTC Group by exchanging four (4) e-mails and multiple conference calls to reconcile payment of the May 2018-July 2018 invoices; and to discuss cash flow matters.	1.20 hrs
08/06/18	HOIV	Conference call with Managers regarding payment of Quarterly Incentive funds and reconciliation of funds.	0.30 hrs

Client-	WSHD 87250	Invoice # 49097	PAGE	2
08/07/18	HOIV	Began reviewing minutes and gathering documents in order to respond to Open Records Request by William Ferebee.	3.50 hrs	
08/07/18	HOIV	Participated in multiple conference calls and exchanged several e-mails with Staff and LTC group regarding discrepancies in transfer request for QIPP Qtr. 3 Component 2, 3, and Lapsing funds; Component 1 Adjustments; verified transfer sheets of funds; and submitted e-mails to Managers to receive verification that the District's reconciliation sheets were correct.	3.70 hrs	
08/07/18	HOIV	Prepared Notice of General Election in English and Spanish; and exchanged twelve e-mails with staff to correct the Notice and to provide instructions on posting the notice.	1.70 hrs	
08/08/18	HOIV	Continued review of minutes and attachments to minutes; budgets for 2015-2018; communication regarding the WSEMS to identify correspondence with the WSEMS for 2017 in order to comply with open records request submitted by William C. Ferebee; gathered policies; and drafted letter to conveying documents to Mr. Ferebee.	6.00 hrs	
08/08/18	HOIV	Worked with staff, LTC Group, and Managers by exchanging twenty (20) e-mails and a conference call with LTC and staff to reconcile Quarterly Incentive payment by verifying amounts owed to managers and located discrepancies caused by wire fees.	1.70 hrs	
08/09/18	HOIV	Began drafting minutes to the July 18, 2018 Regular Meeting.	1.30 hrs	
08/09/18	HOIV	Received e-mail from Comptroller of Public Accounts regarding Transparency Report filed and the need to repeat the section on loans due to a problem with the Comptroller's computers; reviewed the Comptroller's spreadsheet regarding loans that need to be reported; researched the Texas Government Code and prior opinion written on behalf of the District regarding defined terms used in the Spreadsheet and the need to supplement the report with the District's nursing home loans; and participated in multiple conference calls with District CPA regarding the same.	5.40 hrs	
08/09/18	HOIV	Exchanged eight (8) e-mails with Caring Healthcare regarding the need for them to submit the monthly financials on a timely basis.	0.60 hrs	
08/09/18	HOIV	Received e-mail from staff requesting assistance to verify minimum balance in Interbank Account subject to the Third Amended Transfer Procedures; reviewed policies and reconciliation; and responded with verified amount.	0.70 hrs	
08/09/18	HOIV	Received and reviewed correspondence from HHSC regarding DY 7 IGT amounts; partial payment amounts and reasoning; and analyzed potential impact on District's financial status.	1.60 hrs	
08/10/18	HOIV	Worked with Karen Horn to evaluate HHSC e-mail, memo, and DY 7 Uncompensated Care Spreadsheets to consider the four (4) options presented and the potential cost of the upcoming IGT.	2.40 hrs	
08/10/18	HOIV	Conference call with New Light Healthcare to inquire about the potential increased IGT amount for the Winnie Community Hospital's Uncompensated Care participation.	0.40 hrs	
08/10/18	HOIV	Continued drafting minutes of the July 18, 2018 Regular Meeting.	2.70 hrs	

Client-	WSHD 87250	Invoice # 49097	PAGE 3
08/13/18	HOIV	Exchanged twelve (12) e-mails with Riceland Hospital; Board Member Stramecki; and staff to discussing cost of the additional IGT for DY 7 and impact on the District's budget.	0.80 hrs
08/13/18	HOIV	Exchanged two (2) e-mails with Comptroller of Public Accounts to discuss annual financial transparency report and the reasoning for the District's amendment to the previously submitted report.	0.40 hrs
08/14/18	HOIV	Participated in Conference calls with New Light Healthcare and Riceland Hospital regarding DY7 September 2017 & February 2018 IGT amounts; and then modeled the potential IGT and Uncompensated Care returns for DY7 and DY8 in order to provide the Board with a potential cash flow for the remainder of 2018 and for 2019.	2.40 hrs
08/15/18	HOIV	Prepared for and attended Regular Monthly meeting.	2.70 hrs
08/15/18	HOIV	Worked with staff to revise treasurer's report format; update treasurer's report; and analyze funds available to the District and payoff of line of credit.	3.40 hrs
08/15/18	HOIV	Received and reviewed revised audit engagement letter and submitted to Board for consideration.	0.30 hrs
08/16/18	HOIV	Participated in 1115 Waiver DY 7 Uncompensated Care Payment conference call hosted by HHSC.	3.30 hrs
08/16/18	HOIV	Reviewed Texas Administrative Code Section 8201 regarding Uncompensated Care Program.	0.60 hrs
08/16/18	HOIV	Participated in conference calls with staff, LTC and Board President following the Regular Meeting to finalize action items approved at the meeting.	1.40 hrs
08/17/18	HOIV	Exchanged five (5) e-mails with Genesis, LTC, and Regency regarding the sale of the six (6) Genesis nursing facilities; and expressed the Board's concerns for three Genesis facilities that were under performing in the QIPP Program.	1.40 hrs
08/17/18	HOIV	Drafted extensive e-mail to VMG solutions requesting a cost estimate for a fair market value assessment of indigent care services by the Winnie Community Hospital.	1.60 hrs
08/17/18	HOIV	Participated in conference calls with Board President and counsel for Riceland Hospital regarding the Indigent Care Agreement and potential needed changes to the agreement.	0.80 hrs
08/17/18	HOIV	Performed legal research on Uncompensated Care Program and IGTs in the Code of Federal Regulations and on the CMS opinions website to review rules on bona fide transaction and provider related donations.	2.70 hrs
08/17/18	HOIV	Began drafting extensive e-mail to Riceland Hospital staff and General Counsel to discuss provider related donations, bona fide transactions, and CMS opinion regarding Tarrant County and Dallas County IGTs.	2.30 hrs
08/20/18	HOIV	Participated in conference calls with Staff and Board members regarding candidate filing deadlines.	1.20 hrs

Client-	WSHD 87250	Invoice # 49097	PAGE	4
08/20/18	HOIV	Continued drafting extensive e-mail to Riceland Hospital staff and General Counsel to discuss provider related donations, bona fide transactions, and CMS opinion regarding Tarrant County and Dallas County IGTs; and submitted to staff and Board President for review.	1.30 hrs	
08/20/18	HOIV	Drafted extensive e-mail to VMG Healthcare solutions to inquire about obtaining a FMV analysis of cost of Indigent Care provided by Winnie Community Hospital.	1.70 hrs	
08/20/18	HOIV	Drafted e-mail to Post Oak Bank regarding LOC payoff and need for a meeting to discuss an increase in the LOC.	0.30 hrs	
08/20/18	HOIV	Conference call with staff regarding election update.	0.30 hrs	
08/21/18	HOIV	Multiple conversations with staff; County Clerk; Secretary of State; and Board President regarding filing deadline and legal limitations of candidates filing after the deadline.	1.70 hrs	
08/21/18	HOIV	Researched Texas Election Code; Texas Health and Safety Code, Chapter 285, and Secretary of State's Website regarding write in candidates; deadlines; and applications.	3.00 hrs	
08/21/18	HOIV	Received proposal for funding request by Winnie Stowell EMS and had a conference call with Winnie Stowell EMS staff regarding the request.	0.90 hrs	
08/21/18	HOIV	Drafted e-mail to Board, Staff, and late filers of for Board Member seats to advise that late filed applications must be rejected but to give notice of write-in candidate deadlines and obligations.	1.30 hrs	
08/22/18	HOIV	Met with David Sticker to complete the 2017 Comptroller Transparency Report spreadsheet and e-mailed spreadsheet to the Comptroller's office for review.	2.50 hrs	
08/22/18	HOIV	Drafted e-mail to Comptroller of Public Accounts updating them on the District's inability to upload amended transparency report because the State's systems were not working.	0.40 hrs	
08/22/18	HOIV	Conference call with Board Member Sharon Burgess regarding her resignation from the Board and procedures to follow to submit a resignation; and reviewed draft resignation letter.	0.60 hrs	
08/23/18	HOIV	Updated election calendar and to establish a list of documents to prepare in anticipation of an election; began creating election packet for candidates; and election documents for filing and posting.	5.60 hrs	
08/23/18	HOIV	Gathered documents for Senior Living Properties ("SLP") following conference call and submitted to Counsel for SLP review along with a detailed e-mail that addressed the District's banking arrangements and cash flow models.	1.60 hrs	
08/24/18	HOIV	Continued preparation of election documents; drafted extensive e-mail to Board and candidates; drafted letter to candidates regarding ballot drawing; and researched Election Code regarding write-in candidates and election deadlines.	6.00 hrs	
08/24/18	HOIV	Conference call with General Counsel for Senior Living Properties, LLC to	1.30 hrs	

discuss purchase of Oakland Manor and Oak Manor nursing facilities and the timeline for the transfer; gathered documents for his review; and drafted e-mail explaining the Component 1 adjustment in the District's Amended and Restated Management Agreement.

