

MINUTES FOR THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE WINNIE-STOWELL HOSPITAL DISTRICT

The meeting of the Board of Directors of the Winnie-Stowell Hospital District (“District”) was noticed and filed pursuant to the Texas Open Meetings Act a full 72 hours prior to the opening of said meeting for 6:00 p.m., September 16, 2020 at the District’s Offices located at 520 Broadway, Winnie, Texas 77665, Winnie Tx 77665 (a copy of said Notice being placed amongst the files of the District).

This meeting was held via videoconference to mitigate the spread of COVID-19. The meeting was duly posted pursuant Texas Government Code 551.127 as modified by the May 12, 2020 Proclamation of Governor Abbott in which the Governor acted to maintain government transparency and continued government operations while reducing face-to-face contact for government open meetings. In addition, members of the public were able to participate and address the Board during the videoconference meeting and a recording of the meeting was made and is available to the public.

At approximately 6:10 p.m., the meeting was convened, and the roll was called of the members of the Board, to wit:

Mr. Ed Murrell	President
Mr. Anthony Stramecki	Vice-President
Robert “Bobby” Way	Treasurer
Jeff Rollo	Secretary

All said Board members were present, thus constituting a quorum. In addition, to the above-named Board members, also present at the meeting were:

Mrs. Sherrie Norris	District Administrator
Mrs. Patricia Ojeda	Indigent Care Director
Mr. David Sticker	District CPA
Mr. Hubert Oxford, IV	General Counsel for the District
Mr. Mo Danishmund	Chief Financial Officer, Hospital
Mrs. Chris Portner	Counsel for Hospital
Mr. Saad Javed	Co-Chief Operating Officer

Mr. Scott Campbell	East Chambers Independent School District
Mrs. Gena Huddleston	East Chambers Independent School District
Mrs. Lacey Self	Citizen
Mrs. Kacey Vratiss, R.N.	Citizen
Mr. Wade Thibodeaux	Hometown Press
Mrs. Gloria Roemer	Seabreeze Beacon

2. Pledge of Allegiance

After the introduction of the guest, President Murrell called on those present to recite the Pledge of Allegiance and the Pledge of Allegiance to the State Flag of Texas.

3. Public Comment

President Murrell then asked for Public Comment but there was none.

4. Review and Approve Minutes of Previous Meeting(s): August 19, 2020 Regular Meeting.

President Murrell called on the Board to address Agenda Item No. 4, to review and approve the minutes of the August 19, 2020 Regular Meeting. The minutes were examined by the Board and no changes were recommended.

Upon motion by Director Stramecki, which was seconded by Director Rollo, the Board unanimous approval of all the Board members present, the Board approved the minutes of the August 19, 2020 Regular Meeting.

5. Review and approve financials report; payment of invoices; receive Accountants report, and amend budget, if necessary.

President Murrell then called on Mr. David Sticker to present the District's year Financial statements for August 2020. (See Exhibit "A-1"). Mr. Sticker informed the Board that there were no significant changes in the balance sheet. As for the profit and loss statement, he highlighted the changes made following the last meeting when the Board amended the budget.

Upon the conclusion of Mr. Sticker’s presentation of the financial statement and budget amendments, Attorney Oxford was called on to discuss the Treasurer’s Report, check register, and outstanding invoices to be considered. (See Exhibit “A-2”). First, Attorney Oxford asked the Board to review the invoices to be paid. After the Board completed their review of the invoices, Attorney Oxford referred the Board to the funds available section of the report and explained that that the District had \$5,770,536.99 in funds available after the payment of invoices and taking into account the restricted funds in the District’s Interbank Account.

Afterwards, Attorney Oxford updated the Board on changes to the Cash Availability Report for September 2020 until January 2021. Per Mr. Oxford, he believed will have more cash available at the end of the year than previously reported. He then reviewed, in detail the cash availability report for the remainder of the year, which is summarized below.

September 2020	
CA September 30, 2020	\$6,366,286.44
October 2020	
CA October 31, 2020	\$7,530,466.03
November 2020	
CA November 30, 2020	\$7,815,608.93
December 2020	
CA December 31, 2020	DOES NOT INCLUDE PROSPERITY CD & TEXSTAR \$1,207,063.14

Upon completing the review of the Cash Availability Report, Attorney Oxford quickly referred the Board to the Loan 16. Per Attorney Oxford, this loan will be paid off by the end of the month.

