

Exhibit “A-1”

Winnie-Stowell Hospital District

Balance Sheet

09/12/19

As of August 31, 2019

Accrual Basis

	<u>Aug 31, 19</u>
ASSETS	
Current Assets	
Checking/Savings	
100 Prosperity Bank -Checking	655,868.07
101 Prosperity Bank -Checking	1,287.48
102 Prosperity Bank - CD#0447	106,930.21
104 Allegiance Bank - CD#9053	2,733,749.99
105 TexStar	683,000.91
107 Graham InterBank combined	
107.01b GIB 0228 DACA	250,000.00
107.01c GIB Collateral Funds	6,148,538.66
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Total 107 Graham InterBank combined	6,398,538.66
108 Allegiance Bank NH Combined	632,424.60
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Total Checking/Savings	11,211,799.92
Other Current Assets	
110 Sales Tax Receivable	116,206.43
114 Accounts Receivable NH	21,121,021.27
117 NH - QIPP Prog Receivable	
117.01 NH QIPP 1	1,281,409.47
117.02 NH QIPP 2	3,865,084.69
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Total 117 NH - QIPP Prog Receivable	5,146,494.16
118 Prepaid Expense	3,775.00
119 Prepaid IGT	7,113,081.10
	<hr/>
Total Other Current Assets	33,500,577.96
	<hr/>
Total Current Assets	44,712,377.88
Fixed Assets	
120 Equipment	140,654.96
125 Accumulated Depreciation	-113,810.64
	<hr/>
Total Fixed Assets	26,844.32
	<hr/>
TOTAL ASSETS	44,739,222.20
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LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
190 NH Payables Combined	632,241.56
201 NHP Accounts Payable	2,066,190.29
201.1 NH Payable - LTC	136,820.00
210.14 Loan Payable #14 QIPP 2	4,342,432.85
210.14 Loan Payable #15 QIPP 3	7,113,077.80
210.50 Allegiance Bk Ln 3 QIPP2	2,000,000.00
225 FUTA Tax Payable	112.00
230 SUTA Tax Payable	251.31
235 Payroll Liabilities	1,796.52
240 Accounts Payable NH	19,342,663.01
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Total Other Current Liabilities	35,635,585.34
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Total Current Liabilities	35,635,585.34
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Total Liabilities	35,635,585.34

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09/12/19

Accrual Basis

Winnie-Stowell Hospital District

Balance Sheet

As of August 31, 2019

	<u>Aug 31, 19</u>
Equity	
300 Net Assets, Capital, net of	59,503.44
310 Net Assets-Unrestricted	4,755,312.01
Retained Earnings	3,161,776.78
Net Income	1,127,044.63
	<hr/>
Total Equity	9,103,636.86
	<hr/>
TOTAL LIABILITIES & EQUITY	44,739,222.20
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Winnie-Stowell Hospital District
Profit & Loss Budget vs. Actual
As of August 31, 2019

Accrual Basis

	Jan - Aug 19	Budget	\$ Over Budget	% of Budget
Income				
400 Sales Tax Revenue	362,676.73	500,000.00	-137,323.27	72.5%
405 Investment Income	15,368.72	10,000.00	5,368.72	153.7%
409 Tobacco Settlement	9,838.50	11,500.00	-1,661.50	85.6%
415 Nursing Home - QIPP Program	16,079,808.00	23,350,738.00	-7,270,930.00	68.9%
Total Income	16,467,691.95	23,872,238.00	-7,404,546.05	69.0%
Expense				
500 Admin-Administrative Salary	41,538.44	52,000.00	-10,461.56	79.9%
504 Admin-Administrators PR Tax	2,974.41	4,500.00	-1,525.59	66.1%
505 Admin-Board Bonds	50.00	250.00	-200.00	20.0%
515 Admin-Bank Service Charges	156.15	360.00	-203.85	43.4%
521 Professional Fees - Acctng	13,687.50	15,000.00	-1,312.50	91.3%
522 Professional Fees-Auditing	24,123.70	25,000.00	-876.30	96.5%
523 Professional Fees - Legal	8,000.00	65,000.00	-57,000.00	12.3%
550 Admin-D&O / Liability Ins.	10,341.13	15,000.00	-4,658.87	68.9%
560 Admin-Cont Ed, Travel	2,136.00	9,100.00	-6,964.00	23.5%
561 Admin-Cont Ed-Medical Pers.	1,201.18	8,500.00	-7,298.82	14.1%
562 Admin-Travel&Mileage Reimb.	1,238.88	600.00	638.88	206.5%
569 Admin-Meals	0.00	2,500.00	-2,500.00	0.0%
570 Admin-District/County Prom	0.00	5,000.00	-5,000.00	0.0%
571 Admin-Office Supplies/Post	3,443.86	6,800.00	-3,356.14	50.6%
572 Admin-Web Site	835.00	1,500.00	-665.00	55.7%
573 Admin-Copier Lease/Contract	1,603.98	1,800.00	-196.02	89.1%
575 Admin-Cell Phone Reimburse	1,200.00	1,800.00	-600.00	66.7%
576 Admin-Telephone/Internet	1,614.51	2,000.00	-385.49	80.7%
590 Admin-Election Cost	3,137.09	1,600.00	1,537.09	196.1%
591 Admin-Notices & Fees	2,810.01	500.00	2,310.01	562.0%
600 East Chambers ISD Partnersh	120,000.00	180,000.00	-60,000.00	66.7%
602 IC-WCH 1115 Waiver Prog	162,920.00	1,000,000.00	-837,080.00	16.3%
603a IC-Pharmaceutical Costs	69,951.98	85,000.00	-15,048.02	82.3%
604 IC-Non Hosp Cost-Other	0.00	10,000.00	-10,000.00	0.0%
604 IC-Non Hosp Costs UTMB	94,346.49	180,000.00	-85,653.51	52.4%
605 IC-Office Supplies/Postage	257.38	1,200.00	-942.62	21.4%
611 IC-Indigent Care Dir Salary	16,706.25	27,000.00	-10,293.75	61.9%
612 IC-Payroll Taxes -Ind Care	781.16	2,400.00	-1,618.84	32.5%
615 IC-Software	8,772.00	12,708.00	-3,936.00	69.0%
616 IC-Travel	114.66	550.00	-435.34	20.8%
617 IC -Youth Counseling	85.00	10,000.00	-9,915.00	0.9%
629 - Property Acquisition	0.00	100,000.00	-100,000.00	0.0%
630 NH Program-Mgt Fees	3,811,679.68	5,450,264.00	-1,638,584.32	69.9%
631 NH Program-IGT	8,456,572.80	12,450,207.00	-3,993,634.20	67.9%
633 NH Program-Acctg Fees	0.00	43,000.00	-43,000.00	0.0%
634 NH Program-Legal Fees	141,587.47	150,000.00	-8,412.53	94.4%
635 NH Program-LTC Fees	1,094,420.00	1,641,600.00	-547,180.00	66.7%
637 NH Program-Interest Expense	1,242,314.21	1,515,607.00	-273,292.79	82.0%
638 NH Program-Bank Fees & Misc	46.40			
653 Service Fee	0.00	100.00	-100.00	0.0%
Total Expense	15,340,647.32	23,078,446.00	-7,737,798.68	66.5%
Net Income	1,127,044.63	793,792.00	333,252.63	142.0%

Exhibit “A-2”

WSHD Treasurer's Report and Supporting Documents

Reporting Date: Wednesday, September 18, 2019

Pending Expenses	For	Amount	Funds Summary	Totals
Brookshire Brothers	Indigent Care	\$7,914.29	Prosperity Operating	\$439,223.85
Brookshire Brothers-Winnie	Indigent Care Medicare	\$11.90	Interbank (Restricted-Comp. 1 and Prepaid Int.)	\$6,135,947.53
Wilcox Pharmacy	Indigent Care	\$2,171.30	Interbank (Unrestricted)	\$90.00
UTMB at Galveston	Indigent Care	\$7,624.28	Prosperity CD	\$107,401.87
UTMB Faculty Group	Indigent Care	\$2,653.33	TexStar	\$681,770.00
Indigent Healthcare Solutions	IC Inv #68506	\$1,109.00	Allegiance Bank LOC (Available)	\$700,000.00
American Education Services	S Stern-Student Loan	\$150.14	Net Cash Position (less Interbank)	\$1,928,485.72
Penelope (Polly) Butler	Youth Counseling	\$255.00	Pending Expenses	(\$38,916.96)
Grace Nichols	Youth Counseling	\$170.00	Ending Balance	\$1,889,568.76
Benckenstein & Oxford	Inv# 49362	\$13,875.00	Last Month	
Hubert Oxford	1/2 Legal Retainer	\$500.00	Prosperity Operating	\$699,514.31
Josh Heinz	1/2 Legal Retainer	\$500.00	Interbank-restricted	\$4,926,738.14
David Sticker	Inv# 21359	\$1,093.75	Interbank-unrestricted	\$728,549.84
Hometown Press	Inv# 2189	\$425.00	Prosperity CD	\$106,930.21
Seabreeze Beacon	Inv# 3945	\$360.00	TexStar	\$681,770.00
Prosperity Bank	Credit Card (ACH)	--	Allegiance Bank LOC (Available)	\$700,000.00
Quill	Invs 9988258/1059508	\$103.97	Net Cash Position (less Interbank)	\$2,916,764.36
			Pending Expenses	(\$39,727.90)
			Ending Balance	\$2,877,036.46
Total Pending Expenses		\$38,916.96		

Interbank Account Reconciliation

<i>GIB Balance 8/19/2019</i>	\$6,136,047.53
QIPP 2, Qtr 3 CP 1 Mar 2019	(\$1,008,264.45)
QIPP 2, Qtr 3 CP 1 Apr 2019	(\$1,050,964.48)
QIPP 2, Qtr 3 CP 1 May 2019	(\$1,001,377.93)
QIPP 2, Qtr 4 CP 1 Jun 2019	(\$992,973.08)
QIPP 2, Qtr 4 CP 1 July 2019 (\$978,943.13 total due-Pay to Allegiance)	(\$978,943.13)
QIPP 2, Qtr 3 CP 1 Aug 2019 (1,008,086.26)	(\$522,311.31)
(Non-Qipp funds due to NHs)	(\$32,310.00)
Accrual for Loan 14 Interest 4 Pmts @ \$60,794.06 (June to Sept)	(\$60,794.06)
Accrual for Loan 15 Interest 5 Pmts @ \$99,583.09 (June to Oct)	(\$199,166.18)
Reserve for Loan 14	(\$288,852.91)
Balance to keep in GIB	(\$100.00)
	(\$10.00)

Cash Flow for Remainder of 2019				
Date	Transaction		Projected	Actual
	Balance		\$1,432,612.57	\$1,432,612.57
Sept. 11, 2019	IGT for DY 8		<i>(\$1,200,000.00)</i>	<i>(\$1,175,245.66)</i>
Sept. 15, 2019	Sales Tax Revenue Estimate		\$40,000.00	\$210,862.95
Sept. 31, 2019	Operating Expenses for September		<i>(\$45,000.00)</i>	<i>(\$38,916.96)</i>
	Balance		\$227,612.57	\$439,223.85
Oct. 15, 2019	Sales Tax Revenue Estimate		\$40,000.00	\$40,000.00
Oct. 31, 2019	Comp. 2, 3, and Lapsing Fund Payment		\$2,532,152.83	\$2,532,152.83
Oct. 31, 2019	Payment to Managers		<i>(\$1,039,534.50)</i>	<i>(\$1,039,534.50)</i>
Oct. 31, 2019	LTC Group Payment		<i>(\$410,400.00)</i>	<i>(\$410,400.00)</i>
Oct. 31, 2019	Operating Expenses for October		<i>(\$45,000.00)</i>	<i>(\$45,000.00)</i>
	Balance		\$1,304,830.90	\$1,516,442.18
Nov. 15, 2019	Prepay Interest for Loan 16		<i>(\$357,915.44)</i>	<i>(\$357,915.44)</i>
Nov. 15, 2019	Sales Tax Revenue Estimate		\$40,000.00	\$40,000.00
Nov. 31, 2019	Interest for Loan 15 (Not Prepaid)		<i>(\$99,583.09)</i>	<i>(\$99,583.09)</i>
Nov. 31, 2019	Operating Expenses for November		<i>(\$45,000.00)</i>	<i>(\$45,000.00)</i>
	Balance		\$842,332.37	\$1,053,943.65
Dec. 15, 2019	Sales Tax Revenue Estimate		\$40,000.00	\$40,000.00
Dec. 31, 2019	Interest for Loan 15 (Not Prepaid)		<i>(\$99,583.09)</i>	<i>(\$99,583.09)</i>
Dec. 31, 2019	Operating Expenses for December		<i>(\$45,000.00)</i>	<i>(\$45,000.00)</i>
	Balance		\$737,749.28	\$949,360.56

*Estimates in italics

Transactions Since Last Meeting				
Date	To	For	Amount	
8/31/2019	Salt Creek Capital	Loan 14-Int (Month 9 of 10)	<i>(\$60,794.06)</i>	(Wire)
8/31/2019	Salt Creek Capital	Loan 15-Int (Month 3 of 10)	<i>(\$99,583.09)</i>	(Wire)
9/7/2019	Allegiance Bank	Interest	<i>(\$6,027.78)</i>	(ACH)
9/10/2019	State of Texas	IGT-UC	<i>(\$1,175,245.66)</i>	(ACH)
Total Transactions Since Last Meeting			<i>(\$1,341,650.59)</i>	

Upcoming Transactions				
Anticipated Date	For	Upcoming Transactions	Income	Expenses
9/20/2019	Allegiance Bank	Line of Credit	(Wire)	<i>(\$978,943.13)</i>
9/30/2019	Salt Creek Capital	Loan 14-Interest (Month 9/10)	(Wire)	<i>(\$60,794.10)</i>
9/30/2019	Salt Creek Capital	Loan 14-Principle	(Wire)	<i>(\$4,342,432.85)</i>
9/30/2019	Salt Creek Capital	Loan 15-Interest (Month 4/10)	(Wire)	<i>(\$99,583.09)</i>
9/30/2019	MCO	QIPP 2, Qtr. 4; August Component 1 Payment	\$1,008,086.26	
10/7//2019	Allegiance Bank	Line of Credit		<i>(\$1,021,056.87)</i>
10/7/2019	Allegiance Bank	Interest Payment	(ACH)	<i>(\$6,027.78)</i>

Outstanding Short Term Revenue Note

Loan 14-Principle	\$4,342,432.85				
Interest	16.80%				
Fund Received	11/29/2018				
	Date	Balance	Interest	Principal Rcvd.	Payment
1	1/2/2019	\$4,342,432.85	\$60,794.06	\$0.00	\$60,794.06
2	1/31/2019	\$4,342,432.85	\$60,794.06	\$0.00	\$60,794.06
3	2/28/2019	\$4,342,432.85	\$60,794.06	\$0.00	\$60,794.06
4	3/31/2019	\$4,342,432.85	\$60,794.06	\$0.00	\$60,794.06
5	4/30/2019	\$4,342,432.85	\$60,794.06	\$1,008,264.45	\$1,069,058.51
6	5/31/2019	\$4,342,432.85	\$60,794.06	\$1,050,964.48	\$1,111,758.54
7	6/30/2019	\$4,342,432.85	\$60,794.06	\$1,001,377.93	\$1,062,171.99
8	7/31/2019	\$4,342,432.85	\$60,794.06	\$992,973.08	\$1,053,767.14
Reserve	8/31/2109	\$4,342,432.85	\$0.00	\$288,852.91	\$288,852.91
9	8/31/2019	\$4,342,432.85	\$60,794.06	\$0.00	\$60,794.06
10	9/30/2019	\$4,342,432.85	\$60,794.06	\$0.00	\$60,794.06
Amount Paid	9/30/2019	\$0.00	\$607,940.60	\$4,342,432.85	\$4,950,373.45
Amount Remaining				\$0.00	

Outstanding Short Term Revenue Note

Loan 15-Principle	\$7,113,077.80				
Interest	16.80%	10 Months: \$1,009,253.89		Set Aside: \$504,626.95	
Fund Received	5/29/2019				
	Date	Balance	Interest	Principal Rcvd.	Payment
1	6/29/2019	\$7,113,077.80	\$99,583.09	\$0.00	\$99,583.09
2	7/31/2019	\$7,113,077.80	\$99,583.09	\$0.00	\$99,583.09
3	8/29/2019	\$7,113,077.80	\$99,583.09	\$0.00	\$99,583.09
4	9/29/2019	\$7,113,077.80	\$99,583.09	\$0.00	\$99,583.09
5	10/29/2019	\$7,113,077.80	\$99,583.09	\$1,083,931.42	\$1,183,514.51
6	11/29/2019	\$7,113,077.80	\$99,583.09	\$1,090,704.44	\$1,190,287.53
7	12/29/2019	\$7,113,077.80	\$99,583.09	\$1,222,224.71	\$1,321,807.80
8	1/29/2020	\$7,113,077.80	\$99,583.09	\$1,231,424.35	\$1,331,007.44
Reserve	2/29/2020	\$7,113,077.80	\$0.00	\$85,159.65	\$85,159.65
9	2/28/2020	\$7,113,077.80	\$99,583.09	\$1,202,095.44	\$1,301,678.53
10	3/29/2020	\$7,113,077.80	\$99,583.09	\$1,197,537.79	\$1,297,120.88
Amount Paid	3/29/2020	\$0.00	\$995,830.90	\$7,113,077.80	\$8,108,908.70
Amount Remaining				\$0.00	\$0.00

Allegiance Bank Line of Credit

Principle	\$2,700,000.00	Principle Balance Owed	\$2,000,000.00		
Interest	3.25%	LOC Funds Available	\$700,000.00		
	Date	Description	Withdrawal / Advance	Principle Payment	Interest
	3/7/2019	Interest Payment			(\$5,444.45)
	4/7/2019	Interest Payment			(\$6,027.78)
	5/7/2019	Interest Payment			(\$5,833.33)
	6/7/2019	Interest Payment			(\$6,027.78)
	7/7/2019	Interest Payment			(\$6,027.78)
	8/7/2019	Interest Payment			(\$6,027.78)
	9/7/2019	Interest Payment			(\$6,027.78)
	9/30/2019	Principle Payment		\$978,943.13	
	9/30/2019	Principle Payment		\$1,021,056.87	

District's Investments

	Amount	Percentage	From	To	Interest
*CD at Allegiance Bank C.D. #9503	\$2,733,749.99	1.50%	8/1/2019	8/31/2019	\$33,749.99
CD at Prosperity (Qtr.) C.D. #0447	\$107,401.87	1.75%	8/1/2019	8/31/2019	Paid \$471.66 Aug 2019
Texstar C.D. #1110	\$681,770.00	1.90%	8/1/2019	8/31/2019	\$1,230.91