08/24/18	HOIV	Worked with staff to send required documents to candidates; update website for all election documents; and post notices on the bill board at the Hospital.	1.20 hrs
08/27/18	HOIV	Gathered documents from the Texas Ethics Commission and reviewed information in order to advice candidates and the District on the necessary steps that need to be taken to be in compliance with the campaign finance laws.	3.50 hrs
08/27/18	HOIV	Reviewed CHOW documents for Genesis and exchanged multiple e-mails with Genesis regarding the need to change the proposed DBA form to be filed in Chambers County, Texas.	2.80 hrs
08/27/18	HOIV	Exchanged seven (7) e-mails with Genesis and Regency regarding Clairmont facility and responsibility for penalties assessed against the facility.	0.80 hrs
08/27/18	HOIV	Exchanged nine (9) e-mails with staff, Genesis, and Regency regarding the closings deadlines and transaction for the four (4) facilities being purchased by Regency from Genesis.	0.70 hrs
08/28/18	HOIV	Conference call with VMG Healthcare to arrange a future conference call for a fair market value of indigent care services.	0.30 hrs
08/28/18	HOIV	Received e-mail from State of Texas and Riceland Hospital regarding second IGT for DY 7; reviewed and modified spreadsheets; and then began working with staff to prepare for the IGT.	1.50 hrs
08/28/18	HOIV	Exchanged three (3) e-mails with Lender regarding transfers and payments for Loans 12 and 13.	0.40 hrs
08/28/18	HOIV	Exchange four (4) e-mails with Senior Living Properties regarding the conversion from Genesis facilities.	0.60 hrs
08/28/18	HOIV	Exchanged eight (8) e-mails with Regency regarding the CHOW with Genesis; and reviewed proposed Assumed Name Certificates for four (4) facilities.	0.60 hrs
08/28/18	HOIV	Gathered campaign finance documents; continued review of documents; and rules relating to campaign finance laws; and prepared letter to candidates with the required documents and other documents to assist in complying with Texas Campaign Finance Rules.	4.30 hrs
08/29/18	HOIV	Prepared for and attended Special Meeting for Ballot Drawing and other Election matters.	3.00 hrs
08/29/18	HOIV	Prepared follow up e-mail to candidates to correct names for ballot and submitted e-mail to candidates advising of all the corrections discussed during the Special Meeting.	0.80 hrs
08/29/18	HOIV	Read, reviewed, and responded to six (6) e-mails with staff for Regency concerning the change of names for the four (4) facilities being acquired from Genesis.	0.70 hrs

08/30/18	HOIV	Reviewed calendar prepared by Secretary of State and updated the District's calendar to make the two consistent.	1.70 hrs
08/30/18	HOIV	Gathered and reviewed documents in anticipation of candidate forum.	2.40 hrs
08/30/18	HOIV	Worked with staff to finalize election documents in English and Spanish, gathered documents, and drafted extensive letter to the Chambers County District Clerk filing the District's election documents.	3.80 hrs
08/31/18	HOIV	Prepared for and conducted Candidate Forum for November 6,2018 Election.	3.80 hrs
08/31/18	HOIV	Continued making revisions to election calendar to incorporate campaign finance deadlines.	2.60 hrs
08/31/18	HOIV	Prepared comprehensive e-mail to candidates following up on questions concerning deadlines after the candidates forum.	1.30 hrs
08/31/18	HOIV	Worked with staff to reconcile and verify transfer amounts from Interbank to Prosperity Bank by exchanging multiple e-mails; conference calls; and review of spreadsheets.	0.80 hrs
		<b>Total fees for this matter</b>	<b>\$35,175.00</b>

**DISBURSEMENTS**

08/31/18		Copy Expense	95.34
08/31/18		Color Copy Expense	48.00
		<b>Total disbursements for this matter</b>	<b>\$143.34</b>

**BILLING SUMMARY:**

Oxford, IV Hubert	140.70 hrs @	\$250.00 /hr	\$35,175.00
<b>TOTAL FEES</b>			<b>\$35,175.00</b>
<b>TOTAL DISBURSEMENTS</b>			<b>\$143.34</b>
<b>TOTAL CHARGES FOR THIS INVOICE</b>			<b>\$35,318.34</b>
<b>RETAINER</b>			<b>\$1,000.00 CR</b>
<b>TOTAL BALANCE NOW DUE</b>			<b>\$34,318.34</b>

Federal ID# 74-1646478

**Invoice Terms: Net 10 Days Upon Receipt**  
**Please Reference Invoice Number on Your Check**

**BENCKENSTEIN & OXFORD, L.L.P.**

ATTORNEYS AT LAW  
BBVA COMPASS BANK BUILDING  
3535 CALDER AVENUE, SUITE 300

Hubert Oxford, IV

BEAUMONT, TEXAS 77706  
TELEPHONE:(409) 833-9182  
FAX: (409) 833-8819

hoxfordiv@benoxford.com

November 9, 2018

Mr. Edward Murrell  
President  
Winnie Stowell Hospital District  
825 State Hwy 124  
Winnie Texas 77665

Re: Invoice and Draft Minutes for October 17, 2018 Regular Meeting; Our File No. 87250.

Dear President Murrell,

Attached, please find the draft Minutes for the October 17, 2018 Regular Meeting and. After you have had a chance to review these minutes, please let me know if there are any changes that need to be made.

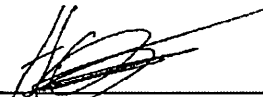
Also, please allow this letter to serve as a *partial invoice* for \$1,000.00 representing the retainer for work performed in October 2018. We would request that you put this invoice in line for payment at the November 7, 2018 Regular meeting and we will give the District credit for the \$1,000.00 payment when we invoice the District for October 2018.

If you concur, please draft a check in the amount of \$500.00 checks payable to Josh Heinz and a second check for \$500.00 to Hubert Oxford, IV.

With best wishes, I am

Sincerely,

**BENCKENSTEIN & OXFORD, L.L.P.**



---

Hubert Oxford, IV



**David Sticker & Co. P.C.**  
**Certified Public Accountant**  
**2180 Eastex Freeway**  
**Beaumont, TX 77703**  
**(409) 899-3000**

Invoice  
submitted to:  
Winnie Stowell Hospital District  
PO Box 1997  
Winnie, TX 77665

11/13/2018

Invoice # 20655

Professional Services

	<u>Amount</u>
11/13/18 10-16-18 Print Payroll Summary and review: Prepare quarterly payroll reports and file TWC on line. 1.50 Hrs.	1,312.50
10-16-18 Monthly accounting review and assist on accounting issues. 4.00 Hrs.	
10-17-18 Make necessary adjustments and review bank recs. 3.00 Hrs.	
10-17-18 Prepare for and attend meeting. 2.00 Hrs.	
<b>10.50 Hrs @ \$125.00 = \$1,312.50</b>	
For professional services rendered	<u>\$1,312.50</u>
Balance due	<u><u>\$1,312.50</u></u>

***Invoices Due Upon Receipt***



U.S. Department of Education  
Information about your federal student loan

RECEIVED  
NOV - 8 2018

October 30, 2018

**MONTHLY BILL**

Name: HEATH O REDWINE  
Account Number: 61 1316 9949

Payment Summary	
Last Payment Received	10/23/2018
Current Payment Due	\$948.36
<b>Total Due by 11/20/2018</b>	<b>\$948.36</b>

**YOUR LOAN DETAILS**

Date Disbursed	Loan Program	Original Balance	Current Balance	Outstanding Interest	Interest Rate	Monthly Payment	Current Due
01/30/2017	DLSCNS	\$7,515.49	\$7,390.80	\$8.68	6.125%	\$58.05	\$58.05
01/30/2017	DLUCNS	\$115,259.13	\$115,259.13	\$1,145.93	6.125%	\$890.31	\$890.31

<b>Total paid since your last statement</b>	<b>\$948.36</b>
Interest Satisfied	\$926.37
Principal Satisfied	\$21.99

<b>As of today, you've paid on your loans</b>	<b>\$7,783.52</b>
Total Interest Satisfied	\$7,658.83
Total Principal Satisfied	\$124.69

Make checks payable to FedLoan Servicing and include your 10 digit account number.