Once the discussion on the agenda item was complete, Director Rollo made a motion, that was seconded by Director Way, with the unanimous approval of all the Board members present, to: a) approve the financials for September 2020; b) adopt the Treasurer’s Reports; and c) pay the invoices presented (See Exhibits “A-1” and “A-2”).

6. Discuss and take-action on Committee Reports:

Personnel Committee: Director Stramecki informed the Board that the Personnel Committee met prior to the meeting, and met with Mrs. Ojeda for her Annual Review. Director Stramecki was happy to announce that Mrs. Ojeda received overwhelming support and the Committee was going to recommend an increase in her salary at the next meeting. Discuss staff reports, if necessary, by:

7. Receive reports, by:

a. Administrator's Report

Mrs. Norris had nothing to report during this portion of the meeting.

b. District Indigent Care Director Report

Mrs. Ojeda reported that in August 2020, there were thirty-nine (39) indigent clients, which was five (5) less than in July, and the District was currently providing youth counseling to twelve (12) children. Thereafter, Mrs. Ojeda reviewed her monthly reports and provided the Board with a summary of the reports set forth below and attached as **Exhibit "B"**.

Indigent Clients:	August			
	Indigent Clients:	39		
Youth Counseling:	Youth Counseling:	12		
SUMMARY BY FACILITY	Billed Amount	Medicaid Rate	% of Services	Actually Paid
Winnie Community Hospital	\$31,344.00	\$12,851.04	51.29%	\$12,851.04
Pharmacy Total	\$3,308.52	\$1,089.65	4.35%	\$1,089.65
UTMB Total	\$81,823.17	\$10,861.91	43.35%	\$10,861.91
Non-Contract Emergency Services	\$0.00	\$0.00	0.00%	\$0.00
Contract C-Pap Provider	\$0.00	\$0.00	0.00%	\$0.00
Youth Counseling	\$255.00	\$255.00	1.02%	\$255.00
Grand Totals	\$116,730.69	\$25,057.60	100.01%	\$25,057.60

Year to Date			
Clients Enrolled:	89	Average Clients:	55
YCE Enrolled:	14	Average Clients:	11
Billed Amount	Medicaid Rate*	% of Services	Actually Paid
\$368,880.57	\$151,008.90	47.68%	\$151,008.90
\$62,189.66	\$49,478.84	15.62%	\$49,478.84
\$513,605.85	\$111,489.25	35.20%	\$111,489.25
\$5,421.05	\$118.78	0.04%	\$118.78
\$400.00	\$400.00	0.13%	\$400.00
\$4,250.00	\$4,250.00	1.34%	\$4,250.00
\$954,747.13	\$316,745.77	100%	\$316,745.77

SUMMARY BY PROVIDER	Billed Amount	Medicaid Rate	% of Services	Actually Paid
Pharmacy	\$3,308.52	\$1,089.65	4.35%	\$1,089.65
Brookshire Brothers Pharmacy Corp	\$2,496.33	\$655.14	2.61%	\$655.14
Wilcox Pharmacy	\$812.19	\$434.51	1.73%	\$434.51
WCH	\$31,344.00	\$12,851.04	51.29%	\$12,851.04
WCH Clinic	\$1,784.00	\$731.44	2.92%	\$731.44
WCH Observation	\$0.00	\$0.00	0.00%	\$0.00
WCH ER	\$9,899.00	\$4,058.59	16.20%	\$4,058.59
WCH Lab/Xray	\$3,554.00	\$1,457.14	5.82%	\$1,457.14
WCH CT Scan	\$0.00	\$0.00	0.00%	\$0.00
WCH Labs	\$579.00	\$237.39	0.95%	\$237.39
WCH Xray	\$0.00	\$0.00	0.00%	\$0.00
WCH Lab/Xray Reading	\$108.00	\$44.28	0.18%	\$44.28
WCH Inpatient	\$15,420.00	\$6,322.20	25.25%	\$6,322.20
WCH Physical Therapy	\$0.00	\$0.00	0.00%	\$0.00
WCH Ultrasound	\$0.00	\$0.00	0.00%	\$0.00
UTMB	\$81,823.17	\$10,861.91	50.43	\$10,861.91
UTMB Physician Services	\$7,505.00	\$925.37	3.69%	\$925.37
UTMB Anesthesia	\$2,180.00	\$632.43	2.52%	\$632.43
UTMB In-Patient	\$0.00	\$0.00	0.00%	\$0.00
UTMB Outpatient	\$72,138.17	\$9,304.11	37.13%	\$9,304.11
UTMB Lab&Xray	\$0.00	\$0.00	0.00%	\$0.00
Non-Contract Emergency Services	\$0.00	\$0.00	\$0.00	\$0.00
UTMB ER Physician-Barrier Reef	\$0.00	\$0.00	0.00%	\$0.00
Chambers Co Public Hosp Distr ER	\$0.00	\$0.00	0.00%	\$0.00
Winnie-Stowell EMS	\$0.00	\$0.00	0.00%	\$0.00
Youth Counseling	\$255.00	\$255.00	\$0.01	\$255.00
Grace Nichols	\$255.00	\$0.00	0.00%	\$0.00
Penelope Buffet	\$0.00	\$255.00	1.02%	\$255.00
Alliance Medical Supply (C-PAP)	\$0.00	\$0.00	0.00%	\$0.00
Grand Totals	\$116,730.69	\$25,057.60		\$25,057.60