**TO THE BEST OF MY KNOWLEDGE, THESE FIGURES IN THE WSDH
TREASURER'S REPORT AND SUPPORTING DOCUMENTS CORRECT AND IN
COMPLIANCE WITH THE DISTRICT'S INVESTMENT POLICY.**

Edward Murrell,
President

Robert "Bobby" Way
Treasurer/Investment Officer

Date

Date

* Estimated amounts

WSHD Prosperity Checking Account Register (4431)
Aug 17, 2019 to September 17, 2019

Date	Ref/Check	Description	Amount	Balance	Memo	Category
8/19/2019		Daily Ledger Bal		\$1,287.48		
8/31/2019		Accr Earning Pymt Added to Account	\$1.09	\$1,288.57		
8/31/2019		Daily Ledger Bal		\$1,288.57		

WSHD Prosperity Checking Account Register (9409) New
Aug 17, 2019 to September 17, 2019

Date	Ref/Check	Description	Amount	Balance	Memo	Category
8/19/2019		Daily Ledger Bal		\$698,226.83		
8/22/2019		ACH Payment INTUIT PAYROLL S QUICKBOC	(\$2,857.32)	\$695,369.51		
8/22/2019	2858	Check	(\$343.12)	\$695,026.39		
8/22/2019		Daily Ledger Bal		\$695,026.39		
8/26/2019		ACH Payment TIME WARNER CABL TW CABL	(\$202.06)	\$694,824.33		
8/26/2019	2857	Check	(\$843.75)	\$693,980.58		
8/26/2019	2856	Check	(\$500.00)	\$693,480.58		
8/26/2019	2844	Check	(\$159.26)	\$693,321.32		
8/26/2019	2859	Check	(\$507.64)	\$692,813.68		
8/26/2019		Daily Ledger Bal		\$692,813.68		
8/30/2019	2855	Check	(\$500.00)	\$692,313.68		
8/31/2019		Accr Earning Pymt Added to Account	\$587.78	\$692,901.46		
8/31/2019		Daily Ledger Bal		\$692,901.46		
9/3/2019	2849	Check	(\$5,709.32)	\$687,192.14		
9/3/2019	2850	Check	(\$1,579.53)	\$685,612.61		
9/3/2019	2860	Check	(\$32.25)	\$685,580.36		
9/3/2019		Daily Ledger Bal		\$685,580.36		
9/4/2019	2853	Check	(\$85.00)	\$685,495.36		
9/4/2019	2852	Check	(\$150.14)	\$685,345.22		
9/4/2019	2846	Check	(\$7,721.40)	\$677,623.82		
9/4/2019	2847	Check	(\$6.80)	\$677,617.02		
9/4/2019		Daily Ledger Bal		\$677,617.02		
9/5/2019		ACH Payment INTUIT PAYROLL S QUICKBOC	(\$3,549.38)	\$674,067.64		
9/5/2019	2851	Check	(\$1,109.00)	\$672,958.64		
9/5/2019	2854	Check	(\$18,725.00)	\$654,233.64		
9/5/2019	2848	Check	(\$1,914.95)	\$652,318.69		
9/5/2019		Wire Transfer WIRE OUT WINNIE STOWELL H	(\$402,419.54)	\$249,899.15		
9/5/2019		Wire Transfer Fee WIRE FEE	(\$20.00)	\$249,879.15		
9/5/2019		Daily Ledger Bal		\$249,879.15		
9/9/2019		ACH Payment Allegiance Bank AT TRANSFER 1	(\$6,027.78)	\$243,851.37		
9/9/2019		Daily Ledger Bal		\$243,851.37		
9/11/2019	995005	Check	(\$15,000.00)	\$228,851.37		
9/11/2019		Daily Ledger Bal		\$228,851.37		
9/12/2019		Daily Ledger Bal		\$228,851.37		
9/13/2019		ACH Deposit CPA STATE FISCAL INV-PAYMT	\$210,862.95	\$439,714.32		
9/13/2019		ACH Payment IRS USATAXPYMT 2709656800	(\$1,769.04)	\$437,945.28		
9/13/2019		Daily Ledger Bal		\$437,945.28		
9/17/2019		ACH Payment LEASE DIRECT WEB PAY 6483	(\$181.80)	\$437,763.48		
9/17/2019		Daily Ledger Bal		\$437,763.48		

GL Totals

Issued 09/06/19

Winnie Stowel Hospital District Indigent Healthcare Services

Batch Dates 08/01/19-08/31/19

Brookshire Bros. Phar. (Winnie)

Vendor #: 65460

P.O. Box 1359

Winnie, TX 77665

GL #	Description	Amount
WSHD	Wshd	7,914.29
Expenditures		7,914.29
Reimb/Adjustments		
Grand Total		7,914.29

39 total invoices

GL Totals Detail

Invoice #	GL #	Date in	Amt Billed	Amt Paid
036-2411*65460*2	WSHD	08/16/2019	154.64	154.64
036-2458*65460*6	WSHD	08/08/2019	6.05	5.42
036-2458*65460*6	WSHD	08/15/2019	25.00	25.00
036-2458*65460*6	WSHD	08/15/2019	5.57	5.57
036-2458*65460*6	WSHD	08/15/2019	6.27	4.91
036-2458*65460*6	WSHD	08/23/2019	5.76	5.76
036-2475*65460*29	WSHD	08/16/2019	45.50	45.50
036-2475*65460*29	WSHD	08/16/2019	5.61	5.10
036-2475*65460*29	WSHD	08/16/2019	13.24	11.94
036-2475*65460*29	WSHD	08/16/2019	33.23	33.23
036-2475*65460*29	WSHD	08/16/2019	37.40	37.40
036-2475*65460*29	WSHD	08/22/2019	15.61	15.61
036-2547*65460*15	WSHD	08/15/2019	88.07	88.07
036-2547*65460*15	WSHD	08/22/2019	110.67	110.67
036-2547*65460*15	WSHD	08/27/2019	40.00	40.00
036-2749*65460*46	WSHD	08/13/2019	375.20	375.20
036-2749*65460*46	WSHD	08/13/2019	83.70	83.70
036-2749*65460*46	WSHD	08/14/2019	26.66	26.66
036-2815*65460*25	WSHD	08/01/2019	88.93	79.82
036-2815*65460*25	WSHD	08/01/2019	78.75	78.75
036-2815*65460*25	WSHD	08/01/2019	1,486.84	1,256.61
036-2945*65460*8	WSHD	08/13/2019	51.22	51.22
036-2945*65460*8	WSHD	08/13/2019	21.31	21.31
036-2945*65460*8	WSHD	08/13/2019	14.66	14.66
036-3217*65460*35	WSHD	08/20/2019	45.54	35.09
036-3430*65460*5	WSHD	08/07/2019	15.06	7.30
036-3430*65460*5	WSHD	08/07/2019	5.67	4.19
036-3430*65460*5	WSHD	08/07/2019	55.26	54.62
036-3432*65460*43	WSHD	08/05/2019	30.00	30.00
036-3432*65460*43	WSHD	08/05/2019	6.46	6.46
036-3432*65460*43	WSHD	08/05/2019	39.32	39.32
036-3432*65460*43	WSHD	08/05/2019	6.23	6.23
1011*65460*37	WSHD	08/13/2019	49.66	45.21
1019*65460*36	WSHD	08/09/2019	6.74	6.74

GL Totals

Issued 09/06/19

Winnie Stowel Hospital District Indigent Healthcare Services

Batch Dates 08/01/19-08/31/19

Brookshire Bros. Phar. (Winnie)
P.O. Box 1359
Winnie, TX 77665

Vendor #: 65460

Invoice #	GL #	Date in	Amt Billed	Amt Paid
1019*65460*36	WSHD	08/09/2019	5.76	5.76
1019*65460*36	WSHD	08/09/2019	28.67	28.67
1019*65460*36	WSHD	08/09/2019	39.32	39.32
1019*65460*36	WSHD	08/09/2019	58.59	58.59
1025*65460*17	WSHD	08/05/2019	14.01	8.89
1025*65460*17	WSHD	08/14/2019	25.00	25.00
1025*65460*17	WSHD	08/14/2019	78.24	78.24
1038*65460*33	WSHD	08/01/2019	231.00	231.00
1038*65460*33	WSHD	08/05/2019	34.57	29.31
1042*65460*13	WSHD	08/08/2019	15.00	15.00
1042*65460*13	WSHD	08/08/2019	5.70	5.70
1042*65460*13	WSHD	08/08/2019	7.96	7.96
1042*65460*13	WSHD	08/08/2019	44.35	44.35
1049*65460*29	WSHD	08/01/2019	6.36	6.36
1049*65460*29	WSHD	08/06/2019	42.60	42.60
1049*65460*29	WSHD	08/14/2019	18.01	18.01
1049*65460*29	WSHD	08/01/2019	12.00	12.00
1055*65460*14	WSHD	08/08/2019	55.08	55.08
1055*65460*14	WSHD	08/08/2019	12.95	12.95
1065*65460*5	WSHD	08/20/2019	9.22	9.22
1081*65460*11	WSHD	08/05/2019	32.50	32.50
1081*65460*11	WSHD	08/05/2019	12.00	12.00
1081*65460*11	WSHD	08/13/2019	23.75	23.75
1081*65460*11	WSHD	08/05/2019	10.00	10.00
1091*65460*18	WSHD	08/05/2019	50.10	50.10
1091*65460*18	WSHD	08/07/2019	33.61	21.82
1091*65460*18	WSHD	08/01/2019	545.00	456.05
1096*65460*15	WSHD	08/30/2019	12.00	12.00
1096*65460*15	WSHD	08/30/2019	12.00	12.00
1106*65460*13	WSHD	08/03/2019	12.00	12.00
1106*65460*13	WSHD	08/03/2019	26.66	26.66
1106*65460*13	WSHD	08/03/2019	12.65	12.65
1107*65460*12	WSHD	08/20/2019	25.00	25.00
1107*65460*12	WSHD	08/20/2019	15.57	15.57
1107*65460*12	WSHD	08/20/2019	382.23	382.23
1108*65460*4	WSHD	08/30/2019	433.52	361.29
1108*65460*4	WSHD	08/27/2019	52.61	52.61
1108*65460*4	WSHD	08/27/2019	24.37	24.37
1111*65460*8	WSHD	08/21/2019	484.67	484.67
1111*65460*8	WSHD	08/21/2019	33.98	33.98
1111*65460*8	WSHD	08/12/2019	33.98	33.98
1114*65460*7	WSHD	08/28/2019	2.98	2.98
1114*65460*7	WSHD	08/28/2019	33.38	25.46
1114*65460*7	WSHD	08/28/2019	522.37	436.81
1117*65460*8	WSHD	08/14/2019	24.00	24.00
1122*65460*7	WSHD	08/28/2019	48.24	38.34
1123*65460*9	WSHD	08/26/2019	13.29	13.29

GL Totals

Issued 09/06/19

Winnie Stowel Hospital District Indigent Healthcare Services

Batch Dates 08/01/19-08/31/19

Brookshire Bros. Phar. (Winnie)
 P.O. Box 1359
 Winnie, TX 77665

Vendor #: 65460

Invoice #	GL #	Date in	Amt Billed	Amt Paid
1123*65460*9	WSHD	08/14/2019	37.97	37.97
1123*65460*9	WSHD	08/02/2019	503.51	420.78
1124*65460*7	WSHD	08/14/2019	13.01	13.01
1128*65460*5	WSHD	08/10/2019	59.50	59.50
1128*65460*5	WSHD	08/19/2019	15.57	15.57
1128*65460*5	WSHD	08/19/2019	10.00	10.00
1128*65460*5	WSHD	08/10/2019	15.59	15.59
1128*65460*5	WSHD	08/10/2019	5.76	4.19
1131*65460*6	WSHD	08/01/2019	21.74	21.74
1131*65460*6	WSHD	08/01/2019	78.75	78.75
1131*65460*6	WSHD	08/07/2019	328.13	207.00
1133*65460*6	WSHD	08/05/2019	58.59	58.59
1133*65460*6	WSHD	08/05/2019	31.25	31.25
1133*65460*6	WSHD	08/26/2019	31.70	31.70
1133*65460*6	WSHD	08/26/2019	21.35	21.35
1134*65460*6	WSHD	08/01/2019	48.50	48.50
1134*65460*6	WSHD	08/01/2019	14.90	14.90
1134*65460*6	WSHD	08/02/2019	433.52	361.29
1137*65460*6	WSHD	08/14/2019	16.73	16.73
1137*65460*6	WSHD	08/22/2019	3.78	3.78
1137*65460*6	WSHD	08/22/2019	20.29	20.29
1141*65460*5	WSHD	08/19/2019	26.66	26.66
1141*65460*5	WSHD	08/19/2019	53.74	42.47
1141*65460*5	WSHD	08/19/2019	10.00	10.00
1141*65460*5	WSHD	08/19/2019	7.18	7.18
1141*65460*5	WSHD	08/19/2019	7.32	7.32
1141*65460*5	WSHD	08/19/2019	5.56	4.19
1141*65460*5	WSHD	08/19/2019	10.75	10.75
1141*65460*5	WSHD	08/19/2019	12.00	12.00
1141*65460*5	WSHD	08/01/2019	5.70	5.70
1148*65460*4	WSHD	08/12/2019	10.00	10.00
1149*65460*2	WSHD	08/15/2019	11.96	11.96
1149*65460*2	WSHD	08/15/2019	5.98	5.98
1149*65460*2	WSHD	08/21/2019	7.12	6.19
1149*65460*2	WSHD	08/10/2019	10.75	10.75
1149*65460*2	WSHD	08/27/2019	13.11	13.11
1149*65460*2	WSHD	08/27/2019	12.00	12.00
1152*65460*2	WSHD	08/23/2019	5.86	5.86
1152*65460*2	WSHD	08/06/2019	19.80	19.80
1152*65460*2	WSHD	08/06/2019	11.99	11.99
1152*65460*2	WSHD	08/23/2019	5.87	5.87

39 invoices, 122 line items

8,760.17

7,914.29

Grand Totals

8,760.17

7,914.29

39 total invoices

GL Totals

Issued 09/06/19

Winnie Stowel Hospital District Indigent Healthcare Services
Batch Dates 08/01/19-08/31/19

Brookshire Bros. Phar. (Winnie)
P.O. Box 1359
Winnie, TX 77665

Vendor #: 65460

Invoice #	GL #	Date in	Amt Billed	Amt Paid
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122 total line items

GL Totals

Issued 09/05/19

Winnie Stowel Hospital District Indigent Healthcare Services

Batch Dates 08/01/19-08/30/19

Brookshire Brothers Store #1002

Vendor #: 1002

Po Box 1359

GL #	Description	Amount
WSHD	Wshd	11.90
	Expenditures	11.90
	Reimb/Adjustments	
	Grand Total	11.90

1 total invoices

GL Totals Detail

Invoice #	GL #	Date in	Amt Billed	Amt Paid
1011*1002*12	WSHD	08/13/2019	8.50	8.50
1011*1002*12	WSHD	08/19/2019	3.40	3.40
1 invoices, 2 line items	***		11.90	11.90
Grand Totals			11.90	11.90

1 total invoices

2 total line items

GL Totals

Winnie Stowel Hospital District Indigent Healthcare Services

Batch Dates 08/01/19-08/30/19

Wilcox Pharmacy
 P. O. Box 1850
 Winnie, TX 77665

Vendor #: 18651

GL #	Description	Amount
WSHD	Wshd	2,171.30
Expenditures		2,171.30
Reimb/Adjustments		
Grand Total		2,171.30

16 total invoices

GL Totals Detail

Invoice #	GL #	Date in	Amt Billed	Amt Paid
036-2783*18651*99	WSHD	08/29/2019	25.00	25.00
036-2783*18651*99	WSHD	08/29/2019	50.00	39.84
036-2783*18651*99	WSHD	08/29/2019	50.00	50.00
036-2942*18651*93	WSHD	08/06/2019	9.53	9.53
036-2942*18651*93	WSHD	08/06/2019	9.53	6.11
036-3253*18651*17	WSHD	08/05/2019	10.00	10.00
036-3253*18651*17	WSHD	08/01/2019	10.00	10.00
036-3253*18651*17	WSHD	08/31/2019	10.00	10.00
036-3253*18651*17	WSHD	08/30/2019	10.00	10.00
036-3253*18651*17	WSHD	08/10/2019	10.00	10.00
036-3253*18651*17	WSHD	08/13/2019	19.00	19.00
036-3253*18651*17	WSHD	08/13/2019	14.96	14.96
036-3253*18651*17	WSHD	08/13/2019	5.15	5.15
036-3253*18651*17	WSHD	08/13/2019	3.24	3.24
036-3253*18651*17	WSHD	08/13/2019	14.83	12.88
036-3253*18651*17	WSHD	08/30/2019	33.14	33.14
036-3253*18651*17	WSHD	08/26/2019	5.00	5.00
036-3253*18651*17	WSHD	08/26/2019	4.53	4.53
036-3253*18651*17	WSHD	08/14/2019	3.03	3.03
036-3364*18651*65	WSHD	08/14/2019	24.00	24.00
036-3364*18651*65	WSHD	08/14/2019	42.61	21.19
036-3364*18651*65	WSHD	08/14/2019	23.62	12.76
036-3464*18651*8	WSHD	08/13/2019	155.35	155.35
036-3464*18651*8	WSHD	08/13/2019	138.02	138.02
036-3464*18651*8	WSHD	08/27/2019	5.00	5.00
1007*18651*12	WSHD	08/20/2019	75.83	37.04
1007*18651*12	WSHD	08/27/2019	23.78	23.78
1007*18651*12	WSHD	08/20/2019	38.18	28.33
1007*18651*12	WSHD	08/20/2019	11.58	7.00
1008*18651*27	WSHD	08/26/2019	52.04	24.90
1040*18651*31	WSHD	08/12/2019	24.76	24.76
1040*18651*31	WSHD	08/12/2019	24.78	24.78
1075*18651*18	WSHD	08/05/2019	101.78	46.84
1075*18651*18	WSHD	08/07/2019	991.36	460.92

Issued 09/16/19

GL Totals

Winnie Stowel Hospital District Indigent Healthcare Services
Batch Dates 08/01/19-08/30/19