**Customer Statement**

Account Number: 61 1316 9949  
Total Amount Due: \$948.36  
Due Date: 11/20/2018

Amount Enclosed: Do not write dollar sign in boxes below or on check.

\$

20183030161131699491000094836000000000000000002

#BWBCFT  
#B874 6429 2310 30L8#  
HEATH O REDWINE  
13764 POWERS RD  
HAMSHIRE TX 77622-8451

DEPARTMENT OF EDUCATION  
FEDLOAN SERVICING  
PO BOX 530210  
ATLANTA GA 30353-0210

F, ,BRLP

Indigent Healthcare Solutions, Ltd.  
2040 North Loop, 336 West, Suite 304  
Conroe, TX 77304

Phone # (800) 834-0560  
Fax # (936) 756-6741

WINNIE STOWELL HOSPITAL DISTRICT  
P O BOX 1997  
WINNIE, TX 77665

RECEIVED

NOV 05 2018

Invoice # 66930

Date: 11/1/2018

Terms: Net receipt of invoice

---

Professional services for the month of December 2018

1,059.00

---

Total

\$1,059.00

PLEASE REMIT PAYMENT TO  
INDIGENT HEALTHCARE SOLUTIONS, LTD  
ATTN: KELLEY ASTOLOS  
3011 ARMORY DRIVE, SUITE 190  
NASHVILLE, TN 37204

*THANK YOU FOR YOUR BUSINESS!!!*

**IHS**

**GL Totals**

Issued 11/08/18

Winnie Stowel Hospital District Indigent Healthcare Services

Batch Dates 10/31/18-10/31/18

Brookshire Bros. Phar. (Winnie)

Vendor #: 65460

P.O. Box 1359

Winnie, TX 77665

GL #	Description	Amount
WSHD	Wshd	6,673.39
<b>Expenditures</b>		<b>6,673.39</b>
<b>Reimb/Adjustments</b>		
<b>Grand Total</b>		<b>6,673.39</b>

32 total invoices

**GL Totals Detail**

Invoice #	GL #	Date in	Amt Billed	Amt Paid
036-2448*65460*2	WSHD	10/08/2018	31.24	31.24
036-2448*65460*2	WSHD	10/08/2018	9.07	9.07
036-2448*65460*2	WSHD	10/02/2018	55.46	55.46
036-2475*65460*25	WSHD	10/20/2018	13.24	11.94
036-2475*65460*25	WSHD	10/22/2018	8.06	8.06
036-2475*65460*25	WSHD	10/22/2018	6.62	6.62
036-2475*65460*25	WSHD	10/20/2018	6.28	5.28
036-2475*65460*25	WSHD	10/20/2018	34.40	34.40
036-2475*65460*25	WSHD	10/20/2018	45.50	45.50
036-2475*65460*25	WSHD	10/20/2018	30.23	30.23
036-2749*65460*41	WSHD	10/03/2018	25.00	25.00
036-2749*65460*41	WSHD	10/03/2018	141.44	141.44
036-2749*65460*41	WSHD	10/03/2018	78.75	78.75
036-2815*65460*15	WSHD	10/12/2018	331.45	277.93
036-2815*65460*15	WSHD	10/12/2018	78.75	78.75
036-2815*65460*15	WSHD	10/04/2018	27.75	27.75
036-2821*65460*20	WSHD	10/01/2018	14.83	14.83
036-2821*65460*20	WSHD	10/06/2018	7.04	7.04
036-2821*65460*20	WSHD	10/06/2018	10.26	10.26
036-2821*65460*20	WSHD	10/08/2018	6.83	6.83
036-2821*65460*20	WSHD	10/26/2018	53.86	53.86
036-2821*65460*20	WSHD	10/26/2018	12.00	12.00
036-2856*65460*25	WSHD	10/11/2018	25.00	25.00
036-2856*65460*25	WSHD	10/23/2018	152.10	152.10
036-2856*65460*25	WSHD	10/11/2018	11.34	11.34
036-3363*65460*10	WSHD	10/04/2018	48.00	48.00
036-3413*65460*33	WSHD	10/15/2018	51.34	40.25
036-3413*65460*33	WSHD	10/15/2018	401.87	401.87
036-3413*65460*33	WSHD	10/18/2018	67.67	67.67
036-3432*65460*33	WSHD	10/08/2018	5.63	5.63
036-3432*65460*33	WSHD	10/08/2018	36.28	36.28
036-3432*65460*33	WSHD	10/08/2018	30.00	30.00
036-3432*65460*33	WSHD	10/08/2018	5.81	5.81
1011*65460*32	WSHD	10/31/2018	49.66	45.21

Invoice #	GL #	Date in	Amt Billed	Amt Paid
-----------	------	---------	------------	----------

1019*65460*26	WSHD	10/08/2018	6.74	6.74
1019*65460*26	WSHD	10/08/2018	15.84	15.84
1019*65460*26	WSHD	10/08/2018	36.28	36.28
1019*65460*26	WSHD	10/08/2018	5.63	5.63
1019*65460*26	WSHD	10/08/2018	56.96	56.96
1024*65460*26	WSHD	10/09/2018	25.83	22.21
1024*65460*26	WSHD	10/16/2018	12.00	12.00
1025*65460*9	WSHD	10/31/2018	25.00	25.00
1025*65460*9	WSHD	10/04/2018	25.00	25.00
1038*65460*23	WSHD	10/01/2018	231.00	231.00
1038*65460*23	WSHD	10/05/2018	27.36	27.36
1038*65460*23	WSHD	10/03/2018	145.07	145.07
1046*65460*20	WSHD	10/03/2018	10.00	10.00
1046*65460*20	WSHD	10/03/2018	13.02	13.02
1046*65460*20	WSHD	10/03/2018	24.40	24.40
1046*65460*20	WSHD	10/03/2018	33.77	33.77
1046*65460*20	WSHD	10/03/2018	6.36	6.36
1049*65460*19	WSHD	10/04/2018	80.70	80.70
1049*65460*19	WSHD	10/04/2018	6.36	6.36
1049*65460*19	WSHD	10/05/2018	40.94	40.94
1049*65460*19	WSHD	10/16/2018	8.25	8.25
1049*65460*19	WSHD	10/29/2018	12.00	12.00
1054*65460*18	WSHD	10/29/2018	412.10	346.49
1054*65460*18	WSHD	10/29/2018	10.00	10.00
1054*65460*18	WSHD	10/29/2018	6.40	6.40
1061*65460*12	WSHD	10/02/2018	37.99	19.83
1061*65460*12	WSHD	10/04/2018	25.00	25.00
1061*65460*12	WSHD	10/04/2018	26.66	26.66
1063*65460*12	WSHD	10/04/2018	44.08	44.08
1063*65460*12	WSHD	10/10/2018	20.50	20.50
1063*65460*12	WSHD	10/25/2018	444.00	444.00
1079*65460*9	WSHD	10/04/2018	7.79	7.79
1081*65460*3	WSHD	10/03/2018	21.93	21.93
1081*65460*3	WSHD	10/30/2018	10.00	10.00
1081*65460*3	WSHD	10/30/2018	32.01	32.01
1091*65460*8	WSHD	10/08/2018	21.60	9.69
1091*65460*8	WSHD	10/25/2018	21.82	21.82
1091*65460*8	WSHD	10/25/2018	510.84	430.41
1096*65460*5	WSHD	10/09/2018	10.00	10.00
1096*65460*5	WSHD	10/09/2018	10.00	10.00
1096*65460*5	WSHD	10/30/2018	15.00	15.00
1096*65460*5	WSHD	10/30/2018	6.10	6.10
1097*65460*5	WSHD	10/25/2018	18.69	18.69
1098*65460*6	WSHD	10/02/2018	27.36	27.36
1098*65460*6	WSHD	10/10/2018	6.36	6.36
1098*65460*6	WSHD	10/25/2018	74.96	74.96
1100*65460*2	WSHD	10/17/2018	37.99	19.83