Billed Amount	Medicaid Rate	% of Services	Actually Paid
\$62,189.66	\$49,478.84	15.62%	\$49,478.84
\$45,533.68	\$39,256.48	12.39%	\$39,256.48
\$16,655.98	\$10,222.36	3.23%	\$10,222.36
\$368,880.57	\$151,008.90	47.68%	\$151,008.90
\$39,858.17	\$16,190.50	5.11%	\$16,190.50
\$0.00	\$0.00	0.00%	\$0.00
\$123,251.00	\$50,532.91	15.93%	\$50,532.91
\$23,574.40	\$9,665.50	3.05%	\$9,665.50
\$27,611.00	\$11,320.51	3.57%	\$11,320.51
\$59,677.00	\$24,467.57	7.72%	\$24,467.57
\$53,747.00	\$22,036.27	6.96%	\$22,036.27
\$10,828.00	\$4,153.50	1.31%	\$4,153.50
\$26,500.00	\$10,865.00	3.43%	\$10,865.00
\$0.00	\$0.00	0.00%	\$0.00
\$4,334.00	\$1,776.94	0.56%	\$1,776.94
\$513,605.85	\$111,489.25	35.20%	\$111,489.25
\$62,919.00	\$11,587.25	3.66%	\$11,587.25
\$16,240.00	\$8,062.60	2.55%	\$8,062.60
\$136,507.42	\$35,794.21	11.30%	\$35,794.21
\$291,727.43	\$55,725.37	17.59%	\$55,725.37
\$6,212.00	\$319.82	0.10%	\$319.82
\$5,421.05	\$118.78	0.04%	\$118.78
\$4,748.00	\$118.78	0.04%	\$118.78
\$673.05	\$0.00	0.00%	\$0.00
\$0.00	\$0.00	0.00%	\$0.00
\$4,250.00	\$4,250.00	1.34%	\$4,250.00
\$2,380.00	\$2,125.00	0.67%	\$2,125.00
\$1,870.00	\$2,125.00	0.67%	\$2,125.00
\$400.00	\$400.00	0.13%	\$400.00
\$954,747.13	\$316,745.77		\$316,745.77

Some highlights of the report are as follows:

- The total billed for Indigent Care through August was \$954,747.13 and the amount paid has been \$316,745.77 of which \$196,699.35 is attributed to Riceland Hospital.
- Of the \$196,699.35 paid to Riceland, the Medicaid equivalent rate was \$45,690.45.
- Riceland referred seven (7) clients to UTMB during the month of August. All were approved, and one will most likely result in a surgery in October.
- UTMB expenses were down by \$4,000.00 even though the UTMB bill increased by \$16,000.00. The reason for this decreased amount owed was due to the fact that UTMB failed to submit several claims properly.

c. District General Counsel Report

Attorney Oxford informed the Board that the District was asked by HMG to pay its share for the Not on My Watch Program. He then presented the invoice submitted by HMG. (*See Exhibit "C"*). According to Attorney Oxford, the amount owed for the District's participation in the program is \$109,875.00. He then reminded the Board that during an earlier meeting, staff was authorized to pay up to \$110,000.00.

d. LTC Report

Staff provided the Board members with the LTC Report for August 2020 and asked that they review it and if there were any questions. (*See Exhibit "D"*). There were none.

e. Hospital Report

Mr. Saad Javid gave the Hospital's report for August 2020 and started the report by highlighting the monthly statistics. A copy of the report is set forth below and attached as **Exhibit "E"**.