Wilcox Pharmacy
P. O. Box 1850
Winnie, TX 77665

Vendor #: 18651

Invoice #	GL #	Date in	Amt Billed	Amt Paid
1075*18651*18	WSHD	08/23/2019	1,042.65	484.67
1086*18651*17	WSHD	08/30/2019	15.65	7.59
1086*18651*17	WSHD	08/02/2019	79.50	40.01
1086*18651*17	WSHD	08/10/2019	86.45	69.23
1093*18651*12	WSHD	08/08/2019	25.00	25.00
1095*18651*10	WSHD	08/24/2019	56.11	45.21
1095*18651*10	WSHD	08/27/2019	13.78	7.95
1095*18651*10	WSHD	08/27/2019	11.00	11.00
1110*18651*12	WSHD	08/24/2019	75.61	36.94
1110*18651*12	WSHD	08/31/2019	28.76	20.32
1110*18651*12	WSHD	08/31/2019	21.42	15.67
1110*18651*12	WSHD	08/24/2019	9.77	4.27
1143*18651*3	WSHD	08/28/2019	12.00	6.00
1143*18651*3	WSHD	08/28/2019	7.88	6.94
1143*18651*3	WSHD	08/30/2019	17.54	17.54
1144*18651*4	WSHD	08/16/2019	44.03	21.87
1159*18651*1	WSHD	08/29/2019	28.76	20.32
1159*18651*1	WSHD	08/29/2019	20.09	14.69
16 invoices, 52 line items			3,625.63	2,171.30
Grand Totals			3,625.63	2,171.30
16 total invoices				
52 total line items				

GL Totals

Winnie Stowel Hospital District Indigent Healthcare Services
Batch Dates 08/01/19-08/30/19

Utmf Faculty Grp Practice
Po Box 650859 Dep 710
Dallas, TX 75265

Vendor #: 63615
NPI: 1942241146

GL #	Description	Amount
WSHD	Wshd	2,653.33
Expenditures		2,653.33
Reimb/Adjustments		
Grand Total		2,653.33

16 total invoices

GL Totals Detail

Invoice #	GL #	Date in	Amt Billed	Amt Paid
036-2547*63615*2	WSHD	07/19/2019	195.00	73.78
036-2547*63615*2	WSHD	07/19/2019	93.00	42.34
036-2547*63615*2	WSHD	07/23/2019	168.00	62.23
036-2547*63615*2	WSHD	07/23/2019	183.00	68.00
036-2547*63615*2	WSHD	07/23/2019	195.00	68.00
036-2945*63615*1	WSHD	07/18/2019	415.00	95.54
036-2945*63615*1	WSHD	07/29/2019	415.00	95.54
036-3432*63615*4	WSHD	07/17/2019	183.00	39.92
1011*63615*7	WSHD	07/15/2019	183.00	39.92
1024*63615*6	WSHD	06/12/2019	48.00	13.21
1024*63615*6	WSHD	06/12/2019	10.00	2.89
1024*63615*6	WSHD	06/12/2019	178.00	64.80
1040*63615*13	WSHD	07/15/2019	23.00	8.02
1040*63615*13	WSHD	06/28/2019	165.00	61.91
1055*63615*4	WSHD	07/19/2019	183.00	39.92
1070*63615*4	WSHD	07/02/2019	415.00	95.54
1081*63615*6	WSHD	07/08/2019	270.00	56.08
1131*63615*1	WSHD	07/16/2019	415.00	95.54
1131*63615*1	WSHD	07/16/2019	23.00	7.70
1131*63615*1	WSHD	07/16/2019	23.00	7.70
1137*63615*3	WSHD	07/10/2019	647.00	91.42
1137*63615*3	WSHD	07/10/2019	294.00	155.71
1137*63615*3	WSHD	07/10/2019	560.00	155.71
1140*63615*4	WSHD	07/25/2019	183.00	39.92
1140*63615*4	WSHD	07/02/2019	183.00	68.00
1143*63615*2	WSHD	07/11/2019	273.00	65.29
1144*63615*2	WSHD	07/11/2019	320.00	95.33
1146*63615*1	WSHD	07/23/2019	415.00	95.54
1151*63615*1	WSHD	07/05/2019	93.00	35.60
1151*63615*1	WSHD	07/05/2019	280.00	76.02
1151*63615*1	WSHD	07/05/2019	273.00	65.29
1151*63615*1	WSHD	07/05/2019	208.00	78.26
1151*63615*1	WSHD	07/23/2019	2,000.00	592.66

GL Totals

Issued 09/05/19

Winnie Stowel Hospital District Indigent Healthcare Services
Batch Dates 08/01/19-08/30/19

Utmf Faculty Grp Practice
Po Box 650859 Dep 710
Dallas, TX 75265

Vendor #: 63615
NPI: 1942241146

Invoice #	GL #	Date in	Amt Billed	Amt Paid
16 invoices, 33 line items			9,512.00	2,653.33
Grand Totals			9,512.00	2,653.33
16 total invoices				
33 total line items				

Indigent Healthcare Solutions, Ltd.
2040 North Loop, 336 West, Suite 304
Conroe, TX 77304

RECEIVED

SEP 03 2019

Invoice # 68506

Phone # (800) 834-0560

Fax # (936) 756-6741

Date: 9/1/2019

WINNIE STOWELL HOSPITAL DISTRICT
P O BOX 1997
WINNIE, TX 77665

Terms: Net receipt of invoice

Professional services for the month of October 2019

1,109.00

Total

\$1,109.00

PLEASE REMIT PAYMENT TO
INDIGENT HEALTHCARE SOLUTIONS, LTD
ATTN: KELLEY ASTOLOS
3011 ARMORY DRIVE, SUITE 190
NASHVILLE, TN 37204

THANK YOU FOR YOUR BUSINESS!!!

IHS

Would you rather receive this statement electronically?

Sign in to Account Access at aesSuccess.org and update your Account Profile preferences if you would prefer that we send you an email reminder instead of a paper statement.

Total paid since your last statement	\$150.14
Interest Satisfied	\$39.22
Principal Satisfied	\$110.92

As of today, you've paid on your loans	\$15,464.42
Total Interest Satisfied	\$4,741.14
Total Principal Satisfied	\$10,723.28

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 Issued 09/05/19

GL Totals

Winnie Stowel Hospital District Indigent Healthcare Services
 Batch Dates 08/01/19-08/31/19

Penelope (Polly) Butler
 7750 Gladys, Suite B
 Beaumont, TX 77706

Vendor #: 13632

GL #	Description	Amount
WSHD	Wshd	255.00
	Expenditures	255.00
	Reimb/Adjustments	
	Grand Total	255.00

1 total invoices

GL Totals Detail

Invoice #	GL #	Date in	Amt Billed	Amt Paid
YC07*13632*2	WSHD	08/16/2019	85.00	85.00
YC07*13632*2	WSHD	08/22/2019	85.00	85.00
YC07*13632*2	WSHD	08/29/2019	85.00	85.00
1 invoices, 3 line items	***		255.00	255.00
Grand Totals			255.00	255.00

1 total invoices
 3 total line items

©IHS
 Issued 09/05/19

GL Totals

Winnie Stowel Hospital District Indigent Healthcare Services
 Batch Dates 08/01/19-08/31/19

Grace Nichols
 4347 Phelan Blvd Suite 104
 Beaumont, TX 77707

Vendor #: 63291

GL #	Description	Amount
WSHD	Wshd	170.00
Expenditures		170.00
Reimb/Adjustments		
Grand Total		170.00

1 total invoices

GL Totals Detail

Invoice #	GL #	Date in	Amt Billed	Amt Paid
YC14*63291*1	WSHD	08/09/2019	85.00	85.00
YC14*63291*1	WSHD	08/23/2019	85.00	85.00
1 invoices, 2 line items			170.00	170.00
Grand Totals			170.00	170.00

1 total invoices
 2 total line items

BENCKENSTEIN & OXFORD, L.L.P.

ATTORNEYS AT LAW
BBVA COMPASS BANK BUILDING
3535 CALDER AVENUE, SUITE 300
BEAUMONT, TEXAS 77706
TELEPHONE:(409) 833-9182
FAX: (409) 833-8819

Hubert Oxford, IV

hoxfordiv@benoxford.com

September 17, 2019

Mr. Edward Murrell
President
Winnie Stowell Hospital District
825 State Hwy 124
Winnie Texas 77665

Re: Winnie Stowell Hospital District; Billable Invoice for June 2019 Time Entries
less Retainer; Our File No. 87250.

Dear President Murrell,

Attached, please find Benckenstein & Oxford's monthly time entry invoice for June 2019. This invoice is for \$14,875.00 but the amount due is \$13,875.00 after reducing the invoice by \$1,000.00 for the monthly retainer already paid.

Will you please review and let me know if there are any questions? If not, we would appreciate your payment of this invoice in the amount of \$13,875.00 representing the balance owed for June 2019.

With best wishes, I am

Sincerely,

BENCKENSTEIN & OXFORD, L.L.P.

By: _____
Hubert Oxford, IV

Enclosure

Benckenstein & Oxford, L.L.P.

3535 Calder Avenue, Suite 300
Beaumont, TX 77706

September 17, 2019

Winnie-Stowell Hospital District
P.O. Box 1997
Winnie, TX 77665

INVOICE #: 49435 HOIV
Billed through: June 30, 2019
Client/Matter #: WSHD 87250

RE: Winnie-Stowell Hospital District

PROFESSIONAL SERVICES RENDERED

06/06/19	HOIV	Worked with staff to update reconciliation for Interbank account; and then prepared an e-mail to attorney for Salt Creek Capital to give notice of the District's intent to transfer funds from the Interbank account.	1.70 hrs
06/06/19	HOIV	Conference call with staff regarding indigent client's criminal status and treatment by the Hospital; and reviewed e-mails between staff and the Hospital concerning the treatment of the District's indigent with criminal issues by the Hospital.	0.40 hrs
06/06/19	HOIV	Exchanged four (4) e-mails with staff and Caring Healthcare regarding correspondence from the State of Texas for a penalty assessed for Rose Have and the status of resolving the underlying problem that caused the penalty.	0.60 hrs
06/11/19	HOIV	Worked with LTC to revise Powerpoint for QIPP Year 3, Component 2, telehealth proposal; and participated in multiple conference calls with LTC to ask for clarification of matters asserted in the presentation.	3.40 hrs
06/12/19	HOIV	Received e-mail from THHSC regarding Certifications of Governmental Entities for LPPFs; researched LPPFs; drafted e-mail to THHSC and Board regarding the applicability of the deadline in the e-mail to the District.	1.30 hrs
06/12/19	HOIV	Began preparing draft minutes for May 15, 2019 Regular Meeting and May 29, 2019 Special Meeting.	1.80 hrs
06/12/19	HOIV	Assisted staff with revisions to the Youth Counselor flier.	0.30 hrs
06/12/19	HOIV	Received deficiency letter for Oak Manor and made inquiry to Senior Living regarding the status of the claim.	0.30 hrs
06/12/19	HOIV	Began preparations of draft set of minutes for the May 15, 2019 Regular Meeting Minutes; organized all the attachments; and submitted the May 29, 2019 Special Meeting Minutes.	2.40 hrs
06/13/19	HOIV	Reviewed Government Certification for Uncompensated Care IGTs; created a spreadsheet that compared Indigent Care services provided; and drafted an extensive e-mail to Riceland Hospital that addresses Section 5 of the the Certification in order to utilize the Section for purposes of explaining the relationship between the District and the Hospital relating to IGTs amounts for Uncompensated Care.	2.60 hrs

Client-	WSHD 87250	Invoice # 49435	PAGE	2
06/13/19	HOIV	Received and reviewed proposed Management Agreement changes to account for QIPP, Year 3 from Trent Kreinke; participated in conference calls with LTC Group to discuss the changes; and began extensive revisions to the District's Management Agreements to set forth duties and responsibilities of Managers and District for QIPP Year 3 Components 1-4.	4.30	hrs
06/13/19	HOIV	Received Loan Notice and Certificate of Maturity for Allegiance Bank from staff; reviewed the documents; and exchanged seven (7) e-mails with Allegiance regarding the notices and deadline to renew line of credit and certificate of deposit.	1.40	hrs
06/13/19	HOIV	Drafted e-mail to ECISD to remind Superintendent of the need to renew agreement with school district and to arrange for a time for him to attend an upcoming Regular meeting.	0.30	hrs
06/14/19	HOIV	Conference call with LTC Group to review proposed changes to Management Agreement to account for Year 3 of QIPP and drafted extensive e-mail to Trent Krienke, Counsel for Caring Healthcare, to provide amendments to the Management Agreement and an explanation of the proposed changes.	2.40	hrs
06/14/19	HOIV	Prepared finalized draft set of minutes for the May 15, 2019 Regular Meeting Minutes; organized all the attachments; and submitted the May 29, 2019 Special Meeting Minutes and May 15, 2019 Regular Meeting Minutes to the Board members for approval.	4.00	hrs
06/15/19	HOIV	Prepared extensive e-mail to Board members in anticipation of the upcoming Regular Meeting discussing status of LTC Group contract negotiations; QIPP Year 3, and the related Agenda items for the meeting.	3.70	hrs
06/17/19	HOIV	Received and reviewed proposed engagement letter from District auditor to ensure maximum fee language was included; and submitted to client for signature.	0.40	hrs
06/17/19	HOIV	Worked with staff to verify and reconcile Treasurer's report for upcoming Regular meeting.	0.70	hrs
06/17/19	HOIV	Drafted extensive e-mail to Managers to update them on the status of: 1) sales tax exemption; and 2) updates on changes to Management Agreements.	0.70	hrs
06/19/19	HOIV	Prepared for and attended Regular Monthly Meeting.	3.40	hrs
06/19/19	HOIV	Assisted with preparation of Board Binders in anticipation of the upcoming Regular meeting.	1.50	hrs
06/19/19	HOIV	Exchanged ten (10) e-mails with reporter regarding provision in the District's Indigent Care Agreement that makes the Winnie Stowell EMS the District's preferred provider.	1.40	hrs
06/20/19	HOIV	Made corrections and added additional information to the Treasurer's report; repaired minutes; and drafted e-mail to Board explaining updates to the report.	2.70	hrs
06/20/19	HOIV	Drafted e-mails to Managers advising them of sales tax exemption approval and plan of action.	0.60	hrs
06/20/19	HOIV	Drafted e-mails to ECISD and LTC Group advising of change in meeting date	0.40	hrs

for July 2019.

06/20/19	HOIV	Reviewed Service Agreement with the LTC Group and made revisions to the Agreement to account for QIPP Year 3 terms; and sent to LTC Group for consideration.	1.20 hrs
06/20/19	HOIV	Made revisions to final Indigent Care Policy per the Board of Directors action and formatted the document to prepare them for final review by the Board and staff.	1.80 hrs
06/24/19	HOIV	Received Line of Credit renewal documents from Allegiance Bank, reviewed the documents and exchanged two (2) e-mails and a phone conversation with Allegiance Bank verifying the interest rate and the need for it to stay the same.	0.70 hrs
06/24/19	HOIV	Exchanged eight (8) e-mails with nursing facility Managers to ensure they have made arrangements to comply with the terms of QIPP, Year 3 regarding the extra telehealth hours.	0.80 hrs
06/24/19	HOIV	Drafted e-mail to Interbank to inquire of the status of executing the District's ITC agreement.	0.20 hrs
06/24/19	HOIV	Researched cost reports and methods to obtain cost reports as well as any mention of cost reports for Riceland Hospital.	2.80 hrs
06/25/19	HOIV	Reviewed files and exchanged e-mails with Managers to obtain fully executed copies of Agreements executed by the District in 2018.	3.50 hrs
06/26/19	HOIV	Conference call with attorney working on behalf of the federal government officials regarding the 1115 Waiver Program and the District's participation of the program to make IGTs on behalf of the Winnie Stowell Hospital District; exchanged four (4) e-mails with attorney regarding a meeting to discuss the same; discussed matters raised with lawyers in the firm; researched ethics opinions regarding an attorney's duties to inform client; and gathered documents to submit regarding the 1115 Waiver program specifics.	3.70 hrs
06/27/19	HOIV	Researched bad debts and propriety of claiming certain bad debts in a Hospital's cost report and prepared e-mail to two Board members advising of the potential issue caused failure to properly record bad debt on cost reports.	2.10 hrs
		Total fees for this matter	\$14,875.00

BILLING SUMMARY:

Oxford, IV Hubert	59.50 hrs @	\$250.00 /hr	\$14,875.00
TOTAL FEES			\$14,875.00
TOTAL CHARGES FOR THIS INVOICE			\$14,875.00
RETAINER			\$1,000.00 CR
TOTAL BALANCE NOW DUE			\$13,875.00

Federal ID# 74-1646478

Invoice Terms: Net 10 Days Upon Receipt
Please Reference Invoice Number on Your Check

David Sticker & Co. P.C.
Certified Public Accountant
2180 Eastex Freeway
Beaumont, TX 77703
(409) 899-3000

Invoice
submitted to:
Winnie Stowell Hospital District
PO Box 1997
Winnie, TX 77665

RECEIVED
SEP 12 2019

09/12/2019

Invoice # 21359

Professional Services

	<u>Amount</u>
09/12/19 8-12-19 Review payroll tax deposit for July. .25 Hrs.	1,093.75
8-20-19 Discuss IGT and review. .75 Hrs.	
8-20-19 Go through Quickbooks, make adjustments and prepare July reports. 5.50 Hrs.	
8-22-19 Prepare for and attend Special Meeting. 2.25 Hrs.	
TOTAL HOURS 8.75 @ \$125.00 = \$1,093.75	
For professional services rendered	<u>\$1,093.75</u>
Balance due	<u><u>\$1,093.75</u></u>

Invoices Due Upon Receipt

The Hometown Press

P.O.Box 801
Winnie, TX 77665

Invoice

Date	Invoice #
8/31/2019	2189

Bill To
Winnie Stowell Hospital District Sherrie Norris P.O.Box 1997 Winnie, Texas 77665


RECEIVED
SEP - 6 2019


P.O. No.	Terms	Project
	Due on receipt	

Quantity	Description	Rate	Amount
1	Ad in the 2019 Fall Sports Preview	425.00	425.00
Total			\$425.00

The Seabreeze Beacon
PO BOX 814
WINNIE, TX 77665
(409)296-2102
seabreezebeacon@gmail.com

The Seabreeze Beacon

"News you can use"  *"News you can trust"*

409-296-2102 Office 1354 SH 124, Winnie, TX 409-296-2104 Fax
seabreezebeacon@gmail.com (Behind Dairy Queen) Like us on Facebook 

INVOICE

BILL TO
Sherrie Norris
Winnie-Stowell Hospital District
PO BOX 1997
Winnie, TX 77665

INVOICE # 3945
DATE 08/31/2019
DUE DATE 09/15/2019
TERMS Net 15

DESCRIPTION	QTY	RATE	AMOUNT
Display Ad Display Ad 2019 Fall Sports Preview 1/4 Page Ad Color 8/27	1	360.00	360.00

BALANCE DUE **\$360.00**



PO Box 37600
Philadelphia, PA 19101-0600

49.78
54.19

103.97

Invoice

Order Date: 09/04/2019
Ship Date: 09/05/2019
Invoice Date: 09/05/2019
Due Date: 10/05/2019
TIN: 04-2896127

Ship To:
Winnie Stowell Hospital Distri
Sherrie Norris
538 Broadway
Winnie TX 77665

Sold To:

3831 1 AB 0.412 E0356X I0622 D2351869232 S3 P3881948 0001:0002



WINNIESTOWELL HOSPITAL DISTRI
PO BOX 1997
WINNIE TX 77665-1997

RECEIVED
SEP 18 2019

Customer PO: norrissherrie Order#: 128192222 Invoice #: 9988258 Account #: 7769473

Item Number	Description	Color	Qty Shipped	Price	Unit	Extended
901-24115MAP	#10 tch-N-Seal wndw env,Lining		0	\$0.00		\$0.00
The item above will be shipped and billed separately						
901-ACM40618	Teachers shears 8In straight		1	\$2.49	each	\$2.49
901-831256	File desk a-Z 10X11.75 each		1	\$23.99	each	\$23.99
901-806595	Index jan-Dec assorted 1/set		2	\$6.29	set	\$12.58
901-11125	A-Z ready indexes	Multi	1	\$10.99	set	\$10.99
999-39065S	Get \$20 off your next order		1	\$0.00	each	\$0.00
Thank you for your order!						