Issued 11/08/18

Winnie Stowel Hospital District Indigent Healthcare Services

Batch Dates 10/31/18-10/31/18

Vendor #: 65460

Brookshire Bros. Phar. (Winnie)  
 P.O. Box 1359  
 Winnie, TX 77665

Invoice #	GL #	Date in	Amt Billed	Amt Paid
-----------	------	---------	------------	----------

1100*65460*2	WSHD	10/29/2018	7.14	7.14
1103*65460*5	WSHD	10/03/2018	72.50	57.83
1103*65460*5	WSHD	10/03/2018	351.50	346.50
1103*65460*5	WSHD	10/24/2018	351.50	294.98
1105*65460*2	WSHD	10/19/2018	12.00	12.00
1106*65460*3	WSHD	10/11/2018	27.05	11.88
1106*65460*3	WSHD	10/11/2018	6.13	6.13
1106*65460*3	WSHD	10/11/2018	6.56	6.56
1106*65460*3	WSHD	10/11/2018	15.23	15.23
1107*65460*2	WSHD	10/01/2018	53.59	53.59
1107*65460*2	WSHD	10/03/2018	6.18	6.18
1107*65460*2	WSHD	10/03/2018	5.41	5.41
1107*65460*2	WSHD	10/15/2018	6.71	6.71
1111*65460*1	WSHD	10/11/2018	26.66	26.66
1114*65460*1	WSHD	10/11/2018	405.53	405.53
1114*65460*1	WSHD	10/11/2018	493.15	415.38
1114*65460*1	WSHD	10/11/2018	644.48	644.48

32 Invoices, 98 line items				6,673.39
***				7,111.77

Grand Totals				6,673.39
32 total invoices				7,111.77
98 total line items				

**GL Totals**

Issued 11/14/18

Winnie Stowel Hospital District Indigent Healthcare Services  
Batch Dates 10/31/18-10/31/18

Brookshire Brothers Store #1002  
Po Box 1359

Vendor #: 1002

GL #	Description	Amount
WSHD	Wshd	30.10
	<b>Expenditures</b>	<b>30.10</b>
	<b>Reimb/Adjustments</b>	
	<b>Grand Total</b>	<b>30.10</b>

1 total invoices

**GL Totals Detail**

Invoice #	GL #	Date in	Amt Billed	Amt Paid
1011*1002*3	WSHD	10/18/2018	8.35	8.35
1011*1002*3	WSHD	10/26/2018	8.35	8.35
1011*1002*3	WSHD	10/10/2018	3.35	3.35
1011*1002*3	WSHD	10/01/2018	3.35	3.35
1011*1002*3	WSHD	10/17/2018	3.35	3.35
1011*1002*3	WSHD	10/17/2018	3.35	3.35
<b>1 invoices, 6 line items</b>	<b>***</b>		<b>30.10</b>	<b>30.10</b>
<b>Grand Totals</b>			<b>30.10</b>	<b>30.10</b>

1 total invoices  
6 total line items

**GL Totals**

GL #	Description	Amount
WSHD	Wshd	1,707.96

Expenditures	Reimb/Adjustments
1,707.96	1,707.96

Grand Total
1,707.96

**11 total invoices**

**GL Totals Detail**

Invoice #	GL #	Date In	Amnt Billed	Amnt Paid
-----------	------	---------	-------------	-----------

036-2783*18651*89	WSHD	10/23/2018	25.00	25.00
036-2783*18651*89	WSHD	10/23/2018	50.00	39.84
036-2783*18651*89	WSHD	10/23/2018	25.00	25.00
036-2833*18651*101	WSHD	10/02/2018	373.99	175.10
036-2942*18651*84	WSHD	10/16/2018	389.93	306.35
036-3364*18651*56	WSHD	10/25/2018	24.00	24.00
036-3364*18651*56	WSHD	10/25/2018	24.00	24.00
036-3364*18651*56	WSHD	10/25/2018	42.61	21.19
036-3364*18651*56	WSHD	10/25/2018	23.62	12.76
1020*18651*22	WSHD	10/20/2018	39.87	39.87
1020*18651*22	WSHD	10/20/2018	13.46	13.46
1020*18651*22	WSHD	10/20/2018	5.40	3.60
1040*18651*21	WSHD	10/26/2018	27.67	4.68
1075*18651*8	WSHD	10/08/2018	20.00	20.00
1075*18651*8	WSHD	10/12/2018	75.00	75.00
1075*18651*8	WSHD	10/05/2018	25.00	25.00
1075*18651*8	WSHD	10/12/2018	30.00	25.93
1086*18651*8	WSHD	10/08/2018	79.50	63.76
1086*18651*8	WSHD	10/08/2018	79.50	63.76
1086*18651*8	WSHD	10/08/2018	444.24	350.86
1086*18651*8	WSHD	10/23/2018	79.50	63.76
1093*18651*3	WSHD	10/09/2018	292.28	137.28
1093*18651*3	WSHD	10/23/2018	25.00	25.00
1104*18651*4	WSHD	10/02/2018	10.75	6.64
1104*18651*4	WSHD	10/08/2018	52.03	25.81
1104*18651*4	WSHD	10/11/2018	174.75	82.86
1110*18651*2	WSHD	10/02/2018	9.77	4.27
1110*18651*2	WSHD	10/02/2018	75.61	36.94

**11 invoices, 28 line items**

Amnt Billed	Amnt Paid
2,507.98	1,707.96

**Grand Totals**

Amnt Billed	Amnt Paid
2,507.98	1,707.96

**11 total invoices**



Issued 11/06/18

**GL Totals**

Winnie Stowel Hospital District Indigent Healthcare Services  
Batch Dates 10/31/18-10/31/18

Wilcox Pharmacy  
P. O. Box 1850  
Winnie, TX 77665

Vendor #: 18651

<b>Invoice #</b>	<b>GL #</b>	<b>Date in</b>	<b>Amt Billed</b>	<b>Amt Paid</b>
------------------	-------------	----------------	-------------------	-----------------

---

**28 total line items**

Issued 11/06/18

Winnie Stowel Hospital District Indigent Healthcare Services  
Batch Dates 10/31/18-10/31/18

Vendor #: 63616  
NPI: 467236878

Stace Farrow Youth Counselor  
714 Campbell Rd  
Winnie, TX 77665

GL #	Description	Amount
WSHD	Wshd	2,210.00

Expenditures  
Reimb/Adjustments

2,210.00

Grand Total

2,210.00

6 total invoices

GL Totals Detail

Invoice #	GL #	Date In	Amt Billed	Amt Paid
-----------	------	---------	------------	----------