2020									
Census	Jan	Feb	Mar	Apr	May	June	July	Aug	Average
ER Visits	187	178	193	147	162	166	141	169	168
Conversion to Inpatient/observation	9	14	17	14	10	7	6	17	12
Percentage	5%	8%	9%	10%	6%	4%	4%	10%	7%
Transferred out	8	14	7	13	16	11	11	8	11
Percentage	4%	8%	4%	9%	10%	7%	8%	5%	7%
ER shifts covered by doctors	80%	82%	87%	72%	57%	67%	61%	55%	70%
Number Inpatient days	83	95	69	64	75	74	60	119	80
Number Hospice days	1	17	27	7	1	0	0	4	7
Number Swingbed days	2	7	16	20	99	57	53	43	37
Number Observation days	36	47	21	5	8	11	5	28	20
Total All Inpt. Days	122	166	133	96	183	142	118	194	144
Average Inpatient days per day	3.94	5.72	4.29	3.20	5.90	4.73	3.81	6.26	4.73
CTs	56	71	59	39	56	48	46	57	54
Xrays	270	268	185	160	200	169	151	194	200
Ultrasounds	20	20	14	8	5	1	3	2	9
Encounters - Adult Clinic	638	598	592	349	360	453	384	388	470
Encounters - Pediatric Clinic	274	306	221	69	95	169	178	233	193
Behavioral Health patients	45	44	39	0	0	0	0	0	16
Physical Therapy	0	1	2	0	1	0	0	0	1

Additional Items:

- *Continuing to follow through with protocol set by Chambers County.
- *Doing best we can to keep patients safe and confident while they receive care from our providers
- *Continuing to provide Adult and Pediatric clinic services

After the report was presented, Mr. Danishmund told the Board that the Coronavirus testing machine purchased by the District was still not operational because the Hospital was still waiting on materials. Likewise, he mentioned to the Board that the Hospital was considering asking the District to purchase a generator for the Hospital that was large enough to operate the Hospital's HVAC system. In response to questions about the existing generator, Mr. Danishmund told the Board that it had enough capacity to run all the electronics at the Hospital except the HVAC system. Per Mr. Danishmund, when the Hospital loses power, the Hospital floors become very humid and slippery because the HVAC system does not work. He also stated that the loss of HVAC creates issues with the healthcare treatment provided to its inpatient clients and staff. In response, the Board asked Mr. Danishmund to put together some information and meet with the Finance Committee to discuss further.

8. Discuss and take-action, if necessary, on renewing the Interlocal Agreement for Healthcare Services with the East Chambers Independent School District

President Murrell then called on Mr. Scott Campbell and Mrs. Gena Huddleston to discuss the East Chambers Independent School District’s request to renew the Interlocal Agreement for healthcare services to the students of the District. Mr. Campbell, then presented the Board with an extensive PowerPoint showing all the healthcare services provided by the school district to the students. (See Exhibit “F”). Combined, Mr. Campbell showed the Board that in 2020-2021 the school district anticipated spending the following amounts:

ECISD Healthcare Expenses 2020-2021	
Category	Budget
Revenue	\$180,000.00
Expenses	
Accidental Insurance	\$52,000.00
*Contracted Services	\$397,684.00
Registered Nurse Salary/Benefits	\$127,935.00
Nurse Supplies/Expenses	\$26,500.00
Flu Shots/Immunization	\$500.00
Total Expenses	\$604,619.00
Balance Paid by ECISD	(\$424,619.00)

*Contracted Services	
District Speech Therapist	\$52,146.00
District Diagnostician	\$73,317.00
Dyslexia	\$128,288.00
Cliff Huebel, Counseling Services	\$46,867.00
Specialized Assessments	\$49,105.00
Shorkey Education	\$31,875.00
Rachel Gaulding (Speech Evals)	\$8,925.00
BISD	\$5,281.00
Brenda Sullivan (Vision Services)	\$1,880.00
	\$397,684.00

Of the total amount anticipated to be spent, he suggested that the District's \$180,000.00 be spent proportionally on the following:

ECISD/WSHD Partnership 2020-2021				
Category	Description	Budget	% of \$208,635	Pro-rata Share
Accidental Insurance	Covers all students while at school or school function.	\$52,000.00	24.92%	\$44,863.04
Contracted Services	Mental health LPBC, occupational/speech therapy, and physical therapy.	\$2,100.00	1.01%	\$1,811.78
Registered Nurse Salary/Benefits	Health related services including, two (2) RN salaries, benefits, supplies, and materials.	\$127,935.00	61.32%	\$110,376.02
Nurse Supplies/Expenses	Misc. supplies and expenses	\$26,500.00	12.70%	\$22,862.89
Flu Shots/Immunization	Flu shots	\$100.00	0.05%	\$86.28
		\$208,635.00		\$180,000.00

After discussing the budget and number of children served, as set forth in the handout, the Board then questioned Mr. Campbell about utilizing the District's Youth Counselor and the District's Irlen specialist. Mr. Campbell responded that the school district already has engaged a youth counselor for years as this is required by the State of Texas and they recently had a staff member certified for Irlen testing. Nevertheless, Mr. Campbell informed the Board that he will encourage his school counselors to make sure the students and families know there is an after-school option. Likewise, regarding Irlen disease, he suggested allowing his staff to perform an initial assessment and then refer the positive cases to the District's Irlen specialist for more testing and glasses.

The Board agreed. Thereafter, Director Stramecki made a motion to renew the Interlocal Agreement with the East Chambers Independent School District to provide funding for the students' healthcare. This motion was seconded by Director Rollo and approved with the unanimous vote of all the Board members present.

9. Discuss and take action, if necessary, on considering a request by the Winnie Stowell Emergency Medical Services for a transport vehicle and supporting services.'

No action was taken on this matter, but the Board was asked to table this Agenda Item so that the Winnie Stowell Emergency Medical Services could make a presentation during the October 21, 2020 Regular Meeting.

A motion was then made to table Agenda Item No. 9 by Director Stramecki. This motion was seconded by Director Way and unanimously approved by all the Board members.

10. Discuss and take-action, if necessary, on appointing vacant Board position.

President Murrell called on Director Stramecki and Director Rollo to receive an update on the search for a replacement director for Mr. Raul Espinosa. Director Stramecki informed those in attendance that the District has received serious interest from three (3) candidates, and he has talked with all three (3) leading into the meeting. However, since Director Rollo had not conferred with the candidates, he asked to table this agenda item. Afterwards, the Board engaged in a detailed discussion with each candidate that attended the meeting to hear their qualifications and reasons for wanting to serve.

Following a lengthy discussion with the candidates, a motion was then made to table Agenda Item No. 10 by Director Stramecki. This motion was seconded by Director Rollo and unanimously approved by all the Board members.

11. Discuss and take-action, if necessary, on approving the Uncompensated Care DY4 withheld Intergovernmental Transfer.

Staff informed the Board that the District recently received notice of an upcoming IGT for the DY 4 Uncompensated Care year to pay withheld funds. (*See Exhibit "G"*). According to Staff, the amount of the IGT on behalf of the hospital, was very small, \$380.49, and the return was equally small, \$907.01. If the Board agreed to make the IGT, the last day to submit the funds for payment was October

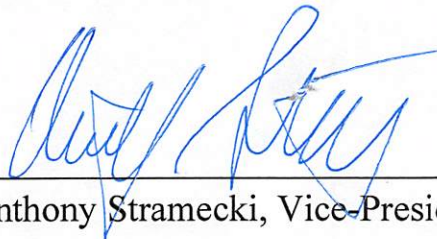
2, 2020. Because of the unexpected increased in the IGT during the last Uncompensated Care payment cycle, Attorney Oxford suggested authorizing staff to make an IGT of up to \$500.00.

The Board agreed to make the IGT. Thereafter, Director Stramecki made a motion to authorize staff the make an IGT for up to \$500.00 IGT so that the Hospital may receive DY 4 Withheld Funds. This motion was seconded by Director Rollo and approved with the unanimous vote of all the Board members present.

President Murrell then called for any other such matters before the Board. There being none, the Board discussed the date for the upcoming meeting, and it was agreed to hold the meeting on October 21, 2020 at 6:00 p.m. Thereafter, at 8:05 p.m., a motion was made by Director Stramecki to adjourn the meeting. This motion was seconded by Director Rollo and unanimously approved by all the Board members present.



Edward Murrell, President



Anthony Stramecki, Vice-President