Electronic Payment Info:
Quill Corporation
Account 4353724479
Routing 121000248
arpayment@quill.com

☺ Always happy to help
☎ 800.982.3400 ✉ invoice@quill.com

Merchandise Amt: \$50.05
Tax: \$4.14
Shipping: Free
Amount Due: \$54.19

Pay this invoice or track the status of this order at Quill.com/myaccount

To ensure proper payment, include this portion along with your check to the address shown. Include your Account Number.
If you're paying multiple invoices at one time, submit each invoice stub that you would like your payment applied to.

Account Number: 7769473
Winniestowell Hospital Distri



Invoice Number: 9988258
Invoice Date: 09/05/2019
Amount Due: \$54.19
Payable in US Dollars

Payable to:

Quill LLC
P.O. Box 37600
Philadelphia, PA 19101-0600

0011000000099882580007769473710000000054191



PO Box 37600
Philadelphia, PA 19101-0600



RECEIVED
SEP 16 2019

Invoice

Order Date: 09/04/2019
Ship Date: 09/10/2019
Invoice Date: 09/10/2019
Due Date: 10/10/2019
TIN: 04-2896127

Sold To:

3831 1 AB 0.412 E0356 I0623 D2351869234 S3 P3881948 0002:0002



WINNIESTOWELL HOSPITAL DISTRI
PO BOX 1997
WINNIE TX 77665-1997

Ship To:

Winnie Stowell Hospital Distri
Sherrie Norris
538 Broadway
Winnie TX 77665

Customer PO: norrissherrie

Order#: 128192224

Invoice #: 1059508

Account #: 7769473

Item Number	Description	Color	Qty Shipped	Price	Unit	Extended
901-24115MAP	#10 tch-N-Seal wndw env,Lining		1	\$45.99	box	\$45.99



New & Improved! View, download and pay invoices online.
Select Invoices & Account Balance in your account menu on Quill.com.

Electronic Payment Info:

Quill Corporation
Account 4353724479
Routing 121000248
arpayment@quill.com



Always happy to help



800.982.3400



invoice@quill.com

Merchandise Amt: \$45.99

Tax: \$3.79

Shipping: Free

Amount Due: \$49.78

Pay this invoice or track the status of this order at Quill.com/myaccount

To ensure proper payment, include this portion along with your check to the address shown. Include your Account Number.
If you're paying multiple invoices at one time, submit each invoice stub that you would like your payment applied to.

Account Number: 7769473
Winniestowell Hospital Distri

Payable to:

Quill LLC
P.O. Box 37600
Philadelphia, PA 19101-0600



Invoice Number: 1059508
Invoice Date: 09/10/2019
Amount Due: \$49.78
Payable in US Dollars

0011000000010595080007769473710000000049781

Exhibit “B”

Clients:
Children Counseled:
Summary by Facility
Winnie Community Hospital
Pharmacy
Brookshire Brothers Pharmacy Corp
Brookshire Brothers Pharmacy Med
Wilcox Pharmacy
Pharmacy Total
UTMB
UTMB Hospital
UTMB Physician Services
UTMB Total
Youth Counseling
Grand Totals

August					Year to Date			
92								
13								
Billed Amount	Medicaid Rate	% of Services	Actually Paid	Billed Amount	Medicaid Rate	% of Services	Actually Paid	
\$112,050.40	\$45,940.67	53.24%	\$0.00	\$634,765.92	\$260,344.03	58.18%	\$0.00	
\$8,760.17	\$7,914.29	9.17%	\$7,914.29	\$66,853.43	\$60,155.75	13.44%	\$60,155.75	
\$11.90	\$11.90	0.01%	\$11.90	\$98.30	\$8.50	0.00%	\$98.30	
\$3,625.63	\$2,171.30	2.52%	\$2,171.30	\$20,230.59	\$13,254.45	2.96%	\$13,254.45	
\$12,397.70	\$10,097.49	11.70%	\$10,097.49	\$87,182.32	\$73,418.70	16.41%	\$73,508.50	
\$84,569.63	\$27,180.87	31.50%	\$27,180.87	\$316,291.59	\$93,329.45	20.86%	\$93,329.45	
\$9,512.00	\$2,653.33	3.07%	\$2,653.33	\$62,552.00	\$19,905.33	4.45%	\$19,905.33	
\$94,081.63	\$29,834.20	34.57%	\$29,834.20	\$378,843.59	\$113,234.78	25.30%	\$113,234.78	
\$425.00	\$425.00	0.49%	\$425.00	\$510.00	\$510.00	0.11%	\$510.00	
\$218,954.73	\$86,297.36	100.00%	\$40,356.69	\$1,101,301.83	\$447,507.51		\$187,253.28	

Summary by Service Provided

Prescription Drugs
WCH Clinic
WCH ER
WCH Inpatient
WCH Observation
WCH Outpatient Surgery
WCH Labs
WCH Physical Therapy
WCH Ultrasound
WCH Lab/Xray
WCH CT Scan
WCH Xray
WCH Optical Specialist
Lab/Xray readings
UTMB Outpatient
UTMB Anesthesia
UTMB Physician Services
Youth Counseling
Grant Totals

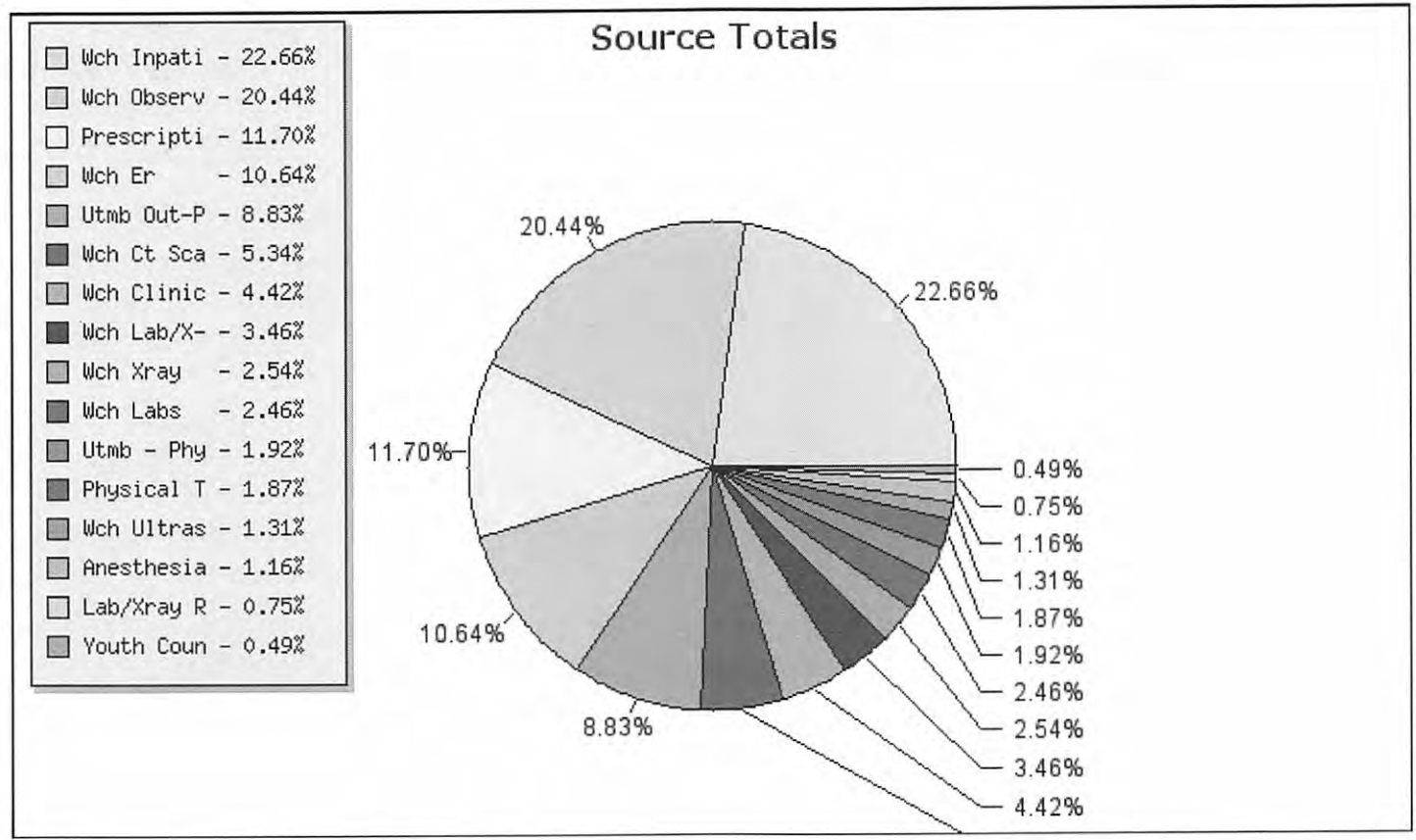
\$12,397.70	\$10,097.49	11.70%	\$10,097.49	\$147,903.12	\$98,494.03	20.85%	\$98,494.03
\$9,308.40	\$3,816.45	4.42%	\$0.00	\$81,876.12	\$33,569.22	7.10%	\$0.00
\$22,401.00	\$9,184.41	10.64%	\$0.00	\$219,218.00	\$89,879.38	19.02%	\$0.00
\$52,855.65	\$19,556.59	22.66%	\$0.00	\$52,855.65	\$19,556.59	4.14%	\$0.00
\$43,016.00	\$17,636.56	20.44%	\$0.00	\$60,271.00	\$24,711.11	5.23%	\$0.00
\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
\$5,188.00	\$2,127.08	2.46%	\$0.00	\$52,903.00	\$21,690.23	4.59%	\$0.00
\$3,946.00	\$1,617.86	1.87%	\$0.00	\$27,745.00	\$11,375.45	2.41%	\$0.00
\$2,756.00	\$1,129.96	1.31%	\$0.00	\$8,907.00	\$3,651.87	0.77%	\$0.00
\$7,281.00	\$2,985.21	3.46%	\$0.00	\$97,520.00	\$39,983.20	8.46%	\$0.00
\$11,234.00	\$4,605.94	5.34%	\$0.00	\$19,339.00	\$7,928.99	1.68%	\$0.00
\$5,344.00	\$2,191.04	2.54%	\$0.00	\$45,492.80	\$18,652.04	3.95%	\$0.00
\$0.00	\$0.00	0.00%	\$0.00	\$2,920.00	\$1,197.20	0.25%	\$0.00
\$1,576.00	\$646.16	0.75%	\$0.00	\$18,574.00	\$7,615.34	1.61%	\$0.00
\$31,713.98	\$7,624.28	8.83%	\$7,624.28	\$263,435.94	\$73,772.86	15.61%	\$73,772.86
\$3,174.00	\$999.41	1.16%	\$999.41	\$8,354.00	\$4,954.41	1.05%	\$4,954.41
\$6,338.00	\$1,653.92	1.92%	\$1,653.92	\$54,198.00	\$14,950.92	3.16%	\$14,950.92
\$425.00	\$425.00	0.49%	\$425.00	\$510.00	\$510.00	0.11%	\$0.00
\$218,954.73	\$86,297.36	100.00%	\$20,800.10	\$1,162,022.63	\$472,492.84		\$192,172.22

Source Totals for Batch Dates 08/01/2019 through 08/30/2019

Wch Inpatient	22.66%	\$19,556.59
Wch Observation	20.44%	\$17,636.56
Prescription Drugs	11.70%	\$10,097.49
Wch Er	10.64%	\$9,184.41
Utmb Out-Patient	8.83%	\$7,624.28
Wch Ct Scan	5.34%	\$4,605.94
Wch Clinic	4.42%	\$3,816.45
Wch Lab/X-Ray	3.46%	\$2,985.21
Wch Xray	2.54%	\$2,191.04
Wch Labs	2.46%	\$2,127.08
Utmb - Physician Services	1.92%	\$1,653.92
Physical Therapy	1.87%	\$1,617.86
Wch Ultrasound	1.31%	\$1,129.96
Anesthesia Services	1.16%	\$999.41
Lab/Xray Readings	0.75%	\$646.16
Youth Counseling	0.49%	\$425.00

Total Expenditures

\$86,297.36



Entry Statistics for Entry Dates 08/01/2019 through 08/30/2019

Clients Entered	6
Rapid Reg. Entered	5
Vendors Entered	2
Worksheets Entered	19
Invoices Entered	141

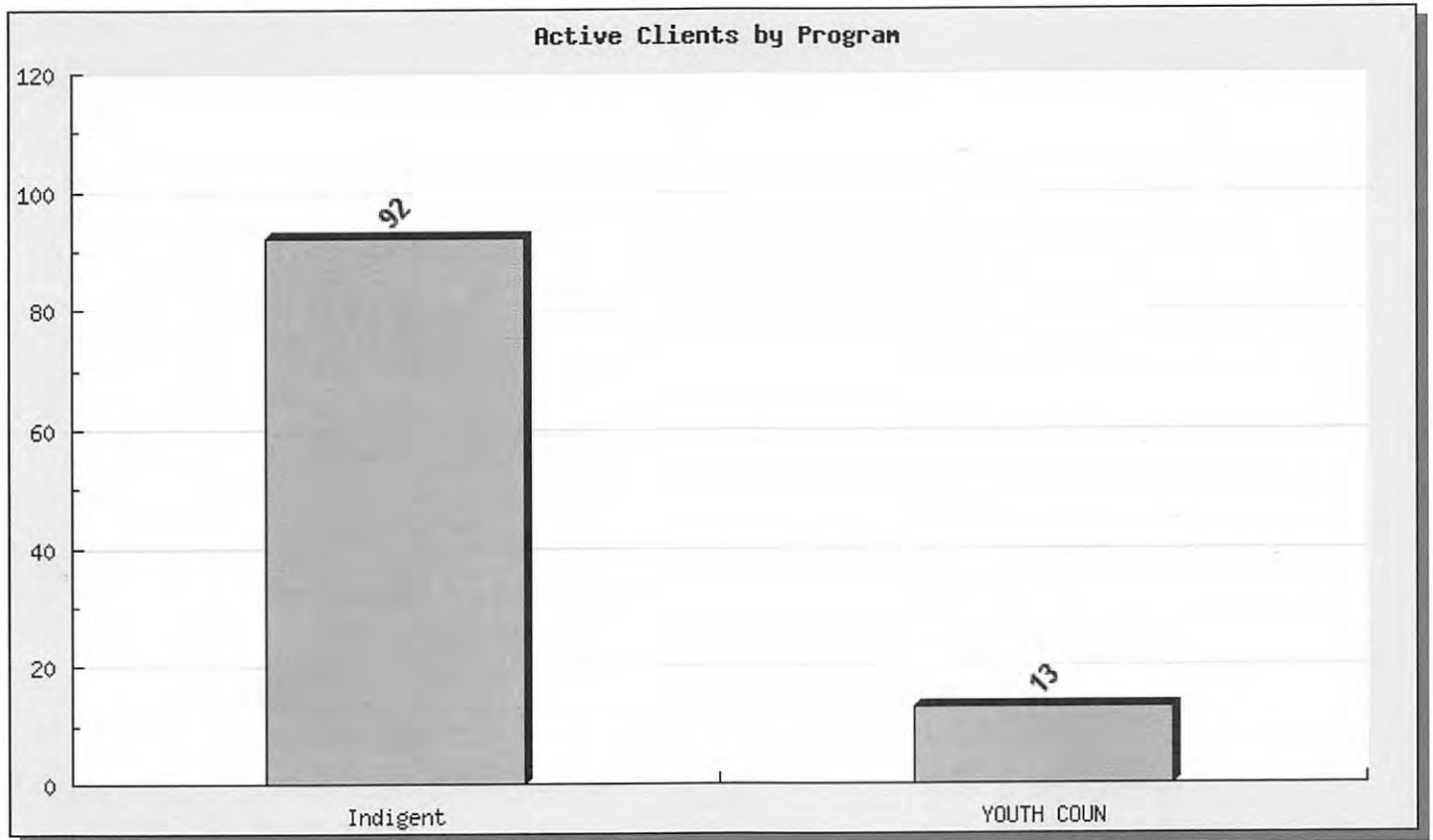
Void Statistics for Void Dates 08/01/2019 through 08/30/2019

Clients Voided	0
Vendors Voided	0
Rapid Reg. Voided	0
Invoices Voided	0

Active Clients by Program for Eligibility Dates 08/01/2019 through 08/30/2019

Indigent	92
YOUTH COUNSELING	13

Total Clients By Program 105



Dashboard Report

Winnie Stowel Hospital District Indigent Healthcare Services

Appointments Scheduled by Type for Appointment Dates 08/01/2019 through 08/30/2019