YC01*63616*7	WSHD	10/02/2018	85.00	85.00
YC01*63616*7	WSHD	10/09/2018	85.00	85.00
YC01*63616*7	WSHD	10/16/2018	85.00	85.00
YC01*63616*7	WSHD	10/23/2018	85.00	85.00
YC06*63616*6	WSHD	10/02/2018	85.00	85.00
YC06*63616*6	WSHD	10/09/2018	85.00	85.00
YC06*63616*6	WSHD	10/16/2018	85.00	85.00
YC06*63616*6	WSHD	10/23/2018	85.00	85.00
YC07*63616*5	WSHD	10/09/2018	85.00	85.00
YC07*63616*5	WSHD	10/16/2018	85.00	85.00
YC07*63616*5	WSHD	10/23/2018	85.00	85.00
YC07*63616*5	WSHD	10/30/2018	85.00	85.00
YC09*63616*2	WSHD	10/01/2018	85.00	85.00
YC09*63616*2	WSHD	10/08/2018	85.00	85.00
YC09*63616*2	WSHD	10/15/2018	85.00	85.00
YC09*63616*2	WSHD	10/22/2018	85.00	85.00
YC09*63616*2	WSHD	10/29/2018	85.00	85.00
YC10*63616*2	WSHD	10/01/2018	85.00	85.00
YC10*63616*2	WSHD	10/08/2018	85.00	85.00
YC10*63616*2	WSHD	10/15/2018	85.00	85.00
YC10*63616*2	WSHD	10/22/2018	85.00	85.00
YC10*63616*2	WSHD	10/29/2018	85.00	85.00
YC11*63616*1	WSHD	10/15/2018	170.00	170.00
YC11*63616*1	WSHD	10/23/2018	85.00	85.00
YC11*63616*1	WSHD	10/15/2018	85.00	85.00

6 invoices, 25 line items

\*\*\*

2,210.00

2,210.00

Grand Totals

2,210.00

2,210.00

6 total invoices  
25 total line items

The Hometown Press

P.O.Box 801  
Winnie, TX 77665

# Invoice

Date	Invoice #
10/16/2018	1693

Bill To
Winnie Stowell Hospital District Sherrie Norris P.O.Box 1997 Winnie, Texas 77665

RECEIVED  
OCT 17 2018

P.O. No.	Terms	Project
	Due on receipt	

Quantity	Description	Rate	Amount
2	Public Notice in The Hometown Press the size of 3 columns X 10.5 inches for the weeks of 10-10 & 10-17-2018	119.70	239.40
<b>Total</b>			\$239.40

***Carroll R. Hand Insurance Agency***

P O Drawer 1000

Anahuac TX 77514

Phone: (409) 267-3115

Fax: (409) 267-3451

---

November 5, 2018

RECEIVED  
NOV - 7 2018

Insured: Winnie Stowell Hospital  
District  
Company: Merchants Bonding  
Company  
Policy Number: TX 804414  
Policy Period: DEC 10 2018 To  
DEC 10 2019

Attention: Sherry Norris  
Winnie Stowell Hospital District  
P.O. Box 1997  
Winnie TX 77665

Re: Rollo and Murrell bonds

Dear Sherry:

Enclosed are the renewal invoices for Jeff and Edward. Please remit payment prior to December 10, to avoid the bonds being cancelled. Feel free to contact me with any questions or concerns.

Thank you,

  
Dana Finn  
Office Manager

DF

Winnie Stowell Hospital District  
P.O. Box 1997  
Winnie TX 77665

Date Printed: NOV 5 2018

Invoice Number: 14731  
CLIENT#: 2133

Due Date: DEC 10 2018

Total amount due: \$50.00

Remit To:

Carroll R. Hand Insurance Agency  
P O Drawer 1000  
Anahuac, TX 77514

RECEIVED

NOV - 7 2018

Amount of remittance: \$ \_\_\_\_\_

Please return this portion with payment

Invoice Date: DEC 10 2018

Type: A

Invoice # 14731

Trans Code	Coverage Eff Date	Policy#	Line of Business	Description	Amount
RE	DEC 10 2018	TX 804413	Surety Bonds	Renewal Jeff Rollo bond	\$50.00

**TOTAL AMOUNT DUE:** \$50.00

**Carroll R. Hand Insurance Agency**

P O Drawer 1000  
Anahuac, TX 77514

PHONE : (409) 267-3115

FAX: (409) 267-3451

Winnie Stowell Hospital District  
P.O. Box 1997  
Winnie, TX 77665

Winnie Stowell Hospital District  
P.O. Box 1997  
Winnie TX 77665

Date Printed: NOV 5 2018

Invoice Number: 14732  
CLIENT#: 2133

Due Date: DEC 10 2018

Total amount due: \$50.00

Amount of remittance: \$ \_\_\_\_\_

Remit To:

Carroll R. Hand Insurance Agency  
P O Drawer 1000  
Anahuac, TX 77514

RECEIVED  
NOV - 7 2018

Please return this portion with payment

Invoice Date: DEC 10 2018

Type: A

Invoice # 14732

Trans Code	Coverage Eff Date	Policy#	Line of Business	Description	Amount
RE	DEC 10 2018	TX 804414	Surety Bonds	Renewal Edward Murrell bond	\$50.00

**TOTAL AMOUNT DUE:** \$50.00

Carroll R. Hand Insurance Agency  
P O Drawer 1000  
Anahuac, TX 77514

PHONE : (409) 267-3115

FAX: (409) 267-3451

Winnie Stowell Hospital District  
P.O. Box 1997  
Winnie, TX 77665



**CONTRACT INVOICE**

Invoice Number: INV658020  
 Invoice Date: 10/18/2018

**Bill To:** Winnie - Stowell Hospital District  
 PO Box 1997  
 Winnie, TX 77665

**Customer:** Winnie - Stowell Hospital District  
 538 Broadway  
 Winnie, TX 77665

Account No	Payment Terms	Due Date	Invoice Total	Balance Due	
3A0064	Net 30	11/17/2018	\$47.49	<b>\$47.49</b>	
<b>Invoice Remarks</b>					
Contract Number	Contact	Contract Amount	P.O. Number	Start Date	Exp. Date
4457-01		\$47.49		01/26/2016	01/25/2021
<b>Contract Remarks</b>					

**Summary:**

Contract base rate charge for this billing period	\$0.00
Contract overage charge for the 09/26/2018 to 10/25/2018 overage period	\$47.49 **
	\$47.49

\*\*See overage details below

**Detail:**

**Equipment included under this contract**

**KM/227**

Number	Serial Number	Base Adj.	Location						
3A2812	A7AK011001716	\$0.00	Winnie - Stowell Hospital District 538 Broadway Winnie, TX 77665						
Meter Type	Meter Group	Begin Meter	End Meter	Credits	Total	Covered	Billable	Rate	Overage
B\W	3A2812 - B\W	89,530	93,101		3,571	0	3,571	\$0.013300	\$47.49
									\$47.49

Please include invoice number on check.  
 Remit Payment To:  
 Function 4, LLC  
 12560 Reed Rd, Ste 200  
 Sugar Land, TX 77478

Invoice SubTotal	\$47.49
Tax:	\$0.00
Invoice Total	\$47.49
<b>Balance Due:</b>	<b>\$47.49</b>

Mileage reimbursement for Yani Jimenez

Pay Period Beginning: 10/28/18 Ending: 11/10/18

Date	Description	Mileage	Mileage
10/29/18	To IHSC Confrence, Conroe TX		187.4
10/30/18	To IHSC Confrence, Conroe TX		187.4
			374.8

Total Mileage \$202.39

Signed: Yani Jimenez Date: 11/13/18





Corporate Number **0007944804800003606**  
 Account Number **000405469990003606**  
 Statement Closing Date 10/31/2018  
 Days This Period 31  
 Payment Amount Due \$20.00  
 Payment Due Date **AUTO PAY** 11/25/2018

Previous Account Balance \$2,651.88  
 (-) Payments and Credits \$2,651.88  
 (+) Purchases and Debits \$56.49  
 (+) **FINANCE CHARGES** \$0.00  
 (=) New Ending Balance \$56.49  
 Credit Limit: \$10,000.00  
 Available Credit: \$9,943.51



**ACCOUNT SUMMARY**

WINNIE STOWELL HOSPITAL  
 PO BOX 1997  
 WINNIE TX 77665-1997

RECEIVED  
 NOV 08 2018

*Auto pay*

Interest YTD \$10.53  
 Cycle Days 31  
 Total Number of Disputes 0  
 Total Amount of Disputes \$0.00  
 Total Amount Past Due: \$0.00

**Questions?** View your account information online at [www.prosperitybankusa.com](http://www.prosperitybankusa.com) or call our Customer Service Center toll free at 1-855-340-8771 or 1-301-945-5745.