New Appointment	6
Renewal	9
<hr/>	
Total Appointments Scheduled	15

Source Totals Report

Winnie Stowel Hospital District Indigent Healthcare Services

Batch Dates 08/01/2019 through 08/30/2019

For Vendor: All Vendors

Source	Description	Amount Billed	Amount Paid
01-1	Anesthesia Services	3,174.00	999.41
02	Prescription Drugs	12,397.70	10,097.49
20	Physical Therapy	3,946.00	1,617.86
21	Wch Clinic	9,308.40	3,816.45
22	Wch Observation	43,016.00	17,636.56
23	Wch Inpatient	52,855.65	19,556.59
24	Wch Er	22,401.00	9,184.41
25	Wch Lab/X-Ray	7,281.00	2,985.21
26	Wch Ct Scan	11,234.00	4,605.94
27	Wch Labs	5,188.00	2,127.08
28	Wch Xray	5,344.00	2,191.04
29	Wch Ultrasound	2,756.00	1,129.96
31	Utmb - Physician Services	6,338.00	1,653.92
34	Utmb Out-Patient	31,713.98	7,624.28
39	Youth Counseling	425.00	425.00
44	Lab/Xray Readings	1,576.00	646.16
Expenditures		218,954.73	86,297.36
Reimb/Adjustments			
Grand Total		218,954.73	86,297.36

Source Totals Report Detail

Invoice #	Source	DOS	Amount Billed	Amount Paid
1144*63615*2	01-1	07/11/2019	320.00	95.33
1137*63615*3	01-1	07/10/2019	294.00	155.71
1137*63615*3	01-1	07/10/2019	560.00	155.71
1151*63615*1	01-1	07/23/2019	2,000.00	592.66
3 invoices, 4 line items			3,174.00	999.41
036-2411*65460*2	02	08/16/2019	154.64	154.64
036-3217*65460*35	02	08/20/2019	45.54	35.09
1008*18651*27	02	08/26/2019	52.04	24.90
1011*65460*37	02	08/13/2019	49.66	45.21
1065*65460*5	02	08/20/2019	9.22	9.22
1093*18651*12	02	08/08/2019	25.00	25.00
1117*65460*8	02	08/14/2019	24.00	24.00
1122*65460*7	02	08/28/2019	48.24	38.34
1124*65460*7	02	08/14/2019	13.01	13.01
1144*18651*4	02	08/16/2019	44.03	21.87
1148*65460*4	02	08/12/2019	10.00	10.00
036-2942*18651*93	02	08/06/2019	9.53	9.53
036-2942*18651*93	02	08/06/2019	9.53	6.11
1011*1002*12	02	08/13/2019	8.50	8.50
1011*1002*12	02	08/19/2019	3.40	3.40
1038*65460*33	02	08/01/2019	231.00	231.00
1038*65460*33	02	08/05/2019	34.57	29.31
1040*18651*31	02	08/12/2019	24.76	24.76
1040*18651*31	02	08/12/2019	24.78	24.78

1055*65460*14	02	08/08/2019	55.08	55.08
1055*65460*14	02	08/08/2019	12.95	12.95
1096*65460*15	02	08/30/2019	12.00	12.00
1096*65460*15	02	08/30/2019	12.00	12.00
1159*18651*1	02	08/29/2019	28.76	20.32
1159*18651*1	02	08/29/2019	20.09	14.69
036-2547*65460*15	02	08/15/2019	88.07	88.07
036-2547*65460*15	02	08/22/2019	110.67	110.67
036-2547*65460*15	02	08/27/2019	40.00	40.00
036-2749*65460*46	02	08/13/2019	375.20	375.20
036-2749*65460*46	02	08/13/2019	83.70	83.70
036-2749*65460*46	02	08/14/2019	26.66	26.66
036-2783*18651*99	02	08/29/2019	25.00	25.00
036-2783*18651*99	02	08/29/2019	50.00	39.84
036-2783*18651*99	02	08/29/2019	50.00	50.00
036-2815*65460*25	02	08/01/2019	88.93	79.82
036-2815*65460*25	02	08/01/2019	78.75	78.75
036-2815*65460*25	02	08/01/2019	1,486.84	1,256.61
036-2945*65460*8	02	08/13/2019	51.22	51.22
036-2945*65460*8	02	08/13/2019	21.31	21.31
036-2945*65460*8	02	08/13/2019	14.66	14.66
036-3364*18651*65	02	08/14/2019	24.00	24.00
036-3364*18651*65	02	08/14/2019	42.61	21.19
036-3364*18651*65	02	08/14/2019	23.62	12.76
036-3430*65460*5	02	08/07/2019	15.06	7.30
036-3430*65460*5	02	08/07/2019	5.67	4.19
036-3430*65460*5	02	08/07/2019	55.26	54.62
036-3464*18651*8	02	08/13/2019	155.35	155.35
036-3464*18651*8	02	08/13/2019	138.02	138.02
036-3464*18651*8	02	08/27/2019	5.00	5.00
1025*65460*17	02	08/05/2019	14.01	8.89
1025*65460*17	02	08/14/2019	25.00	25.00
1025*65460*17	02	08/14/2019	78.24	78.24
1075*18651*18	02	08/05/2019	101.78	46.84
1075*18651*18	02	08/07/2019	991.36	460.92
1075*18651*18	02	08/23/2019	1,042.65	484.67
1086*18651*17	02	08/30/2019	15.65	7.59
1086*18651*17	02	08/02/2019	79.50	40.01
1086*18651*17	02	08/10/2019	86.45	69.23
1091*65460*18	02	08/05/2019	50.10	50.10
1091*65460*18	02	08/07/2019	33.61	21.82
1091*65460*18	02	08/01/2019	545.00	456.05
1095*18651*10	02	08/24/2019	56.11	45.21
1095*18651*10	02	08/27/2019	13.78	7.95
1095*18651*10	02	08/27/2019	11.00	11.00
1106*65460*13	02	08/03/2019	12.00	12.00
1106*65460*13	02	08/03/2019	26.66	26.66
1106*65460*13	02	08/03/2019	12.65	12.65
1107*65460*12	02	08/20/2019	25.00	25.00
1107*65460*12	02	08/20/2019	15.57	15.57
1107*65460*12	02	08/20/2019	382.23	382.23
1108*65460*4	02	08/30/2019	433.52	361.29
1108*65460*4	02	08/27/2019	52.61	52.61
1108*65460*4	02	08/27/2019	24.37	24.37
1111*65460*8	02	08/21/2019	484.67	484.67
1111*65460*8	02	08/21/2019	33.98	33.98
1111*65460*8	02	08/12/2019	33.98	33.98
1114*65460*7	02	08/28/2019	2.98	2.98
1114*65460*7	02	08/28/2019	33.38	25.46

1114*65460*7	02	08/28/2019	522.37	436.81
1123*65460*9	02	08/26/2019	13.29	13.29
1123*65460*9	02	08/14/2019	37.97	37.97
1123*65460*9	02	08/02/2019	503.51	420.78
1131*65460*6	02	08/01/2019	21.74	21.74
1131*65460*6	02	08/01/2019	78.75	78.75
1131*65460*6	02	08/07/2019	328.13	207.00
1134*65460*6	02	08/01/2019	48.50	48.50
1134*65460*6	02	08/01/2019	14.90	14.90
1134*65460*6	02	08/02/2019	433.52	361.29
1137*65460*6	02	08/14/2019	16.73	16.73
1137*65460*6	02	08/22/2019	3.78	3.78
1137*65460*6	02	08/22/2019	20.29	20.29
1143*18651*3	02	08/28/2019	12.00	6.00
1143*18651*3	02	08/28/2019	7.88	6.94
1143*18651*3	02	08/30/2019	17.54	17.54
036-3432*65460*43	02	08/05/2019	30.00	30.00
036-3432*65460*43	02	08/05/2019	6.46	6.46
036-3432*65460*43	02	08/05/2019	39.32	39.32
036-3432*65460*43	02	08/05/2019	6.23	6.23
1007*18651*12	02	08/20/2019	75.83	37.04
1007*18651*12	02	08/27/2019	23.78	23.78
1007*18651*12	02	08/20/2019	38.18	28.33
1007*18651*12	02	08/20/2019	11.58	7.00
1042*65460*13	02	08/08/2019	15.00	15.00
1042*65460*13	02	08/08/2019	5.70	5.70
1042*65460*13	02	08/08/2019	7.96	7.96
1042*65460*13	02	08/08/2019	44.35	44.35
1049*65460*29	02	08/01/2019	6.36	6.36
1049*65460*29	02	08/06/2019	42.60	42.60
1049*65460*29	02	08/14/2019	18.01	18.01
1049*65460*29	02	08/01/2019	12.00	12.00
1081*65460*11	02	08/05/2019	32.50	32.50
1081*65460*11	02	08/05/2019	12.00	12.00
1081*65460*11	02	08/13/2019	23.75	23.75
1081*65460*11	02	08/05/2019	10.00	10.00
1110*18651*12	02	08/24/2019	75.61	36.94
1110*18651*12	02	08/31/2019	28.76	20.32
1110*18651*12	02	08/31/2019	21.42	15.67
1110*18651*12	02	08/24/2019	9.77	4.27
1133*65460*6	02	08/05/2019	58.59	58.59
1133*65460*6	02	08/05/2019	31.25	31.25
1133*65460*6	02	08/26/2019	31.70	31.70
1133*65460*6	02	08/26/2019	21.35	21.35
1152*65460*2	02	08/23/2019	5.86	5.86
1152*65460*2	02	08/06/2019	19.80	19.80
1152*65460*2	02	08/06/2019	11.99	11.99
1152*65460*2	02	08/23/2019	5.87	5.87
036-2458*65460*6	02	08/08/2019	6.05	5.42
036-2458*65460*6	02	08/15/2019	25.00	25.00
036-2458*65460*6	02	08/15/2019	5.57	5.57
036-2458*65460*6	02	08/15/2019	6.27	4.91
036-2458*65460*6	02	08/23/2019	5.76	5.76
1019*65460*36	02	08/09/2019	6.74	6.74
1019*65460*36	02	08/09/2019	5.76	5.76
1019*65460*36	02	08/09/2019	28.67	28.67
1019*65460*36	02	08/09/2019	39.32	39.32
1019*65460*36	02	08/09/2019	58.59	58.59
1128*65460*5	02	08/10/2019	59.50	59.50

1128*65460*5	02	08/19/2019	15.57	15.57
1128*65460*5	02	08/19/2019	10.00	10.00
1128*65460*5	02	08/10/2019	15.59	15.59
1128*65460*5	02	08/10/2019	5.76	4.19
036-2475*65460*29	02	08/16/2019	45.50	45.50
036-2475*65460*29	02	08/16/2019	5.61	5.10
036-2475*65460*29	02	08/16/2019	13.24	11.94
036-2475*65460*29	02	08/16/2019	33.23	33.23
036-2475*65460*29	02	08/16/2019	37.40	37.40
036-2475*65460*29	02	08/22/2019	15.61	15.61
1149*65460*2	02	08/15/2019	11.96	11.96
1149*65460*2	02	08/15/2019	5.98	5.98
1149*65460*2	02	08/21/2019	7.12	6.19
1149*65460*2	02	08/10/2019	10.75	10.75
1149*65460*2	02	08/27/2019	13.11	13.11
1149*65460*2	02	08/27/2019	12.00	12.00
1141*65460*5	02	08/19/2019	26.66	26.66
1141*65460*5	02	08/19/2019	53.74	42.47
1141*65460*5	02	08/19/2019	10.00	10.00
1141*65460*5	02	08/19/2019	7.18	7.18
1141*65460*5	02	08/19/2019	7.32	7.32
1141*65460*5	02	08/19/2019	5.56	4.19
1141*65460*5	02	08/19/2019	10.75	10.75
1141*65460*5	02	08/19/2019	12.00	12.00
1141*65460*5	02	08/01/2019	5.70	5.70
036-3253*18651*17	02	08/05/2019	10.00	10.00
036-3253*18651*17	02	08/01/2019	10.00	10.00
036-3253*18651*17	02	08/31/2019	10.00	10.00
036-3253*18651*17	02	08/30/2019	10.00	10.00
036-3253*18651*17	02	08/10/2019	10.00	10.00
036-3253*18651*17	02	08/13/2019	19.00	19.00
036-3253*18651*17	02	08/13/2019	14.96	14.96
036-3253*18651*17	02	08/13/2019	5.15	5.15
036-3253*18651*17	02	08/13/2019	3.24	3.24
036-3253*18651*17	02	08/13/2019	14.83	12.88
036-3253*18651*17	02	08/30/2019	33.14	33.14
036-3253*18651*17	02	08/26/2019	5.00	5.00
036-3253*18651*17	02	08/26/2019	4.53	4.53
036-3253*18651*17	02	08/14/2019	3.03	3.03

56 invoices, 176 line items

12,397.70

10,097.49

1055*63057*6	20	08/14/2019
1055*63057*6	20	08/08/2019
1140*63057*5	20	08/05/2019

1,865.00

764.65

158.00

64.78

1,923.00

788.43

2 invoices, 3 line items

3,946.00

1,617.86

036-2815*63057*21	21	08/09/2019
036-2942*63057*10	21	08/06/2019
1038*63057*17	21	07/10/2019
1040*63057*14	21	08/12/2019
1042*63057*13	21	08/08/2019
1075*63057*10	21	08/23/2019
1091*63057*15	21	08/21/2019
1098*63057*10	21	08/08/2019
1107*63057*13	21	08/07/2019
1110*63057*7	21	08/31/2019
1111*63057*11	21	08/13/2019

358.00

146.78

359.00

147.19

31.60

12.96

281.00

115.21

236.00

96.76

158.00

64.78

466.00

191.06

236.00

96.76

236.00

96.76

276.00

113.16

158.00

64.78

1131*63057*6	21	08/27/2019	236.00	96.76
1134*63057*5	21	08/01/2019	329.00	134.89
1137*63057*6	21	08/14/2019	236.00	96.76
1159*63057*1	21	08/29/2019	356.00	145.96
1011*63057*36	21	07/17/2019	31.60	12.96
1011*63057*36	21	07/31/2019	47.20	19.35
036-2458*63057*6	21	08/15/2019	227.00	93.07
1081*63057*6	21	08/01/2019	236.00	96.76
1108*63057*5	21	08/30/2019	359.00	147.19
036-3430*63057*6	21	08/07/2019	236.00	96.76
1149*63057*4	21	08/15/2019	236.00	96.76
1149*63057*4	21	08/21/2019	236.00	96.76
1149*63057*4	21	08/27/2019	236.00	96.76
1090*63057*5	21	08/29/2019	236.00	96.76
1156*63057*1	21	08/30/2019	196.00	80.36
1007*63057*7	21	08/20/2019	281.00	115.21
1007*63057*7	21	08/27/2019	236.00	96.76
1128*63057*6	21	08/19/2019	313.00	128.33
1128*63057*6	21	08/27/2019	383.00	157.03
1143*63057*5	21	08/30/2019	277.00	113.57
1122*63057*7	21	08/20/2019	236.00	96.76
036-2475*63057*34	21	08/22/2019	236.00	96.76
1049*63057*17	21	08/14/2019	158.00	64.78
1086*63057*7	21	08/30/2019	236.00	96.76
036-3217*63057*22	21	08/20/2019	466.00	191.06
1132*63057*5	21	08/13/2019	82.00	33.62
1132*63057*5	21	08/28/2019	175.00	71.75
32 invoices, 38 line items			9,308.40	3,816.45
1154*63057*1	22	07/10/2019	22,145.00	9,079.45
1114*63057*7	22	06/27/2019	137.00	56.17
1114*63057*7	22	08/25/2019	20,734.00	8,500.94
2 invoices, 3 line items			43,016.00	17,636.56
1151*63614*1	23	07/23/2019	52,855.65	19,556.59
1 invoices, 1 line items			52,855.65	19,556.59
1025*63057*10	24	08/07/2019	1,222.00	501.02
1065*63057*5	24	08/20/2019	1,195.00	489.95
1153*63057*2	24	08/08/2019	781.00	320.21
036-2458*63057*6	24	08/07/2019	1,515.00	621.15
1081*63057*6	24	08/04/2019	2,200.00	902.00
1108*63057*5	24	08/26/2019	781.00	320.21
1154*63057*1	24	07/10/2019	604.00	247.64
1114*63057*7	24	08/25/2019	604.00	247.64
036-3430*63057*6	24	08/13/2019	6,212.00	2,546.92
1149*63057*4	24	08/07/2019	7,287.00	2,987.67
10 invoices, 10 line items			22,401.00	9,184.41
1090*63057*5	25	08/30/2019	3,541.00	1,451.81
1156*63057*1	25	08/30/2019	1,363.00	558.83
1007*63057*7	25	08/27/2019	2,377.00	974.57
3 invoices, 3 line items			7,281.00	2,985.21

1128*63057*6	26	08/22/2019	2,808.00	1,151.28
1146*63057*3	26	08/07/2019	4,213.00	1,727.33
1122*63057*7	26	08/21/2019	4,213.00	1,727.33
3 invoices, 3 line items			11,234.00	4,605.94
036-3430*63057*6	27	08/07/2019	1,289.00	528.49
036-2945*63057*7	27	08/07/2019	929.00	380.89
1102*63057*5	27	07/22/2019	240.00	98.40
1123*63057*8	27	08/02/2019	443.00	181.63
1143*63057*5	27	08/30/2019	1,237.00	507.17
1122*63057*7	27	08/20/2019	1,050.00	430.50
6 invoices, 6 line items			5,188.00	2,127.08
1149*63057*4	28	08/21/2019	326.00	133.66
036-2547*63057*12	28	08/08/2019	3,134.00	1,284.94
1140*63057*5	28	08/05/2019	689.00	282.49
036-2475*63057*34	28	08/22/2019	326.00	133.66
1049*63057*17	28	08/14/2019	543.00	222.63
1086*63057*7	28	08/30/2019	326.00	133.66
6 invoices, 6 line items			5,344.00	2,191.04
1146*63057*3	29	08/12/2019	689.00	282.49
036-3217*63057*22	29	08/14/2019	689.00	282.49
1132*63057*5	29	08/28/2019	1,378.00	564.98
3 invoices, 3 line items			2,756.00	1,129.96
036-3432*63615*4	31	07/17/2019	183.00	39.92
1011*63615*7	31	07/15/2019	183.00	39.92
1055*63615*4	31	07/19/2019	183.00	39.92
1070*63615*4	31	07/02/2019	415.00	95.54
1081*63615*6	31	07/08/2019	270.00	56.08
1143*63615*2	31	07/11/2019	273.00	65.29
1146*63615*1	31	07/23/2019	415.00	95.54
1137*63615*3	31	07/10/2019	647.00	91.42
036-2945*63615*1	31	07/18/2019	415.00	95.54
036-2945*63615*1	31	07/29/2019	415.00	95.54
1040*63615*13	31	07/15/2019	23.00	8.02
1040*63615*13	31	06/28/2019	165.00	61.91
1140*63615*4	31	07/25/2019	183.00	39.92
1140*63615*4	31	07/02/2019	183.00	68.00
1024*63615*6	31	06/12/2019	48.00	13.21
1024*63615*6	31	06/12/2019	10.00	2.89
1024*63615*6	31	06/12/2019	178.00	64.80
1131*63615*1	31	07/16/2019	415.00	95.54
1131*63615*1	31	07/16/2019	23.00	7.70
1131*63615*1	31	07/16/2019	23.00	7.70
1151*63615*1	31	07/05/2019	93.00	35.60
1151*63615*1	31	07/05/2019	280.00	76.02
1151*63615*1	31	07/05/2019	273.00	65.29
1151*63615*1	31	07/05/2019	208.00	78.26
036-2547*63615*2	31	07/19/2019	195.00	73.78
036-2547*63615*2	31	07/19/2019	93.00	42.34
036-2547*63615*2	31	07/23/2019	168.00	62.23