**Send Billing Inquiries and Correspondence to:** Card Services, P.O. Box 183258, Columbus, OH 43218-3258.

**Mail Payments to:** Prosperity Bank, Department #350, P O Box 21228, Tulsa, OK 74121-1228.

**ACCOUNT BALANCES AND FINANCE CHARGES**

Plan ID	Plan Description	Previous Balance	Purchases/Debits	Payments/Credits	FINANCE CHARGE	Current Balance
10001	CASH ADVANCE PLAN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
10002	PURCHASE PLAN	\$2,651.88	\$56.49	\$2,651.88	\$0.00	\$56.49
10003	BALANCE TRANSFER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Plan ID	Plan Description	Transfer In	Transfer Out	Minimum Payment	Avg Daily Balance	Base Rate	Actuarial APR
10001	CASH ADVANCE PLAN	\$0.00	\$0.00	\$0.00	\$0.00	.0990000	9.90%
10002	PURCHASE PLAN	\$0.00	\$0.00	\$20.00	\$0.00	.0990000	9.90%
10003	BALANCE TRANSFER	\$0.00	\$0.00	\$0.00	\$0.00	.0990000	9.90%

TEAR OFF THIS PAYMENT STUB AND MAIL WITH YOUR CHECK OR MONEY ORDER TO THE ADDRESS BELOW.

Check this box to indicate any **ADDRESS CHANGES** detailed on back.

PROSPERITY BANK  
 402 CYPRESS ST. SUITE 100  
 ABILENE, TX 79601-5123

ACCOUNT NUMBER	PAYMENT DUE DATE	PLEASE WRITE TOTAL AMOUNT ENCLOSED
000405469990003606	AUTO PAY	
NEW BALANCE	AMOUNT DUE	\$ _____
\$56.49	\$20.00	



MAKE CHECK PAYABLE TO:

>006943 5729186 0002 081020 10Z  
 WINNIE STOWELL HOSPITAL  
 PO BOX 1997  
 WINNIE TX 77665-1997

PROSPERITY BANK  
 DEPARTMENT #351  
 P.O. BOX 21228  
 TULSA, OK 74121-1228



00040546999000360600000002000000000056494

81020-78-03

06843 5729186 014119 028237 0001/0002



**Important Messages**

A PAYMENT OF \$56.49 WILL BE TAKEN FROM YOUR SAVINGS/CHECKING ACCOUNT \*\*\*\*4431 ON 11/25/2018  
THANK YOU FOR CHOOSING PROSPERITY BANK FOR YOUR CREDIT CARD NEEDS.

**TRANSACTIONS THIS BILLING PERIOD**

Transaction Date	Posting Date	Reference Number	Transaction Description	\$ Amount
TRANSACTIONS				
Account Level				
10/25	10/25	19999999981025995461610	ACH PAYMENT - THANK YOU	\$2,651.88-
Card Number Ending in 1770				
09/30	10/01	VT182742434000010000315	Intuit *PayrollEE usag 800-446-8848 CA	\$4.33+
10/01	10/02	VT182752434000010000415	GOOGLE *GSUITE_wshd-tx cc@google.com CA	\$31.62+
10/06	10/07	VT182803758000010001389	ADOBE *ACROPRO SUBS 800-833-6687 CA	\$16.21+
10/30	10/31	VT183042440000010000230	Intuit *PayrollEE usag 800-446-8848 CA	\$4.33+

**2018 Total Year-to-Date**

Total fees charged in 2018	\$0.00
Total interest charged in 2018	\$10.53

81020-7B-03

06943 5729186 014120 028239 0002/0002

PAST DUE INSURANCE BILL



**THE HARTFORD**  
Billing Company:  
Hartford Fire Insurance Company

*Auto pay*

Pay Online: [www.thehartford.com/servicecenter](http://www.thehartford.com/servicecenter)

For Billing Questions Call: 1-866-467-8730  
7 a.m. to 7 p.m. Central Time (Mon - Fri)

Report Bond Claims to: 1-888-266-3488

RECEIVED

OCT 23 2018

Bill Date: 10/17/18

Billing Account #: 14740435

<b>Current Balance: \$2,497.00</b>	<b>Minimum Due: \$2,497.00</b>	<b>Due Date: 11/01/18</b>
------------------------------------	--------------------------------	---------------------------

If your payment is not received by the due date, a late fee of \$15.00 will be assessed.

Named Insured: **WINNIE STOWELL HOSPITAL DISTRICT**  
Your Agent: **JS EDWARDS & SHERLOCK INS AGCY**

ACCOUNT SUMMARY		IMPORTANT MESSAGES
Previous Account Balance	\$2,482.00	<ul style="list-style-type: none"> <li>Your Account is PAST DUE. Please make your payment so that it is received prior to the due date shown above. Otherwise, a policy or policies in this account may be subject to cancellation.</li> </ul>
Payments & Adjustments	\$0.00	
Premium Activity	\$0.00	
New Fee(s)	\$15.00	
Account Balance	\$2,497.00	

TRANSACTION DETAILS (since your last bill)						
Transaction Date	Transaction Description	Policy #	Policy Type	Payments/ Adjustments	Premium Activity	Fee Activity
10/17/18	Late Fee					\$15.00
<b>TOTALS</b>				\$0.00	\$0.00	\$15.00

Thank you for selecting The Hartford. We appreciate your business.

Please detach here and insert with your payment. Write the account number on the check and make payable to **The Hartford**.

Check below and **complete reverse side** to request:

Address Changes

Account Number: **14740435**

Amount \_\_\_\_\_  
Enclosed: \_\_\_\_\_

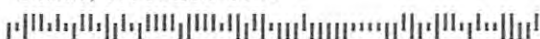
Payment Due Date	11/01/18
Current Balance	Minimum Due
<b>\$2,497.00</b>	<b>\$2,497.00</b>

**Mail Payments To:**

The Hartford  
P O Box 660916  
Dallas, TX 75266-0916

MB 01 000027 70526 E 1 A

|||||  
WINNIE STOWELL HOSPITAL DISTRICT  
P O BOX 1997  
WINNIE, TX 77665-1997



6114740435076100400000024970000000249700&10001

October 26, 2018  
 Invoice Number: 0121119102618  
 Account Number: **8260 17 029 0121119**  
 Security Code: **1931**  
 Service At: 538 BROADWAY  
 WSHD RM  
 WINNIE TX 77665-7600

Auto Pay Notice

*Auto Pay*

**Contact Us**  
 Visit us at [business.twc.com](http://business.twc.com)  
 Or, call us at 1-866-519-1263

**SPECTRUM BUSINESS NEWS**

NOTE. Taxes, Fees and Charges listed in the Summary only apply to Spectrum Business TV and Spectrum Business Internet and are detailed on the following page. Taxes, Fees and Charges for Spectrum Business Voice are detailed in the Billing Information section.



**Summary** *Service from 11/05/18 through 12/04/18 details on following pages*

Previous Balance	202.06
Payments Received -Thank You!	-202.06
<hr/> Remaining Balance	<hr/> \$0.00
Spectrum Business™ Internet	104.98
Spectrum Business™ Voice	89.98
Taxes, Fees and Charges	7.10
<hr/> Current Charges	<hr/> \$202.06
<i>YOUR AUTO PAY WILL BE PROCESSED 11/16/18</i>	
<hr/> Total Due by Auto Pay	<hr/> \$202.06

RECEIVED  
NOV 01 2018

**Thank you for choosing Spectrum Business.**  
 We appreciate your prompt payment and value you as a customer.

**Auto Pay.** Thank you for signing up for auto pay. Please note your payment may be drafted and posted to your Spectrum Business account the day after your transaction is scheduled to be processed by your bank.