036-2547*63615*2	31	07/23/2019	183.00	68.00
036-2547*63615*2	31	07/23/2019	195.00	68.00
15 invoices, 29 line items			6,338.00	1,653.92
036-2945*63614*1	34	07/18/2019	443.00	106.32
036-3432*63614*4	34	07/17/2019	323.00	77.52
1011*63614*6	34	07/15/2019	323.00	77.52
1024*63614*6	34	06/12/2019	4,499.95	1,079.99
1055*63614*3	34	07/19/2019	323.00	77.52
1070*63614*4	34	07/02/2019	323.00	77.52
1081*63614*5	34	07/08/2019	323.00	77.52
1137*63614*3	34	07/10/2019	4,277.73	1,026.66
1146*63614*1	34	07/23/2019	443.00	106.32
036-2547*63614*2	34	07/23/2019	5,484.00	1,316.16
036-2547*63614*2	34	07/19/2019	1,189.00	285.36
1040*63614*11	34	06/28/2019	1,828.00	438.72
1040*63614*11	34	07/15/2019	1,343.08	322.34
1140*63614*4	34	07/02/2019	1,828.00	438.72
1140*63614*4	34	07/25/2019	323.00	90.44
1143*63614*2	34	07/23/2019	323.00	77.52
1143*63614*2	34	07/11/2019	323.00	77.52
1144*63614*1	34	06/27/2019	622.00	149.28
1144*63614*1	34	07/11/2019	4,395.22	1,054.85
1131*63614*1	34	07/16/2019	1,193.00	286.32
1131*63614*1	34	07/17/2019	667.00	160.08
1131*63614*1	34	07/26/2019	917.00	220.08
15 invoices, 22 line items			31,713.98	7,624.28
YC14*63291*1	39	08/09/2019	85.00	85.00
YC14*63291*1	39	08/23/2019	85.00	85.00
YC07*13632*2	39	08/16/2019	85.00	85.00
YC07*13632*2	39	08/22/2019	85.00	85.00
YC07*13632*2	39	08/29/2019	85.00	85.00
2 invoices, 5 line items			425.00	425.00
1049*63057*18	44	07/26/2019	51.00	20.91
1070*63057*15	44	07/24/2019	41.00	16.81
1075*63057*11	44	07/21/2019	199.00	81.59
1089*63057*10	44	07/26/2019	74.00	30.34
1131*63057*7	44	07/25/2019	51.00	20.91
1142*63057*3	44	04/12/2019	51.00	20.91
1143*63057*6	44	07/17/2019	175.00	71.75
1153*63057*3	44	07/23/2019	51.00	20.91
1081*63057*7	44	07/26/2019	737.00	302.17
1081*63057*7	44	07/24/2019	41.00	16.81
1107*63057*14	44	07/29/2019	65.00	26.65
1107*63057*14	44	07/15/2019	40.00	16.40
10 invoices, 12 line items			1,576.00	646.16
Grand Totals			218,954.73	86,297.36

144 invoices listed.
324 line items listed.

Source Totals

- 01-1 - \$999.41
- 02 - \$10097.49
- 20 - \$1617.86
- 21 - \$3816.45
- 22 - \$17636.56
- 23 - \$19556.59
- 24 - \$9184.41
- 25 - \$2985.21
- 26 - \$4605.94
- 27 - \$2127.08
- 28 - \$2191.04
- 29 - \$1129.96
- 31 - \$1653.92
- 34 - \$7624.28
- 39 - \$425.00
- 44 - \$646.16

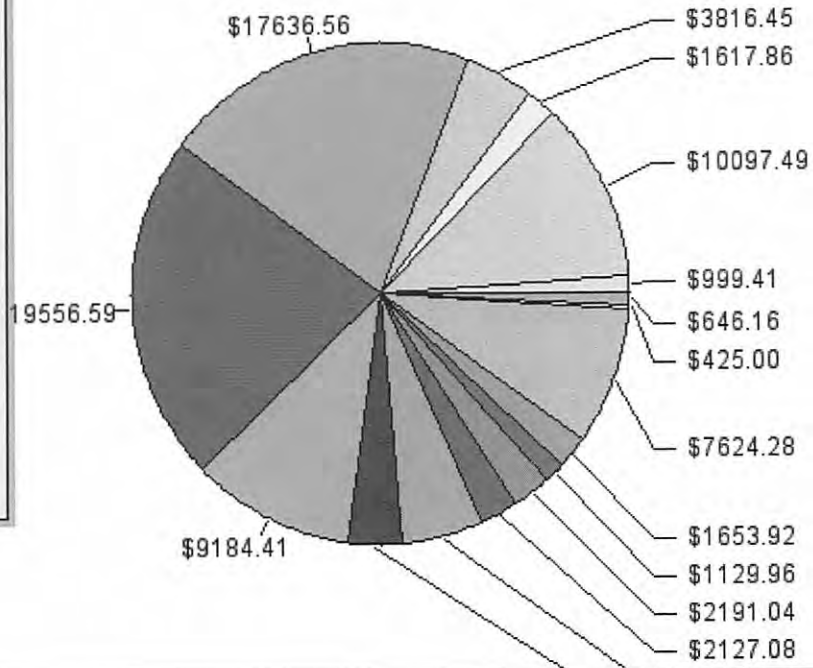


Exhibit “C”



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FAQ: How Does S.B. 944 Affect Us?

[Erica Wilson-Lang](#) / [2 weeks ago](#)

We have received a flurry of calls and emails after the 2019 legislative session from government entities concerned with the provisions of [Senate Bill 944](#), which is an amendment to the Public Information Act (PIA). In this article, we'll highlight the parts of the bill concerning records management, particularly when it comes to text messaging.

Background

S.B. 944 was born from calls for the legislature and state to do more to ensure that an officer or employee of a governmental agency who creates or receives records on a privately-owned device or account provides that information to the government's public information officer or officer's agent for the purposes of protecting that information and ensuring transparency.

The good news is S.B. 944 now explicitly states what was previously best practice and allows governments to obtain records stored on an official's or employee's private device. The Office of the Attorney General and courts have ruled for years that records held on private devices or in private accounts of officers or employees are still records and are subject to records management and public information laws. Section 202.004 of Texas Local Government Code has prohibited the alienation of records since 1989 and Section 202.005 gives the governing body of a local government the right and proper legal channels to recover any records that reside in the possession of an individual.

Definitions and Obligations

S.B. 944 adds a definition to Section 552.003 of the PIA: **"temporary custodian,"** which refers to a past or present government official who, in the transaction of official business, creates or receives public information that they have not provided to the officer for public information of the governmental body.

Sec. 552.004 of the PIA was amended to say that government officials who use personal devices to conduct the transaction of

public business are responsible for turning over those messages to an official government account and/or preserving them on the personal device for the duration of the retention period. Furthermore, this amendment applies existing records management laws (Gov. Code Chapter 441 and Title 6 of Local Gov. Code) governing the preservation, destruction, or disposition to the records held by a temporary custodian. So no matter where a record resides, it is subject to the administrative rules laid out in retention schedules.

S.B. 944 also amends Sec. 552.233 to establish that a current or former officer or employee does not have, by virtue of the officer's or employee's position or former position, a personal or property right to records created or received while acting in an official capacity. Just as this blog article is not my property just because I wrote it while working for TSLAC, any government records created or received by a temporary custodian belong to the government employing them.



Where the legislative magic happens...

Responsibilities and Repercussions

Temporary custodians are responsible for turning over public information held on a privately-owned device to the governmental body should they request it, like if the information is responsive to a public information request.

The PIA now specifies that if an officer or employee possesses records on a personal device that have not been provided to the government's control, they must surrender or return that information to the governmental body not later than the 10th day after the date that the government's public information officer or officer's agent requests the custodian to surrender or return that information. The bill further specifies that a temporary custodian's failure to comply with a request is grounds for disciplinary action by the governmental body that employs the temporary custodian or any other applicable penalties provided by the law.

What does this mean for you?

So if you are an official or employee who uses a private device or account to conduct the transaction of public business, how do you preserve this information? Here are some options:

- Immediately forward any records on a personal device to a government device or account.
- Limit use of a personal device or account for only transitory information (as described in the retention schedules.)
- Use methods of capture to preserve the information for the full retention period.

See these other blog articles on the topic of text messages:

[FAQ: So text messages can be records – how do we capture and retain them?](#)

[FAQ: Are text messages records? \(redux\)](#)

For questions about the Public Information Act, reach out to the Open Records Division of the Office of the Attorney General at 1-877-OPEN-TEX.

September 6, 2019 in **FAQ**. Tags: [electronic records](#), [Laws](#), [Local Governments](#), [State Agencies](#), [Text Messaging](#)

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FAQ: So text messages can be records – how do we capture and retain them?

[Erica Wilson-Lang](#) / [April 27, 2018](#)



If you read [Joshua Clark's recent post](#) on text messages, you know that, depending on content, they can be government records that are subject to retention rules. The question then becomes: how do we capture them so that we can retain them for the appropriate retention period? There are several methods that can be utilized, from the simple to the more complex, and from the low- or no-cost to the moderate-cost

The Pew Research Center found through [surveys and research](#) that text messaging is regularly used by 97 percent of smartphone users in the U.S., and texting is the feature used most frequently on smartphones. Right now, you may be asking, “Doesn’t the phone company keep all the text messages?” The answer to that is, “Maybe.” Wireless carriers have their own policies and regulatory framework, and are typically governed by the contract you enter into with them. However, if your employees are not using government-issued phones but rather their own personal devices, you could be dealing with multiple carriers with different policies. Another hurdle to clear is that carriers often respond to requests for text messages held by them with, “Not without a subpoena.” See [this article](#) from U.S. News & World report for more on this challenge.

It is better to develop your own system for retaining text messages to ensure you are complying with your agency or local government’s policies so you can be confident that you can access and use those records regardless of what your service provider is doing. Below, we’ll outline some [methods](#) that can help you to craft policy and retain text messages.

Ban Employees from Creating Records by Text Message

Of course, you might think that all of this is too much trouble and just bar your employees from using text as a format when communicating information that would be considered a record, but for many others, the genie is already out of the bottle. A potential strategy you could employ is creating acceptable use policies that limit texting to transitory records only and requiring employees to delete at regular intervals.

Pros:

- No cost to this method
- Policy shows a good faith effort is made to comply with retention rules

Cons:

- Relies on employees having a clear, consistent understanding of what transitory information is
- Transitory information is not typically reviewed before disposal
- Expects employees to follow a schedule for disposition of these texts

User-Driven Capture Via Screenshots

Your agency or local government can decide to have employees be responsible for manually saving their text messages to a government-controlled storage space, like a shared drive, ECM, or similar. This is usually done by taking a screenshot of the messages and forwarding them as an attachment that can be saved. To take a screenshot on an iPhone, you would simultaneously press and hold the power button on the right side on the phone and the home button on the front. To take a screenshot on an Android phone, press and hold the volume down button and the power button. The screenshots will show up in your gallery or photo app and can be forwarded from there. Another way this can be done is requiring employees to include a government-owned number or email address as a party on all texts.

Pros:

- Low cost
- Does not require employees to allow access to their personal devices

Cons:

- Relies on employees to carry it out in a consistent, ongoing manner
- Likely loss of metadata about the record, which can be **held against the government**
- Difficult to organize and search for specific records

Auto-Inclusion through Configuration

Another method that can be utilized is for the state agency or local government to configure their text messaging service or use third-party software to automatically capture each text message sent and received into a repository or into an email sent to the agency or local government.

Pros:

- Low cost
- Takes onus off employees to capture and retain

Cons:

- Difficult to organize and search

- Requires you to have access to the devices employees use; some may resist turning over a personal device to you

Vendor Capture

Finally, you can use a vendor for capture and storage services. You'll want to ensure that you understand the contract you have with the vendor on issues of retention, access to the records, how records are disposed of at the end of the retention period, and what should happen should the contract be terminated or the vendor ceases doing business.

Pros:

- Services typically have search function; beneficial for locating records responsive to public information requests, litigation, etc.
- Compatible with most devices, operating systems, and carriers

Cons:

- Requires access and permission to alter employees' devices
- Comes with a cost

Whatever method you decide to use, you'll first need to draw up an acceptable use policy to let your employees know what to expect and what they are responsible for. You can find some examples of policies on [this website](#).

April 27, 2018 in [FAQ](#) Tags: [Compliance](#) [electronic records](#) [eRecords](#) [Local Government](#) [Retention](#) [State Agencies](#) [Text Messages](#) [Text Messaging](#)

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One thought on “FAQ: So text messages can be records – how do we capture and retain them?”



Maria McCashion [May 18, 2018 at 2:20 pm](#)

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FAQ: Are text messages records? (redux)

[Joshua Clark](#) / [September 21, 2017](#)

It's been almost 6 years since [we addressed this question originally](#). In that time, the popularity of text messaging ("texting") has skyrocketed while awareness that text messages ("texts") are potentially government records has increased very little. Here we go again!

The definition of a government record in Texas is media neutral. A record is defined by its content, not what it's recorded on. The fact that a text is (usually) a short electronic communication, even one sent and/or received on a device you own, does not prevent it from being a government record.

The Texas Legislature defines a government record as any recorded information created or received by a local government, state agency, elected official or government employee that [documents the transaction of government business](#). Government records can be ["written, photographic, machine-readable" or recorded on other physical forms](#). Some examples include papers, letters, books, maps, photographs, sound or video recordings, microfilm, magnetic tapes, or electronic media if the content transacts government business.

Believe it or not, you can conduct government business via text message. Inviting your coworkers to happy hour, however, is not a government record. Such an invitation does not transact government business because happy hour is not a government function.



But a police officer's warning to a driver to put down their cell phone while driving [is](#) a government record. It's [PS4150-09](#).



Issuing warnings to drivers is a function of law enforcement. A patrol officer updating their patrol sergeant by text is a government record, too. Just because government transacts business by **SMS** instead of email or paper doesn't change the communication's status as a record.

That doesn't mean people haven't asserted texts aren't records. The Attorney General of Texas has addressed if texts are records at least four times since 2009.

- [City of Lubbock](#) (Aug. 2009)
- [City of El Paso](#) (June 2011)
- [City of San Juan](#) (Sept. 2011)
- [Dallas Police & Fire Pension System](#) (June 2013)

The Open Records Division ruled against the government in each instance, finding the contents of some texts exchanged by elected officials and government employees are government records because they transact government business. Texts that don't relate to government business are explicitly excluded (see Lubbock, El Paso). On at least nine occasions, the Attorney General has simply assumed texts connected to government business are government records ([Oct. 2012](#); [Feb. 2015](#); [July 2015](#); [Feb. 2016](#); [July 2016](#); [Oct. 2016](#); [Feb. 2017](#); [May 2017](#); and [June 2017](#)).

And Texas isn't the only state with a government texting problem ([Montana](#) and [Oregon](#)).

Keep in mind texting on your own cell phone doesn't change the outcome. The Attorney General repeatedly rules texts are records even if exchanged by an official/employee on a cell phone not owned and paid for by the government (see Lubbock, San Juan, Dallas Police & Fire). By the way, the reason the Attorney General gives ("the mere fact that the city does not possess the information at issue does not" make it not a record) potentially has consequences for third-party **cloud storage**.

We want to hear from you! Does your office have a texting policy? How do you capture and retain texts? What's your procedure for locating and producing requested texts? Let us know in the comments down below.

[September 21, 2017](#) in [FAQ](#). Tags: [eRecords](#), [Local Governments](#), [State Agencies](#), [Text Messaging](#), [Texting](#)

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AN ACT

relating to the public information law.

BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF TEXAS:

SECTION 1. Section 552.002, Government Code, is amended by adding Subsection (d) to read as follows:

(d) "Protected health information" as defined by Section 181.006, Health and Safety Code, is not public information and is not subject to disclosure under this chapter.

SECTION 2. Section 552.003, Government Code, is amended by adding Subdivision (7) to read as follows:

(7) "Temporary custodian" means an officer or employee of a governmental body who, in the transaction of official business, creates or receives public information that the officer or employee has not provided to the officer for public information of the governmental body or the officer's agent. The term includes a former officer or employee of a governmental body who created or received public information in the officer's or employee's official capacity that has not been provided to the officer for public information of the governmental body or the officer's agent.

SECTION 3. Section 552.004, Government Code, is amended to read as follows:

Sec. 552.004. PRESERVATION OF INFORMATION. (a) A governmental body or, for information of an elective county office, the elected county officer, may determine a time for which information that is not currently in use will be preserved, subject to Subsection (b) and to any applicable rule or law governing the destruction and other disposition of state and local government records or public information.

(b) A current or former officer or employee of a governmental body who maintains public information on a privately owned device shall:

(1) forward or transfer the public information to the governmental body or a governmental body server to be preserved as provided by Subsection (a); or

(2) preserve the public information in its original form in a backup or archive and on the privately owned device for the time described under Subsection (a).

(c) The provisions of Chapter 441 of this code and Title 6, Local Government Code, governing the preservation, destruction, or other disposition of records or public information apply to records and public information held by a temporary custodian.

SECTION 4. Subchapter C, Chapter 552, Government Code, is amended by adding Section 552.159 to read as follows:

Sec. 552.159. EXCEPTION: CONFIDENTIALITY OF CERTAIN INFORMATION PROVIDED BY OUT-OF-STATE HEALTH CARE PROVIDER. Information obtained by a governmental body that was provided by an out-of-state health care provider in connection with a quality management, peer review, or best practices program that the out-of-state health care provider pays for is confidential and excepted from the requirements of Section 552.021.