4145 S. FALKENBURG RD RIVERVIEW FL 33578-8652  
 8260 1700 NO RP 26 10272018 NNNNNNNN 01 007533 0022

WINNIE STOWELL HOSPITAL  
 WSHD RM  
 PO BOX 1997  
 WINNIE TX 77665-1997

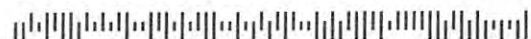
October 26, 2018  
 WINNIE STOWELL HOSPITAL

Invoice Number: 0121119102618  
 Account Number: 8260 17 029 0121119  
 Service At: 538 BROADWAY  
 WSHD RM  
 WINNIE TX 77665-7600

**Total Due by Auto Pay \$202.06**



TIME WARNER CABLE  
 PO BOX 60074  
 CITY OF INDUSTRY CA 91716-0074





Invoice Number: 0121119102618  
 Account Number: 8260 17 029 0121119  
 Security Code: 1931

**Contact Us**  
 Visit us at [business.twc.com](http://business.twc.com)  
 Or, call us at 1-866-519-1263  
 8260 1700 NO RP 26 10272018 NNNNNNNN 01 007533 0022

**Charge Details**

Previous Balance		202.06
EFT Payment	10/17	-202.06
Remaining Balance		\$0.00

Payments received after 10/26/18 will appear on your next bill.  
 Service from 11/05/18 through 12/04/18

**Spectrum Business™ Internet**

Spectrum Business Internet Plus		99.99
Includes: Web Hosting, Cloud Backup and Security Suite		
Business WiFi		4.99
Spectrum Domain Name		0.00
Spectrum Vanity Email		0.00
		<b>\$104.98</b>
Spectrum Business™ Internet Total		\$104.98

**Spectrum Business™ Voice**

<b>Phone number (409) 296-1003</b>		
Spectrum Business Voice		49.99
		<b>\$49.99</b>
<b>Phone number (409) 400-4023</b>		
Spectrum Business Voice		39.99
		<b>\$39.99</b>

For additional call details,  
 please visit [business.twc.com/myaccount](http://business.twc.com/myaccount).

Spectrum Business™ Voice Total \$89.98

**Taxes, Fees and Charges**

State and Local Sales Tax	6.55
TWC State Cost Recovery Fee	0.55
Taxes, Fees and Charges Total	\$7.10

Current Charges	\$202.06
Total Due by Auto Pay	\$202.06

**Billing Information**

**Tax and Fees** - This statement reflects the current taxes and fees for your area (including sales, excise, user taxes, etc.). These taxes and fees may change without notice.

**Terms & Conditions** - Spectrum's detailed standard terms and conditions for service are located at [spectrum.com/policies](http://spectrum.com/policies).

**Notice** - Nonpayment of any portion of your cable television, high-speed data, and/or Digital Phone service could result in disconnection of any of your Spectrum provided services.

**Recovery Fee** - Spectrum imposes surcharges to recover costs of complying with its governmental obligations. Specifically, Spectrum chooses to impose the State Cost Recovery Fee to recover the cost of Spectrums Texas Margins Tax liability.

The following taxes, fees and surcharges are included in the price of the applicable service - TAXES: E911 EQUALIZATION SURCHARGE \$0.12, E911 FEE \$1.00, STATE AND LOCAL SALES TAX \$5.61. FEES AND CHARGES: FEDERAL UNIVERSAL SERVICE FUND \$3.58, STATE UNIVERSAL SERVICE FUND \$1.93, TX PUC RECOVERY FEE \$0.10.

**Past Due Fee / Late Fee Reminder** - A late fee will be assessed for past due charges for service.

**Complaint Procedures** - You have 60 days from the billing date to register a complaint if you disagree with your charges.



**Your WAY can be the GREEN way!**  
**GO GREEN with Spectrum Business.**

Online Bill Pay is helping the environment one customer at a time. It's easy - all you need to do is sign up for Online Bill Pay. It will save you money on postage and time - and it will also save trees!

Enrolling is easy, just go to [business.twc.com/myaccount](http://business.twc.com/myaccount). Each month, you'll receive a paperless e-bill that you pay online with your choice of payment options.

- Debit Card - Credit Card - Electronic Funds Transfer
- Receive a quick summary of your account at any time
- Access up to 6 months of statements



For questions or concerns, please call 1-866-519-1263.



# Exhibit “H”

**WINNIE STOWELL HOSPITAL DISTRICT  
PURCHASING POLICIES AND PROCEDURES**

Adopted: \_\_\_\_\_, 201\_

**SECTION I – GENERAL**

**I. POLICY**

It is the policy of the Winnie Stowell Hospital District (“District”) to assure good control and coordination of District wide of procurement, reporting capabilities for management, equitable treatment of vendors and service providers, and adherence to federal, state and local law applicable to procurement. Those involved in the purchasing process shall become familiar with, and adhere to, the guidelines set forth in this manual.

**II. PURPOSE**

The purpose of this policy is to define the functions, responsibilities of the procurement policies.

**III. OBJECTIVES**

General: The policies and procedures are to assist personnel by defining general and specific management decisions as included in, but not limited to the following:

1. To define procurement authority, activities, and procedures.
2. To develop improved policies and procedures through ongoing review and update.
3. To assist in supervision.
4. To standardize and communicate approved practices.
5. To promote understanding, cooperation and a sense of equitable treatment among suppliers.
6. To assist in training and personnel development.
7. To maintain efficient management practices.
8. Purchases throughout the District should be monitored by the Administrator or Designee on daily, weekly, and monthly bases. All purchases should be made within the best interest of residents and decisions should be placed on practical and sufficient needs

## SECTION 2 - DEFINITIONS

### I. DEFINITIONS

- A. Accounts Payable Copy – The copy of the purchase order which is sent to accounts payable for processing.
- B. Blanket Purchase Order – Refers to an unspecified request for supplies usually for contracted services and supplies.
- C. Budget Authorization – The budget is the document through which allocations for various expenditures are authorized by the Board Members. The Administrator and Assistant Administrator shall insure that funds are allocated in the budget before any procurement.
- D. Board Member Authorization – Any purchase in excess of \$5,000 must have Board Member approval before the goods or services are ordered except in case of emergency. In case of an emergency, the Board Member will be advised of the purchase as quickly as possible.
- E. Contractual Agreement – Refers to any contract for purchase of goods or services and may include several classes of items.
- F. Departmental Copy – The copy of the purchase order which gives the applicable department a copy of purchases may also be used for vendor copy.
- G. Insurance Requirements – Before any individual or company can enter into a contract for performance of a specified service for the District, proof of commercial general liability insurance and workers' compensation insurance, in the amount specified, must be provided prior to the commencement of the work. There shall be no exception to this requirement except in emergency situations.
- H. Purchasing – The process through which materials, supplies, and services are obtained for operations and organizations.
- I. Purchase Order – The document used to initiate and control purchases.
- J. Received Copy – The copy of the purchase order that allows the department and accounts payable to ascertain whether the supplies, materials and/or services have been delivered or rendered will be stamped with a "Received" stamp and dated.
- K. Request for Proposal (RFP) – As authorized by State Purchasing Law, Ch. 252 of the Local Government Code. Requests for Proposal shall be evaluated based on relevant criteria on a case by case basis. This section shall not apply to procurement exempted from competitive bidding, i.e. personal and professional services. Buy Board or HGAC buying procedures may be used for bidding purposes.
- L. Purchase Order Number – The computer-generated number issued upon the encumbrance of budgeted funds.



- M. Sole Source Procurement – An award for a commodity or service to the only known capable supplier, occasioned by the unique nature of the requirement, the supplier, or market conditions.

### **SECTION 3 – RESPONSIBILITIES**

#### I. RESPONSIBILITIES

- A. The Administrator and/or her authorized designee has the responsibility for the procurement of all goods and services and to either provide the services for such procurement and processing or give functional directions to others delegated the authority to perform such services.
- B. The Administrator has the responsibility for obligating the Board Members and for making determination of source of supply, quantities purchased, and delivery schedule and price negotiations, except where others are so authorized.
- C. The Administrator and/or her authorized designee shall insure that the billing/invoice address provided to any and all vendors shall be: Winnie Stowell Hospital District – Attention: Accounts Payable, P.O. Box 1997, Winnie, Texas 77665.
- D. The Administrator and/or her authorized designee must originate all purchases of goods and services with an issued Purchase Order Number or other approved document.
- E. The Administrator and/or her authorized designee is responsible to assure that all commitments to a vendor or service provider are stated in writing by purchase order, contract or letter with appropriate terms.

### **SECTION 4 – PURCHASES \$2500.00 OR LESS**

#### II. GUIDELINES

The Administrator has the authority to authorize the purchase of budgeted items without the approval of the Board Members.

#### III. PROCEDURES

- A. The Administrator and/or their authorized designee shall complete a Purchase Order form prior to acquisition of the item(s) being purchased.
- B. All necessary information is required to be noted on the Purchase Order. This shall include information regarding the competitive quotations with vendors and pricing noted.
- C. The District accountant verifies that sufficient funds are available for the purchase and account coding is proper.
- D. The Purchase Order is sent to the vendor if requested.

- E. The Administrator and/or her authorized designee shall place the order for the item(s).
- F. The vendor will deliver the item(s) to the specified location. The fire department representative receiving the item(s) shall sign the receiving slip.
- G. The Administrator and/or her authorized designee shall ensure that the receiving slip and invoice are all properly executed before payment is made.

**SECTION 5 – PURCHASES \$2500.00 to \$5000.00**

I. **GUIDELINES**

The Board President and one (1) Board Member shall typically authorize the purchase of items in excess of \$2500.00 dollars to \$5000.00, unless it directly effects emergency operations within the district. The Administrator can authorize and advised the Board Members as soon possible of the occurrence and furnish reasoning of emergency purchase.

II. **PROCEDURES**

- A. The Administrator and/or their authorized designee shall complete a Purchase Order form prior to acquisition of the item(s) being purchased.
- B. The Administrator and/or their authorized designee shall obtain, whenever possible, three (3) competitive quotations. The Administrator shall retain and have available documentation verifying each quotation. The District Board Members have the authority to waive this requirement.
- C. All necessary information is required to be noted on the Purchase Order. This shall include information regarding the competitive quotations with vendors and pricing noted.
- D. The District Accountant verifies that sufficient funds are available for the purchase and account coding is proper.
- E. Once approved by the Administrator, the request shall be placed on a Board Members agenda for consideration and approval.
- F. The Purchase Order is sent to the vendor if requested.
- G. The Purchase Order is sent to the Accountant.
- H. The Administrator and/or her authorized designee shall place the order for the item(s).
- I. The vendor will deliver the item(s) to the specified location. The fire department representative receiving the item(s) shall sign the receiving slip.

- J. The Administrator and/or her authorized designee shall ensure that the receiving slip and invoice are all properly executed before payment is made.

**SECTION 6 – PURCHASES \$5000.00 or over**

I. GUIDELINES

The Board Members shall authorize the purchase of items in excess of \$5000.00 dollars, except for emergency purchases, that if not otherwise done, will affect emergency services within the district.

II. PROCEDURES

- A. The Administrator and/or their authorized designee shall place the item on the agenda and justify the purchase either in writing or verbal communication. Board Members will vote on major purchases. Votes will be tabulated and awarded by majority vote.
- B. The Administrator and/or their authorized designee shall obtain, whenever possible, three (3) competitive quotations. The Administrator shall retain and have available documentation verifying each quotation. The Board Members maintain the authority to waive this requirement.
- C. All necessary information is required to be noted on the Purchase Order. This shall include information regarding the competitive quotations with vendors and pricing noted.
- D. The Accounting Department verifies that sufficient funds are available for the purchase and account coding is proper.
- E. The Purchase Order is submitted to the Board President for approval.
- F. The Board President shall grant permission to the Administrator in writing or verbal communication to order the item(s).
- G. The purchase order is sent to vendor.
- H. The purchase order is sent the Accountant.
- I. The Administrator and/or her authorized designee shall place the order for the item(s).
- J. The vendor will deliver the item(s) to the specified location. The fire department representative receiving the item(s) shall sign the receiving slip.
- K. The Administrator and/or her authorized designee shall ensure that the receiving slip and invoice are all properly executed before payment is made.

## SECTION 7 – PURCHASES \$50,000.00 OR MORE

### I. GUIDELINES

State law requires that purchase of \$50,000 or more utilize a process of competitive sealed bids or proposals. The Emergency Services District may, however, elect to make purchases in excess of \$50,000 through legally established purchasing cooperatives (such as HGAC or Buy Board) that seek and award competitive bids and/or proposals on behalf of participants in the cooperative.

### II. EXCEPTIONS

The following items are exempted from State bidding requirements:

1. Items purchased in case of public calamity that requires the immediate appropriation of money to relieve the needs of citizens or to preserve property within the emergency service district;
2. Items to preserve or protect the public health or safety of the residents within the emergency service district;
3. Items necessary because of unforeseen damage to public machinery, equipment, or other property;
4. Personal, professional, or planning services;
5. Work that is performed and paid for on a daily basis (day labor) as the work progresses;
6. Land or right-of-way; and
7. Items available from only one source, including: patented, copyrighted, natural monopoly, or secret processes items; films, manuscripts, or books; gas, water, or other utilities; captive replacement parts or components for equipment; books, papers, and other library materials subject to exclusive distribution rights; and management services provided by non-profit organizations to a municipal museum, park, zoo, or other facility to which the organization has financially or otherwise supported.

### III. PROCEDURES

- A. The Board Members shall authorize the initiation of the bid process or purchase of the item through a purchasing cooperative. In certain situations, the Administrator may request that the Board Members authorize the bid process.
- B. The Administrator or Designee shall prepare the necessary bid specifications or documents.
- C. The bid notice dates and opening date shall be coordinated with the Board Member's Legal Counsel to ensure compliance with State statute.
- D. The Administrator and/or authorized designee shall be responsible for the distribution of bid packets to interested vendors.

- E. Bids shall be opened in accordance with State statute and a bid tabulation prepared.
- F. The Administrator and/or her authorized designee shall complete a Purchase Order form prior to acquisition of the item(s) being purchased.
- G. All necessary information is required to be noted on the Purchase Order. This shall include information regarding the competitive quotations with vendors and pricing noted.
- H. The Accounting Department verifies that sufficient funds are available for the purchase and account coding is proper.
- I. The Purchase Order is submitted to the Board Members for approval.
- J. The Board Members shall grant permission to the Administrator in writing or verbal communication to order the item(s).
- K. The purchase order is sent to vendor.
- L. The purchase order is sent the Accountant.
- M. The Administrator and/or her authorized designee shall place the order for the item(s).
- N. The vendor will deliver the item(s) to the specified location. The fire department representative receiving the item(s) shall sign the receiving slip.
- O. The Administrator and/or her authorized designee shall ensure that the receiving slip and invoice are all properly executed before payment is made.

#### **IV. IDENTICAL BIDS**

If the District receives bids from two (2) or more responsible bidders, staff will consider previous products and/or work supplied to the District and if the bidders reside in the District. If all factors are equal, lots shall be drawn to award the bid.

#### **SECTION 8 – CONTRACTS FOR PROFESSIONAL SERVICES**

##### I. GUIDELINES

The hiring of professional services shall be conducted in compliance with State statute.

##### II. PROCEDURES

- A. Professional services cannot be awarded on the basis of bids. Professional services are awarded on the basis of demonstrated competence and qualifications. Professional fees should be consistent with recommended fees of the professions and cannot exceed any maximums established by State law.

- B. The District Board Members shall be responsible for negotiating necessary contracts.
- C. The Board Members shall authorize contracts with costs in excess of \$5,000.00.
- D. When awarding contracts for professional services the following procedures should be followed:
  1. The Administrator or Designee recommends the most qualified firm on the basis on competence and qualifications;
  2. The Board Members then attempts to negotiate a fair and reasonable contract with this firm;
  3. If the Board Members cannot negotiate a contract the negotiations are ended with this firm;
  4. The next qualified firm is then selected;
  5. Negotiations begin with the next firm;
  6. This procedure is repeated until a fair and reasonable contract is made.

### **SECTION 9 – STATE EXCEPTIONS**

State statute may allow for certain exceptions or alternate means of purchasing items or acquiring services other than specified within this Policy. In such circumstances, State statutory requirements shall be followed.

### **SECTION 10 – EMERGENCY PURCHASES**

#### I. GUIDELINES

Emergency purchases are categorized as those which are necessary to preserve and protect the public health or safety of the residents of District and those items necessary due to unforeseen damage to public property.

#### II. PROCEDURES

- A. Competitive bidding or proposal requirements do not apply in this situation.
- B. The Administrator or designee shall attempt to contact the Board President and one (1) Board Member for authorization of the purchase; however, if the Board President or Board Member is unavailable, the Administrator has the authority to purchase necessary items or services.
- C. The Administrator shall make the necessary purchases and note on all Purchase Orders and other documentation that they are emergency purchases.
- D. Depending upon the circumstance, Board Member's approval may be required prior to authorization of an emergency purchase.