SECTION 5. Section 552.203, Government Code, is amended to read as follows:

Sec. 552.203. GENERAL DUTIES OF OFFICER FOR PUBLIC INFORMATION. Each officer for public information, subject to penalties provided in this chapter, shall:

(1) make public information available for public inspection and copying;

(2) carefully protect public information from

deterioration, alteration, mutilation, loss, or unlawful removal;
[and]

(3) repair, renovate, or rebind public information as necessary to maintain it properly; and

(4) make reasonable efforts to obtain public information from a temporary custodian if:

(A) the information has been requested from the governmental body;

(B) the officer for public information is aware of facts sufficient to warrant a reasonable belief that the temporary custodian has possession, custody, or control of the information;

(C) the officer for public information is unable to comply with the duties imposed by this chapter without obtaining the information from the temporary custodian; and

(D) the temporary custodian has not provided the information to the officer for public information or the officer's agent.

SECTION 6. Subchapter E, Chapter 552, Government Code, is amended by adding Sections 552.233, 552.234, and 552.235 to read as follows:

Sec. 552.233. OWNERSHIP OF PUBLIC INFORMATION. (a) A current or former officer or employee of a governmental body does not have, by virtue of the officer's or employee's position or former position, a personal or property right to public information the officer or employee created or received while acting in an official capacity.

(b) A temporary custodian with possession, custody, or control of public information shall surrender or return the information to the governmental body not later than the 10th day after the date the officer for public information of the governmental body or the officer's agent requests the temporary custodian to surrender or return the information.

(c) A temporary custodian's failure to surrender or return public information as required by Subsection (b) is grounds for disciplinary action by the governmental body that employs the temporary custodian or any other applicable penalties provided by this chapter or other law.

(d) For purposes of the application of Subchapter G to information surrendered or returned to a governmental body by a temporary custodian under Subsection (b), the governmental body is considered to receive the request for that information on the date the information is surrendered or returned to the governmental body.

Sec. 552.234. METHOD OF MAKING WRITTEN REQUEST FOR PUBLIC INFORMATION. (a) A person may make a written request for public information under this chapter only by delivering the request by one of the following methods to the applicable officer for public information or a person designated by that officer:

(1) United States mail;

(2) electronic mail;

(3) hand delivery; or

(4) any other appropriate method approved by the governmental body, including:

(A) facsimile transmission; and

(B) electronic submission through the governmental body's Internet website.

(b) For the purpose of Subsection (a)(4), a governmental body is considered to have approved a method described by that subdivision only if the governmental body includes a statement that a request for public information may be made by that method on:

(1) the sign required to be displayed by the governmental body under Section 552.205; or

(2) the governmental body's Internet website.

(c) A governmental body may designate one mailing address

and one electronic mail address for receiving written requests for public information. The governmental body shall provide the designated mailing address and electronic mailing address to any person on request.

.(d) A governmental body that posts the mailing address and electronic mail address designated by the governmental body under Subsection (c) on the governmental body's Internet website or that prints those addresses on the sign required to be displayed by the governmental body under Section 552.205 is not required to respond to a written request for public information unless the request is received:

.(1) at one of those addresses;

.(2) by hand delivery; or

.(3) by a method described by Subsection (a)(4) that has been approved by the governmental body.

Sec. 552.235. PUBLIC INFORMATION REQUEST FORM. (a) The attorney general shall create a public information request form that provides a requestor the option of excluding from a request information that the governmental body determines is:

.(1) confidential; or

.(2) subject to an exception to disclosure that the governmental body would assert if the information were subject to the request.

.(b) A governmental body that allows requestors to use the form described by Subsection (a) and maintains an Internet website shall post the form on its website.

SECTION 7. Section 552.301(c), Government Code, is repealed.

SECTION 8. The changes in law made by this Act apply only to a request for public information received on or after the effective date of this Act. A request for public information received before the effective date of this Act is governed by the law in effect when the request was received, and the former law is continued in effect for that purpose.

SECTION 9. The attorney general shall create a public information request form under Section 552.235(a), Government Code, as added by this Act, not later than October 1, 2019.

SECTION 10. This Act takes effect September 1, 2019.

President of the Senate

Speaker of the House

I hereby certify that S.B. No. 944 passed the Senate on April 10, 2019, by the following vote: Yeas 29, Nays 1; May 20, 2019, Senate refused to concur in House amendments and requested appointment of Conference Committee; May 22, 2019, House granted request of the Senate; May 26, 2019, Senate adopted Conference Committee Report by the following vote: Yeas 31, Nays 0.

Secretary of the Senate

I hereby certify that S.B. No. 944 passed the House, with amendments, on May 15, 2019, by the following vote: Yeas 145, Nays 0, two present not voting; May 22, 2019, House granted request of the Senate for appointment of Conference Committee; May 26, 2019, House adopted Conference Committee Report by the following vote: Yeas 145, Nays 0, one present not voting.

Chief Clerk of the House

Approved:

Date

Governor

Exhibit “D”

Winnie-Stowell Hospital District			
Executive Summary of Nursing Home Monthly Site Visits			
August 2019			
Facility	Operator		Comments
Garrison Nursing and Rehabilitation	Caring Healthcare		Census: 83. The facility had their annual survey in July 2019, they received one tag for infection control, their POC was accepted by the state. There were no reportable incidents since the last visit. The facility presents well, with rocking chairs and seasonal flowers surrounding the front entrance. There were no compliance issues noticed during the visit.
Golden Villa	Caring Healthcare		Census: 94. Facility had their annual survey in February 2019, they received only minor tags and their POC was accepted by the state. There were three reportable incidents since the last visit, all were for injury with unknown origin. The renovation on the dining room has been completed, the room looks much nicer especially the floors.
Marshall Manor Nursing and Rehabilitation Center	Caring Healthcare		Census: 115. The facility had their annual survey in August 2019, the facility has not gotten the full report yet but are expecting a few tags. There were no reportable incidents since the last visit. The facility has promoted their RN supervisor to DON, she is very well liked at the facility. This building has a star rating of 5 and quality measures of 5.
Marshall Manor West	Caring Healthcare		Census: 67. Facility had their annual survey in February 2019, their POC was accepted by the state. There were four reportable incidents since the last visit, all have been cleared. The facility does a great job getting the residents out of the facility, residents had just come back from a boat trip in Shreveport. There were no compliance issues noticed during the visit.
Rose Haven Retreat	Caring Healthcare		Census: 53. Facility had their annual survey in May 2019, they have submitted their POC to the state for review. There were five reportable incidents since the last visit, the facility was not cited. The administrator is working on an employee retention program, she has sought help from the local workforce commission. The dietary manager was out for a month, the kitchen is going to need some work when they get back.

Park Manor of Quail Valley	HMG	Census: 98. Facility had their annual survey in January 2019, their POC was accepted by the state. There were two complaint surveys, the facility was cleared in both. One reportable incident since the last visit, the facility was not cited. The housekeeping department is doing a wonderful job keeping the facility looking nice. All residents looked clean and well looked after.
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CONTACT

Wanda Hendricks- Administrator
Josh Havins – Assistant Administrator
Teresa Westmoreland, RN- Director of Nursing

FACILITY

Garrison Nursing and Rehabilitation is a 93 bed SNF in a rural area with a current census of 83: 9 Medicare; 2 HMO; 13 Private Pay; 52 Medicaid and 7 Hospice. The facility currently has an overall star rating of 4 and a star rating in Quality Measures of 3.

The administrator was out but Teresa was prepared and provided the tour and clinical information. Consultant also met assistant administrator who came out to introduce self.

Community had a beautiful walk up to the entrance with rockers in the front. Seasonal flowers were in the front as well to greet visitors, families and residents. Slight urine/odor smell when first walk in the lobby but was neat and decorated with a red, white and blue theme. Residents in the front area looked good, appropriately dressed and seemed content greeting consultant and smiling

Community has one nurses station which was somewhat organized. Staffing was posted but did not have nurses included in the daily schedule. Floors in the hallways looked clean and kept up. Observed in Hallway 200 a resident exercise with a stationary bike and reading the paper. His room was clean and did not see any inappropriate items in it or safety concerns. corridors were neat and free of clutter with no offensive odors. Medication carts checked in all hallways and were locked and fire extinguisher inspection up to date.

Central baths and showers were clean but a few supplies were left behind. Medication Room was clean, organized and temp logs were up to date. Dining Room is also used for activities which was clean. Meal times, menus were displayed. The kitchen was neat and organized with all logs current. Observation of laundry worker handling soiled linens appropriately.

SURVEY

The facility's annual survey took place in July and POC was accepted. Infection Control was a tag received.

REPORTABLE INCIDENTS

The information was not provided.

CLINICAL TRENDING

Incidents/Falls:

The information was not provided.

Infection Control:

The information was not provided.

Weight loss:

This information was not provided.

Pressure Ulcers:

This information was not provided.

Restraints:

The facility does not use restraints.

Staffing:

DON states they are always looking for certified caregivers & (3) LVN's are in training.

Quality Indicators from CMS Website- 5-29-19				
Indicator	Facility	State	National	Comments
Self-Reported Mod/Sev Pain (S)		8.9%	11.5%	Facility information not provided
New/Worsened Pressure Ulcers (S)		0.1%	0.3%	
New Psychoactive Med Use (S)		2.1%	1.9%	
Fall w/Major Injury (L)		3.6%	3.5%	

UTI (L)		2.4%	2.8%	
Self-Reported Mod/Sev Pain (L)		4.8%	6.2%	
High risk with pressure ulcers (L)		6.5%	6.2%	
Loss of Bowel/Bladder Control(L)		51.0%	48.2%	
Catheter(L)		2.3%	2.4%	
Physical restraint(L)		0.1%	0.3%	
Increased ADL Assistance(L)		18.0%	15.0%	
Excessive Weight Loss(L)		4.8%	6.2%	
Depressive symptoms(L)		2.7%	4.8%	
Antipsychotic medication (L)		12.7%	14.5%	

QIPP Component 1 Quality Metric for March/April/May 2019				
Indicator	QAPI Mtg Date	Date Report Submitted	Met	PI Implemented

			Y/N	
QAPI Validation Report				Information not provided.

QIPP Component 2 (Modest) Quality Metrics for March/April/May 2019					PI Implemented
Indicator	Benchmark	Baseline Target	Results	Met Y/N	
Falls W/Major Injury					Info not provided
High Risk W/Pressure Ulcers					Info not provided
Physical restraints					Info not provided
Antipsychotic medication					Info not provided

QIPP Component 3 (High) Quality Metrics for March/April/May 2019					PI Implemented
Indicator	Benchmark	Baseline Target	Results	Met Y/N	
Falls W/Major Injury					Info not provided
High Risk W/Pressure Ulcers					Info not provided
Physical restraints					Info not provided
Antipsychotic medication					Info not provided

CONTACT

Taylor Stamp – Administrator
Brandy Pulliam- Director of Nursing

FACILITY

Golden Villa is a 111-bed facility with a current overall star rating of 3 and a Quality Measures star rating of 5. The census on the date of this visit was 94 with 15 Medicare and 1 in hospital.

The administrator provided a tour of the facility. Dining Room had just been renovated and looked really nice. Taylor states residents and families like the updated look and especially the new flooring.

Parking lot has limited space as many vehicles have to park on the side of building on the grass and behind building if available. Walking up to the community, the lawn was barely green and mainly brown throughout. Closer to the front the landscaping was better and observed a nice awning in the driveway to shelter residents from inclement weather. An ashtray receptacle was full of cigarette butts in the front of the facility. The lobby was neat, clean with no odors and windows provided great natural light.

Bulletin Board of the "Golden Villa Glamour Girls" greeted you as you walked the hallway which demonstrated pictures of the female residents dressed to the nines and looking their best. Therapy Room was very clean and well organized. Residents appeared clean and no odors detected throughout tour. Storage room for oxygen containers was clean and all containers secured.

The laundry room was clean but no lint logs available – no lint found in the dryers.

SURVEY

The facility's annual survey had just concluded on 2/27/19. There were only minor tags for environmental, had to change sprinkler head and place outdoor lighting. There have been no complaint surveys for March/April/May 2019.

REPORTABLE INCIDENTS

Administrator states there were 3 reportable incidents for unknown origin for March/April/May 2019.

CLINICAL TRENDING**Incidents/Falls:**

Information not provided.

Infection Control:

Information not provided.

Weight loss:

Information not provided.

Pressure Ulcers:

Information not provided.

Restraints:

Information not provided.

Staffing:

Information not provided.

Quality Indicators for March/April/May 2019				
Indicator	Facility	State	National	Comments
Self-Reported Mod/Sev Pain (S)		8.9%	11.5%	Facility information not provided
New/Worsened Pressure Ulcers (S)		0.1%	0.3%	
New Psychoactive Med Use (S)		2.1%	1.9%	
Fall w/Major Injury (L)		3.6%	3.5%	
UTI (L)		2.4%	2.8%	
Self-Reported Mod/Sev Pain (L)		4.8%	6.2%	

High risk with pressure ulcers (L)		6.5%	6.2%	
Loss of Bowel/Bladder Control(L)		51.0%	48.2%	
Catheter(L)		2.3%	2.4%	
Physical restraint(L)		0.1%	0.3%	
Increased ADL Assistance(L)		18.0%	15.0%	
Excessive Weight Loss(L)		4.8%	6.2%	
Depressive symptoms(L)		2.7%	4.8%	
Antipsychotic medication (L)		12.7%	14.5%	

QIPP Quality Metrics Data - Not provided.

CONTACT

Linda Benson, RN, Administrator
Susan Cherry, RN- Director of Nursing

FACILITY

Marshall Manor is a 169-bed facility with a current over all star rating of 5 and a Quality Measures rating of 5. The census on the date of this visit was 115: Private Pay- 23, Medicare- 14, and Medicaid- 66, Hospice- 9

New DON provided tour of facility. Susan had been RN supervisor prior at the home but became new DON one week ago. Susan was very kind and pleasant to consultant. Around the outside door area needed to be blown with a blower as dirt and leaves had gathered. Lawn appearance was kept up.

Susan explained the state recently exited for full book on August 2nd and the team was still working on the Plan of Corrections. Susan mentioned it was a difficult survey and had 8 IJ's lifted. Many of the tags were correlated with abuse/neglect issues, pressure sores and policies needing to be followed through.

Heather and Jack with activities were getting ready for programming and a very nice magazine rack was observed in the second dining room for residents. Kitchen was clean but fridge temp log was behind 2 days. Pantry was well organized and all supplies off the floor and dated. Oven light was out above stove but was told maintenance already knew about it and it was being replaced.

Therapy department had many residents in the room for PT and were focusing on their residents. Outside patio area looked neglected with landscaping and a bunch of planters with dead tomatoes where in the planters.

SURVEY

The facility recently had their survey in which consultant was told it wasn't good.

REPORTABLE INCIDENTS

Unable to provide at the time.

CLINICAL TRENDING**Incidents/Falls:**



Information was not provided during the tour.

Infection Control:

Information was not provided during the tour.

Weight loss:

Information was not provided during the tour.

Pressure Ulcers:

Information was not provided during the tour.

Restraints:

Information was not provided during the tour.

Staffing:

Information was not provided during the tour.

Quality Indicators from March/April/May 2019				
Indicator	Facility	State	National	Comments
Self-Reported Mod/Sev Pain (S)		8.9%	11.5%	Facility information not provided
New/Worsened Pressure Ulcers (S)		0.1%	0.3%	
New Psychoactive Med Use (S)		2.1%	1.9%	
Fall w/Major Injury (L)		3.6%	3.5%	
UTI (L)		2.4%	2.8%	



Marshall Manor Nursing and Rehab
1007 S. Washington Ave. Marshall, TX 75670 Site
Visit: 8/20/2019

Self-Reported Mod/Sev Pain (L)		4.8%	6.2%	
High risk with pressure ulcers (L)		6.5%	6.2%	
Loss of Bowel/Bladder Control(L)		51.0%	48.2%	
Catheter(L)		2.3%	2.4%	
Physical restraint(L)		0.1%	0.3%	
Increased ADL Assistance(L)		18.0%	15.0%	
Excessive Weight Loss(L)		4.8%	6.2%	
Depressive symptoms(L)		2.7%	4.8%	
Antipsychotic medication (L)		12.7%	14.5%	

QIPP Component Quality Metrics Data - Not provided

CONTACT

Ken Kale- Administrator
Lakeisha Owens, RN- Director of Nursing

FACILITY

Marshall Manor West is a 115-bed facility with a current over all star rating of 4 and a Quality Measures rating of 4. The census on the date of this visit was 67: 7 Medicare; 42 Medicaid; 8 Private Pay; 4 Hospice and 4 Medicaid Pending which adds up to 65.

Administrator provided tour of facility and was very cordial. Seasonal flowers were planted along the curbside which presented nicely. Remodeling of Lobby and Hallway where administrative offices are located were getting new flooring and a fresh coat of paint.

Medication carts were checked throughout community and all found to be secured and locked. Central Supply room had just received supplies so was unable to go in. Floors were clean and "shined like glass." Outings seemed plentiful as residents go out 4 times a month. Residents had just come back from Shreveport on a boat outing. Activities was gearing up for a garage sell which would go towards activities for the residents.

The kitchen was neat, organized and food for lunch smelled and looked appetizing. Shower room observed was clean with no odors detected. Laundry Room was clean but noticed a few older tiles that could be replaced behind the dryer area. Residents living in B Wing looked well as they had on clean clothes, hair combed and watching a show in the den area.

SURVEY

The facility's annual survey was conducted on 2-4-19 and they had no complaint surveys during March/April/May 2019.

REPORTABLE INCIDENTS

There were 4 self-reports for March/April/May 2019 in which all were cleared.

CLINICAL TRENDING**Incidents/Falls:**

This information was not provided.

Infection Control:

This information was not provided.

Weight loss:

This information was not provided.

Pressure Ulcers:

This information was not provided.

Restraints:

This information was not provided.

Staffing:

This information was not provided.

Quality Indicators from March/April/May 2019				
Indicator	Facility	State	National	Comments
Self-Reported Mod/Sev Pain (S)		8.9%	11.5%	facility information not given
New/Worsened Pressure Ulcers (S)		0.1%	0.3%	
New Psychoactive Med Use (S)		2.1%	1.9%	
Fall w/Major Injury (L)		3.6%	3.5%	
UTI (L)		2.4%	2.8%	
Self-Reported Mod/Sev Pain (L)		4.8%	6.2%	
High risk with pressure ulcers (L)		6.5%	6.2%	
Loss of Bowel/Bladder Control(L)		51.0%	48.2%	

Catheter(L)		2.3%	2.4%	
Physical restraint(L)		0,1%	0.3%	
Increased ADL Assistance(L)		18.0%	15.0%	
Excessive Weight Loss(L)		4.8%	6.2%	
Depressive symptoms(L)		2.7%	4.8%	
Antipsychotic medication (L)		12.7%	14.5%	

QIPP components were not provided.

CONTACT

Dr. Charles Vallier - PhD, MBA, LNFA
Susan Joy, BSN, RN - DON

FACILITY

Park Manor Quail Valley is a 125-bed facility with an overall star rating of 3 and Quality Measures Star Rating of 4. The census on the date of this visit was 98: 5 Medicare, 3 Hospital.

Both Administrator and DON were present and prepared for the site visit and provided clinical information and a tour of facility. Appearance of outside front was clean and front flowers had a nice personal touch. Brass handle of front door could use a polish as it was stained looking & paint job of door could be freshened up. The lobby area had a nice hydration center and lobby area was clean & organized.

Staffing hours were posted and med carts around nurse station was locked. Floors in the dining room were buffed to where it shined. Inside kitchen, snacks for dialysis residents were not dated but resolved once observed. Temperature Logs for fridge were updated & freezer too except for one day. The pantry looked organized with everything dated and off the floor but had some black markings around the left side of inside door. Behind the stove, the floor had some crumbs but overall stove was clean. Posted menu was nicely displayed & in large print.

The medication room was clean, well-organized and temperature logs for refrigerator was updated. Hall 300 was clean but toilet seat was in the middle of the hallway. Housekeeping Cart was locked when checked. Restorative Aide and Activity Director were assisting with activities and providing water. Residents looked good & seemed engaged with the socialization & getting ready to work on puzzles. Hall 200 looked neat & orderly but housekeeper had personal nasal spray on their cart. Walls had scuff marks due to wear & tear especially where wheelchairs are placed against the wall. Handrails looked worn & scuffed up as well.

SURVEY

The facility had their annual survey in January 2019 and cleared. March and June had two complaints in which the were cleared.

REPORTABLE INCIDENTS

Self-Report in April & cleared.

CLINICAL TRENDING

Incidents/Falls:

March/April/May 2019 – 44 falls without injury; 2 falls with injury; 4 skin tears; 3 bruises and 1 laceration.

Infection Control:

March/April/May 2019 – 30 UTIs; 3 URIs; 4 GI Tract Infections; 5 blood infections; 19 wound infections and 9 other for a total of 51 infections.

Weight loss:

March/April/May 2019– 4 residents had 5-10% weight loss and 5 had >10%.

Pressure Ulcers:

March/April/May 2019 there were 24 residents with 32 pressure ulcer sites – 6 acquired in house.

Restraints:

March/April/May 2019– 0 restraints

Staffing:

Currently the facility has 3 LVN openings, one for each shift and 9 openings for C.N.A.s- 4 on 6am-2pm shift, 3 on 2pm-10pm shift, and 2 on 10pm-6am shift.

Quality Indicators from CASPER Report –March/April/May 2019				
Indicator	Facility	State	National	Comments
Self-Reported Mod/Sev Pain (S)	1.6%	8.9%	11.5%	

New/Worsened Pressure Ulcers (S)	0%	0.1%	0.3%	
New Psychoactive Med Use (S)	0.1%	2.1%	1.9%	
Fall w/Major Injury (L)	1.1%	3.6%	3.5%	
UTI (L)	0%	2.4%	2.8%	
Self-Reported Mod/Sev Pain (L)	0%	4.8%	6.2%	
High risk with pressure ulcers (L)	5.6%	6.5%	6.2%	
Loss of Bowel/Bladder Control(L)	68%	57%	48%	
Catheter(L)	0%	2.3%	2.4%	
Physical restraint(L)	0.6%	0.1%	0.2%	
Increased ADL Assistance(L)	11.7%	18%	15%	
Excessive Weight Loss(L)	2.5%	4.8%	6.2%	
Depressive symptoms(L)	0%	2.7%	4.8%	
Antipsychotic medication (L)	3.8%	12.7%	14.5%	



Park Manor of Quail Valley
 2350 FM 1092, Missouri City, TX 77459 Site Visit:
 8/19/2019

Indicator	QAPI Mtg Date	Date Report Submitted	Met Y/N	PI Implemented
QAPI Validation Report	8-13-2019		Y	

QIPP Component 2 (Modest) Quality Metrics for QTR – March/April/May 2019					PI Implemented
Indicator	Benchmark	Baseline Target	Results	Met Y/N	
Falls W/Major Injury	3.37%	1.20%	1.20%	Y	
High Risk W/Pressure Ulcers	5.57%	6.78%	4.84%	Y	
Physical restraints	0.37%	0%	0%	Y	
Antipsychotic medication	15.24%	11.60%	9.09%	Y	

QIPP Component 3 (High) Quality Metrics for QTR – March/April/May 2019					PI Implemented
Indicator	Benchmark	Baseline Target	Results	Met Y/N	
Falls W/Major Injury	3.37%	1.20%	1.20%	Y	



Park Manor of Quail Valley
2350 FM 1092, Missouri City, TX 77459 Site Visit:
8/19/2019

High Risk W/Pressure Ulcers	5.57%	6.78%	6.84%	Y	
Physical restraints	0.37%	0.0%	0.0%	Y	
Antipsychotic medication	5.24%	11.10%	9.09%	Y	

CONTACT

Administrator – Linda Thurman started June 3rd
Iiesha Taylor - Director of Nursing

FACILITY

Rose Haven Retreat is a licensed 108- bed facility with an overall star rating of 1 and a rating of 2 stars in Quality Measures. Current census on the date of the visit was 53 with 4 Medicare.

The lawn needed to be mowed as the grass was high but there were brown patches also spread out in the grass area. Two red benches where set outside the entry patio to greet visitors and seasonal flowers were in (2) planters in the front. The lobby area had two couches in which one had a cover on it because of worn material. A chair was also in the lobby in which the material was faded too.

The administrator stated she was working on the QIPP program and implementing an employee retention program. Linda explained she was going to work with the local Workforce Commission to strategize on this challenging problem.

The Dietary Manager was out (for a month) so administrator brought consultant in kitchen. The kitchen overall was dirty: floors; bins; carts; stove and hood; storage boxes. Boxes were too high in the pantry and on the floor. Cans were not dated and empty water bottles were thrown on the floor. Temperature logs were up to date but chemical-strip log was one day behind.

Clean linen cart was observed to have a sock, glove and a wheel from a cart placed on top of it. Administrator immediately took items off to resolve the issue since they appeared to be dirty items. Med Carts were locked and all items were on one side of the hallway. Residents were playing Bingo and seemed to be enjoying the activity.

SURVEY

The facility had their annual survey on 5/14/19. They received 1 tag for failure to report resident to resident behavior – resident inappropriate to be around others. Facility immediately corrected tag by transferring resident to appropriate facility but they will be fined for this deficiency. They also had minor care plan tags and are awaiting the 2517 to document the plan of correction. They have had no complaint surveys since Feb 2019.

REPORTABLE INCIDENTS

The facility had 5 reportables for the month of May.

CLINICAL TRENDING

Incidents/Falls:

The information was not provided during the tour.

Infection Control:

The information was not provided during the tour.

Weight loss:

The information was not provided during the tour.

Pressure Ulcers:

This information was not provided during the tour.

Restraints:

The facility does not use restraints.

Staffing:

This information was not provided.

Quality Indicators for March/April/May				
Indicator	Facility	State	National	Comments
Self-Reported Mod/Sev Pain (S)		8.9%	11.5%	Facility information was not provided
New/Worsened Pressure Ulcers (S)		0.1%	0.3%	
New Psychoactive Med Use (S)		2.1%	1.9%	
Fall w/Major Injury (L)		3.6%	3.5%	



Rose Haven Retreat, 200 Live Oak Dr., Atlanta, TX
75551
Site Visit: 08/20/2019

UTI (L)		2.4%	2.8%	
Self-Reported Mod/Sev Pain (L)		4.8%	6.2%	
High risk with pressure ulcers (L)		6.5%	6.2%	
Loss of Bowel/Bladder Control(L)		51.0%	48.2%	
Catheter(L)		2.3%	2.4%	
Physical restraint(L)		0.1%	0.3%	
Increased ADL Assistance(L)		18.0%	15.0%	
Excessive Weight Loss(L)		4.8%	6.2%	
Depressive symptoms(L)		2.7%	4.8%	
Antipsychotic medication (L)		12.7%	14.5%	

QIPP Quality Metrics Data - not provided

Exhibit “E”

Census	2018					2019								Texas Average
	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	July	Aug	
ER Visits	234	211	233	217	223	240	183	202	206	198	215	226	202	
Conversion to Inpatient/observation	17	20	18	19	17	20	15	10	10	9	10	9	17	
<i>Percentage</i>	7%	9%	8%	9%	8%	8%	8%	5%	5%	5%	5%	4%	8%	
Transferred out	22	16	13	20	18	16	12	15	11	11	12	10	10	
<i>Percentage</i>	9%	8%	6%	9%	8%	7%	7%	7%	5%	6%	6%	4%	5%	
ER shifts covered by doctors	0%	40%	45%	65%	72%	55%	61%	63%	78%	92%	77%	74%	76%	
Average Inpatient days per day	1.61	1.50	3.61	2.60	2.45	1.68	2.71	1.61	2.33	1.90	1.37	3.32	3.29	1.63
CTs	75	82	74	71	52	52	35	45	57	46	63	74	79	
Xrays	286	253	295	235	245	257	266	244	239	250	218	294	314	
Ultrasounds	41	34	39	30	32	18	33	28	28	28	23	45	43	
Encounters - Adult Clinic	653	614	789	606	602	673	643	618	635	616	525	557	617	
Encounters - Pediatric Clinic	323	331	425	276	284	334	346	320	341	287	217	235	250	
Behavioral Health patients	78	79	74	65	67	75	77	74	76	76	70	64	61	
Physical Therapy	5	6	7	6	10	8	3	4	6	5	7	9	7	

Additional Items:

1. Flu Shot Drive on Friday from 1:30-5:30
 - a. We are actively watching weather forecasts and will reschedule if weather is very bad. If light raining, we will use canopy in front of building.
2. Anticipating 100% Physician Coverage for September 2019
3. Recently Purchased Items:
 - a. NIO (Intraosseous) Needle Injector- For emergency bone "IV" access
 - b. Furniture for In-Patient Rooms
 - c. CPAP/BIPAP- For Respiratory Stabilization
 - d. Actively Discussing with Vendors:
 - i. iStat Machines
 - ii. Updated Patient Lift Scale

Exhibit “F-1”

STATE OF TEXAS §
 §
COUNTY OF CHAMBERS §

Voluntarily Strengthening of Winnie Stowell Hospital District’s Standards of Ethics and Transparency

WHEREAS, the Winnie-Stowell Hospital District (“District”) is a hospital district located in Chambers County, Texas and governed by of Article IX, Section 9 of the Texas Constitution and Chapter 286 of the Texas Health & Safety Code, and is subject to the terms and conditions of the Texas Indigent Health Care and Treatment Act (Texas Health & Safety Code Ch. 61);

WHEREAS, the District is governed by five (5) Directors that are elected at large by the residents of the District to a four year term. (*See* Tex. Loc. Gov’t Code §§ 285.081 & 286.041).

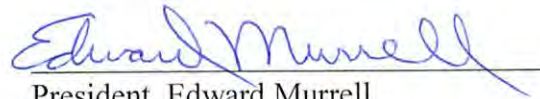
WHEREAS, it is essential to the proper government and administration of Winnie Stowell Hospital District (“District”)

- that its elected officials and employees are independent, impartial, and responsible to the residents and taxpayers of the District;
- that decisions and policy are made in the best interests of the people;
- that public office not be used for personal gain;
- that the public has confidence in the integrity of its government; and
- that the voters of District be ensured of a say in any capital project to be funded by a bond or certificates of obligation, including clear and direct proposition language incorporating the material terms to facilitate informed votes,

{INTENTIONALLY LEFT BLANK}

NOW THEREFORE, BE IT RESOLVED that, as requested by citizens of the District, that its Board of Directors hereby demonstrates its commitment to transparency and good government by adopting the attached voluntary statement of ethical standards that closes the loopholes in state law in the public interest.

Adopted this 18 day of September, 2019



President, Edward Murrell

ATTEST:



Secretary, Jeff Rollo

Exhibit “F-2”

VOLUNTARY ACCEPTANCE OF STATEMENT OF ETHICAL STANDARDS FOR
WINNIE STOWELL HOSPITAL DISTRICT

Although the State of Texas and home rule cities may promulgate binding ethical standards and disclosure requirements, the Winnie Stowell Hospital District ("District") cannot do so without enabling legislation. The District can, however, demonstrate its commitment to transparency and good government by adopting a voluntary statement of ethical standards that closes the loopholes in state law in the public interest.

**WINNIE STOWELL HOSPITAL DISTRICT
STATEMENT OF ETHICS AND TRANSPARENCY**

It is essential to the proper government and administration of the Winnie Stowell Hospital District (“District”), a political subdivision of the State of Texas, its elected officials, employees, and independent contractors are independent, impartial, and responsible to the residents of District; that decisions and policy are made in the best interests of the people; that public office not be used for personal gain; and that the public has confidence in the integrity of its government. Therefore, in the best interest of the District and its residents, District agrees to establish and abide by clear and appropriate ethical principles and standards of conduct.

District’s Ethical Standards

I. TRANSPARENCY REGARDING BOND ELECTIONS

A. Conduct and timing of bond elections

- i. Unless required by law to be conducted at a different time, any bond election must be conducted on the first available November uniform election date.
- ii. In order to prevent opportunities to manipulate or affect the outcome of an election by strategic selection of temporary polling locations, any locations selected for early voting shall remain open for the entire early voting period (no “rolling polling”).
- iii. If a bond project is rejected at the ballot, no election may be held to approve a bond for that project or a materially similar project within five years from the date of the election at which it was rejected.

B. Content requirements and limitations on proposition language

- i. Any capital project to be funded by a bond must be presented to the voters as a separate item on the ballot; that is, the ballot may not combine capital projects to be voted for or against as a single ballot item;
- ii. The ballot proposition must use simple and direct language clearly describing the project the bond monies would support;
- iii. In addition to the clear, direct description of the project, the proposition must identify the following so that the voters have a clear understanding of the context in which they are being asked to fund another project:
 1. Total projected cost of the project, including principal and interest;
 2. Total debt of entity seeking the bond;
 3. Total debt of District;
 4. Projected increase in taxes that would be imposed on a \$150,000 home, in dollars

- iv. The revenue from any particular bond may only be allocated for the project the bond was earmarked for as presented to the voters and may not be used for any other projects or general expenses or County obligations.
- v. As used in this section (I), "bond" includes certificates of obligation.

II. DISCLOSURE OF FINANCIAL INTERESTS AND ACTUAL OR POTENTIAL CONFLICTS OF INTEREST

While state law requires local governmental officials to file conflicts disclosure statements in situations covered by Local Government Code § 176.003, we also recognize that there are many situations presenting actual or apparent conflicts of interest for which disclosure statements are not required under that statute as presently written. In order to close those gaps and ensure greater transparency and confidence in District, we agree to go further than state law requires and file conflicts disclosure statements as described below.

A. Expanding conflicts disclosure statements under Local Government Code chapter 176 regarding County business in general

- i. For purposes of Local Government Code chapter 176, in the interest of greater transparency and to inform the public:
 - 1. The term "agent" shall include subcontractors of a vendor;
 - 2. The term "business relationship" shall be defined as stated in the first sentence of Loc. Gov't Code § 176.001(1-a), without respect to the exceptions listed in subsections (A)-(C). That is, the conflicts disclosure statement shall be filed if a "business relationship" exists even if it would otherwise be excepted from disclosure pursuant to one of those exceptions;
 - 3. Investment income (including income accruing to a trust for which the official is a primary beneficiary) shall be included in the calculation required under § 176.003(a)(2)(A); and
 - 4. The conflicts disclosure statement shall be filed not only where the vendor has an employment or other business relationship "with the local government officer or a family member of the officer" meeting the qualifications set out in Loc. Gov't Code 176.003(a)(2)(A), but also with any business entity in which the officer holds any ownership interest or has derived the requisite income as described in that section (with investment income included as set out above).
- ii. A copy of Local Government Code sections 176.001 and 176.003, modified to reflect the changes indicated above, is attached hereto.

B. Additional transparency regarding bonds and certificates of obligation

- i. Any officer of District shall file a conflicts disclosure statement with respect to a vendor if:
 1. A proposed bond or certificate of obligation is listed on the agenda for a meeting of the District;
 2. The officer, a business entity in which the officer has any ownership interest, or which employs the officer, or a family member of the officer, has an employment or business relationship with the vendor, or has begun formal or informal discussions about entering into an employment or business relationship with the vendor; and
 3. The officer has reason to believe that the vendor may benefit financially as a contractor or subcontractor working on the project to be funded by a county bond or certificate of obligation. This provision shall apply with respect to vendors of any type of goods or services with respect to the planning, construction or implementation of the project.
- ii. The statement required under this subsection (B) shall be filed not later than 5 p.m. on the seventh business day after the date on which the officer becomes aware of the facts that require the filing of the statement, and at least seven business days before the meeting at which such item is scheduled to be discussed. Because it is important for the public to be informed of such potential conflicts of interest in sufficient time to participate in the meeting, the District's Board of Directors shall postpone the discussion of the item so as to allow the seven days' notice to the public referenced herein.

III. IMPLEMENTATION

- A. All filings and disclosures required by this Statement of Ethics shall be implemented by the District's Board.
- B. To report violations of this policy or to make a complaint, any member of the public may contact any Director on the Board and the complaint shall be addressed as an agenda item at the next regularly scheduled Board meeting in which the Directors shall vote to affirm or deny the complaint.
- C. If a Director, employee, or independent contractor is found to have intentionally violated this policy, the Board member be removed from the Board as provided for in Chapter 87 of the Texas Local Government Code for official misconduct and the employee or independent contractor may be terminated for cause.

I hereby agree to voluntarily abide by the foregoing, in order to provide more effective transparency to the citizens and taxpayers of the Winnie Stowell Hospital District:

Edward Murrell

Edward Murrell, President

Signed on: 9-18-19

Anthony Stramecki

Anthony Stramecki, Vice President

Signed on: 9-18-19

Bobby Way

Bobby Way, Treasurer

Signed on: Bobby Way 9-18-19

Jeff E Rollo *sr*

Jeff Rollo, Secretary

Signed on: 10-7-19

↖ Raul Espinoza
Raul Espinoza, Director 9-18-19
Signed on: Raul Espinoza